



A Proclamation designating 17 October 2026 as
Martha Merchant Maybury Day

WHEREAS, October has traditionally been the month in which local heritage is celebrated;

WHEREAS, Martha Merchant Maybury, along with her first husband, Ivory Merchant, established the second homestead on the Forks Prairie;

WHEREAS, Martha Merchant Maybury donated the land needed for the Forks Congregational Church's first building;

WHEREAS, Martha Merchant Maybury helped establish the Forks Cemetery through a substantial land donation for that purpose;

WHEREAS, Martha Merchant Maybury was actively engaged in the development of the community and was well respected for her contributions;

WHEREAS, Martha Merchant Maybury passed away on 17 October 1928;

NOW, AS MAYOR, I DO HEREBY:

1. Proclaim 17 October 2026 as Martha Merchant Maybury Day to recognize this pioneer woman's contributions that still have impacts upon the Forks community today;
2. Encourage residents to participate in Heritage Day celebrations that interest them to learn more about all of the individuals in the past that helped to build this community.

Done on this ____ day of October 2026.

Tim Fletcher, Mayor



PROCLAMATION

WHEREAS, substance abuse involving alcohol and drugs has reached epidemic proportions at all levels in this nation;

WHEREAS, unified prevention education efforts by community leaders, educators, and citizens should be further supported and developed to combat this rising epidemic;

WHEREAS, programs such as the National Red Ribbon Campaign, as well as such efforts as the Quillayute Valley School District's Prevention Program associated with the Community Anti-Drug Coalitions of America, are means for community members to actively engage and show their support for a drug-free lifestyle;

WHEREAS, the National Red Ribbon Campaign is celebrated during the last week of October during RED RIBBON WEEK;

WHEREAS, the City of Forks encourages all of its community members to demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during these last few days of October;

NOW, THEREFORE, BE IT RESOLVED, that I do hereby proclaim October 25rd through October 31st **RED RIBBON WEEK** and encourage the community to support and engage in activities, conversations and efforts that reflect our community's strong commitment to developing a drug-free Forks;

FURTHER, as part of this proclamation, I encourage the community to utilize the **RED RIBBON CAMPAIGN** as a means of showing support for a drug-free lifestyle and the community it can create during this week and throughout the year ahead.

On this date _____ of the month _____, 2026

Mayor, Tim Fletcher
City of Forks, WA

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
September 28, 2026

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:03 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:26 **ROLL CALL**

Council members present: Patel, Soha, Gingell, Pearson, and Mayor Fletcher. Absent: Kimball. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Hampton, Public Works Director, and Rowley, Police Chief.

MODIFICATIONS/APPROVAL OF AGENDA

0:38 Mayor Fletcher announced Discussion Item 2, Sewer Rates, will be postponed until the next Regular Meeting.

0:55 **Motion** to approve the agenda as modified by Gingell, second Patel, motion carried.

1:08 **PUBLIC COMMENT**

There was no public comment.

ACTION ITEMS

1. Council Meeting Minutes

1:48 **Motion** to approve minutes of the Regular Meetings held August 24, 2026 and September 14, 2026 by Gingell, second Soha, motion carried.

2. Expenditures

2:17 **Motion** to approve payroll checks 46184 through 46200 in the amount of \$95,427.39, and claim checks 46201 through 46249 and EFTs as included in the total amount of \$181,535.92, by Patel, second Gingell, motion carried.

3. On-call Engineer Awards

2:54 Attorney/Planner Fleck introduced the request for qualifications for 2026–2028 on-call engineers and the recommended firms from RFQ responses, explaining that grant sources for upcoming projects have very specific requirements of engineers. Discussion of the selections and the selection process ensued.

26:20 **Motion** to approve the firms recommended as 2026–2028 on-call engineers by Gingell, second Patel, motion carried 3–1 with Soha abstaining.

4. Permission to Pursue Speed Limit Reductions

31:29 **Motion** to allow City staff to pursue speed limit reductions at the north and south ends of town by Soha, second Gingell, motion carried.

5. Ordinance No. 697: 2026 Budget Amendment

32:27 Clerk/Treasurer DePew explained the proposed amendment to 2026 Sewer Fund budgeting.

33:13 **Motion** to approve Ordinance No. 697, 2026 Budget Amendment, by Gingell, second Soha, motion carried.

6. July 2026 Treasurer's Report

33:31 Council reviewed the July 2026 Treasurer's Report. Some discussion ensued.

35:31 **Motion** to approve the July 2026 Treasurer's Report by Soha, second Gingell, motion carried.

DISCUSSION ITEMS

35:49 1. Quillayute Airport Terminal Status

Attorney/Planner Fleck updated Council on the Quillayute Airport terminal project. Some discussion of Quillayute Airport in general ensued.

2. Reports

• Council Member Reports

32:04 **Council Member Patel** reported many calls from expected guests at his hotels asking about the status of the Hoh River Bridge, with many canceling their reservations.

40:55 **Council Member Soha** said he attended Apple Cider, Sauce & Conkers, hosted by Quillayute Valley Park & Recreation and held at the Aquatic Center. He then asked about the "Wood windows on south façade to match historic types" item on SHKS Architects' Design Cost Plan for the Quillayute Airport hangar/terminal. Attorney/Planner Fleck explained that the specialty windows are necessary because the building meets national registry requirements.

42:41 **Council Member Gingell** reported having attended the Assembly of God's 90th anniversary celebration.

43:39 **Council Member Pearson** said she's been attending a variety of school events. She then stated her concerns regarding plans for Hoh River Bridge repairs, and encouraged everyone to reach out to state government with their own concerns. Discussion of the bridge situation ensued.

• Staff Reports

48:00 **Public Works Director Hampton** said work on the E Street project has begun, and that he hopes we get some good paving weather as TIB will not pay for paving after October. He then commended the current on-call engineer who drove up from the south as far as the Hoh River Bridge only to be turned around to drive an additional four hours to get here, and told Council he'd let a local business that relies on the bridge for their business know that our City Council is very concerned and discussing the matter in meetings.

51:12 **Police Chief Rowley** said one of the police officers will be quitting as of October 6, leaving an opening in the Police Department, and that he is looking forward to the return of the rain.

52:35 **Attorney/Planner Fleck** said he spoke with someone from WSDOT regarding future Hoh River Bridge and highway repairs, and asked that the City be part of relative discussions and project planning. He then said the City uses criminal trespass to deal with inappropriate behavior in public places such as Tillicum Park, the boat launch, Transit Center, etc., so incidents must be reported to dispatch via the non-emergent line (360-374-2223 #1) or to 911 as non-emergent calls, or the behavior/incident did not technically happen.

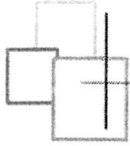
• **Mayor's Report**
55:53 Mayor Fletcher directed Council to the Tillicum Park Large Play Field Turf Improvement Project bid tabulation in the Reports section of their notebooks, pointing out that the project will be awarded to a local business. He then reported having attended Apple Cider, Sauce & Conkers, and the Logger & Truck Drivers Picnic.

3. ADJOURNMENT

57:23 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:27 p.m.

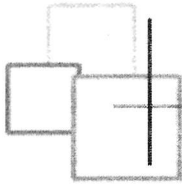
Tim Fletcher, Mayor

Caryn DePew, Clerk/Treasurer



Register

Number	Name	Fiscal Description	Amount
<u>46250</u>	AFLAC Remittance Processing	2026 - October - First Council Date	\$21.00
<u>46251</u>	AWC Employee Benefit Trust	2026 - October - First Council Date	\$54,406.01
<u>46252</u>	AWC Employee Benefit Trust- Supplemental Life	2026 - October - First Council Date	\$37.10
<u>46253</u>	Department of Employment Security	2026 - October - First Council Date	\$162.05
<u>46254</u>	Dept of Labor & Industry	2026 - October - First Council Date	\$2,294.58
<u>46255</u>	Dept of Retirement - Def Comp	2026 - October - First Council Date	\$304.59
<u>46256</u>	Dept of Retirement - Def Comp - Roth	2026 - October - First Council Date	\$360.38
<u>46257</u>	Dept of Retirement Systems-LEOFF	2026 - October - First Council Date	\$2,447.07
<u>46258</u>	Dept of Retirement Systems-PERS 2	2026 - October - First Council Date	\$4,351.85
<u>46259</u>	Dept of Retirement Systems-PERS 3	2026 - October - First Council Date	\$610.12
<u>46260</u>	Dept of Retirement Systems-PSERS	2026 - October - First Council Date	\$1,694.52
<u>46261</u>	EFTPS	2026 - October - First Council Date	\$18,415.93
<u>46262</u>	Employment Security Dept - PFML	2026 - October - First Council Date	\$654.04
<u>46263</u>	HRA Veba Trust	2026 - October - First Council Date	\$1,110.32
<u>46264</u>	Northwest Administrators	2026 - October - First Council Date	\$3,482.60
<u>46265</u>	Teamsters Local 589	2026 - October - First Council Date	\$292.50
<u>46266</u>	United Way	2026 - October - First Council Date	\$38.00
<u>46267</u>	WA Cares	2026 - October - First Council Date	\$340.39
<u>46268</u>	Washington State Support Registry	2026 - October - First Council Date	\$317.00
<u>Direct Deposit Run - 10/5/2026</u>	Payroll Vendor	2026 - October - First Council Date	\$60,815.02
			\$152,155.07



Fund Transaction Summary

Transaction Type: invoice
Fiscal: 2026 - October - First Council Date

Fund Number	Description	Amount
001	General Fund	\$80,483.53
101	Street	\$12,689.84
140	Lodging Tax Fund	\$913.59
150	Transit Center Fund	\$324.64
400	Water	\$37,033.61
402	Sewer	\$14,378.81
410	Airport/Industrial Park	\$6,331.05
	Count: 7	\$152,155.07

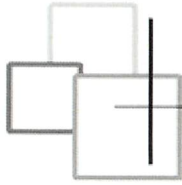
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Audited and ordered paid by Forks City Council:

Date: _____

Auditing Committee



Voucher Directory

Fiscal: : 2026 - October

Council Date: : 2026 - October - First Council Date

Vendor	Number	Reference	Account Number	Description	Amount
Beckwith Consulting Group	46269			2026 - October - First Council Date	
		#5 Pros			
			PROS Plan		
			001-000-000-594-76-63-01	Tillicum Park Improvements	\$3,831.25
			010-000-000-594-76-63-01	Tillicum Park Improvements	\$3,831.25
		Total #5 Pros			\$7,662.50
	Total 46269				\$7,662.50
Total Beckwith Consulting Group					\$7,662.50
C C District Court II	46270			2026 - October - First Council Date	
		102026/CCDC2			
			Cases Filed		
			001-000-000-512-52-41-02	Cases Filed	\$1,566.00
		Total 102026/CCDC2			\$1,566.00
	Total 46270				\$1,566.00
Total C C District Court II					\$1,566.00
C.C. Dept Of Health & Human Service	46271			2026 - October - First Council Date	
		HHS26-0379			
			Testing		
			400-000-000-534-80-41-42	Testing	\$132.00
		Total HHS26-0379			\$132.00

Vendor	Number	Reference	Account Number	Description	Amount
	Total 46271				\$132.00
Total C.C. Dept Of Health & Human Service					\$132.00
City of Forks					
	46272			2026 - October - First Council Date	
		102026/CoF			
			1 Hour Cleaning-RAC		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$30.00
		Total 102026/CoF			\$30.00
	Total 46272				\$30.00
Total City of Forks					\$30.00
City of Forks - Water					
	46273			2026 - October - First Council Date	
		102026/Water			
			Water		
			001-000-000-512-52-47-01	Water Services	\$85.67
			001-000-000-514-23-47-01	Water	\$60.47
			001-000-000-521-20-47-01	Water	\$100.78
			001-000-000-523-61-47-01	Water	\$97.02
			001-000-000-523-61-47-01	Water	\$115.90
			001-000-000-554-31-47-00	Water	\$39.29
			001-000-000-576-80-47-01	Water	\$97.02
			001-000-000-576-80-47-01	Water	\$147.84
			101-000-000-542-31-47-01	Water	\$4.85
			140-000-000-557-30-47-00	Transit Water	\$195.45
			140-000-000-557-30-47-01	VIC/Museum Water	\$78.59
			150-000-000-547-10-47-00	Water	\$195.45
			400-000-000-534-80-47-01	Water	\$70.55
			400-000-000-534-80-47-01	Water	\$92.17
			402-000-000-535-80-47-01	Water	\$25.20
			402-000-000-535-80-47-01	Water	\$1,331.66
			410-000-000-552-10-47-01	Water	\$45.34
			410-000-000-552-50-47-01	Water	\$97.02

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-575-50-47-01	Water	\$237.82
		Total 102026/Water			\$3,118.09
	Total 46273				\$3,118.09
Total City of Forks - Water					\$3,118.09
Clallam County EDC					
	46274			2026 - October - First Council Date	
		4892			
			NRIC Match		
			410-000-000-594-59-60-01	Industrial Park Upgrades	\$2,350.00
		Total 4892			\$2,350.00
	Total 46274				\$2,350.00
Total Clallam County EDC					\$2,350.00
Clearly Communications					
	46275			2026 - October - First Council Date	
		INV860618			
			VOIP Telephone Service		
			001-000-000-514-23-42-00	Communications	\$81.13
			001-000-000-521-20-42-00	Communication	\$40.87
			001-000-000-523-61-42-00	Communication	\$40.87
			400-000-000-534-80-42-00	Communication	\$124.59
			402-000-000-535-80-42-00	Communication	\$43.46
			410-000-000-546-10-42-00	Communication	\$40.56
		Total INV860618			\$371.48
	Total 46275				\$371.48
Total Clearly Communications					\$371.48
Decker City Hardware Inc					
	46276			2026 - October - First Council Date	
		102026/CIT001			
			Supplies		
			001-000-000-576-80-31-00	Operating Supplies	\$150.63
			001-000-000-576-80-31-00	Operating Supplies	\$5.63

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-576-80-31-00	Operating Supplies	\$6.48
			001-000-000-576-80-31-00	Operating Supplies	\$221.41
			001-000-000-576-80-31-00	Operating Supplies	\$408.11
			001-000-000-576-80-31-00	Operating Supplies	\$221.41
			001-000-000-576-80-31-00	Operating Supplies	\$10.41
			001-000-000-576-80-31-00	Operating Supplies	\$85.99
			001-000-000-576-80-31-00	Operating Supplies	\$55.13
			001-000-000-576-80-31-00	Operating Supplies	\$30.36
			001-000-000-576-80-31-00	Operating Supplies	\$20.47
			001-000-000-576-80-31-00	Operating Supplies	\$20.31
			001-000-000-576-80-31-00	Operating Supplies	\$59.62
			400-000-000-534-80-31-00	Operating Supplies	\$396.87
			400-000-000-534-80-31-00	Operating Supplies	\$2.64
			400-000-000-534-80-31-00	Operating Supplies	\$10.43
			400-000-000-534-80-31-00	Operating Supplies	\$17.47
			400-000-000-534-80-31-00	Operating Supplies	\$2.35
			400-000-000-534-80-31-00	Operating Supplies	\$6.52
			400-000-000-534-80-31-41	Tools	\$460.54
			402-000-000-535-80-31-00	Operating Supplies	\$29.42
			402-000-000-535-80-31-00	Operating Supplies	\$24.16
			402-000-000-535-80-31-00	Operating Supplies	\$29.35
			402-000-000-535-80-31-00	Operating Supplies	\$23.99
			402-000-000-535-80-31-00	Operating Supplies	\$6.29
			410-000-000-575-50-31-00	Operating Supplies	\$228.16
			410-000-000-575-50-31-00	Operating Supplies	\$26.91
			410-000-000-575-50-48-00	Repair & Maintenance	\$99.64
			410-000-000-575-50-48-00	Repair & Maintenance	\$17.57
			410-000-000-575-50-48-00	Repair & Maintenance	\$37.10
			410-000-000-575-50-48-00	Repair & Maintenance	\$9.00
			410-000-000-575-50-48-00	Repair & Maintenance	\$97.94
			410-000-000-575-50-48-00	Repair & Maintenance	\$15.18
			410-000-000-575-50-48-00	Repair & Maintenance	\$130.42
		Total 102026/CIT001			\$2,967.91
	Total 46276				\$2,967.91

Vendor	Number	Reference	Account Number	Description	Amount
Total Decker City Hardware Inc					\$2,967.91
Dressel, Joel	46277			2026 - October - First Council Date	
		INV0045			
			121 Elderberry Review		
			001-000-000-558-50-41-00	Professional Services	\$236.68
		Total INV0045			\$236.68
		INV0046			
			Farwestl Fire Alarm Review		
			001-000-000-558-50-41-02	Plan Reviews	\$90.78
		Total INV0046			\$90.78
	Total 46277				\$327.46
Total Dressel, Joel					\$327.46
Eagle Auto Repair and Tow, LLC	46278			2026 - October - First Council Date	
		3886			
			Oil Change		
			001-000-000-521-20-48-33	2018 Explorer 63456D/Verplank	\$123.37
		Total 3886			\$123.37
	Total 46278				\$123.37
Total Eagle Auto Repair and Tow, LLC					\$123.37
Fire Chief Equipment Co. Inc.	46279			2026 - October - First Council Date	
		0932293			
			Fire Ext. Service		
			001-000-000-514-23-31-00	Operating Supplies	\$235.05
			001-000-000-521-20-31-00	Operating Supplies	\$262.18
			001-000-000-523-61-31-00	Operating Supplies	\$244.10
			101-000-000-542-31-31-00	Operating Supplies	\$72.33
			400-000-000-534-80-31-00	Operating Supplies	\$587.65
			402-000-000-535-80-31-00	Operating Supplies	\$226.02

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-546-10-31-00	Operating Supplies	\$180.81
		Total 0932293			\$1,808.14
	Total 46279				\$1,808.14
Total Fire Chief Equipment Co. Inc.					\$1,808.14
FKC Co., Ltd.					
	46280			2026 - October - First Council Date	
		0014858			
			Screw Press Parts		
			402-000-000-535-80-31-01	Biosolids-Supplies	\$749.34
		Total 0014858			\$749.34
		0014868			
			Biosolids Pump		
			402-000-000-535-80-35-01	Biosolids - Mach & Eqmpt	\$6,571.99
		Total 0014868			\$6,571.99
	Total 46280				\$7,321.33
Total FKC Co., Ltd.					\$7,321.33
Forks Assembly of God					
	46281			2026 - October - First Council Date	
		102026/Assembly of God			
			RAC Deposit Refund		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$470.00
		Total 102026/Assembly of God			\$470.00
	Total 46281				\$470.00
Total Forks Assembly of God					\$470.00
Jackson Civil Engineering, LLC					
	46282			2026 - October - First Council Date	
		0032-09-01			
			TIB App. Support		
			101-000-000-542-31-41-00	Professional Services	\$3,385.00
		Total 0032-09-01			\$3,385.00
	Total 46282				\$3,385.00

Vendor	Number	Reference	Account Number	Description	Amount
Total Jackson Civil Engineering, LLC					\$3,385.00
Lemay Mobile Shredding	46283		2026 - October - First Council Date		
		4947503S185			
			Shredding		
			001-000-000-521-20-47-18	Refuse	\$42.65
			400-000-000-534-80-47-18	Refuse	\$42.65
		Total 4947503S185			\$85.30
	Total 46283				\$85.30
Total Lemay Mobile Shredding					\$85.30
Pacific Office Equipment Inc.	46284		2026 - October - First Council Date		
		1185342			
			Copier		
			001-000-000-523-61-31-00	Operating Supplies	\$43.79
		Total 1185342			\$43.79
		1185343			
			Copier		
			001-000-000-521-20-31-00	Operating Supplies	\$81.81
		Total 1185343			\$81.81
		1185344			
			Copier		
			001-000-000-515-31-31-00	Operating Supplies	\$51.65
			001-000-000-558-61-31-00	Operating Supplies	\$51.65
			101-000-000-542-31-31-00	Operating Supplies	\$51.64
			400-000-000-534-80-31-00	Operating Supplies	\$154.95
			402-000-000-535-80-31-00	Operating Supplies	\$103.30
			410-000-000-552-10-31-00	Operating Supplies	\$103.30
		Total 1185344			\$516.49
	Total 46284				\$642.09
Total Pacific Office Equipment Inc.					\$642.09

Vendor	Number	Reference	Account Number	Description	Amount
Parametrix					
	46285			2026 - October - First Council Date	
		82585			
			Biosolids Floor Engineering		
			402-000-000-594-61-63-03	Biosolids Floor	\$15,572.50
		Total 82585			\$15,572.50
	Total 46285				\$15,572.50
Total Parametrix					\$15,572.50
Plumley, William L.					
	46286			2026 - October - First Council Date	
		082413			
			Interpreter Services		
			001-000-000-521-20-41-11	Interpreter	\$373.75
		Total 082413			\$373.75
	Total 46286				\$373.75
Total Plumley, William L.					\$373.75
Rice, Granville					
	46287			2026 - October - First Council Date	
		102026/Rice			
			MC Premium		
			001-000-000-521-20-41-15	Rice	\$202.90
		Total 102026/Rice			\$202.90
	Total 46287				\$202.90
Total Rice, Granville					\$202.90
Rick Reaves					
	46288			2026 - October - First Council Date	
		102026/Reaves Refund			
			RAC Deposit Refund (Am. Legion)		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$500.00
		Total 102026/Reaves Refund			\$500.00
	Total 46288				\$500.00

Vendor	Number	Reference	Account Number	Description	Amount
Total Rick Reaves					\$500.00
T & L Enterprises LLC					
	46289			2026 - October - First Council Date	
		1016			
			Stump Grinding		
			400-000-000-534-80-41-00	Professional Services	\$651.60
		Total 1016			\$651.60
	Total 46289				\$651.60
Total T & L Enterprises LLC					\$651.60
Technical Systems Inc					
	46290			2026 - October - First Council Date	
		26017-004			
			Level Sensor Parts Install		
			400-000-000-534-80-48-00	Repair & Maintenance	\$2,105.13
		Total 26017-004			\$2,105.13
	Total 46290				\$2,105.13
Total Technical Systems Inc					\$2,105.13
The Pin Center					
	46291			2026 - October - First Council Date	
		0926311			
			City Pins		
			001-000-000-514-23-31-00	Operating Supplies	\$703.00
		Total 0926311			\$703.00
	Total 46291				\$703.00
Total The Pin Center					\$703.00
Time Equipment Company					
	102026/Time Equip. EFT			2026 - October - First Council Date	
		83912			
			Time Clock Support and Setup		
			001-000-000-514-23-41-00	Professional Services	\$118.31

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-521-20-41-00	Professional Services	\$131.96
			001-000-000-523-61-41-00	Professional Services	\$122.86
			101-000-000-542-31-41-00	Professional Services	\$36.40
			400-000-000-534-80-41-00	Professional Services	\$295.77
			402-000-000-535-80-41-00	Professional Services	\$113.76
			410-000-000-546-10-41-00	Professional Services	\$91.01
		Total 83912			\$910.07
	Total 102026/Time Equip. EFT				\$910.07
Total Time Equipment Company					\$910.07
Unleashed Graphic Installation LLC					
	46292		2026 - October - First Council Date		
		201			
			Tahoe Graphics		
			001-000-000-521-20-48-19	Chevy Tahoe - Lenz	\$325.80
		Total 201			\$325.80
	Total 46292				\$325.80
Total Unleashed Graphic Installation LLC					\$325.80
US Bank					
	46293		2026 - October - First Council Date		
		102026/US Bank			
			Credit Cards		
			001-000-000-514-23-31-00	Operating Supplies	\$13.37
			001-000-000-514-23-31-00	Operating Supplies	\$1.37
			001-000-000-514-23-31-00	Operating Supplies	\$13.81
			001-000-000-514-23-31-00	Operating Supplies	\$52.12
			001-000-000-514-23-41-00	Professional Services	\$51.18
			001-000-000-514-23-41-00	Professional Services	\$20.15
			001-000-000-514-23-43-11	Training	\$25.87
			001-000-000-521-20-31-00	Operating Supplies	\$14.91
			001-000-000-521-20-31-00	Operating Supplies	\$14.09
			001-000-000-521-20-31-00	Operating Supplies	\$78.18
			001-000-000-521-20-31-00	Operating Supplies	\$34.99

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-521-20-31-00	Operating Supplies	\$129.95
			001-000-000-521-20-31-00	Operating Supplies	\$1.52
			001-000-000-521-20-41-00	Professional Services	\$57.08
			001-000-000-521-20-41-00	Professional Services	\$22.48
			001-000-000-521-20-43-11	Training/tuition	\$28.86
			001-000-000-523-61-31-00	Operating Supplies	\$1.42
			001-000-000-523-61-31-00	Operating Supplies	\$13.87
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$88.94
			001-000-000-523-61-31-22	Badges/patches	\$112.19
			001-000-000-523-61-41-00	Professional Services	\$20.91
			001-000-000-523-61-41-00	Professional Services	\$53.15
			001-000-000-523-61-43-11	Training/tuition	\$26.87
			001-000-000-558-50-42-41	Postage	\$22.25
			001-000-000-558-61-43-00	Travel	\$12.00
			001-000-000-576-80-31-00	Operating Supplies	\$1,371.55
			001-000-000-576-80-31-00	Operating Supplies	\$1,209.09
			101-000-000-542-31-31-00	Operating Supplies	\$0.42
			101-000-000-542-31-31-00	Operating Supplies	\$4.11
			101-000-000-542-31-41-00	Professional Services	\$6.20
			101-000-000-542-31-41-00	Professional Services	\$15.75
			101-000-000-542-31-41-63	Training	\$7.96
			400-000-000-534-80-31-00	Operating Supplies	\$62.17
			400-000-000-534-80-31-00	Operating Supplies	\$33.53
			400-000-000-534-80-31-00	Operating Supplies	\$33.42
			400-000-000-534-80-31-00	Operating Supplies	\$3.41
			400-000-000-534-80-31-00	Operating Supplies	\$22.51
			400-000-000-534-80-35-00	Mach & Equipment	\$3,594.66
			400-000-000-534-80-35-00	Mach & Equipment	\$352.95
			400-000-000-534-80-41-00	Professional Services	\$127.94
			400-000-000-534-80-41-00	Professional Services	\$50.38
			400-000-000-534-80-41-43	Training	\$64.68
			400-000-000-534-80-41-43	Training	\$380.28
			400-000-000-534-80-48-64	2018 CAT Excavator	\$2,375.21
			400-000-000-534-80-49-42	Membership/Dues	\$119.99

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-49-42	Membership/Dues	\$10.90
			402-000-000-535-80-31-00	Operating Supplies	\$12.85
			402-000-000-535-80-31-00	Operating Supplies	\$7.67
			402-000-000-535-80-31-00	Operating Supplies	\$330.49
			402-000-000-535-80-31-00	Operating Supplies	\$1.31
			402-000-000-535-80-31-01	Biosolids-Supplies	\$46.46
			402-000-000-535-80-41-00	Professional Services	\$19.38
			402-000-000-535-80-41-00	Professional Services	\$49.21
			402-000-000-535-80-41-00	Professional Services	\$155.00
			402-000-000-535-80-41-52	Testing	\$966.00
			402-000-000-535-80-41-52	Testing	\$246.00
			402-000-000-535-80-41-53	Training	\$24.88
			410-000-000-546-10-31-00	Operating Supplies	\$7.16
			410-000-000-546-10-31-00	Operating Supplies	\$1.05
			410-000-000-546-10-31-00	Operating Supplies	\$10.28
			410-000-000-546-10-41-00	Professional Services	\$15.50
			410-000-000-546-10-41-00	Professional Services	\$39.37
			410-000-000-546-10-43-11	Training	\$19.90
			410-000-000-546-10-49-00	Misc.	\$7.61
			410-000-000-546-10-49-00	Misc.	\$304.50
			410-000-000-575-50-31-00	Operating Supplies	\$99.87
		Total 102026/US Bank			\$13,123.13
	Total 46293				\$13,123.13
Total US Bank					\$13,123.13
Utilities Underground Location Center					
	46294			2026 - October - First Council Date	
		6090170			
			Locates		
			400-000-000-534-80-41-00	Professional Services	\$27.71
		Total 6090170			\$27.71
	Total 46294				\$27.71
Total Utilities Underground Location Center					\$27.71

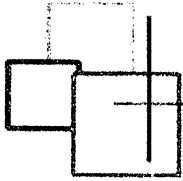
Vendor	Number	Reference	Account Number	Description	Amount
WA Dept Lic Bus Prof Div					
	10062026/CPL EFT		2026 - October - First Council Date		
		10062026/CPL			
			CPL Fees		
			650-000-000-589-30-00-50	State Share Gun Permit/DOL	\$129.00
		Total 10062026/CPL			\$129.00
	Total 10062026/CPL EFT				\$129.00
Total WA Dept Lic Bus Prof Div					\$129.00
WA Dept of Transportation					
	46295		2026 - October - First Council Date		
		FB910000003271			
			Fuel		
			001-000-000-511-61-32-00	Unleaded	\$54.60
			001-000-000-558-50-32-00	Fuel/oil	\$29.51
			001-000-000-558-61-32-00	Fuel	\$55.37
			001-000-000-576-80-32-00	Fuel	\$27.65
			101-000-000-542-31-32-00	Fuel	\$511.84
			140-000-000-557-30-32-00	Fuel	\$11.37
			150-000-000-547-11-32-00	Fuel	\$10.24
			400-000-000-534-80-32-00	Fuel	\$1,141.17
			402-000-000-535-80-32-00	Fuel	\$461.31
			410-000-000-546-10-32-00	Fuel	\$25.25
			410-000-000-552-50-32-00	Fuel	\$4.55
		Total FB910000003271			\$2,332.86
		FB910000103271			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$2,096.97
		Total FB910000103271			\$2,096.97
	Total 46295				\$4,429.83
Total WA Dept of Transportation					\$4,429.83
WA Dept Rev Excise Tax					
	102026/Excise EFT		2026 - October - First Council Date		

Vendor	Number	Reference	Account Number	Description	Amount
		102026/Excise			
			Excise Tax		
			001-000-000-514-23-31-00	Operating Supplies	\$30.23
			400-000-000-534-80-34-10	Water Meters	\$640.22
			400-000-000-534-80-47-43	Excise Tax	\$6,219.64
			400-000-000-534-80-47-43	Excise Tax	\$373.18
			402-000-000-535-80-47-53	Excise Tax	\$124.00
			402-000-000-535-80-47-53	Excise Tax	\$2,085.86
			410-000-000-552-10-31-00	Operating Supplies	\$30.23
			410-000-000-575-50-41-00	Professional Services	\$116.96
			650-000-000-589-30-00-39	Sales Tax	\$11.09
		Total 102026/Excise			\$9,631.41
		Total 102026/Excise EFT			\$9,631.41
		Total WA Dept Rev Excise Tax			\$9,631.41
WA State Patrol					
	46296			2026 - October - First Council Date	
		I2701413			
			Fingerprints		
			650-000-000-589-30-00-51	State Share/WSP Fingerprints	\$60.00
		Total I2701413			\$60.00
	Total 46296				\$60.00
Total WA State Patrol					\$60.00
WA State Treasurer					
	46297			2026 - October - First Council Date	
		3Q2026/Building Permits			
			3Q 2026 Building Permits		
			650-000-000-589-30-00-60	State Share Building Permit Fees	\$398.50
		Total 3Q2026/Building Permits			\$398.50
	Total 46297				\$398.50
Total WA State Treasurer					\$398.50
WA Technology Servies					

Vendor	Number	Reference	Account Number	Description	Amount
	46298		2026 - October - First Council Date		
		90112026090006			
			Fax Lines		
			001-000-000-514-23-31-00	Operating Supplies	\$1.17
			001-000-000-521-20-31-00	Operating Supplies	\$1.31
			001-000-000-523-61-31-00	Operating Supplies	\$1.22
			101-000-000-542-31-31-00	Operating Supplies	\$0.36
			400-000-000-534-80-31-00	Operating Supplies	\$2.93
			402-000-000-535-80-31-00	Operating Supplies	\$1.11
			410-000-000-546-10-31-00	Operating Supplies	\$0.90
		Total 90112026090006			\$9.00
	Total 46298				\$9.00
Total WA Technology Servies					\$9.00
Walter E. Nelson Co.					
	46299		2026 - October - First Council Date		
		INVSEA1175167			
			Janitorial Supplies		
			001-000-000-511-61-31-45	Janitorial Cleaning Supplies	\$185.05
			140-000-000-557-30-31-45	Janitorial Cleaning Supplies	\$38.55
			150-000-000-547-10-31-45	Janitorial Cleaning Supplies	\$34.70
			400-000-000-534-80-31-45	Janitorial Cleaning Supplies	\$84.82
			402-000-000-535-80-31-55	Janitorial Cleaning Supplies	\$26.99
			410-000-000-552-50-31-45	Janitorial Supplies	\$15.42
			410-000-000-575-50-31-45	Janitorial Supplies	\$53.84
		Total INVSEA1175167			\$439.37
	Total 46299				\$439.37
Total Walter E. Nelson Co.					\$439.37
West					
	46300		2026 - October - First Council Date		
		0854232645			
			Subscription		
			001-000-000-515-31-31-01	Books, Subscriptions	\$387.98

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-558-61-31-01	Books, Subscriptions	\$387.98
			400-000-000-534-80-31-00	Operating Supplies	\$387.98
			410-000-000-552-10-31-00	Operating Supplies	\$387.96
		Total 0854232645			\$1,551.90
	Total 46300				\$1,551.90
Total West					\$1,551.90
West Waste & Recycling					
	46301		2026 - October - First Council Date		
		400864			
			Refuse		
			001-000-000-521-20-47-18	Refuse	\$248.16
			001-000-000-523-61-47-18	Refuse	\$248.16
			001-000-000-554-31-47-18	Refuse	\$53.91
			101-000-000-542-31-47-18	Refuse	\$414.93
			400-000-000-534-80-47-18	Refuse	\$578.91
			402-000-000-535-80-47-18	Refuse	\$178.12
			410-000-000-552-50-47-18	Refuse	\$107.84
			410-000-000-575-50-47-18	Refuse	\$105.70
		Total 400864			\$1,935.73
	Total 46301				\$1,935.73
Total West Waste & Recycling					\$1,935.73
West Waste Sanitation					
	46302		2026 - October - First Council Date		
		403216			
			Sanicans		
			001-000-000-576-80-49-00	Misc.	\$280.00
			410-000-000-546-10-47-18	Sanitation	\$120.00
			412-000-000-546-10-47-18	Sanitation	\$50.00
			Sanican		
		Total 403216			\$450.00
	Total 46302				\$450.00
Total West Waste Sanitation					\$450.00

Vendor	Number	Reference	Account Number	Description	Amount
Western United Civil Group LLC					
	46303			2026 - October - First Council Date	
		UIL-Prog 2			
			Runway Improve Const.		
			412-000-000-594-46-63-01	Runway Improvements	\$414,079.88
		Total UIL-Prog 2			\$414,079.88
	Total 46303				\$414,079.88
Total Western United Civil Group LLC					\$414,079.88
Whitehead's Auto Parts					
	46304			2026 - October - First Council Date	
		102026/Whitehead's			
			Supplies		
			001-000-000-521-20-31-00	Operating Supplies	\$42.31
			101-000-000-542-31-48-75	01 Ford Truck 20348D/M. Johnson	\$59.02
			101-000-000-542-31-48-75	01 Ford Truck 20348D/M. Johnson	\$30.64
			400-000-000-534-80-31-00	Operating Supplies	\$5.13
			402-000-000-535-80-31-00	Operating Supplies	\$65.14
			402-000-000-535-80-31-00	Operating Supplies	\$4.38
		Total 102026/Whitehead's			\$206.62
	Total 46304				\$206.62
Total Whitehead's Auto Parts					\$206.62
Grand Total		Vendor Count	39		\$500,177.50



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2026 - October - First Council Date

001	General Fund	\$18,666.11
010	Donation Program	\$3,831.25
101	Street	\$4,601.45
140	Lodging Tax Fund	\$323.96
150	Transit Center Fund	\$240.39
400	Water	\$21,847.60
402	Sewer	\$29,656.60
410	Airport/Industrial Park	\$6,281.67
412	Quillayute Airport	\$414,129.88
650	State Collections	\$598.59
	Count: 10	\$500,177.50

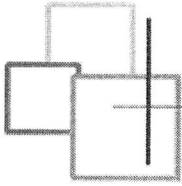
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Audited and ordered paid by Forks City Council:

Date: _____

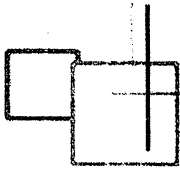
Auditing Committee



Voucher Directory

Fiscal: : 2026 - September
Council Date: : 2026 - September - Travel Checks

Vendor	Number	Reference	Account Number	Description	Amount
Fleck, Rod	3805			2026 - September - Travel Checks	
		09302026/Fleck Travel			
			WSAMA Conf.-Stevenson, WA.		
			001-000-000-515-31-43-00	Travel	\$561.36
		Total 09302026/Fleck Travel			\$561.36
	Total 3805				\$561.36
Total Fleck, Rod					\$561.36
Grand Total		Vendor Count	1		\$561.36



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2026 - September - Travel Checks

001	General Fund	\$561.36
	Count: 1	\$561.36

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee

October 12, 2026

Forks City Council
500 E Division Street
Forks, WA 98331

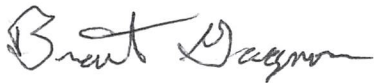
To Whom It May Concern:

As most of you know, my name is Brent Gagnon, and I am the owner of West Waste and Recycling. I have owned and operated this company for over thirty-two (32) years, providing quality services to the City of Forks and the surrounding areas. I love doing what I do, and it has been fun building and expanding this business. It has sure grown far more than I ever expected it to.

West Waste & Recycling, Inc., currently has a contract with the City of Forks, which is set to expire in March of 2029. Though I do not like to admit, I am getting a little bit older and need to start looking toward retirement. I am writing this letter, and speaking to you here today, in hopes of extending this contract for an additional five (5) years, through March of 2034. By doing this, I am hoping that it could entice a potential purchaser into buying the company and keeping the West Waste & Recycling name. Not only this, but with the various staff turnovers we have had over the years, it would be nice to have a fresh start in general as we have been making quite a few changes at the office as of lately.

I love this community and intend to keep providing services for as long as I am able. To be honest, I hate the idea of not working but reality is starting to set in, and I need to start thinking about the future. If there are any questions or concerns, I will do my best to answer them.

Thank you for your time,

A handwritten signature in black ink that reads "Brent Gagnon". The signature is written in a cursive, flowing style.

Brent Gagnon
President
West Waste & Recycling
360.374.5020
Westwaste94@gmail.com

Contract of Solid Waste Handling and Disposal
Between
West Waste & Recycling, Inc.
And
City of Forks

This contract is entered into the 25 day of March 2024 by and between the City of Forks (hereinafter called "City"), and West Waste & Recycling, Inc. (hereinafter called "Contractor").

WITNESSETH: That for and in consideration of payments and agreements hereinafter mentioned:

0.5 Prior Contract. By mutual agreement of the parties the prior contract between West Waste and Recycling, Inc. and the City of Forks dated 22nd day of September 2008, is modified by this contract.

1. Solid Waste and Service Area. As of the date of this agreement, the Contractor has the exclusive right during the term of this contract to collect and haul for hire over the streets and alleys of City all solid waste collected from public and private customers located within the territories of the corporate limits of the City. "Solid Waste" shall be interpreted to be in the identical manner as it is defined in RCW 70A.205.015(24), EXCEPT it does not include "sewage sludge" and "abandoned vehicles or parts thereof."
2. Service Requirements. Contractor shall be required to furnish collection service to any person or organization, public or private, within the corporate limits of City after receipt of a written request for such service.

Contractor shall offer, at the least, daily collections of solid waste throughout those areas zoned commercial and industrial in the Forks Proposed Zoning Code except on weekends and holidays and at least once a week in all other areas; provided, that City may modify this clause as to frequency of collections will be made, and Contractor shall comply with all such modifications adopted by the Forks City Council.

3. Recyclables. The parties acknowledge and understand that the earlier markets associated with recyclable materials have significantly changed over the past fifteen years with many previously recyclable materials no longer having a market, or the cost to getting them to a commercial purchaser exceeds the money received from their sale.

However, there are items that are recyclable and there may be markets that reemerge for other materials. Contractor currently collects commercial and institutional recyclables for which the costs are covered by the sale of said materials. In addition, the Contractor allows individuals to dispose of other recyclables at its transfer facility. These residential recyclables are usually of the same type of materials as collected from the commercial users.

Recognizing that the recyclable market is subject to change, the Contractor will at least twice a year advertise within the Forks Forum what materials can and cannot be recycled by commercial and institutional entities. In addition, at least twice a year, the Contractor will advertise in a prominent matter what type of materials may be recycled by individuals coming to its transfer station. The Contractor will promote in the form of radio and newspaper advertisements, as well as other reasonable means and methods when feasible and cost effective to do so, recycling materials at the Contractor's designated transfer station. Any flyers, as well as any print and/or radio advertisements will be done in both English and Spanish.

Further, the Contractor agrees to meet with the City when mutually beneficial to provide updates on changes in the recycling markets that may impact current operations and collections, or future operations and collections. Where possible, the parties agree to hold such discussions within the context of a City Council meeting that would be open to the public and an identified agenda item at such a meeting.

Upon the City adopting a mandatory recycling requirement by ordinance, and commencing on a date to be mutually agreed upon, the Contractor shall collect and remove all recyclables collected in the City of Forks. As part of such a recycling program, established by ordinance, the Contractor will comport their recycling program with the provisions of the ordinance governing and regulating the collection and disposal of recyclables and a recycling program cooperatively and disposal of recyclables and a recycling program cooperatively developed between Contractor and City. The recycling program may include materials such as glass, plastic, paper, cardboard, and aluminum, however, the ordinance or its implement agreements may include or exclude items in this list.

4. Local Office or Telephone. The Contractor shall provide an office and/or answering machine or telephone service during normal business hours, 9:00 a.m. to 5:00 p.m., Monday through Friday, through which the City and residents of the City may contact the Contractor on any matter which relates to the performance of its services or answering machine 9:00 a.m. through 5:00 p.m. on Saturdays and Sundays for that same purpose.
5. Expenses. The Contractor shall pay all expenses connected with the collection, removal and transport of solid waste, recyclables, and yard waste in accordance with the laws of the State of Washington. The Contractor shall also pay all expenses for the construction and operation of a transfer station as required by this contract, and for the execution of any other responsibilities required by this contract.
6. Ownership of Recyclables. Once collected at curbside, the recyclables become the property of the Contractor, and any income derived from their sale shall belong to the Contractor.
7. Insurance. The Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performances of the work hereunder by the Contractor, its agents, representatives, employees, or subcontractors.

Contractor shall provide a Certificate of Insurance evidencing:

- (a) Automobile liability insurance with limits no less than \$2,000,000 combined single limit per accident for bodily injury and property damage; and
- (b) Commercial general liability insurance written on an occurrence basis with limits per occurrence and \$2,000,000 aggregate for personal injury, bodily injury, and property damage. Coverage shall include but not be limited to blanket contractual; products/completed operation; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

Any payment of deductible or self-insured retention shall be the sole responsibility of Contractor.

The City shall be named as an additional insured on the insurance policy as respects work performed by or on behalf of the Contractor, and a copy of the endorsement naming the City as additional insured shall be attached to the Certificate of Insurance.

Contractor's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Contractor's insurance shall be primary insurance as respects the City, and the City shall be given thirty (30) days prior written notice of any cancellation, suspension, or materials change in coverage.

- 8. Contractor Indemnity. The Contractor shall indemnify, defend, and hold harmless the City, its officers, agents, and employees, from and against any and all claims, demands, damages, judgments, losses liability and expense (including attorney's fees), including but not limiting to those for personal injury, death or property damage suffered or incurred by any person, by reason of or in the course or performing this Contract which is or alleged to be caused by or may directly or indirectly arise out of any act or omission of the Contractor, its officers, employees, attorney's fees incurred by the City defending the same.
- 9. City indemnity. The City shall indemnify, defend, and hold harmless the Contractor, its officers, agents, and employees, from and against any and all claims, demands, damages, judgments, losses, liability and expenses (including attorney's fees), including but not limited to those for personal injury, death, or property damaged suffered or incurred by any person, by reason of or in the course or performing this Contract which is alleged to be caused by or may directly or indirectly arise out of any act or omission of the City, its officers, employees, agents and volunteers. This Contract shall also include all costs and attorney's fees incurred by the Contractor in defending the same.
- 10. Defects in Selection Process; Service Rights of Other Person (s) and/or Entities. Notwithstanding any provisions to the contrary, Contractor assumes the risk that there may be defects in the selection process that led to the granting of this contract and/or that person (s) and/or entities other than Contractor may still have a right, exclusive or otherwise, to perform some or all of the service of this contract in part or all or the area circumscribed by the corporate limits of the City of Forks. Consequently, Contractor shall

hold harmless City, its officers, agents, and employees, from and against any claims, demands, damages, judgments, losses, liability and expenses (including attorney's fees) by reason of or in the course of performing this Contract which is alleged to be caused by, or may directly or indirectly arise out of, said defects in the selection process or rights to service held by a person (s) and/or entities other than Contractor or by City's failure or refusal to enforce Contractor's right under this contract to exclusive performance of services permitted by this contract.

11. Nondiscrimination. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, disability (as required by the American With Disabilities Act) or age. The Contractor will ensure that applicants are employed and that employees are treated during employment without regard to their race, creed, color, sex, disability (as required by the American With Disabilities Act) or age. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training.

The Contractor will, in all solicitations for employees or job orders for employees placed with any employment agency, union, or other form or agency, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national rights, sex, disability, or age. The words "equal opportunity employer" in advertisement shall constitute compliance with this contract, if such wording is also in compliance with the American With Disabilities Act.

The Contractors will include the provisions of this section in every subcontract or purchase order for the goods or services which are the subject matter of this contract.

In the event of noncompliance by the Contractor with any of the nondiscrimination provisions of this contract, the City shall have the right, at its option, to cancel the Contract in whole or in part.

12. Payment for Services. Contractor shall be completely responsible for billing customers and collecting all amounts due. Contractor shall make all records pertaining to billing and collection available to City upon request by City.

The fee to be charged and collected by contractor from persons served for service performed under this contract shall be reasonable and within the maximum current schedule of rates approved by the Washington State Utilities and Transportation Commission for unincorporated western Clallam County for the time of service delivery. An example of said schedule of rates and accompanying tariffs, that would be applicable at the time of the signing of this contract, is attached as Exhibit "A". The Forks City Council may modify said schedule of rates, but in no event may it do so more than once a year unless said modifications is requested by the Contractor, in which case the City Council may modify the schedule of rates as often as it deems necessary for the public interest.

13. Term. The term of this Contract shall be for a period of five (5) years from the date of execution of this agreement. The initial five (5) year term of this Contract shall be

automatically extended for an additional five (5) year term unless either party notifies the other party in writing not less than one hundred eighty (180) days prior to the expiration of the initial five (5) year Contract of its intention to terminate. Following the termination of the first renewal of this contract, the parties may by mutual agreement, extend the terms of this contract for an additional five (5) year period. Any such notice shall be served by certified mail or registered mail, return receipt requested.

At any time, this contract shall be subject to renegotiation by both parties upon written notice given by the party requesting renegotiation, which request will not be unreasonable refused. If after renegotiation in good faith the parties are unable to agree on new terms, the Contract shall continue without change for the remainder of the term or until modified in writing.

The City may terminate this Contract at any time, upon failure of the Contractor to comply with any terms hereof or any applicable federal, state, or City laws, regulations, or ordinances, but only upon notice to the Contractor served seven (7) days prior to terminations and only if the Contractor terms, ordinances, or laws as specified in the notice. The City may also terminate this contract if Contractor is granted an exclusive right from the Washington State Utilities and Transportation Commission to collect and haul solid waste in unincorporated Clallam County territory surrounding the City of Forks.

14. Trucks. All trucks used by Contractor for the collection and hauling of solid waste shall be maintained in safe operating conditions at all times. Each truck shall be equipped with a closed body that incorporates a hydraulically operated device for compacting solid waste.
15. Performance and Compliance with Laws. Throughout the term of this contract or any extension thereof, the Contractor, its directors, officers, agents, employees and subcontractors, and all equipment used by the Contractor in performance of this Contract shall comply with any and all applicable federal, state and local laws, rules, regulations and ordinances. This shall include, but not be limited to, all such laws pertaining to safety standards and practices; safety and quality standards applicable to vehicles, dumpsters and other equipment; standards applicable to pickup, hauling and disposal of all items to be handled by the Contractor pursuant to this Contractor; and the environmental, safety and all other standards applicable to the operation of a transfer station. Such compliance shall be at the sole cost and expense and be the sole responsibility of the Contractor.

Contractor shall also comply with all ordinances, tariffs and regulations adopted by the Washington State Utilities and Transportation Commission (UTC) pertaining to the collection, hauling, and disposal of solid waste within service areas under UTC jurisdiction. City of Forks regulations and the contractual provisions herein shall take precedence over UTC regulations when allowed by law and Contractor can make application to City for exceptions from UTC regulations if such exemption would not be contrary to the public interest as determined by the Forks City Council. Contractor shall not be responsible for applying or obtaining permits from the UTC but shall be responsible for complying with UTC standards necessary to obtain said permits. The Forks City Council shall substitute for the UTC in UTC regulations when reference is made to that body.

Contractor shall provide its services in a professional, businesslike, efficient and prompt manner and provide the City and costumers with good service. Upon request of either party, the parties will in good faith discuss any problems and difficulties which arise in this regard and seek to remedy the same toward these ends.

16. Notices. Except as otherwise may be provided in this Contract, all notices required hereunder shall be delivered personally or mailed by certified mail, return receipt requested, to the parties as follows:

Contractor:
West Waste & Recycling, Inc.

City:
500 East Division Street
Forks, WA 98331

Phone: _____

Phone: 360-374-5412

Notices shall be deemed given upon personal delivery or, if mailed, three (3) days after the date of post mark.

In the event of emergency, including requests by City for emergency pickup of City-owned litter cans, telephone notice shall be given at the telephone number listed above, followed by confirming written notice delivered or postmarked on the next immediately following business day.

17. Customer Solicitation. Contractor shall ensure that all City of Forks residents and businesses are informed of the change in solid waste services that occur in association with the Contractor's performing its obligations pursuant to this Contract.
18. Transfer Station Location and Operational Hours. The City and Contractor agree that the Contractor will utilize a permitted transfer station established by the Contractor, provided that said transfer station is located within the City limits of the City of Forks. At a minimum, the contractor shall provide the following level of service at the Contractor's transfer station:
- Be open at least three days a week for at least a total of 24 hours per week at times convenient for public access to the transfer station; and
 - Be open at least one weekend day for a period of eight hours, said to be included in the above three day a week requirement.
19. Performance Bond. West Waste and Recycling, Inc. shall post a performance bond in the amount of \$15,000 by February 15, 1993.
20. UTC Permit. The City of Forks may unilaterally terminate this contract if the Washington State Utilities and Transportation Commission grants West Waste and Recycling the exclusive rights to collect and haul residential, commercial and government solid waste in areas contiguous to the corporate limits of the City of Forks.

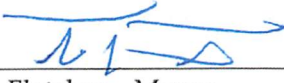
21. Applicable law/venue. This Contract shall be governed by the laws of Washington State. Venue for any action hereunder shall be in Clallam County, Washington.
22. Modification. This contract may only be modified or amended in writing, duly authorized and signed by each party.
23. Assignment. The parties agree that there may be situations where the assignment of this franchise to a third party would be mutually beneficial to the City and the Contractor. In such circumstances, the parties agree to discuss and review any proposed assignment with regard to ensuring continued and reasonably affordable solid waste services within the City of Forks. Upon such a review, the Contractor agrees that a formal request to assign the current agreement and any remaining period left in the term will be considered by the City and approved if determined by the City to be in the best interest of the City and its residents. The City will not unreasonably deny the assignment requested unless in determining the best interest of the City and its residents results in primarily objective, articulable reasons not approve the assignment.

IN WITNESS WHEREOF, The parties hereto have executed, or caused to be executed, by their authorized officials the Contract in duplicate, each of which shall be deemed an original on the date first above written.

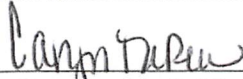
West Waste & Recycling, Inc.

By 
Contractor

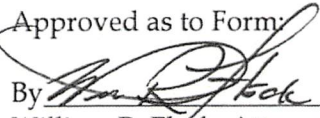
City of Forks

By 
Tim Fletcher, Mayor

Attested and Authenticated to:

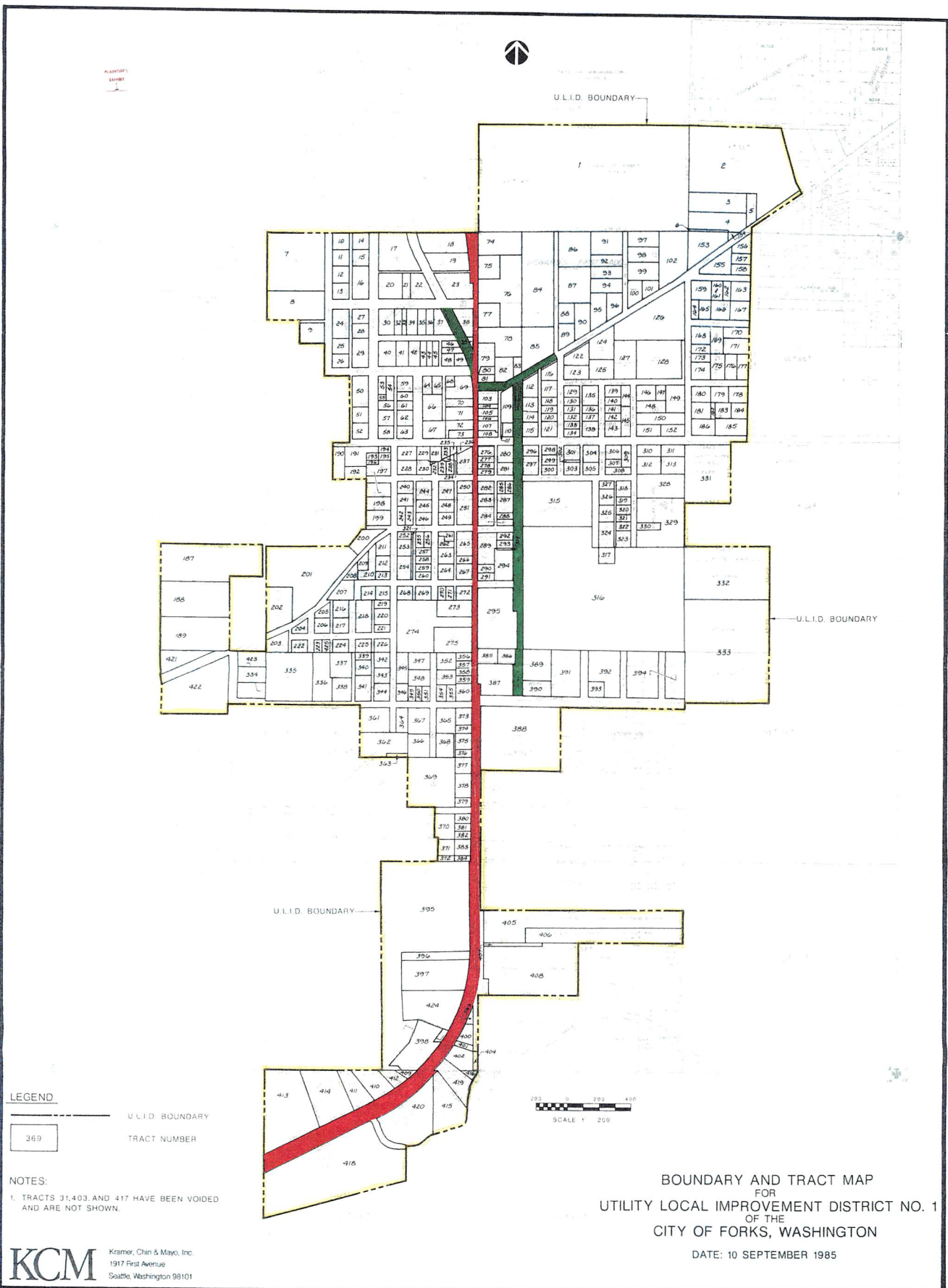
By 
Caryn Depew, Clerk/Treasurer

Approved as to Form:

By 
William R. Fleck, Attorney/Planner

City of Forks 2027 Budget Calendar

<u>Date</u>	<u>Budget Preparation</u>
July–August	Review and update the Capital Facilities Plan
August	HR distributes current employee salary information to supervisors
August 20, 2026	Advertise lodging tax funding availability— <i>Clerk/Treasurer</i>
September 7, 2026	Request budget estimates from department heads— <i>Clerk/Treasurer</i>
September 28, 2026	Lodging tax applications and miscellaneous budget requests due
September 28, 2026	Department head 2027 budget estimates due to the Clerk
October 1, 2026	Present department head budget estimates to the Mayor— <i>Clerk/Treasurer</i>
October 5, 2026	Present current-year revenue estimates and the preliminary budget to Council— <i>Mayor</i> (including estimates for setting the property tax levy)
October 26, 2026	Set the budget hearing schedule— <i>Council</i>
November 2, 2026	File the preliminary budget and budget message with Council and the Clerk— <i>Mayor</i>
November 5 and 12, 2026	Publish notice for budget hearings and meetings— <i>Clerk/Treasurer</i>
November 9, 2026 5:30 pm	Hold budget workshop w/lodging tax presentations
7:30 pm	Revenue Sources/Property Tax Hearing and pass the 2027 Property Tax Resolution
November 20, 2026	Budget available to the public— <i>Clerk/Treasurer</i>
November 23, 2026 5:30 pm	Hold budget workshop w/lodging tax allocations
7:30 pm	Budget Hearing
November 30, 2026	Send the certified budget and levy request to the County Assessor- <i>Clerk/Treasurer</i>
December 7, 2026 7:30 pm	Hold the final budget workshop and Final Budget Hearing
December 14, 2026 7:30 pm	Adopt the 2027 Budget Ordinance and, if needed, the 2026 Budget Amendment Deadline: 12/31/2026
After adoption	Submit the final budget to the State Auditor and MRSC— <i>Clerk/Treasurer</i>



OCTOBER 2026 SEWER CUSTOMERS

Residential	Mobile Home Courts/Units	Apartments/Units	Motels	Other Commercial (not including motels, City)	City	Total
266	7/139	17/154	12	111	9	422

CITY OF FORKS
SEWER SERVICE RATES
EFFECTIVE JANUARY 1, 2026
Applied to February 1st Bills

Unit Type	Monthly* Rate Per Unit
Separate family residence	\$54.46
Each unit of a duplex	\$54.46
Multi-family structure (3 or more residential units)	\$54.46
Mobile home court (unit=mobile home/trailer)	\$54.46
Mobile home court (unit=recreational vehicle space)	\$7.74
All others	Monthly* Rate Per Unit
first 700 cubic feet of water consumption	\$54.46
Rate for over 700 cubic feet up to 3000 cubic feet:	\$0.0800
Rate for over 3000 cubic feet:	\$0.0840

CITY OF FORKS
SEWER SERVICE RATES
EFFECTIVE JANUARY 1, 2026
Applied to February 1st Bills

Unit Type	Monthly* Rate Per Unit
Separate family residence	\$54.46
Each unit of a duplex	\$54.46
Multi-family structure (3 or more residential units)	\$54.46
Mobile home court (unit=mobile home/trailer)	\$54.46
Mobile home court (unit=recreational vehicle space)	\$7.74
All others	Monthly* Rate Per Unit
first 700 cubic feet of water consumption	\$54.46
per cubic foot of water consumption thereafter	\$0.0780

CITY OF FORKS
WATER SERVICE RATES
EFFECTIVE JANUARY 1, 2026

Applied to February 1st Bills

Basic Rate for 400 cubic feet or less:		
Meter Size	Inside City Rate	Outside City Rate
3/4"	\$37.07	\$55.62
1"	\$92.69	\$139.11
1 1/2"	\$169.90	\$254.89
2"	\$296.59	\$444.86
3"	\$389.29	\$583.92
4"	\$469.56	\$704.37
6"	\$556.10	\$834.18

Low-Income Senior Rate	\$27.77	\$41.70
Low-Income Disabled Rate	\$27.77	\$41.70

Rate for over 400 cubic feet up to 1,000 cubic feet:			Low-Income	
	Inside City Rate	Outside City Rate	Inside City Rate	Outside City Rate
Per each 100 cubic feet	\$4.11	\$6.05	\$3.06	\$4.55

Rate for over 1,000 cubic feet:			Low-Income	
	Inside City Rate	Outside City Rate	Inside City Rate	Outside City Rate
Per each 100 cubic feet	\$3.12	\$4.64	\$2.32	\$3.47

Per Unit	
Meter rate for trailer parks/apts.	\$8.36

Account Consumption Actual

Before 10% increase & 3.852% tax increase or 6.148% increase & 3.852% tax increase

Account Number	January	February	March	April	May	June	July	August	September	October	Current highest	Would be highest	Difference
Motel 1	1,500.	700.	6,300.	700.	1,100.	1,100.	2,200.	1,200.	1,100.	1,100.	\$ -	\$ -	\$ -
Motel 2	3,800.	2,900.	4,200.	2,900.	4,600.	4,800.	6,200.	6,900.	6,700.	6,300.	\$ 537.98	\$ 566.00	\$ 28.02
Motel 3	4,600.	5,000.	6,500.	5,100.	10,200.	10,300.	18,500.	18,500.	17,500.	19,900.	\$ 1,551.98	\$ 1,650.00	\$ 98.02
Motel 4	2,800.	2,500.	3,700.	3,100.	6,800.	5,300.	11,900.	11,100.	12,800.	15,700.	\$ 1,224.38	\$ 1,305.00	\$ 80.62
Motel 5	5,800.	4,400.	5,900.	5,000.	9,200.	8,500.	18,900.	18,700.	21,900.	22,000.	\$ 1,715.78	\$ 1,834.00	\$ 118.22
Motel 6	2,300.	2,300.	1,900.	1,200.	3,000.	3,400.	5,600.	6,200.	6,300.	6,700.	\$ 522.38	\$ 549.00	\$ 26.62
Motel 7	1,200.	1,100.	1,400.	1,500.	2,700.	2,900.	4,300.	4,000.	3,900.	3,900.	\$ 335.18	\$ 348.00	\$ 12.82
Motel 8	700.	600.	1,200.	1,000.	1,500.	1,800.	3,200.	3,900.	5,000.	4,500.	\$ 389.78	\$ 406.00	\$ 16.22

Account	Diff at their highest volume
Commercial 1	\$ 27.00
Commercial 2	\$ 20.00
Commercial 3	\$ 150.00
Commercial 4	\$ 68.00
	\$ -
	\$ -
	\$ -
	\$ -

Oct 2025 consumption-must have a leak (7700 vs 31,000)

Public utility tax

What is the public utility tax?

It is a tax on public service businesses, including businesses that engage in transportation, communications, and the supply of energy, natural gas, and water. The tax is in lieu of the business and occupation (B&O) tax.

How do I pay the tax?

Public Utility Taxes are reported on an addendum to the Combined Excise Tax Return.

What rate do I pay?

There are different rates, depending on the specific utility activity:

Activity	Rate
Distribution of water	5.029% (0.05029)
Generation/distribution of electrical power	3.8734% (0.038734)
Log transportation	1.3696% (0.013696)
Telegraph companies, distribution of natural gas, and collection of sewerage	3.852% (0.03852)
Urban transportation and watercraft vessels under 65 feet in length	0.642% (0.00642)
Railroads, railroad car companies, motor transportation and all other public service businesses	1.926% (0.01926)

What are the funds used for?

The majority of the funds are distributed into the state general fund. A portion, however, provides financial assistance to local governments for maintenance of public works facilities.

More information

[Tax Reference Manual](#) 

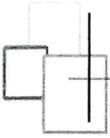
[Motor and Urban Transportation](#)

References

[RCW 82.16](#) 

[WAC 458-20-179](#) 

[WAC 458-20-180](#) 



Expenditure

2025

Account Number	Title	Fiscal
Water Utilities		
400-000-000-534-80-47-43	Excise Tax	\$70,491.58
Sewer Utilities		
402-000-000-535-80-47-53	Excise Tax	<u>\$19,575.27</u>
		\$90,066.85

4.5 Projected 5-year budgets

Budget projections were made for three different scenarios:

1. A model with a 5% revenue increase from 2027-2031.
2. A model with a 10% revenue increase in 2027 and 5% increases from 2028-20.
3. A model with a 10% increase in 2027, 7% increases in 2028 and 2029, and 5% increases in 2030 and 2031.

All budget scenarios presume:

- Rate increases in the models already have the CPI adjustment factored in, consider them “total increases”.
- No changes to the rate structure or number of accounts
- 2026 starting capital reserves of \$157,000
- 3.5% annual inflation rate applied to all future operating costs and MHI
- Public Works Board payments of \$21,000 in 2026-2030.
- Truck loan payments of approximately \$13,000 2026-2031.
- Billing Software “loan” ~\$2,000 per year
- Hypothetical \$500,000 20-year loans issued in 2028 and 2030, approximately \$30,000 in annual payments per \$500,000.
- 2026 Residential rate affordability (sewer bills/median household income): **1.01%**

1) 5% increases

- Rates increase 5% annually from 2027-2031
- Debt affordability would be maxed at approximately \$1,000,000
- Rate affordability in 2031 = 1.28%
- Does not achieve \$500,000 reserve balance

	Actuals		Budget	Projected				
	2024	2025	2026	2027	2028	2029	2030	2031
O&M Costs	\$460,000	\$502,000	\$502,000	\$519,570	\$537,755	\$556,576	\$576,057	\$596,219
Debt Payments	\$26,000	\$36,000	\$36,000	\$36,000	\$66,000	\$66,000	\$96,000	\$75,000
Total Expenses		\$538,000	\$538,000	\$636,170	\$684,355	\$703,176	\$752,657	\$751,819
Customer Revenue	\$470,000	\$509,000	\$572,000	\$600,600	\$630,630	\$662,162	\$695,270	\$730,033
Residential Bill			\$54.46	\$57.20	\$60.06	\$63.06	\$66.22	\$69.53
End of Year Net +/-	-\$16,000	-\$29,000	\$34,000	\$45,030	\$26,875	\$39,585	\$23,213	\$58,815
Reserves on Hand			\$157,000	\$202,030	\$228,905	\$268,490	\$291,703	\$350,518

2) 10% Increase in 2027, 5% annually 2028-2031

- \$500,000 reserve balance reached in 2031
- Rate affordability in 2031 = 1.34%
- City could theoretically afford \$2,000,000 in debt

	Actuals		Budget	Projected				
	2024	2025	2026	2027	2028	2029	2030	2031
O&M Costs	\$460,000	\$ 502,000	\$502,000	\$519,570	\$537,755	\$556,576	\$576,057	\$596,219
Debt Payments	\$26,000	\$ 36,000	\$ 36,000	\$36,000	\$66,000	\$66,000	\$96,000	\$75,000
Total Expenses		\$538,000	\$538,000	\$636,170	\$684,354	\$703,176	\$752,656	\$751,818
Customer Revenue	\$470,000	\$ 509,000	\$572,000	\$629,200	\$660,660	\$693,693	\$728,378	\$764,797
Residential Bill			\$54.46	\$59.92	\$62.92	\$66.07	\$69.37	\$72.84
End of Year Net +/-	-\$16,000	-\$29,000	\$34,000	\$73,630	\$56,905	\$71,116	\$56,321	\$93,578
Reserves on Hand			\$157,000	\$230,630	\$287,535	\$358,652	\$414,973	\$508,551

3) Tapered Rate increases

- 2027: 10%
- 2028 and 2029: 7%
- 2030 and 2031: 5%
- Rate affordability in 2031: 1.51% of MHI
- City could theoretically afford \$3,000,000 in debt
- Target \$500,000 in reserves reached in 2030 or 2031.

	Actuals		Budget	Projected				
	2024	2025	2026	2027	2028	2029	2030	2031
O&M Costs	\$460,000	\$502,000	\$502,000	\$519,570	\$ 537,755	\$556,576	\$576,057	\$596,219
Debt Payments	\$26,000	\$ 36,000	\$ 36,000	\$36,000	\$66,000	\$66,000	\$96,000	\$75,000
Total Expenses		\$538,000	\$538,000	\$636,170	\$684,354	\$703,176	\$752,656	\$751,818
Customer Revenue	\$470,000	\$ 509,000	\$572,000	\$629,200	\$673,244	\$720,371	\$756,390	\$794,209
Residential Bill			\$54.46	\$59.92	\$64.12	\$68.61	\$72.04	\$75.64
End of Year Net +/-	-\$16,000	-\$29,000	\$34,000	\$73,630	\$69,489	\$97,795	\$84,333	\$122,991
Reserves on Hand			\$157,000	\$230,630	\$300,119	\$397,914	\$482,247	\$605,237

Rod Fleck

From: Mies, Melissa <melissa.mies@wsdot.wa.gov>
Sent: Friday, October 9, 2026 11:14 AM
To: Rod Fleck; Tim Fletcher
Cc: Irwin, Chad; Hemmings, Davy
Subject: Hoh River Bridge - Construction Update

Good Morning Mayor Fletcher and Mr. Fleck,

I am writing to provide an update on the construction of the Hoh River Bridge. The bridge floor beams have been replaced, the concrete bridge deck was poured back, and the traffic signal system is constructed. Work during this final long duration weekend is expected to construct the concrete bridge barrier, perform rivet replacement on the lower steel components, and complete the critical bridge painting work.

There have been no changes to the 3rd long duration closure:

- 5 a.m. Thursday Oct. 8 to noon Tuesday, Oct. 13

I am also providing additional information about overnight roadway closures at the Hoh River Bridge to complete the bridge repair work.

Following the long duration closure, the bridge will close for overnight work only. During these overnight closures, contractor crews will finish any remaining bridge repair work and remove the temporary work deck on the bridge that was needed to perform the repairs.

Overnight closure schedule:

- 7:00 p.m. Tuesday, Oct. 13 to 5:30 a.m. Wednesday, Oct. 14
- 7:00 p.m. Wednesday, Oct. 14 to 5:30 a.m. Thursday, Oct. 15
- 7:00 p.m. Thursday, Oct. 15 to 5:30 a.m. Friday, Oct. 16
- 7:00 p.m. Friday, Oct. 16 to 5:30 a.m. Saturday, Oct. 17
- 7:00 p.m. Saturday, Oct. 17 to 5:30 a.m. Sunday, Oct. 18
- 7:00 p.m. Sunday, Oct. 18 to 5:30 a.m. Monday, Oct. 19

Once all work is complete, US 101 at the Hoh River Bridge will be open to one-way alternating traffic 24 hours a day.

If you have additional questions, please contact the WSDOT Port Angeles Project Engineering Office management team:

- Melissa Mies, Project Engineer, Office: 360-357-2633, Mobile: 360-460-9889, melissa.mies@wsdot.wa.gov
- Davy Hemmings, Assistant Project Engineer, Office: 360-565-0637, davy.hemmings@wsdot.wa.gov
- Chad Irwin, Design Build Site Manager, Office: 360-565-0631, chad.irwin@wsdot.wa.gov
- Ray Gosset, Field Engineer, Office: 360-460-9881, ray.gosset@wsdot.wa.gov

Melissa Mies, P.E.
Acting Project Engineer, Port Angeles PEO
WSDOT Olympic Region
Office: 360-357-2633
melissa.mies@wsdot.wa.gov

From: Mies, Melissa
Sent: Friday, September 4, 2026 3:42 PM
To: rodf@forkswashington.org; timf@forkswashington.org

Cc: Irwin, Chad <chad.irwin@wsdot.wa.gov>; Hemmings, Davy <davy.hemmings@wsdot.wa.gov>

Subject: Hoh River Bridge - Project Contacts

Good Afternoon Mayor Fletcher and Mr. Fleck,

Thank you for calling me this morning to discuss WSDOT's Hoh River Bridge Emergency Repair project. I look forward to presenting information about the bridge and our project work at the Forks City Council meeting on Monday September 14. When you have a moment, please send me information on how to log into the Zoom meeting.

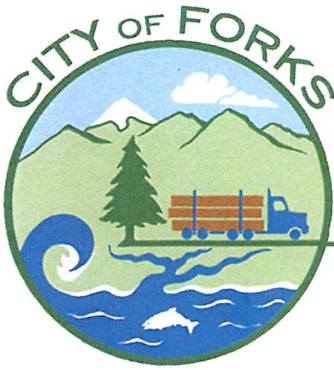
I am also following up with more information on how to contact our project team if you have additional questions. This contract is being administered by our WSDOT Port Angeles Project Engineering Office, the management team includes:

- Melissa Mies, Project Engineer, Office: 360-357-2633, melissa.mies@wsdot.wa.gov
- Davy Hemmings, Assistant Project Engineer, Office: 360-565-0637, davy.hemmings@wsdot.wa.gov
- Chad Irwin, Design Build Site Manager, Office: 360-565-0631, chad.irwin@wsdot.wa.gov

As we discussed, City of Forks will be added to our distribution of information regarding emergency management coordination as we finalize plans with those partners. Our [project webpage](#) has the latest information about the construction schedule and traffic impacts. It will be regularly updated if the planned schedule changes. In addition to the webpage, a primary source of information is our [email alerts](#).

We recognize the disruption that full closures of the Hoh River bridge bring to the community, however there is no other way to perform this repair. This emergency repair is necessary to address the bridge's current condition and help ensure it can continue to safely sustain traffic and remain operational for as long as possible. We appreciate the community's patience and understanding as we work to repair the bridge.

Melissa Mies, P.E.
Acting Project Engineer, Port Angeles PEO
WSDOT Olympic Region
Office: 360-357-2633
melissa.mies@wsdot.wa.gov



500 E. Division St. • Forks, Washington 98331-8618

(360) 374-5412 • Fax: (360) 374-9430 • TTY: (360) 374-2696
forkswashington.org

MaryLou Shannon
Olympic Region Administrator
Washington Department of Transportation
5720 Capitol Boulevard, Tumwater, WA 98504- 7440

8 October 2026

RE: City's want to reduce traffic speed limits on SR 101/Forks Avenue

On behalf of Mayor Tim Fletcher and the Forks City Council, I am writing to you today to request your assistance in fulfilling the City Council's want to undertake the necessary administrative process to reduce the speed limits on SR 101/Forks Avenue. At its 24 September 2026 regular council meeting, The City Council discussed this matter. After that discussion, the Council granted the Mayor and his staff their permission to "pursue speed limit reductions at the north and south ends of town." Both the agenda and the draft meeting minutes from this meeting are attached to this letter for your information.

The City has made inquiries about the process of reducing speed limits on SR 101/Forks Avenue in the past. From those former inquiries, there is an awareness that there is a process that involves the Olympic Region. With this letter, it is hoped that we can schedule a virtual meeting to learn how we start the necessary studies and applications needed to pursue this objective.

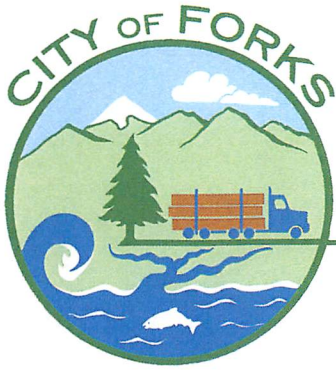
Please feel free to forward this to the appropriate staff who could work with the City in this effort. I can be reached at the number above or via email at rodf@forkswashington.org.

Most sincerely,

William R. Fleck
Attorney/Planner

Attachments

- 1) Meeting Agenda
- 2) Draft City Council Meeting Minutes



500 E. Division St. • Forks, Washington 98331-8618

(360) 374-5412 • Fax: (360) 374-9430 • TTY: (360) 374-2696
forkswashington.org

Council Meeting Agenda
September 28, 2026
7:30 PM

Listening and webcast options will be posted on the city's website www.forkswashington.org

Pledge of Allegiance/Call to Order/Roll Call

Modifications/Approval of Agenda

Public Comment Period

Upon acknowledgment by the chair, please rise and state your name. All comments are limited to three minutes. Council will not enter into dialogue during this portion of the meeting. The purpose of this agenda item is to allow members of the public to inform the Council of their views. Staff may be directed by the chair to note input or questions and provide responses at a later date.

Action Items

1. Council Meeting Minutes
 - a. August 24, 2026 Regular Meeting
 - b. September 14, 2026 Regular Meeting
2. Expenditures

Type	Check Numbers	Amount
Payroll Checks	46184 - 46200	\$95,427.39
Claim Checks and EFTs	46201 - 46249	\$181,535.92

3. On-Call Engineer Awards

4. Permission to Pursue Speed Limit Reductions

5. Ordinance No. 697: 2026 Budget Amendment

6. July 2026 Treasurer's Report

Discussion Items

1. Quillayute Airport Terminal Status

2. Sewer Rates

3. Reports

- Council Member Reports
- Staff Reports
- Mayor's Report

4. Executive Session: The Council **may** recess for 20 minutes into Executive Session to consider matters permitted under RCW 42.30.110. These matters may include reviewing the performance of a public employee; consulting with legal counsel regarding litigation or potential litigation; considering positions related to collective bargaining in closed session; considering the acquisition or sale of real estate; considering the minimum price for the lease of City property; or addressing other matters permitted by law.

5. Adjournment

Additions:

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
September 28, 2026

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:03 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:26 **ROLL CALL**

Council members present: Patel, Soha, Gingell, Pearson, and Mayor Fletcher. Absent: Kimball. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Hampton, Public Works Director, and Rowley, Police Chief.

MODIFICATIONS/APPROVAL OF AGENDA

0:38 Mayor Fletcher announced Discussion Item 2, Sewer Rates, will be postponed until the next Regular Meeting.

0:55 **Motion** to approve the agenda as modified by Gingell, second Patel, motion carried.

1:08 **PUBLIC COMMENT**

There was no public comment.

ACTION ITEMS

1. Council Meeting Minutes

1:48 **Motion** to approve minutes of the Regular Meetings held August 24, 2026 and September 14, 2026 by Gingell, second Soha, motion carried.

2. Expenditures

2:17 **Motion** to approve payroll checks 46184 through 46200 in the amount of \$95,427.39, and claim checks 46201 through 46249 and EFTs as included in the total amount of \$181,535.92, by Patel, second Gingell, motion carried.

3. On-call Engineer Awards

2:54 Attorney/Planner Fleck introduced the request for qualifications for 2026–2028 on-call engineers and the recommended firms from RFQ responses, explaining that grant sources for upcoming projects have very specific requirements of engineers. Discussion of the selections and the selection process ensued.

26:20 **Motion** to approve the firms recommended as 2026–2028 on-call engineers by Gingell, second Patel, motion carried 3–1 with Soha abstaining.

4. Permission to Pursue Speed Limit Reductions

31:29 **Motion** to allow City staff to pursue speed limit reductions at the north and south ends of town by Soha, second Gingell, motion carried.

5. Ordinance No. 697: 2026 Budget Amendment

32:27 Clerk/Treasurer DePew explained the proposed amendment to 2026 Sewer Fund budgeting.

33:13 **Motion** to approve Ordinance No. 697, 2026 Budget Amendment, by Gingell, second Soha, motion carried.

6. July 2026 Treasurer's Report

33:31 Council reviewed the July 2026 Treasurer's Report. Some discussion ensued.

35:31 **Motion** to approve the July 2026 Treasurer's Report by Soha, second Gingell, motion carried.

DISCUSSION ITEMS

1. Quillayute Airport Terminal Status

Attorney/Planner Fleck updated Council on the Quillayute Airport terminal project. Some discussion of Quillayute Airport in general ensued.

2. Reports

Council Member Reports

32:04 **Council Member Patel** reported many calls from expected guests at his hotels asking about the status of the Hoh River Bridge, with many canceling their reservations.

40:55 **Council Member Soha** said he attended Apple Cider, Sauce & Conkers, hosted by Quillayute Valley Park & Recreation and held at the Aquatic Center. He then asked about the "Wood windows on south façade to match historic types" item on SHKS Architects' Design Cost Plan for the Quillayute Airport hangar/terminal. Attorney/Planner Fleck explained that the specialty windows are necessary because the building meets national registry requirements.

42:41 **Council Member Gingell** reported having attended the Assembly of God's 90th anniversary celebration.

43:39 **Council Member Pearson** said she's been attending a variety of school events. She then stated her concerns regarding plans for Hoh River Bridge repairs, and encouraged everyone to reach out to state government with their own concerns. Discussion of the bridge situation ensued.

Staff Reports

48:00 **Public Works Director Hampton** said work on the E Street project has begun, and that he hopes we get some good paving weather as TIB will not pay for paving after October. He then commended the current on-call engineer who drove up from the south as far as the Hoh River Bridge only to be turned around to drive an additional four hours to get here, and told Council he'd let a local business that relies on the bridge for their business know that our City Council is very concerned and discussing the matter in meetings.

51:12 **Police Chief Rowley** said one of the police officers will be quitting as of October 6, leaving an opening in the Police Department, and that he is looking forward to the return of the rain.

52:35 **Attorney/Planner Fleck** said he spoke with someone from WSDOT regarding future Hoh River Bridge and highway repairs, and asked that the City be part of relative discussions and project planning. He then said the City uses criminal trespass to deal with inappropriate behavior in public places such as Tillicum Park, the boat launch, Transit Center, etc., so incidents must be reported to dispatch via the non-emergent line (360-374-2223 #1) or to 911 as non-emergent calls, or the behavior/incident did not technically happen.

55:53 • Mayor's Report
Mayor Fletcher directed Council to the Tillicum Park Large Play Field Turf Improvement Project bid tabulation in the Reports section of their notebooks, pointing out that the project will be awarded to a local business. He then reported having attended Apple Cider, Sauce & Conkers, and the Logger & Truck Drivers Picnic.

3. ADJOURNMENT

57:23 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:27 p.m.

Tim Fletcher, Mayor

Caryn DePew, Clerk/Treasurer

Rod Fleck

From: Washington Office of the Governor <governor@updates.gov.wa.gov>
Sent: Thursday, October 8, 2026 10:16 AM
To: Rod Fleck
Subject: Governor Ferguson selects 99 Opportunity Zones to encourage private investment

October 8

[View as a webpage / Share](#)



— WASHINGTON GOVERNOR — BOB FERGUSON

FOR IMMEDIATE RELEASE

Contact: Brionna Aho, Governor's Communications Director, Brionna.aho@gov.wa.gov, 360-628-3843
Liz Rocca, Department of Commerce Communications Director, liz.rocca@commerce.wa.gov, 360-972-0338

Governor Ferguson selects 99 Opportunity Zones to encourage private investment

Federal program connects private capital with low-income communities

OLYMPIA - Today Governor Bob Ferguson announced the nominations of 99 low-income and rural communities across Washington state for the federal Opportunity Zones 2.0 program.

The second-generation program encourages investors, developers and financial institutions to fund real estate development and businesses in exchange for tax incentives. The first generation of the program spurred an estimated \$100 billion in private investments nationwide.

Gov. Ferguson submitted the nominations, representing 27 counties and 17 tribal lands, to the U.S. Treasury Department. The new designations will take effect January 1, 2027. View the full list of nominations and program details on the [Summary OZ Dashboard](#).

"Washington is a great place to do business," Governor Ferguson said. "Opportunity Zones help shine a light on communities that have exceptional potential for investors."

In 2018, 139 areas across 36 counties were nominated for the first-generation version of this program. When the updated program was announced in 2025, the state created a plan to engage with the public and transparently evaluate applications. Feedback received helped finalize the criteria and the application forms used for the next round of nominations.

The public, business leaders and the state's 29 federally recognized tribes participated in months of feedback and strategic planning, led by the Washington State Department of Commerce.

"We started by listening to communities about their strengths, their ambitions, and what they need to grow," said Sarah Clifthorne, Interim Director, Washington State Department of Commerce. "There is immense untapped potential across Washington for private investments to thrive and unlock the next chapter of growth. Our goal is to encourage that partnership with local people and the variety of spaces ready for impact."

The 99 nominated areas were selected from 152 applications. Of those, 36 represent opportunities in rural communities

How the program works

Originally launched in 2018, the federal program spurred more private investment across economically distressed communities than any previous policy over a comparable period nationally. Investments tied to that first round of designations are estimated to have surpassed \$100 billion, reaching over 5,600 neighborhoods nationwide.

In the announced update to the program in 2025, Congress added strict information reporting requirements designed to measure long-term economic impacts. Active funds operating within the original 2018 Opportunity Zones must now adhere to these new compliance mandates.

Meanwhile, geographic designations under the initial OZ 1.0 framework will remain active through Dec. 31, 2028, overlapping with the launch of the updated program.

This impacts several projects underway in Washington state. For example, the Peyton Lofts development in Spokane is looking to add residential density to the urban core, transforming a 135-year-old office building into a 96-unit mixed-use residential community by the end of 2027. It represents a growing effort across the state to turn empty commercial offices into residences at a time when housing is critically needed.

Notable completed projects also include:

- The Koz on MLK - affordable and workforce housing development in Tacoma's Hilltop Neighborhood. Backed by an initial 2018 investment framework, a woman-owned developer finished the building in 2022. It now houses 161 units and ground-floor commercial spaces.
- The Marina Square - mixed-use waterfront development in Bremerton completed in 2023 on the site of a former parking lot. Today, it features 270 residential units and nearly 13,000 square feet of ground-floor retail, anchored by the Market at Marina Square and an Express YMCA facility. It now supports the city's broader waterfront revitalization plans.

What's new in Opportunity Zones 2.0

The new Opportunity Zone program adds new incentives targeted directly at high-need rural communities:

- Investors who hold a Qualified Rural Opportunity Fund (QROF) investment for five years receive a 30% reduction in taxable value, compared to 10% for the same holding period in non-rural zones.

- Rural properties require capital improvements equal to only 50% of their adjusted basis to qualify for tax benefits, down from the standard 100% threshold.
- Once certified, a designated Opportunity Zone 2.0 area will keep its status through Dec. 31, 2036.
- The 2.0 program is built on a permanent, recurring 10-year cycle, so newly drawn maps will take over on Jan. 1, 2037.
- The new IRS information reporting requirements allow for the program's successes and challenges to be measured accurately. Currently, it is unclear how many specific jobs or investment resulted from OZ 1.0, and the new requirement will improve transparency

What happens next

The U.S. Treasury Department will review and certify all nominations it receives from states after submission. Designations are scheduled to take effect Jan. 1, 2027.

Investors can register their Qualified Opportunity Funds (QOFs) with the IRS and begin auditing their realized 2026 capital gains now by visiting irs.gov/credits-deductions/businesses/invest-in-a-qualified-opportunity-fund.

Demand for sites within the new boundaries is also expected to be high. The Department of Commerce encourages investors to prepare their strategies ahead of January 1 so they can deploy capital early in 2027 and immediately drive community impact.

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Opportunity Zone 2.0

