

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
March 23, 2026

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:01 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:25 **ROLL CALL**

Council members present: Patel, Kimball, Soha, Pearson, and Mayor Fletcher. Absent: Gingell. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:43 **Motion** to approve the agenda as presented by Soha, second Pearson, motion carried.

1:11 **PUBLIC COMMENT**

There were no comments from the public.

ACTION ITEMS

1. Council Meeting Minutes

1:31 **Motion** to approve minutes from the February 23, 2026 Regular Meeting by Soha, second Kimball, motion carried.

2. Expenditures

1:53 **Motion** to approve payroll checks 45508 through 45524 in the amount of \$83,497.51, and claim checks 44507 and 45525 through 45550 and EFTs as included in the total amount of \$96,452.33 by Patel, second Kimball, motion carried.

3. Resolution No. 535: Quillayute Airport Runway Rehab WSDOT-A Funding Match Certification

2:40 Attorney/Planner Fleck explained WSDOT's need for this resolution.

2:56 **Motion** to approve Resolution No. 535 confirming the City of Forks commits to providing matching funds for the WSDOT Aviation Aid Grant for the Pavement Rehabilitation and Gate Replacement Project at Quillayute Airport by Soha, second Pearson, motion carried.

4. Public Works Applicant Certification

3:20 Attorney/Planner explained City Council must adopt the Applicant Certification document in their notebooks as part of Public Works Director Hampton's application for a low-interest loan from the Washington State Public Works Board.

4:59 **Motion** to adopt the Applicant Certification document by Soha, second Patel, motion carried.

5. Forks Industrial Park Insulation Bid Award

5:20 Attorney/Planner Fleck explained bid-related documents included in Council notebooks. Discussion ensued.

18:16 **Motion** to award the Forks Industrial Park Insulation Project to Rain Paint by Soha, second Patel, motion carried 4–0 with Pearson abstaining.

6. Set 2025 Annual Request for Rezone Public Hearing

18:55 Attorney/Fleck directed Council to related documents in their notebooks, and asked that the public hearing be set for April 27, 2026.

21:48 **Motion** to set the public hearing for 2025 rezoning requests for April 27, 2026 by Soha, second Patel, motion carried.

DISCUSSION ITEMS

22:29 **1. Park Board March 12, 2026 Meeting Minutes**

Council reviewed the minutes from the Park Board meeting of March 12, 2026.

2. RAC Floor Resurface

23:15 Mayor Fletcher expressed his disappointment in the results, and Attorney/Planner Fleck provided information on the project, the problems that have come up, and said the City is looking at options for resolving the problems. Discussion continued.

3. Council Member Reports

31:51 **Council Member Patel** reported having participated in the RMSA leadership webinar, which he found very informative.

33:00 **Council Member Kimball** said a number of people have approached him regarding the street resurfacing project.

34:54 **Council Member Pearson** reported a date has been set for the first event, a taco feed, in fundraising efforts for those self-deporting and their families. She said she also found the RMSA leadership webinar very informative.

4. Staff Reports

36:39 **Clerk/Treasurer DePew** directed Council to the 2025 City of Forks Estimated vs Actual Budget showing actual 2025 year-end balances. She then said the State audit is finished, and that she has a meeting tomorrow regarding the sewer rate study.

37:26 **Public Works Director Hampton** reported on the latest progress on the E Street project, and that the pavement portion is almost ready to go out for bid, as is the bid for the biosolids floor. He then said a public meeting on the chip-seal project was well advertised prior to the project, at a time when the City was still quite open

to suggestions, and that only one person from the community attended. He then explained again how the project came about, the process involved, and its limitations. He also noted the Transportation Improvement Board has been quite generous with its funding of several projects in the City.

41:59 **Police Chief Rowley** asked those with friends or loved ones who may require emergency services to be sure first responders have the space they need to get themselves and their equipment, including gurneys, where it needs to go inside people's homes.

45:40 **Attorney/Planner Fleck** reported the Mayor awarded the bid for new gutters and downspouts at City Hall, the ICN Building, and the animal shelter to Tru Colors Contracting, Inc., and that three bidders for the Quillayute Airport Runway Rehabilitation Project attended a pre-bid conference with the City's consultant. Bids will be due at the beginning of April. He then reported in detail on two very successful conferences held recently at the Rainforest Arts Center: one by a project incubator, and the other the Society of American Foresters' state conference. Finally, he said he spoke with Paul Jarkiewicz, CEO of Port of Port Angeles, about trenching at the Industrial Park, a possible terminal at the Quillayute Airport, and a business interested in using the airport.

53:23 **4. Mayor's Report**

Mayor Fletcher reported on the State of the City address, which he said, was well received. He said one of the things he spoke about was the warming/cooling station at the transit center, and that he would appreciate volunteers from the community helping with it when it is open.

54:21 **Attorney/Planner Fleck** reported additionally on a meeting with lawyers for the different agencies associated with the RAISE grant used to fund planning of the Puget Sound to Pacific Trail, part of which will be inside the City.

45:49 **Mayor Fletcher** added that he reported on improvements to the downtown portion of the City at the State of the City address, and that his next project will involve the train at Tillicum Park.

5. ADJOURNMENT

57:01 **Motion** to adjourn by Soha, second Patel, motion carried. Meeting adjourned at 8:26 p.m.


Caryn DePew, Clerk/Treasurer


Tim Fletcher, Mayor