City of Forks
Council Meeting Minutes Special Session
City Council Chambers
November 2, 2026

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:01 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:26 **ROLL CALL**

Council members present: Patel, Kimball [present via Zoom], Soha, Gingell, Pearson, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:14 Clerk/Treasurer DePew asked that Action item 6 be removed from the agenda.

1:04 **Motion** to approve the agenda as modified by Patel, second Kimball, motion carried.

PUBLIC COMMENT

1:41 Deborah Gaydeski said she was unhappy to hear the Council was attacked about the way they dealt with the State regarding closures to the Hoh River Bridge.

2:29 Lissy Andros, Forks Chamber of Commerce Executive Director, said 9,734 visitors—2,000 more than in the same month last year—signed the guest book at the Visitor Information Center in October. She then reported several additional statistics showing increased tourism.

ACTION ITEMS

3:44 **1. Council Meeting Minutes**

Motion to approve minutes of the Regular Meeting held October 12, 2026 by Soha, second Gingell, motion carried.

2. Expenditures

4:09 **Motion** to approve payroll checks 46305 through 46321 in the amount of $94,177.67, and claim checks 46322 through 46352 and EFTs as included in the total amount of $138,122.50 by Gingell, second Patel, motion carried.

3. Ordinance No. 698: Sewer Rate Increase

5:03 Clerk/Treasurer DePew reminded Council of the previous discussion of sewer rate increases and presented data for two rate-increase scenarios. Discussion ensued.

6:54 **Motion** to increase sewer rates by 13.85%, effective with December 2026 billing, by Gingell, second Pearson, motion carried.

4. Ordinance No. 699: Water Rate Increase

7:30 Clerk/Treasurer DePew presented data representing a 5% increase in water rates.

7:42 **Motion** to increase water rates by 5%, effective with December 2026 billing, by Soha, second Patel, motion carried.

5. August 2026 Treasurer's Report

8:13 **Motion** to approve the August 2026 Treasurer's Report by Soha, second Patel, motion carried.

~~6. Patrol Car Purchase Approval from Quileute Tribe~~

9:00 Council Member Soha asked why Action item 6 was removed from the Agenda. Clerk/Treasurer DePew and Police Chief Rowley said they decided against the purchase.

7. Opportunity Fund Board Appointment

9:32 Clerk/Treasurer DePew discussed the requirements of the position with Council.

10:23 Council Member Pearson said she would like to volunteer for the position.

10:33 **Motion** to appoint Pearson to the Opportunity Fund Board by Gingell, second Soha, motion carried.

8. Albert Haller Foundation Donation Acceptance

11:24 **Motion** to accept the $100,000 dollar donation from the Albert Haller Foundation for improvements to the Tillicum Park playground by Soha, second Patel, motion carried.

9. Set Norstrom Annexation Meeting

11:47 Attorney/Planner Fleck recommended the public hearing be set for November 23.

12:02 **Motion** to set the public hearing on the Norstrom Annexation for the November 23, 2026 Regular Meeting by Gingell, second Patel, motion carried.

DISCUSSION ITEMS

1. 3rd Quarter 2026 Reports

12:21 Council reviewed 3rd Quarter 2026 Sales & Lodging Tax, Building Permit, Jail Statistics, and Visitor Information Statistics Reports with some discussion of sales and lodging tax.

2. Jacoby Late Comers' Agreement

13:38 Attorney/Planner Fleck explained the late comers' agreement and said a resolution approving the agreement would be presented at the next Regular Meeting. Some discussion ensued.

3. DNR Ballfield Lease

16:24 Attorney/Planner Fleck explained an inquiry from DNR asking if the City would be interested in purchasing the land on which the north portion of the Tillicum Park ballfields sits and is currently leased by the City from the DNR. Discussion ensued.

4. USDA Application

10:10 Attorney/Planner Fleck introduced notice of the City's intent to file an application for federal financial assistance with the USDA for wastewater treatment plant improvements, which will be published and may require a public hearing.

5. Forks Police Department Recognition

21:00 Mayor Fletcher introduced letters received from Sheriff's Deputy Hoban commending Police Chief Rowley's bravery and rapid problem solving during a complicated domestic violence incident and Officer Verplank's exceptional bravery and outstanding tactical control during an interaction with an armed suspect.

6. Reports

- Council Member Reports

22:06 **Council Member Patel** reported having attended a hotel/motel conference where new legislation regarding service animals was discussed; it was reported travelers are now using AI apps rather than search engines to find lodgings, and that there is a new service that offers suggestions on local restaurants, activities, etc.

26:43 **Council Member Gingell** said he has been asked about RVs on industrial City lots and has himself noticed an increase recently.

27:56 **Council Member Pearson** reported having attended the County's budget town hall held October 28 and said she is worried about the police department and jail after Police Chief Rowley retires. She also said she would like to see more efforts at traffic safety in the downtown area.

- Staff Reports

34:05 **Clerk/Treasurer DePew** directed Council to the Reports section of their notebooks and said the City did not receive the second RCA grant, and reminded everyone that budget workshops begin on November 9.

34:53 **Public Works Director Hampton** said the E Street project should be completed tomorrow [November 3, 2026].

35:07 **Police Chief Rowley** reported having attended Truck or Treat and a critical incident stress management course, an area in which he is now certified. He then said the City has looked into additional funding through a portion of sales tax and will continue to do so, and that the Sheriff's Department cannot afford

to provide the necessary coverage to all of Clallam County. He also said he is aware of the financial issues facing the police department and jail.

41:38 **Attorney/Planner Fleck** said he is working on the new Critical Areas ordinance, and that a meeting he had with Senator Murray and Representative Randall staffers focused on the wastewater treatment system. He then reported WSDOT has assigned someone to work with the City on reducing the speed limits on either end of town; that he is getting ready to begin work on the USDA grant application; that the current license with the FAA for racing on the Forks Airport expires in 2027 and will have to be renewed; and that the major work to the Quillayute Airport runway is complete, but that striping and numbers painting will probably be pushed out to next year due to weather conditions.

- Mayor's Report

44:13 Mayor Fletcher said part of the discussion with WSDOT was for additional signage, and that crosswalk maintenance, improvement, and signage has been the topic of internal discussions. He then said the loss of the police department would have a cascading effect that also eliminates the jail and District Court II, which must be a consideration as well. He reported several things from the County's budget town hall, including the fact that the County will be doing some work on a Sol Duc River bridge next spring or summer that will result in closures and detours to Three Rivers for up to two months; filling gaps in the Olympic Discovery Trail at Sappho and between Forks and La Push and have secured the necessary right-of-way at the Calawah boat launch; and will be benefitting from several tax increases.

3. ADJOURNMENT

46:48 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:17 p.m.

DRAFT

_____
Tim Fletcher, Mayor

_____
Caryn DePew, Clerk/Treasurer

Register

Number	Name	Fiscal Description	Amount
46401	AFLAC Remittance Processing	2026 - November - Second Council Date	$21.00
46402	AWC Employee Benefit Trust	2026 - November - Second Council Date	$372.50
46403	AWC Employee Benefit Trust- Supplemental Life	2026 - November - Second Council Date	$37.10
46404	Department of Employment Security	2026 - November - Second Council Date	$154.47
46405	Dept of Labor & Industry	2026 - November - Second Council Date	$2,016.02
46406	Dept of Retirement - Def Comp	2026 - November - Second Council Date	$312.04
46407	Dept of Retirement - Def Comp - Roth	2026 - November - Second Council Date	$5.49
46408	Dept of Retirement Systems-LEOFF	2026 - November - Second Council Date	$2,621.80
46409	Dept of Retirement Systems-PERS 2	2026 - November - Second Council Date	$4,190.63
46410	Dept of Retirement Systems-PERS 3	2026 - November - Second Council Date	$610.12
46411	Dept of Retirement Systems-PSERS	2026 - November - Second Council Date	$2,021.05
46412	EFTPS	2026 - November - Second Council Date	$18,012.78
46413	Employment Security Dept - PFML	2026 - November - Second Council Date	$623.45
46414	Teamsters Local 589	2026 - November - Second Council Date	$251.00
46415	United Way	2026 - November - Second Council Date	$38.00
46416	WA Cares	2026 - November - Second Council Date	$322.80
46417	Washington State Support Registry	2026 - November - Second Council Date	$317.00
Direct Deposit Run - 11/20/2026	Payroll Vendor	2026 - November - Second Council Date	$57,414.93
			$89,342.18

Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2026 - November - Second Council Date

Fund Number	Description	Amount
001	General Fund	$52,719.75
101	Street	$5,086.67
140	Lodging Tax Fund	$506.56
150	Transit Center Fund	$185.04
400	Water	$19,512.22
402	Sewer	$7,711.44
410	Airport/Industrial Park	$3,620.50
	Count: 7	**$89,342.18**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

_____

_____

_____
Auditing Committee

Voucher Directory

Fiscal: : 2026 - November
Council Date: : 2026 - November - Second Council Date

Vendor	Number	Reference	Account Number	Description	Amount
AWC Employee Benefit Trust					
	46453		**2026 - November - Second Council Date**		
		112026/AWC Leoff 1			
			Leoff 1-Rice		
			001-000-000-521-20-41-15	Rice	$1,057.10
		Total 112026/AWC Leoff 1			**$1,057.10**
	Total 46453				**$1,057.10**
Total AWC Employee Benefit Trust					**$1,057.10**
C.C. Public Works Department					
	46454		**2026 - November - Second Council Date**		
		10101-11102601			
			2027 LT Award		
			140-000-000-557-30-49-27	CC Public Works	$40,000.00
		Total 10101-11102601			**$40,000.00**
	Total 46454				**$40,000.00**
Total C.C. Public Works Department					**$40,000.00**
Canon Fin Serv Inc					
	46455		**2026 - November - Second Council Date**		
		112026/Canon			
			Copier Lease		
			001-000-000-515-31-31-00	Operating Supplies	$33.36
			001-000-000-558-61-31-00	Operating Supplies	$33.36
			101-000-000-542-31-31-00	Operating Supplies	$100.08

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-31-00	Operating Supplies	$66.72
			402-000-000-535-80-31-00	Operating Supplies	$66.72
			410-000-000-552-10-31-00	Operating Supplies	$33.37
		Total 112026/Canon			**$333.61**
	Total 46455				**$333.61**
Total Canon Fin Serv Inc					**$333.61**
CED, Inc.					
	46456		**2026 - November - Second Council Date**		
		5948-1032274			
			City Hall Lights		
			001-000-000-514-23-31-00	Operating Supplies	$13.19
			400-000-000-534-80-31-00	Operating Supplies	$21.52
			402-000-000-535-80-31-00	Operating Supplies	$7.33
			410-000-000-546-10-31-00	Operating Supplies	$6.83
		Total 5948-1032274			**$48.87**
		5948-1094756			
			Water & City Hall Lights		
			001-000-000-514-23-31-00	Operating Supplies	$25.82
			400-000-000-534-80-31-00	Operating Supplies	$42.08
			400-000-000-534-80-31-00	Operating Supplies	$22.02
			402-000-000-535-80-31-00	Operating Supplies	$14.35
			410-000-000-546-10-31-00	Operating Supplies	$13.39
		Total 5948-1094756			**$117.66**
	Total 46456				**$166.53**
Total CED, Inc.					**$166.53**
Century West Engineering Corp.					
	46457		**2026 - November - Second Council Date**		
		252898			
			Quill. AP Phase 2		
			412-000-000-594-46-63-01	Runway Improvements	$45,223.58
		Total 252898			**$45,223.58**
	Total 46457				**$45,223.58**

Vendor	Number	Reference	Account Number	Description	Amount
Total Century West Engineering Corp.					**$45,223.58**
Centurylink					
	46458		**2026 - November - Second Council Date**		
		112026/Centurylink			
			Telephones		
			001-000-000-514-23-42-00	Communications	$140.81
			001-000-000-521-20-42-00	Communication	$39.42
			001-000-000-523-61-42-00	Communication	$39.42
			400-000-000-534-80-42-00	Communication	$216.24
			402-000-000-535-80-42-00	Communication	$245.83
			410-000-000-546-10-42-00	Communication	$70.40
		Total 112026/Centurylink			**$752.12**
	Total 46458				**$752.12**
Total Centurylink					**$752.12**
CenturyLink Business Services					
	46459		**2026 - November - Second Council Date**		
		808397344			
			Broadband		
			001-000-000-514-23-42-00	Communications	$43.94
			400-000-000-534-80-42-00	Communication	$69.05
			402-000-000-535-80-42-00	Communication	$25.11
			410-000-000-546-10-42-00	Communication	$18.83
			410-000-000-552-50-42-00	Communication	$470.84
		Total 808397344			**$627.77**
	Total 46459				**$627.77**
Total CenturyLink Business Services					**$627.77**
City of Forks					
	46460		**2026 - November - Second Council Date**		
		112026/CofF			
			1 Hour RAC Clean-Raincon		
			410-000-000-582-10-03-00	RAC - Security Deposits	$40.00

Vendor	Number	Reference	Account Number	Description	Amount
		Total 112026/CofF			**$40.00**
	Total 46460				**$40.00**
Total City of Forks					**$40.00**
Clallam County Sheriff Dept.					
	46461			**2026 - November - Second Council Date**	
		C26-044			
			Inmate Expenses		
			001-000-000-523-61-49-01	County Jail Expenses	$172.83
		Total C26-044			**$172.83**
	Total 46461				**$172.83**
Total Clallam County Sheriff Dept.					**$172.83**
Curtis Blue Line					
	46462			**2026 - November - Second Council Date**	
		INV1122342			
			Rivera Academy Uniforms		
			001-000-000-523-61-14-01	Uniforms- C18/ Rivera	$879.17
		Total INV1122342			**$879.17**
	Total 46462				**$879.17**
Total Curtis Blue Line					**$879.17**
Decker City Hardware Inc					
	46463			**2026 - November - Second Council Date**	
		112026/CIT001			
			Supplies		
			001-000-000-521-20-31-00	Operating Supplies	$19.65
			001-000-000-523-61-48-00	Repair & Maintenance	$15.30
			101-000-000-542-31-31-00	Operating Supplies	$14.22
			101-000-000-542-31-31-00	Operating Supplies	$14.75
			101-000-000-542-31-31-00	Operating Supplies	$11.03
			101-000-000-542-31-31-00	Operating Supplies	$20.73
			101-000-000-542-31-31-00	Operating Supplies	$15.83
			150-000-000-547-10-31-00	Operating Supplies	$43.83

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-31-00	Operating Supplies	$32.02
			400-000-000-534-80-31-00	Operating Supplies	$6.37
			400-000-000-534-80-31-00	Operating Supplies	$59.48
			400-000-000-534-80-31-00	Operating Supplies	$47.32
			402-000-000-535-80-31-00	Operating Supplies	$18.56
			402-000-000-535-80-31-00	Operating Supplies	$18.33
			402-000-000-535-80-31-00	Operating Supplies	$6.49
			402-000-000-535-80-31-00	Operating Supplies	$44.90
			402-000-000-535-80-31-00	Operating Supplies	$18.00
		Total 112026/CIT001			**$406.81**
	Total 46463				**$406.81**
Total Decker City Hardware Inc					**$406.81**
Dressel, Joel					
	46464		**2026 - November - Second Council Date**		
		INV0047			
			Norstrom Triplex Plan Review		
			001-000-000-558-50-41-02	Plan Reviews	$649.60
		Total INV0047			**$649.60**
	Total 46464				**$649.60**
Total Dressel, Joel					**$649.60**
Enterprise FM Trust					
	11202026/Enterprise EFT		**2026 - November - Second Council Date**		
		574757A-110426			
			Vehicle Leases		
			001-000-000-594-14-66-03	2020 Nissan Rogue	$30.49
			001-000-000-594-76-66-01	2020 Toyota Tacoma 71023D-GL	$13.34
			101-000-000-594-42-66-06	2020 Ford F550	$305.50
			101-000-000-594-42-66-06	2020 Ford F550	$26.68
			101-000-000-594-42-66-07	2020 Toyota Tacoma 71021D - JC	$13.33
			400-000-000-594-34-66-03	2020 Nissan Rogue	$49.68
			400-000-000-594-34-66-04	2020 Toyota Tacoma 71022D - MH	$132.37
			400-000-000-594-34-66-05	2020 Toyota Tacoma 71023D - GL	$93.37

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-594-34-66-06	2020 Ford F550	$712.83
			400-000-000-594-34-66-09	2021 Toyota Tacoma 71784D - PH	$73.04
			400-000-000-594-34-66-10	2020 Toyota Tacoma 710210D - JC	$26.68
			402-000-000-594-35-66-03	2020 Nissan Rogue	$16.94
			402-000-000-594-35-66-04	2020 Toyota Tacoma 71021D - JC	$66.70
			402-000-000-594-35-66-05	2022 Toyota Tacoma 72745D - SG	$766.19
			410-000-000-594-52-66-03	2020 Nissan Rogue	$15.81
			410-000-000-594-52-66-04	2020 Toyota Tacoma 741021D - JC	$26.68
		Total 574757A-110426			**$2,369.63**
	Total 11202026/Enterprise EFT				**$2,369.63**
Total Enterprise FM Trust					**$2,369.63**
Forks Chamber Of Commerce					
	46465		**2026 - November - Second Council Date**		
		2026-5053			
			2026 LT Award		
			140-000-000-557-30-49-04	Chamber - VIC	$38,590.47
		Total 2026-5053			**$38,590.47**
		2026-5054			
			2026 LT Award		
			140-000-000-557-30-49-03	Chamber of Commerce - FTF	$35,000.00
		Total 2026-5054			**$35,000.00**
		2026-5055			
			1/2 Window Washing @ RAC		
			410-000-000-575-50-41-00	Professional Services	$450.00
		Total 2026-5055			**$450.00**
	Total 46465				**$74,040.47**
Total Forks Chamber Of Commerce					**$74,040.47**
Forks Community Hospital					
	46466		**2026 - November - Second Council Date**		
		460110764902			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	$5,938.02

Vendor	Number	Reference	Account Number	Description	Amount
		Total 460110764902			**$5,938.02**
		460110764904			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	$741.18
		Total 460110764904			**$741.18**
		460110875200			
			Inmate Medical DOC #416582		
			001-000-000-523-61-41-05	Inmate - Medical	$874.33
		Total 460110875200			**$874.33**
		460110875201			
			Inmate Medical/DOC #416582		
			001-000-000-523-61-41-05	Inmate - Medical	$741.18
		Total 460110875201			**$741.18**
	Total 46466				**$8,294.71**
Total Forks Community Hospital					**$8,294.71**
Forks Outfitters, Inc					
	46467		**2026 - November - Second Council Date**		
		112026/Outiftters			
			Supplies-Acct.#16		
			001-000-000-511-61-31-45	Janitorial Cleaning Supplies	$40.62
			001-000-000-514-23-31-00	Operating Supplies	$12.32
			001-000-000-514-23-31-00	Operating Supplies	$9.12
			001-000-000-521-20-31-00	Operating Supplies	$54.28
			001-000-000-576-80-31-00	Operating Supplies	$72.93
			001-000-000-576-80-31-00	Operating Supplies	$66.43
			001-000-000-576-80-31-00	Operating Supplies	$28.23
			001-000-000-576-80-31-00	Operating Supplies	$230.80
			001-000-000-576-80-31-00	Operating Supplies	$30.39
			001-000-000-576-80-31-00	Operating Supplies	$257.94
			001-000-000-576-80-31-00	Operating Supplies	$216.10
			001-000-000-576-80-31-00	Operating Supplies	$86.87
			001-000-000-576-80-31-00	Operating Supplies	$33.32
			001-000-000-576-80-31-00	Operating Supplies	$158.50

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-576-80-31-00	Operating Supplies	$29.95
			001-000-000-576-80-31-00	Operating Supplies	$91.18
			101-000-000-542-31-31-00	Operating Supplies	$14.31
			101-000-000-542-31-31-00	Operating Supplies	$10.84
			101-000-000-542-31-31-00	Operating Supplies	$5.19
			101-000-000-542-31-31-00	Operating Supplies	$34.71
			101-000-000-542-31-31-00	Operating Supplies	$35.83
			101-000-000-542-31-49-00	Misc.	$16.86
			140-000-000-557-30-48-61	Janitorial Van Maint	$8.46
			150-000-000-547-10-48-61	Janitorial Van Maint	$7.62
			400-000-000-534-80-31-00	Operating Supplies	$13.00
			400-000-000-534-80-31-00	Operating Supplies	$76.01
			400-000-000-534-80-31-00	Operating Supplies	$64.70
			400-000-000-534-80-31-00	Operating Supplies	$50.02
			400-000-000-534-80-31-00	Operating Supplies	$41.44
			400-000-000-534-80-31-00	Operating Supplies	$20.06
			400-000-000-534-80-31-00	Operating Supplies	$72.72
			400-000-000-534-80-31-00	Operating Supplies	$8.68
			400-000-000-534-80-31-00	Operating Supplies	$12.25
			400-000-000-534-80-31-00	Operating Supplies	$4.32
			400-000-000-534-80-31-00	Operating Supplies	$8.67
			400-000-000-534-80-31-00	Operating Supplies	$162.89
			400-000-000-534-80-31-00	Operating Supplies	$1,205.43
			400-000-000-534-80-31-00	Operating Supplies	$5.19
			400-000-000-534-80-31-00	Operating Supplies	$23.43
			400-000-000-534-80-31-00	Operating Supplies	$112.90
			400-000-000-534-80-31-00	Operating Supplies	$70.57
			400-000-000-534-80-31-00	Operating Supplies	$211.74
			400-000-000-534-80-31-00	Operating Supplies	$88.26
			400-000-000-534-80-31-00	Operating Supplies	$14.86
			400-000-000-534-80-31-00	Operating Supplies	$20.62
			400-000-000-534-80-31-00	Operating Supplies	$29.94
			400-000-000-534-80-31-00	Operating Supplies	$13.78
			400-000-000-534-80-31-41	Tools	$24.97

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-48-61	Janitorial Van Maint	$18.62
			400-000-000-534-80-49-00	Misc	$33.72
			402-000-000-535-80-31-00	Operating Supplies	$6.69
			402-000-000-535-80-31-00	Operating Supplies	$68.03
			402-000-000-535-80-31-00	Operating Supplies	$5.07
			402-000-000-535-80-31-00	Operating Supplies	$184.61
			402-000-000-535-80-31-00	Operating Supplies	$2.81
			402-000-000-535-80-31-00	Operating Supplies	$7.34
			402-000-000-535-80-31-00	Operating Supplies	$24.96
			402-000-000-535-80-31-00	Operating Supplies	$12.32
			402-000-000-535-80-31-00	Operating Supplies	$6.84
			402-000-000-535-80-31-00	Operating Supplies	$1.73
			402-000-000-535-80-48-61	Janitorial Van Maint	$5.92
			402-000-000-535-80-49-00	Misc	$16.86
			410-000-000-546-10-31-00	Operating Supplies	$4.73
			410-000-000-546-10-31-00	Operating Supplies	$6.38
			410-000-000-552-50-48-61	Janitorial Van Maint	$3.39
			410-000-000-575-50-31-45	Janitorial Supplies	$32.12
			412-000-000-546-10-48-00	Repair & Maintenance	$1.56
		Total 112026/Outiftters			**$4,352.95**
	Total 46467				**$4,352.95**
Total Forks Outfitters, Inc					**$4,352.95**
Graymont Western US Inc					
	46468		**2026 - November - Second Council Date**		
		4-477849Ri			
			Lime for Biosolids		
			402-000-000-535-80-31-02	Biosolids-Chemicals	$2,786.89
		Total 4-477849Ri			**$2,786.89**
	Total 46468				**$2,786.89**
Total Graymont Western US Inc					**$2,786.89**
ICC General Code, LLC					
	46469		**2026 - November - Second Council Date**		

Vendor	Number	Reference	Account Number	Description	Amount
		GCP000049810			
			Pages and Tables		
			001-000-000-514-23-31-00	Operating Supplies	$828.23
			400-000-000-534-80-31-00	Operating Supplies	$1,349.70
			402-000-000-535-80-31-00	Operating Supplies	$460.13
			410-000-000-546-10-31-00	Operating Supplies	$429.44
		Total GCP000049810			**$3,067.50**
	Total 46469				**$3,067.50**
Total ICC General Code, LLC					**$3,067.50**
Jackson Civil Engineering, LLC					
	46470		2026 - November - Second Council Date		
		0032-04-09			
			TIB E Street Engineering		
			301-000-000-595-30-00-08	TIB E Street	$11,064.43
		Total 0032-04-09			**$11,064.43**
	Total 46470				**$11,064.43**
Total Jackson Civil Engineering, LLC					**$11,064.43**
Jerry's Small Engines					
	46471		2026 - November - Second Council Date		
		112026/Jerry's			
			Supplies		
			101-000-000-542-31-31-00	Operating Supplies	$28.18
			101-000-000-542-31-31-00	Operating Supplies	$48.82
		Total 112026/Jerry's			**$77.00**
	Total 46471				**$77.00**
Total Jerry's Small Engines					**$77.00**
Lemay Mobile Shredding					
	46472		2026 - November - Second Council Date		
		4951028S185			
			Shredding		
			001-000-000-521-20-47-18	Refuse	$21.08

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-47-18	Refuse	$21.07
		Total 4951028S185			**$42.15**
	Total 46472				**$42.15**
Total Lemay Mobile Shredding					**$42.15**
Maxrev Motors LLC					
	46473		**2026 - November - Second Council Date**		
		0303			
			Flat Repair		
			400-000-000-534-80-48-65	2002 F450 Dump Truck 59826D	$38.01
		Total 0303			**$38.01**
	Total 46473				**$38.01**
Total Maxrev Motors LLC					**$38.01**
Pacific Forest Mgmt Inc					
	46474		**2026 - November - Second Council Date**		
		8804			
			Quil. Airport		
			412-000-000-546-10-41-00	Professional Services	$106.50
		Total 8804			**$106.50**
	Total 46474				**$106.50**
Total Pacific Forest Mgmt Inc					**$106.50**
Pacific Office Equipment Inc.					
	46475		**2026 - November - Second Council Date**		
		1186917			
			Copier		
			001-000-000-523-61-31-00	Operating Supplies	$42.56
		Total 1186917			**$42.56**
		1186918			
			Copier		
			001-000-000-521-20-31-00	Operating Supplies	$34.98
		Total 1186918			**$34.98**
		1186919			

Vendor	Number	Reference	Account Number	Description	Amount
			Copier		
			001-000-000-515-31-31-00	Operating Supplies	$50.37
			001-000-000-558-61-31-00	Operating Supplies	$50.37
			101-000-000-542-31-31-00	Operating Supplies	$50.36
			400-000-000-534-80-31-00	Operating Supplies	$151.11
			402-000-000-535-80-31-00	Operating Supplies	$100.74
			410-000-000-552-10-31-00	Operating Supplies	$100.74
		Total 1186919			**$503.69**
	Total 46475				**$581.23**
Total Pacific Office Equipment Inc.					**$581.23**
Parametrix					
	46476		**2026 - November - Second Council Date**		
		84494			
			Biosolids Floor Engineering		
			402-000-000-594-61-63-03	Biosolids Floor	$1,131.60
		Total 84494			**$1,131.60**
	Total 46476				**$1,131.60**
Total Parametrix					**$1,131.60**
PetroCard					
	46477		**2026 - November - Second Council Date**		
		603977R-DM			
			City Hall & WWTP Generator Fuel		
			001-000-000-514-23-32-00	Fuel	$73.26
			400-000-000-534-80-32-00	Fuel	$119.38
			402-000-000-535-80-32-00	Fuel	$40.70
			402-000-000-535-80-32-00	Fuel	$1,035.96
			410-000-000-546-10-32-00	Fuel	$37.98
		Total 603977R-DM			**$1,307.28**
	Total 46477				**$1,307.28**
Total PetroCard					**$1,307.28**
Postmaster - Trust Acct					

Vendor	Number	Reference	Account Number	Description	Amount
	46478		2026 - November - Second Council Date		
		112026/Postmaster			
			Postage		
			400-000-000-534-80-42-41	Postage	$450.00
			402-000-000-535-80-42-51	Postage	$150.00
		Total 112026/Postmaster			**$600.00**
	Total 46478				**$600.00**
Total Postmaster - Trust Acct					**$600.00**
Raincon Committee					
	46479		2026 - November - Second Council Date		
		112026/Raincon			
			RAC Deposit Refund minus Cleaning		
			410-000-000-582-10-03-00	RAC - Security Deposits	$460.00
		Total 112026/Raincon			**$460.00**
	Total 46479				**$460.00**
Total Raincon Committee					**$460.00**
Sound Publishing, Inc					
	46480		2026 - November - Second Council Date		
		1197			
			Planning Com. Open Seats		
			001-000-000-558-61-41-01	Advertising	$203.40
		Total 1197			**$203.40**
		1198			
			Advertising		
			001-000-000-511-61-41-01	Advertising	$94.56
			001-000-000-558-61-41-01	Advertising	$787.02
			140-000-000-557-30-49-00	Misc.	$1,499.75
		Total 1198			**$2,381.33**
	Total 46480				**$2,584.73**
Total Sound Publishing, Inc					**$2,584.73**
Swanson's Repair					

Vendor	Number	Reference	Account Number	Description	Amount
	46481		2026 - November - Second Council Date		
		6182394			
			Truck Service		
			101-000-000-542-31-48-81	95 Eight YD Dump 39132D	$2,722.42
		Total 6182394			**$2,722.42**
	Total 46481				**$2,722.42**
Total Swanson's Repair					**$2,722.42**
Unum					
	46482		2026 - November - Second Council Date		
		112026/Unum			
			Leoff 1 LTC insurance		
			001-000-000-521-20-41-15	Rice	$229.80
		Total 112026/Unum			**$229.80**
	Total 46482				**$229.80**
Total Unum					**$229.80**
USDA					
	11242026/USDA EFT		2026 - November - Second Council Date		
		11242026/USDA			
			Loan Payment		
			400-000-000-591-34-70-01	USDA Water Tank Loan Principal	$2,752.66
			400-000-000-592-34-80-01	USDA Water Tank Loan Interest	$3,047.34
		Total 11242026/USDA			**$5,800.00**
	Total 11242026/USDA EFT				**$5,800.00**
Total USDA					**$5,800.00**
Verizon Wireless, Bellevue					
	46483		2026 - November - Second Council Date		
		6157531294			
			Cellular Service		
			001-000-000-521-20-42-00	Communication	$274.52
			001-000-000-523-61-42-00	Communication	$39.01
			400-000-000-534-80-42-00	Communication	$432.01

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-80-42-00	Communication	$39.01
		Total 6157531294			**$784.55**
	Total 46483				**$784.55**
Total Verizon Wireless, Bellevue					**$784.55**
WA Department Of Transportation					
	46484		**2026 - November - Second Council Date**		
		FB91000004271			
			Fuel		
			001-000-000-511-61-32-00	Unleaded	$67.22
			001-000-000-514-23-32-00	Fuel	$5.60
			001-000-000-521-20-32-00	Fuel/oil	$81.51
			001-000-000-558-50-32-00	Fuel/oil	$33.44
			001-000-000-576-80-32-00	Fuel	$31.96
			101-000-000-542-31-32-00	Fuel	$575.01
			140-000-000-557-30-32-00	Fuel	$14.02
			150-000-000-547-11-32-00	Fuel	$12.60
			400-000-000-534-80-32-00	Fuel	$1,080.99
			402-000-000-535-80-32-00	Fuel	$450.02
			410-000-000-546-10-32-00	Fuel	$46.04
			410-000-000-552-10-32-00	Fuel	$19.23
		Total FB91000004271			**$2,417.64**
		FB91000104271			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	$2,247.37
		Total FB91000104271			**$2,247.37**
	Total 46484				**$4,665.01**
Total WA Department Of Transportation					**$4,665.01**
Walter E. Nelson Co.					
	46485		**2026 - November - Second Council Date**		
		INVSEA1183693			
			Janitorial Supplies		
			001-000-000-511-61-31-45	Janitorial Cleaning Supplies	$409.80

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-576-80-31-75	Janitorial Cleaning Supplies	$46.52
			140-000-000-557-30-31-45	Janitorial Cleaning Supplies	$85.38
			150-000-000-547-10-31-45	Janitorial Cleaning Supplies	$46.52
			150-000-000-547-10-31-45	Janitorial Cleaning Supplies	$76.84
			400-000-000-534-80-31-45	Janitorial Cleaning Supplies	$187.83
			402-000-000-535-80-31-55	Janitorial Cleaning Supplies	$59.76
			410-000-000-552-50-31-45	Janitorial Supplies	$34.15
		Total INVSEA1183693			**$946.80**
	Total 46485				**$946.80**
Total Walter E. Nelson Co.					**$946.80**
Western United Civil Group LLC					
	46486		**2026 - November - Second Council Date**		
		UIL-4			
			Runway Improvements		
			412-000-000-594-46-63-01	Runway Improvements	$7,330.50
		Total UIL-4			**$7,330.50**
	Total 46486				**$7,330.50**
Total Western United Civil Group LLC					**$7,330.50**
Whitehead's Auto Parts					
	46487		**2026 - November - Second Council Date**		
		112026/Whitehead's			
			Parts & Supplies		
			400-000-000-534-80-31-00	Operating Supplies	$65.15
			412-000-000-546-10-48-00	Repair & Maintenance	$31.15
		Total 112026/Whitehead's			**$96.30**
	Total 46487				**$96.30**
Total Whitehead's Auto Parts					**$96.30**
Grand Total		**Vendor Count**	**37**		**$225,789.58**

Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2026 - November - Second Council Date

Fund Number	Description	Amount
001	General Fund	$18,573.07
101	Street	$4,064.68
140	Lodging Tax Fund	$115,198.08
150	Transit Center Fund	$187.41
301	Street Projects	$11,064.43
400	Water	$13,774.83
402	Sewer	$7,913.44
410	Airport/Industrial Park	$2,320.35
412	Quillayute Airport	$52,693.29
	Count: 9	**$225,789.58**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

_____

_____

_____
Auditing Committee

NOTICE OF INTENTION TO COMMENCE ANNEXATION PROCEEDINGS – OWNERS OF AT 10% OF ACREAGE

TO: The City Council
City of Forks
500 East Division Street
Forks, Washington

Members of the Council:

The undersigned, who are the owners of not less than ten percent (10%) in value (according to the assessed valuation for general taxation) of the property for which annexation is sought, hereby advise the City Council of the City of Forks that it is the desire of the undersigned the following area to commence annexation proceedings.

The property herein referred to is described on Exhibit "A" attached hereto and is depicted on Exhibit "B" further attached hereto.

It is requested that the City Council of the City of Forks set a date not later than sixty days after the filing of this request for a meeting with the undersigned to determine:

1. Whether the City Council will accept the proposed annexation;
2. Whether the City Council will require the adoption of zoning for the proposed area;
3. Whether the City Council will require assumption of existing city indebtedness by the area to be annexed.

This page may be one of a group of pages containing identical text material and is intended by the signers of this notice of intention to be presented and considered as one notice of intention and may be filed with other pages containing additional signatures which cumulatively may be considered as a single notice of intention.

Owner's signature	Printed Name	Address and Legal Description	Date Signed
[signature]	Jacob Norstrom	"See Exhibit A"	10/26/26

RECEIVED
OCT 27 2026
By

Exhibit A

Norstrom – Martello Annexation

Being Lot 2 of the Perkins Short Plat
Being part of the N ½ of the SW ¼ of Section 3
Township 28 North, Range 13 West, W.M.
Being within Clallam County, Washington

Clallam County Tax Id No. 132803329130

Consisting of 0.6566 acres
Located to the west of Nelson Road

Exhibit B – Norstrom – Martello Annexation





CITY OF FORKS
TREASURER'S REPORT
September 2026

FUND	PREV BAL CASH	PREV BAL INVESTMENT	PREV BAL CASH/INV	2026 September RECEIPTS*		2025 September RECEIPTS*	2026 September DISBURSE		2025 September DISBURSE*	INVESTMENT PURCHASED	ENDING CASH	END BAL CASH/INV	2025 September END BAL*
GENERAL	-692,158.79	2,455,800.00	1,763,641.21	246,543.30	1	191,303.36	201,900.94	10	254,282.06	2,455,800.00	-647,516.43	1,808,283.57	1,614,277.18
STREET	94,834.42	0.00	94,834.42	9,514.80	2	114,131.55	51,472.54	11	38,747.42	0.00	52,876.68	52,876.68	202,037.01
LODGING TAX	971,976.79	939,200.00	1,911,176.79	134,795.50	3	110,192.67	15,234.42	12	2,123.75	939,200.00	1,091,537.87	2,030,737.87	1,661,932.35
AP/IND PARK/RAC/ICN	925,723.37	0.00	925,723.37	21,234.96	4	9,710.14	72,449.53	13	17,327.28	0.00	874,508.80	874,508.80	170,778.58
WATER	915,184.14	0.00	915,184.14	125,265.05		132,457.24	129,726.10	14	88,737.64	0.00	910,723.09	910,723.09	940,268.77
SEWER	502,535.09	0.00	502,535.09	54,150.01	5	45,707.81	37,822.12	15	71,441.55	0.00	518,862.98	518,862.98	572,771.88
PETTY CASH	400.00	0.00	400.00	0.00		0.00	0.00		0.00	0.00	400.00	400.00	400.00
TRAVEL	4,000.00	0.00	4,000.00	0.00		0.00	0.00		0.00	0.00	4,000.00	4,000.00	4,000.00
IND PARK DEVELOPMENT	4,000.00	0.00	4,000.00	0.00		0.00	0.00		0.00	0.00	4,000.00	4,000.00	4,000.00
CAPITAL IMPROVEMENTS	107,239.59	0.00	107,239.59	2,598.75	6	1,455.29	0.00		0.00	0.00	109,838.34	109,838.34	108,024.59
INFRASTRUCTURE PROJECTS	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00
INMATE CUSTODIAL FUND	1,635.38	0.00	1,635.38	6,483.03		1,099.00	2,647.13		967.92	0.00	5,471.28	5,471.28	1,594.17
QUILLAYUTE AP	243,586.55	0.00	243,586.55	166,534.00	7	915.36	215,012.19	16	11,149.62	0.00	195,108.36	195,108.36	226,255.89
TRANSIT CENTER	6,388.64	0.00	6,388.64	3,033.66	8	4,726.96	993.62	17	5,352.38	0.00	8,428.68	8,428.68	3,092.87
SEIZED PROPERTY	3,128.96	0.00	3,128.96	0.00		0.00	0.00		0.00	0.00	3,128.96	3,128.96	3,128.96
DONATIONS	81,847.14	0.00	81,847.14	0.00		0.00	3,775.00	18	0.00	0.00	78,072.14	78,072.14	102,487.88
GRANT/CONSTRUCTION	120,658.79	0.00	120,658.79	0.00		0.00	0.00		0.00	0.00	120,658.79	120,658.79	106,128.99
SEARCH & RESCUE	3,876.00	0.00	3,876.00	0.00		0.00	0.00		0.00	0.00	3,876.00	3,876.00	3,876.00
STREET PROJECTS	25.00	0.00	25.00	24,468.03	9	22,142.87	500.00	19	89,609.40	0.00	23,993.03	23,993.03	-83,613.33
STATE COLLECTIONS	5,891.22	0.00	5,891.22	2,831.86		1,302.67	173.46		184.19	0.00	8,549.62	8,549.62	4,480.97
TOTAL	3,300,772.29	3,395,000.00	6,695,772.29	797,452.95		635,144.92	731,707.05		579,923.21	3,395,000.00	3,366,518.19	6,761,518.19	5,645,922.76

*For comparison purposes.

10% or more on for various report

September 2026 Treasurer's Report Variance Notes

		September 2026	September 2025	Variance	
1	**General Fund Receipts** *2026 sales & use tax/building permits*	$ 246,543.30	$ 191,303.36	$ 55,239.94	22.41%
2	**Street Fund Receipts** *2025 transfer from general fund 2025 Chip Seal Project match*	$ 9,514.80	$ 114,131.55	$ (104,616.75)	-1099.52%
3	**Lodging Tax Fund Receipts** *2026 increase*	$ 134,795.50	$ 110,192.67	$ 24,602.83	18.25%
4	**AP/IP/RAC/ICN Fund Receipts** *2026 increase to Industrial Park revenue*	$ 21,234.96	$ 9,710.14	$ 11,524.82	54.27%
5	**Sewer Fund Receipts** *2026 rate increase*	$ 54,150.01	$ 45,707.81	$ 8,442.20	15.59%
6	**Capital Improvement Fund Receipts** *2026 REET*	$ 2,598.75	$ 1,455.29	$ 1,143.46	44.00%
7	**Quillayute Airport Fund Receipts** *2026 FAA grant reimb*	$ 166,534.00	$ 915.36	$ 165,618.64	99.45%
8	**Transit Center Fund Receipts** *2025 rent payment timing*	$ 3,033.66	$ 4,726.96	$ (1,693.30)	-55.82%
9	**Street Project Fund Receipts** *2026 interfund transfer E Street Project*	$ 24,468.03	$ 22,142.87	$ 2,325.16	9.50%
10	**General Fund Disbursements** *2025 transfer from general fund 2025 Chip Seal Project match*	$ 201,900.94	$ 254,282.06	$ (52,381.12)	-25.94%
11	**Street Fund Disbursements** *2026 interfund transfer E Street Project*	$ 51,472.54	$ 38,747.42	$ 12,725.12	24.72%
12	**Lodging Tax Fund Disbursements** *2026 reimbursement timing*	$ 15,234.42	$ 2,123.75	$ 13,110.67	86.06%
13	**AP/IP/RAC/ICN Fund Disbursements** *2026 Industrial Park fire suppression system*	$ 72,449.53	$ 17,327.28	$ 55,122.25	76.08%
14	**Water Fund Disbursements** *2026 parts & supplies*	$ 129,726.10	$ 88,737.64	$ 40,988.46	31.60%
15	**Sewer Fund Disbursements** *2025 WWTF construction/repairs*	$ 37,822.12	$ 71,441.55	$ (33,619.43)	-88.89%
16	**Quillayute Airport Fund Disbursements** *2026 Runway Project*	$ 215,012.19	$ 11,149.62	$ 203,862.57	94.81%
17	**Transit Center Fund Disbursements** *2025 repairs/maintenance*	$ 993.62	$ 5,352.38	$ (4,358.76)	-438.67%
18	**Donation Fund Disbursements** *2026 Tillicum Park design city match*	$ 3,775.00	$ -	$ 3,775.00	100.00%
19	**Street Project Fund Disbursements** *2025 Chip Seal Project*	$ 500.00	$ 89,609.40	$ (89,109.40)	-17821.88%

RESOLUTION NO. 543

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF

FORKS APPROVING A DEVELOPER REIMBURSEMENT AGREEMENT BETWEEN THE CITY AND RICK AND KATHY JACOBY FOR REIMBURSEMENT FOR THE COST OF CONSTRUCTING A REQUIRED PUBLIC UTILITY IMPROVEMENT.

WHEREAS, the City approved a short plat creating seven lots that required the providing of water and the Jacoby's undertook the costs associated with private development to make infrastructure improvements; and

WHEREAS, Chapter 35.91 RCW provides that, at the owner's request, a municipality must contract with the owner of real estate for the construction or improvement of water or sewer facilities that the owner elects to install solely at the owner's expense; and

WHEREAS, FMC 13.20 authorizes the City to enter into agreements with the property owner and to execute an agreement for the development of water main extensions; and

WHEREAS, the Jacoby's paid the City to install and extend water mainlines to where the seven (7) lots of the Jacoby Short Plat could access city water services; and

WHEREAS, the Jacoby's have requested that developer reimbursement agreement be executed that includes a description of the methodology and the pro rata share for each property to the City;

WHEREAS, this agreement would create an obligation on each lot within the short plat to partially compensate the Jacoby's for the pro rata share of the paid for improvements; and

WHEREAS, the City undertook, installed, and accepted the improvement as complete on _____;

WHEREAS, the Jacoby's are the registered owners of the seven lots of the Jacoby Short Plat and are also the ones making this request; and

WHEREAS, the City Council took action on this without a public hearing as all lots associated with the proposed Reimbursement Agreement are owned by the Jacoby's and no other property owner would be impacted by this decision at this time;

NOW THEREFORE BE IT RESOLVED the City Council of the City of Forks hereby approves the Jacoby Developer Reimbursement Agreement with Exhibits attached hereto and incorporated by this reference as if set forth in full.

Passed this 23rd day of November 2026 by the City Council of Forks

_____

Mayor Tim Fletcher

Attested to:

_____

Caryn DePew, Clerk/Treasurer

Approved as to Form:

_____

William R. Fleck, Attorney/Planner

AFTER RECORDING RETURN TO:
City of Forks
Attn: Caryn DePew
Forks City Hall
500 East Division Street, Forks, WA 98331

Latecomer's Agreement

For Water Utility Improvements

Grantor: City of Forks
Grantee: Rick & Kathy Jacoby

LEGAL DESCRIPTION:

Lots A, B, C, D, E, F, and G of the Jacoby Short Plat (being originally Lot 6 of the Nelson Survey, Book of Surveys Vol. 7, Pg. 31) which was recorded in Volume 36 at Page 80 of Plats on 8 July 2025 with Clallam County Auditor's file number 2025-1472512, which are located in the SW 1/4 of the SW 1/4 of Section 3, and the NW 1/4 of the NW 1/4 of Section 10, T 28 N, R 13 W, W.M.

Clallam County Tax Parcel Numbers:

Lot A 132803339000
Lot B 132803339005
Lot C 132803339010
Lot D 132803339015
Lot E 132803339020
Lot F 132803339025
Lot G 132803339030

LEGAL NOTICE

Developer Reimbursement Agreement

This notice reflects a decision, approved by the City of Forks Council on _____ 2026 and the parties agreed to at the time.

Pursuant to FMC to Chapter 13.20 of the Forks Municipal Code, and RCW 35.91, as amended, City of Forks ("the City") has entered into an agreement with an individual or entity that has paid the City to have constructed a water line in the vicinity of the real property described herein. The Agreement, referred to as a Latecomers Agreement is attached to this Legal Notice.

The Agreement provides for the partial reimbursement of the construction costs by the Grantees of benefited property if and as connections are made to this paid for improvement.

Prior to making a connection to the water line, the Grantee of a property being connected, including those identified above as parcels that ***"could benefit"*** from this water line, must first make a reimbursement payment to the City. The payments received by the City are transmitted to the individual or entity that constructed the sewer line, subject to the terms and conditions of the Agreement. The method of calculating the reimbursement payment is specified in the Agreement.

The real property subject to the obligations created by the Agreement is legally described as follows:

Lots A, B, C, D, E, F, and G of the Jacoby Short Plat (being originally Lot 6 of the Nelson Survey, Book of Surveys Vol. 7, Pg. 31) which was recorded in Volume 36 at Page 80 of Plats on 8 July 2025 with Clallam County Auditor's file number 2025-1472512, which are located in the SW 1/4 of the SW 1/4 of Section 3, and the NW 1/4 of the NW 1/4 of Section 10, T 28 N, R 13 W, W.M This Legal Notice has been recorded with the County Auditor by the City Attorney.

_____ Date: _____, 2024.
City Attorney

STATE OF WASHINGTON)
) ss.
COUNTY OF CLALLAM)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he executed this instrument and acknowledged it to be his free and voluntary act for the uses and purposes therein mentioned.

DATED this _____ day of _____, 2024_.

_____
Signature

_____
Print name

NOTARY PUBLIC in and for the State of Washington, residing at _____.

My appointment expires:

DEVELOPER REIMBURSEMENT AGREEMENT: *WATER SYSTEM IMPROVEMENTS*

Lots A, B, C, D, E, F, and G of the Jacoby Short Plat (being originally Lot 6 of the Nelson Survey, Book of Surveys Vol. 7, Pg. 31) which was recorded in Volume 36 at Page 80 of Plats on 8 July 2025 with Clallam County Auditor's file number 2025-1472512, which are located in the SW 1/4 of the SW 1/4 of Section 3, and the NW 1/4 of the NW 1/4 of Section 10, T 28 N, R 13 W, W.M.
Clallam County Tax Parcel Numbers:
Lot A 132803339000
Lot B 132803339005
Lot C 132803339010
Lot D 132803339015
Lot E 132803339020
Lot F 132803339025
Lot G 132803339030

Grantor: City of Forks
Grantee: Rick & Kathy Jacoby

This Agreement, approved by the City of Forks Council on _____of 2026 and agreed to by the parties at that time, by and between Jessi and Cody Wilson, ("Grantee") for convenience, and City of Forks, a political subdivision of the State of Washington ("City") for convenience and good and valuable consideration having been exchanged between the parties.

As required by the City, Grantee paid for the extension of 1,780 linear feet of main lines ("the utility line") connected to the City's existing water distribution system in order to extend service to the area in which Grantee's real property is located.

The construction of the utility lines by the City at the request, and with full payment being received, of the Grantee would provide a benefit to certain other real property in the area of the utility line that is adjacent to or likely to require a connection to the utility line in order to be developed. That area shall be known as a "benefit area" for purposes of this Agreement. The benefit area consists of the seven lots noted in the legal description above.

Grantee has requested that the City enter into an Agreement to partially reimburse Grantee for the costs of constructing the utility line. The Agreement was approved and authorized by the City of Forks Council on _____.

Now, therefore, Grantee and the City agree as follows:

1. IMPROVEMENTS DESCRIBED. The improvements are as follows:

Water Main Line Extension: The utility line constructed by the City on behalf of the Grantee was the installation of a total of 1,780 linear feet of mainlines beginning at its connection to the City's existing water system at the intersection of Merchant Road and the Shear Street easement and then west towards the existing Shearer Street, as well as North along Reel Way to Gambler's Way. See Exhibit A consisting of the Jacoby Water Main Extension map and also the Work Order Sheet.

2. REIMBURSEMENT OBLIGATION. Until the expiration of this Agreement, Grantee and the authorized assigns of Grantee shall be reimbursed by the Grantee of real property within the benefit area described in this Agreement that is subsequently connected to or uses the utility line; a parcel that is not included in the benefit area may not connect to the utility line.

3. TERM: MODIFICATION. This Agreement shall be in effect for twenty years (20),per RCW 35.91.020, from the date of the contract approval (_____) or until such time as Grantee has received all reimbursements to which Grantee is entitled by this Agreement, whichever shall first occur. The Agreement may be extended past that initial term for one extension not to exceed five (5) years if the Grantee has not been fully reimbursed for the costs associated with the utility line. If the City's Public Works Director (or their designee) determines that all or any portion of the utility line is rendered useless by reason of redesign or reconstruction, then the City's obligation to collect reimbursements pursuant to this Agreement shall terminate to the extent of such determination.

4. LIMITATIONS. Extensions of the utility line are not subject to the reimbursement provisions of this Agreement. If two or more adjoining parcels within the benefit area are under the same ownership, and a connection or use of the utility line benefits improvements legally situated entirely within the boundaries of less than all such adjoining parcels, the reimbursement amount shall be calculated based on the parcel(s) within which the improvements are situated.

5. BENEFIT AREA and AMOUNTS. The City has determined that there is a benefit area that includes the following parcel(s) of real property, which is/are subject to the indicated Developer Reimbursement amount:

Parcel Nos.: Primary Benefit

Lots A, B, C, D, E, F, and G of the Jacoby Short Plat (being originally Lot 6 of the Nelson Survey, Book of Surveys Vol. 7, Pg. 31) which was recorded in Volume 36 at Page 80 of Plats on 8 July 2025 with Clallam County Auditor's file number 2025-1472512, which are located in the SW 1/4 of the SW 1/4 of Section 3, and the NW 1/4 of the NW 1/4 of Section 10, T 28 N, R 13 W, W.M.
Clallam County Tax Parcel Numbers:

Lot A 132803339000
Lot B 132803339005
Lot C 132803339010
Lot D 132803339015
Lot E 132803339020
Lot F 132803339025
Lot G 132803339030

See Exhibit B – Jacoby Shortplat.

The cost of the improvements has been apportioned to the benefited property as shown on the following Reimbursement Calculation.

Improvement	$ / Lot	# of Lots	Total $
Water	$10,379.35 inclusive of 5% Administrative surcharge	7	$69,195.68
		5% Administrative Cost	$3,459.78
		TOTAL	**$72,655.46**

As shown, this amount is subject to an administrative surcharge, payable to the City by the connecting property benefiting property owner. Unless otherwise specified in this Agreement, the amount of such surcharge is five percent (5%) of the reimbursement amount. In no event shall the combined total of the administrative surcharge exceed Three Thousand, four hundred and fifty-nine dollars and seventy-eight cents ($3,459.78).

This per lot fee represents the fair and equitable pro rata share of the cost of construction of the improvements payable by properties benefited by the improvements. Payment of the allocated lot related fee is a condition of issuance of the connection permit by the City and is subject to the enforcement provisions found below.

6. CERTIFICATE OF PAYMENT. Upon request, the City shall provide a certificate of payment to an owner of a parcel of real property for which the payment due pursuant to this Agreement has been received by the City; said certificate may be recorded at the owner's expense.

7. EFFECTIVENESS. The provisions of this Agreement shall not be effective with respect to any owner of real property other than Grantee unless this Agreement has been recorded in the office of the Clallam County Auditor prior to the time there is a connection to or use of the utility line by an owner of real property other than Grantee.

8. ACCEPTANCE. The Grantee has paid the City to complete the watermain extension described above. The City has, by the terms of this agreement, accepted the utility line and associated components as a facility of the City. In accepting this, the City affirms that the line conforms to all applicable specifications, standards, regulations, laws and ordinances.

The City shall bear all maintenance and operation costs of the utility line from and after the date of acceptance which is the date of this agreement.

9. UTILITY CHARGES. From and after the date the utility line is put into service, the City shall charge for its use such rates and charges as the City may by law be authorized to establish.

10. ENFORCEMENT. No person or legal entity may be granted a permit or otherwise be authorized to connect to the utility line during the term of this Agreement without first paying to the City, in addition to any and all other costs and charges made or assessed for such connection or for any other utility line or facility constructed in connection such connection, the developer reimbursement amount set forth in this Agreement, inclusive of the administrative surcharge.

If any connection is made to the utility line without such payment having first been made to the City, the City may remove or cause to be removed such unauthorized connection and all connected tile or pipe located in the public right-of-way, and dispose of such materials so removed without any liability whatsoever.

11. PAYMENT TRANSMITTAL. Payments received by the City pursuant to this Agreement shall be transmitted to Grantee by Certified Mail at the address furnished by Grantee within 60 days of receipt, subject to the administrative surcharge as listed in Section 5 above. It is the responsibility of Grantee to advise the City of any change in Grantee's mailing address at all times during the term of this Agreement, and or shall provide the City with the current address, and telephone number of the person, company, or partnership that is the beneficiary of this AGREEMENT during every January after the date this AGREEMENT is executed. If the Grantee fails to comply with the notification requirements of this subsection within sixty days of the specified time, then the City may keep any reimbursement funds owed to the Grantee under the Agreement and is not required to remit those funds to the Grantee. Funds kept by the City will be deposited in the capital fund of the City. If there is a valid assignment or transfer of Grantee's rights, whether voluntary or involuntary, the City shall pay any benefits accruing, after receiving notice of the assignment or transfer, to the successor of Grantee, subject to the terms of this Agreement.

12. BINDING EFFECT. This Agreement shall be binding upon Grantee, Grantee's heirs, personal representatives, successors in interest and assigns, and the successors in interest and assigns of the City.

13. CREATION OF LIEN. The terms and conditions contained in this Agreement constitute covenants running with and touching upon the land. The amount of any payment due pursuant to this Agreement until fully paid shall be a lien against the real property connected to the utility line and such lien shall have priority over all other liens and encumbrances except liens for taxes or special assessments imposed by governmental authority.

14. GENERAL PROVISIONS. This Agreement shall be governed by the laws of the State of Washington. Venue for any legal action regarding this Agreement shall be within Clallam County. If any term or provision of this Agreement is in whole or in part held to be invalid or unenforceable by any Court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect. The failure of the City to take action to enforce any term or condition of this Agreement in any particular instance shall not be deemed or construed to be a waiver of the right of the City to take such action in the future.

15. AUTHORITY TO SIGN. The persons signing this Agreement represent by their signatures below that they have authority to bind the entities for which they are signing.

IN WITNESS WHEREOF, Grantee and the City have signed this Agreement as of the date first appearing above.

THE CITY OF FORKS OF WASHINGTON.

By:_____

_____
(signatures)

_____
Forks, WA 98331

By:_____
(signature)
Tim Fletcher, Mayor

ATTESTED TO:

_____
Caryn DePew, Clerk/Treasurer

Approved as to Form:

_____
William R. Fleck, Attorney/Planner

STATE OF WASHINGTON)
) ss
COUNTY OF CLALLAM)

On this _____ day of _____, _____, before me, _____, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared the Grantees, _____, to me known to be the individuals described in and who executed the within and foregoing instrument (consisting of a total of 6 pages plus Exhibits), and acknowledged that they signed the same as their free and voluntary act and deed, for the uses and purposes therein mentioned; further, that under oath stated that has the authorization to execute the said instrument.

WITNESS MY HAND AND OFFICIAL SEAL HERETO AFFIXED THE DAY AND YEAR FIRST ABOVE WRITTEN.

_____

Notary Public in and for the State of Washington, residing in the City of Forks, with my commission expiring on _____.

STATE OF WASHINGTON)
) ss
COUNTY OF CLALLAM)

On this _____ day of _____, _____, before me, _____, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared on the behalf of the City of Forks, a municipal corporation,

Tim Fletcher, duly elected Mayor of the City of Forks, and
Caryn DePew, Clerk/Treasurer for the City of Forks, and
William R. Fleck, City Attorney for the City of Forks

and executed, attested, and approved as to the form the foregoing instrument and acknowledged the said instrument to be the free and voluntary act and deed of said municipal corporation, for the purposes therein, and on oath stated that Tim Fletcher is authorized to execute the said instrument on behalf of said municipal corporation.

WITNESS MY HAND AND OFFICIAL SEAL HERETO AFFIXED THE DAY AND YEAR FIRST ABOVE WRITTEN.

_____

Notary Public in and for the State of Washington, residing in the City of Forks, with my commission expiring on _____.

Washington State
Transportation Improvement Board

TIB Members

Chair
Mayor Hilda González
City of Granger

Vice Chair
Councilmember Sam Low
Snohomish County

Susan Carter
Hopelink

Kent Cash
Port of Vancouver

Jay Drye
WSDOT

Dongho Chang
WSDOT

Scott Chesney
Spokane County

Vicky Clarke
Cascade Bicycle Club & Washington Bikes

Brent Timm
Link Transit

Andrew Denham
Town of Twisp

Stephanie Forman
Forman Consulting

Preston Frederickson
City of Walla Walla

Commissioner Al French
Spokane County

Commissioner Dan Sutton
Douglas County

Councilmember Jon Pascal
City of Kirkland

Les Reardanz
Whatcom Transportation Authority

Mayor Erin McCardle
City of Chelan

Maria Thomas
Office of Financial Management

John Vicente
City of Kenmore

Jennifer Walker
Thurston County

Jane Wall
County Road Administration Board

Ashley Probart
Executive Director

P.O. Box 40901

November 06, 2026

Tim Fletcher
Mayor
City of Forks
500 East Division Street
Forks, WA 98331-8618

Dear Tim Fletcher:

Congratulations! The Transportation Improvement Board (TIB) is pleased to announce the selection of your project, Calawah Way Reconstruction, Fork Ave to Trillium Ave, TIB project number 6-W-825(010)-1.

TIB is awarding 95.0000% of approved eligible project costs with a maximum grant of $768,398.

Before any work is permitted on this project, you must complete and email the following items to your TIB engineer:

- Verify the information on the attached Grant Agreement Form. If necessary, revise section 3.0 Project Funding Partners.
- Sign and **email** a copy of the Grant Agreement Form to your TIB Engineer.
- Submit the section of your adopted Six Year Transportation Improvement Plan listing this project.

TIB approval is required prior to incurring reimbursable expenses.

Bid advertisement must occur not later than May 1 and construction must begin by July 1 of the year it is scheduled for construction. If these deadlines cannot be met, a written extension approval from TIB is required.

In accordance with RCW 47.26.084, you must certify full funding by November 6, 2027, or the grant may be terminated. Grants may also be rescinded due to unreasonable project delays as described in WAC 479-05-211.

If you have questions, please contact Chris Langhoff, TIB Region Engineer, at ChrisL@TIB.wa.gov.

Sincerely,

Ashley Probart
Executive Director

Enclosures

City of Forks
6-W-825(010)-1
Calawah Way Reconstruction
Fork Ave to Trillium Ave

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Forks
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the Calawah Way Reconstruction, Fork Ave to Trillium Ave (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Forks, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

For the project specified above, TIB shall pay 95.0000 percent of approved eligible project costs up to the amount of $768,398, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW and/or chapter 47.04 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT's Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT FUNDING PARTNERS

The RECIPIENT anticipates receiving additional funding from the following funding partners, in the following amounts. However, in no event shall any non-party to this Agreement, even if referenced as a funding partner below, be considered a third party beneficiary to this Agreement.

Funding Partners	Amount	Revised Funding
FORKS	40,442	
WSDOT	0	
Federal Funds	0	

TOTAL LOCAL FUNDS	**40,442**	

4.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT's submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

a) Bid Authorization Form with plans and engineers estimate
b) Award Updated Cost Estimate
c) Bid Tabulations
d) Contract Completion Updated Cost Estimate with final summary of quantities
e) Project Accounting History

5.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than $50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

6.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

7.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

8.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

9.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

10.0 DEFAULT AND TERMINATION

10.1 NON-COMPLIANCE

a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.

b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.

c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.

d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

10.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:

a) RECIPIENT is not making reasonable progress toward correction and compliance.
b) TIB denies the RECIPIENT's request to amend the Project.
c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

10.3 TERMINATION

a) In the event of default by the RECIPIENT as determined pursuant to Section 10.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.

b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.

c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

10.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

11.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue and other revenue sources. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 10. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

12.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060 and/or WAC 479-10-575. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.

RECIPIENT shall retain $5,000 in local agency funds as contingency funding pursuant to WAC 479-05-065. TIB may require the RECIPIENT to use a portion or all contingency funding before authorizing increase requests pursuant to WAC 479-05-202 and/or WAC 479-01-060 and/or WAC 479-10-575.

13.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

14.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence.

Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

15.0 DISPUTE RESOLUTION

a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.

b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.

c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.

d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.

e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.

16.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington and/or 47.04 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

17.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Albert H. Wang
Assistant Attorney General

Lead Agency		Transportation Improvement Board	
Chief Executive Officer	Date	Executive Director	Date
Print Name		Print Name	

Lloyd J Allen Charitable Trust

November 3, 2026

Ms. Caryn DePew
City of Forks
500 East Division Street
Forks, WA 98331-8618

RE: Lloyd J Allen Charitable Trust

Caryn,

On behalf of the Lloyd J Allen Charitable Trust, we are pleased to enclose a grant in the amount of $50,000.00 for the benefit of the City of Forks. This grant is designated for the Tillicum Park Playground Project.

Please sign and return the Acknowledgement in the enclosed pre-addressed envelope. Two copies are included; one is for your records.

Best regards,

Trustees, Lloyd J Allen Charitable Trust

Enclosures: Acknowledgement Letter

cc: Lloyd J Allen Charitable Trust

NOTICE OF INTENT TO FILE APPLICATION

The *City of Forks* intends to file an application for federal financial assistance with the U. S. Department of Agriculture, Rural Development, Rural Utilities Service. The project includes improvements to the City's Waste Water Treatment Plant and specifically the aerated lagoon's liner. The matter will be considered at the City Council's regular city council meeting on 23 November 2026 at 7:30 pm. A public comment period will be held as part the discussion of this matter.

Any comments regarding this application should be submitted to the *City of Forks via mail at 500 East Division Street, Forks, WA 98331; or via email at info@forkswashington.org. In both cases, please note that your comments are regarding the City's 'Intent to File an Application' with USDA.*