

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
June 22, 2026

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:14 Mayor *pro tem* Soha led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:36 **ROLL CALL**

Council members present: Kimball [present via Zoom], Soha, Gingell, and Pearson. Absent: Patel, Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Archer, Interim Attorney [present via Zoom], and Rowley, Police Chief. Absent: Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:54 **Motion** to approve the agenda as presented by Gingell, second Pearson, motion carried.

PUBLIC COMMENT

1:35 Lissy Andros, Executive Director Forks Chamber of Commerce, reminded those present the first Movies in the Park would be held June 27, 2026. National Treasurer will be shown, and The Sandlot and Hail Mary will be shown in July and August, respectively.

2:06 Linda McGinley thanked Council for the clean-up and reseeding of the City easement in front of her house.

ACTION ITEMS

1. Council Meeting Minutes

2:43 **Motion** to approve minutes from the June 8, 2026 Regular Meeting by Gingell, second Pearson, motion carried.

3:03 Kimball joined the meeting via Zoom.

2. Expenditures

4:15 **Motion** to approve payroll checks 45835 through 45852 in the amount of \$89,798.28, and claim checks 45853 through 45894 and EFTs as included in the total amount of \$275,355.26 by Gingell, second Pearson, motion carried.

3. Ordinance No. 692: Interfund Loan

5:23 Clerk/Treasurer DePew briefly explained the need for the interfund loan.

5:51 **Motion** to approve Ordinance No. 692 authorizing an interfund loan by Gingell, second Pearson, motion carried.

4. Ordinance No. 693: Budget Amendment

6:23 Clerk/Treasurer DePew explained the amendment to the budget required for the Quillayute Airport Fund.

6:41 **Motion** to approve Ordinance No. 693 authorizing the necessary budget amendment by Gingell, second Pearson, motion carried.

5. Set Six-Year Street Plan Public Hearing for July 13, 2026

7:20 **Motion** to set the public hearing on the Six-year Transportation Improvement Plan for the Regular Meeting to be held on July 13, 2026 by Pearson, second Gingell, motion carried.

6. Hoh Indian Tribe Intergovernmental Agreement

7:52 Gingell pointed out a reference to Section 15.2 but there is no Section 15. Interim Attorney Archer said the reference is a holdover from a previous version of the Agreement and should refer to Section 13. She also said Council could move ahead with action on this item with the scrivener's error to be corrected later. Ms. Archer also noted another scrivener's error brought to her attention by Pearson.

10:40 **Motion** to authorize the Mayor and staff to execute the intergovernmental agreement with the Hoh Indian Tribe, subject to correction of two scrivener's errors, by Gingell, second Pearson, motion carried.

7. Use of City Property for the Forks Old Fashioned 4th of July Celebration

12:02 **Motion** to authorize use of Forks Avenue, Tillicum Park, and the Rainforest Arts Center for activities associated with the Forks Old Fashioned 4th of July by Pearson, second Gingell, motion carried.

8. Patrol Car Purchase Approval

12:27 Police Chief Rowley explained the need for additional patrol cars and the generous offer of two Chevrolet Tahoes for \$10,000 from the La Push police department.

14:22 **Motion** to approve the purchase of two patrol cars from the La Push police department by Gingell, second Pearson, motion carried.

9. Clallam Transit Interlocal Agreement Amendment

15:02 Clerk/Treasurer DePew explained the proposed amendment extending the term of the Agreement by one year.

15:20 **Motion** to approve the amendment to the interlocal agreement with Clallam Transit System by Pearson, second Kimball.

15:31 Gingell suggested language identifying which entity decides on materials to be distributed at the Transit Center be added to the next lease agreement.

17:10 Motion carried.

10. WSDOT Funding Match Grant Acceptance Approval

- 17:19 Attorney/Planner Fleck informed Council the WSDOT grant requiring a match by the City was approved and asked for Council approval to accept the grant and its terms.
- 17:46 **Motion** to accept the grant from WSDOT with the understanding it requires a match by the City by Gingell, second Pearson, motion carried.

11. RCO Grant Application and Acceptance Approval

- 18:04 Attorney/Planner Fleck explained the grant.
- 19:25 **Motion** to apply for and accept a grant from the Washington State Recreation and Conservation Office by Gingell, second Pearson, motion carried.

DISCUSSION ITEMS

1. Sewer Rate Study Results

- 19:49 Clerk/Treasurer DePew introduced the Forks Wastewater Financial Health Analysis prepared by the Rural Community Assistance Corporation. Council looked over the document.

2. Council Member Reports

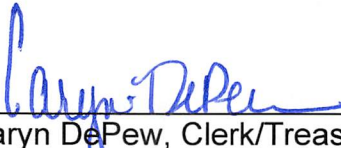
- 21:35 **Council Member Gingell** said he is trying to get Clallam Transit to move a little faster on a regular shuttle to Rialto Beach and La Push beaches, and that a letter of support from the City might help.
- 25:30 **Council Member Pearson** said a shuttle could also be a good business opportunity for someone, and that she wished there were some way the huge number of tourists in Forks could benefit more people. She also said the saturation of short-term rentals and lack of places to live is getting worse.

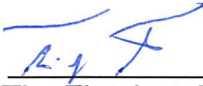
3. Staff Reports

- 27:16 **Police Chief Rowley** said he encourages community members to request ride-alongs to see how the police department works and Council members to spend some time in the City Hall office so they can better respond to inquiries. He also noted the 4th of July is the busiest time of year for City police officers and the Public Works crew.
- 29:10 **Attorney/Planner Fleck** reported having participated in a number of meetings, that the cost estimate the City is working off for the King culverts project is too low, and that the grant for the terminal project at Quillayute Airport was approved. He also said the City received a letter of thanks from the Washington Marine Advisory Council for the use of the RAC for their meeting on June 3. Finally, he asked for readers of the Declaration of Independence during Moonlight Madness on July 3. Pearson and Soha volunteered.

34:00 **4. ADJOURNMENT**

Motion to adjourn by Gingell, second Pearson, motion carried. Meeting adjourned at 8:04 p.m.


Caryn DePew, Clerk/Treasurer


Tim Fletcher, Mayor