

**Notice of Approval of  
SPECIAL USE PERMIT  
800 East Division Street  
Short Term/Vacation Rental  
Forks, WA 98331**

**Project**

**Proponent:** Peterson Legacy Farm, LLC  
Glynda Peterson Schaad  
219 Hawthorne Place  
Port Angeles, WA 98362

**Description of**

**proposal:** Peterson Legacy Farm, LLC is seeking a special use permit pursuant to the City's zoning code for the utilization of the family's single-family residence built in 1958 and being approximately 1,935 sq. ft. (3-bedroom, 2-bath) with a detached two-car garage. The family plans to utilize the home approximately 40-50% of the year and is seeking an SUP for use of the home as a short-term vacation rental when they are not occupying it. The property is zoned "Moderate Density Residential (R-3)." Vacation renters would utilize existing utilities associated with the home, as well as the existing parking facilities. The residence utilizes an on-site septic system. Storm water drainage is already addressed with the existing facilities. The proponents are making no structural changes to the building.

SW portion of the property is associated with an AE Flood Zone. Proponents are not making any modifications to the structures or current development of the property. As a result, this change in use does not require review of this under the City's Flood Hazard Management Code.

**General Legal**

**Description:** Lot 3, Wilma May Peterson Plat as amended and recorded in SP Vol 36, at Page 7. Located within the northern portion of the SE ¼ of the NE ¼ of Section 9 T 28 N, R 13 W, Clallam County, WA  
Tax Id. No. 132809149070

**Lead Agency** Rod Fleck, City Attorney/Planner  
City Planning Department, City of Forks  
500 East Division  
Forks, Washington 98331

**Proposed**

**Project:** Utilization of a family residence on a 50-60% basis as a vacation rental when family members are not utilizing the single-family residence. A single-family residence being used substantially as a vacation rental requires a special use permit which triggered the need for the State Environmental Policy Act (SEPA) review.

**APPROVAL OF PROJECT**

Notice is hereby given that the above referenced applicant was granted a special use permit for the use described in the project description. A special use permit was required for any vacation rental in a facility zoned Moderate Density Residential. A determination was made that the proposed use would not conflict with the neighborhood's existing uses, nor result in hazards or adverse environmental impacts arising from the proposed special use.

A SEPA determination regarding this use in relationship to potential environmental factors has been made. Additional information can be found in the SEPA review and permit issued by the City Planner. A copy of this is attached to those mailed this notice, and those reading the printed version of this may obtain a copy from Mr. Fleck at the number below.

Any party affected may appeal the decision to the Forks Planning Commission within 14 days of the date of the decision by the Planning Director. The appeal shall be filed in writing with the City Planning Director. The appeal must state the name and address of the appealing party, in addition, the appeal must state the specific problems that the proposed use would have with regard to the public interest; the creation of nuisances, hazards, and other adverse impacts; and/or, the lack of conformance between the proposed development and the comprehensive plan. The appealing party must sign the appeal. In addition, the \$100 fee plus the \$100 notice publication/notice deposit (the actual amount would be billed to the appellant) needs to be paid at the time of the appeal. Appeal must be filed prior to 1 p.m., 6 Jul 2026

19 June 2026



William R. Fleck  
Attorney/Planner