

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
April 13, 2026

**PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

0:01 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:27 **ROLL CALL**

Council members present: Patel, Soha, Pearson, and Mayor Fletcher. Absent: Kimball and Gingell. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

**MODIFICATIONS/APPROVAL OF AGENDA**

1:00 **Motion** to approve the agenda as presented by Soha, second Patel, motion carried.

**PUBLIC COMMENT**

1:21 Lissy Andros, Director Forks Chamber of Commerce announced the Best of Awards luncheon at 11:30 a.m. on Wednesday, April 15 at Blakeslee's Bar and Grill, noting that "Best of" and other special awards will be presented.

**ACTION ITEMS**

**1. Council Meeting Minutes**

1:55 **Motion** to approve minutes from the March 9, 2026 Regular Meeting by Soha, second Patel, motion carried.

**2. Expenditures**

2:16 **Motion** to approve manual check 45551 in the amount of \$12,569.66, manual check 45615 in the amount of \$500.00, payroll checks 45552 through 45571 in the amount of \$150,484.76, claim checks 45573 through 45614 and EFTs as included in the total amount of \$194,400.75, and travel checks 3768 through 3772 in the amount of \$417.21 by Patel, second Soha, motion carried.

**3. January 2026 Treasurer's Report**

3:14 Clerk/Treasurer DePew commented on the variance notes.

4:08 **Motion** to approve the January 2026 Treasurer's Report by Soha, second Patel, motion carried.

4:28 **4. Tillicum Park Movie Nights Authorization**

Council reviewed the event resource request form.

4:43 **Motion** to authorize the Forks Chamber of Commerce to host three free family movie nights in Tillicum Park in July and August 2026 by Patel, second Soha, motion carried.

#### **5. RAC Floor Resurface Payment & Agreement Approval**

5:04 Attorney/Planner Fleck explained the proposal, which is based on discussion with the contractor's attorney and included in Council notebooks. Discussion ensued.

9:31 **Motion** to approve the RAC floor resurface payment and agreement by Soha, further discussion ensued, second Pearson, motion carried.

#### **6. King Ranch Culverts Engineering Services Contract**

11:12 Attorney/Fleck informed Council of increases in contract cost versus the bid received from Skilling, and explained some of the factors behind the increases. Discussion ensued.

15:04 **Motion** to approve the Scope of Work and Cost Summary by Pearson, further discussion ensued.

18:06 Patel seconded the motion, motion carried 2–1 with Soha against.

### **DISCUSSION ITEMS**

#### **1. Industrial Park Interfund Loan**

18:38 Attorney/Planner Fleck explained the potential need for an interfund loan for Industrial Park improvements. Discussion of the various projects ensued.

#### **2. Quillayute Airport Runway Rehab Bids**

21:18 Attorney/Planner Fleck briefly explained the Runway Rehab Project and informed Council that Century West Engineering is in the process of evaluating the bids received. He noted that some issues have come up. General discussion of the content of bid requests and quality of work ensued.

#### **3. Tillicum Park Improvements Grant Opportunities**

31:42 Attorney/Planner Fleck introduced an outline of Park Board plans in Council notebooks, and informed Council of a meeting with Beckwith Consulting Group he and Council Member Pearson participated in regarding the Park Board's development of a Park, Recreation & Open Space Plan and their applications for grants from the Washington Recreation & Conservation Office, both of which he explained. Pearson contributed further details.

#### **4. Council Member Reports**

41:15 **Council Member Pearson** reported having received various questions from the community, and explained the questions and her responses to them.

#### **5. Staff Reports**

44:34 **Public Works Director Hampton** reported the E Street project is almost complete. In response to the matters Pearson raised in her dealings with the

community, he said some jobs do require public works employees to appear to be “just standing around”, and that the group that organized the Easter egg hunt at Tillicum Park were informed there were no restrooms. Mayor Fletcher added that a request form has been developed for community events.

47:05 **Police Chief Rowley** reported having received a complaint that one of his officers was seen having lunch at a restaurant. He explained that police officers are not subject to state laws requiring lunch and other breaks for employees, so they take lunch whenever they can during their 12-hour shifts, defending their hard work.

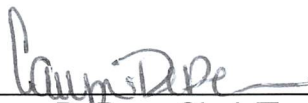
50:11 **Attorney/Planner Fleck** reported there will be a public hearing on three zoning requests received in 2025, having met with the FAA regarding upcoming projects, and informed Council of the topics of upcoming Planning Commission meetings.

#### **6. Mayor’s Report**

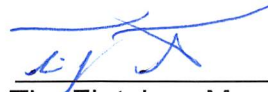
54:05 Mayor Fletcher directed Council to the new event resource request form again and explained how they are used. He also said the person using a metal detector and leaving holes in the ground at Tillicum Park will be trespassed, and asked Council to pick up their notebooks on Friday so they come to meetings prepared.

#### **7. ADJOURNMENT**

**Motion** to adjourn by Soha, second Patel, motion carried. Meeting adjourned at 8:26 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor