



RESOLUTION No. 540

ADOPTING THE PARKS, RECREATIONAL AND OPEN SPACES (PROS) PLAN

WHEREAS, the City of Forks has numerous properties that it maintains for the public's benefit either as parks or recreational facilities; and

WHEREAS, the Park Board determined that there was a need to develop a comprehensive look at these City properties, the needs of existing facilities; as well as the potential need for new facilities:

WHEREAS, it was determined that the City would be best served by developing and adopting a Parks, Recreation, and Open Spaces (PROS) Plan

WHEREAS, half of the funding for this effort was received from the Lloyd J. Allen Charitable Trust and the remaining funding amount was provided by the City; and

WHEREAS, the draft plan was developed by Beckwith and Associates; and

WHEREAS, workshops occurred on the 23rd of February and the 8th of April, and the comments received were incorporated into the PROS Plan;

WHEREAS, a joint meeting of the Park Board and the Planning Commission was held at the end of July; and

WHEREAS, both the Park Board and the Planning Commission recommended that the City Council adopt the PROS Plan; and

WHEREAS, the City Council held a public hearing on 10 August 2026 on the proposed PROS Plan;

WHEREAS, a citizen survey associated with the prioritization of improvements and developments, as well as levels of funding support, is underway which will be used in the future to prioritize identified projects in the PROS Plan;

WHEREAS, the PROS Plan may be adopted now and the future prioritization of projects and associated expenditures will be developed after the completion of the citizen survey;

WHEREAS, after FY 2027, the prioritized list of PROS Plan projects will be fully integrated into the City's annual Capital Facilities Improvement Plan process;

WHEREAS, the City's Capital Facilities Improvement Plan aides in the development of the City's budgeting for improvements to capital facilities such as Tillicum Park;

WHEREAS, on 24 August 2026, the City Council considered the proposed PROS Plan that was made available to the public on the City's website at:

<https://forkswashington.org/documents/2026-pros-plan/>

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FORKS DOES HEREBY RESOLVE AS FOLLOWS:

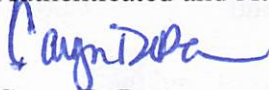
1. The City of Forks hereby adopts the proposed and recommended PROS Plan;
2. The City of Forks acknowledges earlier public sentiment that the Tillicum Playground and Stadium Access are two of the City's current and immediate future highest priority for rehabilitation, replacement, and modernization;
3. The City of Forks will develop a more prioritized list of PROS Plan projects based upon the citizen survey that is presently underway, This prioritization will be incorporated into 2027's revisions of the Capital Facilities Improvement Plan.

PASSED AND ADOPTED this 24th day of August 2026



Tim Fletcher, Mayor

Authenticated and Attested to:



Caryn DePew
Clerk/Treasurer

Approved as to Form



William R. Fleck
Attorney/Planner

Meeting Minutes of the Joint Park Board and Planning Commission

Attendees	<u>Park Board</u>	<u>Planning Commission</u>
	David Hurn	Brian Weekes
	Annie Foster	Jason Huling
	Drew Huggins	Dean Decker

Also in attendance was Tom Beckwith via ZOOM, and Rod Fleck, Attorney/Planner. For a brief period Corey Pearson was in the audience.

Meeting was called to order and each person introduced themselves for the record.

The joint meeting of the Park Board (Board) and the Planning Commission (Commission) got underway with a very brief staff report on procedure from Fleck. Beckwith then introduced the Parks, Recreation, and Outdoor Spaces (PROS) Plan that has been drafted for the City. He noted that the PROS Plan addressed all facilities, City and otherwise, that would be considered having benefit to the areas of the plan. The plan also looked at what facilities were in use by residents, as well as visiting tourists. Each facility is evaluated as to its age, maintenance needs, and projecting from what is currently available to what could be expanded, or where new facilities are suggested.

While the Plan is being adopted, Beckwith's team is also running a concurrent survey to determine the level of support that these different components have.

Recreation and Conservation Office (RCO) has the final say on the plan. The plan does have to be compliant with the Growth Management Act (GMA), and the financial analysis, made available at this meeting, is one of those requirements. If there is no feasible means of supporting the list of projects, then the list would need to be scaled back. The analysis is merely that, an analysis of possible ways in which the list of potential projects can be financed.

The recent proposed improvements to the 2-5 year old portion of the playground will be subject to a competitive design and bid process. But, is listed in and supported by the plan. A good solid plan makes projects competitive in the seeking of funding from RCO and others. The plan should be updated every six years, however, GMA wants local governments to look out 20 years. So, the materials in the analysis does so at six year and 20 year periods.

If everything were to be done in Tillicum Park, that would be over \$12m in improvements. The analysis looked at the General Fund providing what it has historically funded. Other funding sources that could be explored include lodging taxes with a portion being allocated based upon tourist usage. Fleck noted that the geo-spatial project could assist with that. Real Estate Excise Tax (REET) is available, however, the City only has imposed the first of two REET options and the second option has a strong parks focus. If there is a short fall, a

special levy could also be pursued. These tend to run for six years and include projects to be constructed as well. Such levies can also include funding for operations and levies.

The analysis provided in the proposed appendix to the plan is just that. It is not a blueprint in how to get things done.

Foster felt that the plan was one that was good and could be changed as needed. Requirements were met.

Fleck noted that the SEPA DNS has a comment period through 7 August 2026 and any comments received would be reviewed by the City Council.

Department of Commerce. Fleck referred to what Beckwith shared.

There was no written comments received on the plan. The one member of the audience did not want to comment.

On a motion by Foster, seconded by Hurn, the Park Board voted to close the public hearing.

On a motion by Huling, seconded by Decker, the Planning Commission voted to close the public hearing.

Deliberations.

Decker raised that the funding was a lot. Hurn stated that the plan opens the door, and shows an organized list of needs. He was open to discussion about more revenue sources. The Playground is going to be government work and that will be expensive. The new equipment will also be expensive. Listing things in the plan provides a spot to where those could access funding opportunities.

Decker asked how many tourists go to the park? He felt that there were a lot that frequent the park and use it. Fleck noted that the City was undertaking a geospatial project with the objective of learning where people are from that use the park. The project is in the fine-tuning phase, but the data appears to show significant tourism use of the park.

Weekes asked about the proposed path around the park. Foster explained that it is a trail that is being suggested as an amenity to the park.

Weekes also asked about the turf suggestion, would this require those fields to be locked off from the public. Hurn noted that that may be decided by funding sources. Foster reminded everyone that RCO requires that the facilities be open to the public. Hurn noted that pages 13-14 of the Appendix shows everything and doesn't require proof. Rather that these are general ideas and concepts which will need to be worked on.

On a motion by Hurn, seconded by Huggins, the Park Board unanimously adopted a recommendation to the Forks City Council encouraging the adoption of the PROS Plan.

On a motion by Decker, seconded by Huling, the Planning Commission unanimously adopted a recommendation to the Forks City Council encouraging the adoption of the PROS Plan.

On a motion by Foster, seconded by Hurn, the Park Board unanimously voted to conclude the joint meeting.

On a motion by Huling, seconded by Decker, the Planning Commission unanimously voted to conclude the joint meeting.

The Park Board excused itself as the Planning Commission continued with the rest of the published agenda.

On a motion by Huling, seconded by Decker, and passed unanimously, the Planning Commission proceeded with the public hearing on the revisions to Title 17, the Forks Zoning Code.

Fleck offered a staff report noting that no written comment was received, and that there was no one any longer in the audience. Fleck and Beckwith gave an overview of the changes with most being oriented to address the various new state laws on middle housing. Multi-family housing was maintained after comments by Commerce. Beckwith noted that another addition was “co-living” or shared housing. Decker referenced this as ‘college style’ housing. Fleck shared that he did not believe that changing the zoning code would suddenly produce this middle housing. Huling stated that the small return on investment was one of the key driving forces impact this in this region.

On a motion by Huling, seconded by Decker, the Commission unanimously voted to close the hearing.

The Commission had no questions of staff. Decker felt that the proposed changes were straightforward. He also felt that there was nothing that the Commission could do about Olympia’s requirements.

On a motion by Decker, seconded by Huling, the Commission recommended that proposed Title 17 be forwarded to the City Council for adoption.

Good of the order included the reminder that the next meeting of the Commission would be 19 August 2026. He also wished Rob Nelson a quick recovery.

Motion to adjourn was made by Huling, seconded by Decker and passed unanimously.