

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
February 9, 2026 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:05 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:36 **ROLL CALL**

Council members present: Patel, Kimball, Soha, Gingell [present via Zoom], Pearson, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent: Rowley, Police Chief.

MODIFICATIONS/APPROVAL OF AGENDA

1:00 **Motion** to approve the agenda as presented by Soha, second Patel, motion carried.

PUBLIC COMMENT

1:25 Lissy Andros, Director, Forks Chamber of Commerce presented Visitor Information Center statistics for January 2026.

ACTION ITEMS

1. Expenditures

2:18 **Motion** to approve payroll checks 45363 through 45381 in the amount of \$154,241.46, and claim checks 45382 through 45406 and EFTs as included in the total amount of \$46,463.77 by Patel, second Soha, motion carried.

2. Susan Owens Memorial

3:00 Attorney/Planner Fleck explained this item was listed as an Action Item in case the Council decides to act on it. He went on to explain the situation surrounding a request by Washington Women Lawyers to dedicate a courtroom in Port Angeles to Justice Susan J. Owens and Mayor Fletcher's request for a commemorative plaque in the District Court II courtroom. A brief discussion ensued.

7:17 Attorney/Planner Fleck said he would prepare a resolution to be acted on at the next Regular Meeting or the first in March.

3. Forks Industrial Park

8:38 Attorney/Planner Fleck explained that the request for bids issued for the ceiling insulation project at the Forks Industrial Park needs to be rewritten and reissued.

a. **Reject Insulation Bids**

9:56 **Motion** to reject all bids received from the initial FIP Ceiling Insulation Project RFB, and rewrite and reissue the RFB by Soha, second Kimball, motion carried.

- b. PUD MOU
- 10:18 Attorney/Planner Fleck explained the proposed memorandum of understanding with the PUD.
- 12:14 **Motion** to authorize the Mayor and staff to execute a memorandum of understanding associated with the Forks Industrial Park with Clallam PUD by Soha, second Patel, motion carried.
- 12:41 **4. Clallam County Homelessness Task Force Alternate Appointment**
- 12:55 Pearson volunteered for the position.
- 13:35 **Motion** to appoint Pearson as the City's alternate on the Clallam County Homelessness Task Force by Soha, second Patel, motion carried.
- 13:53 **5. November 2025 Treasurer's Report**
- 14:11 Police Chief Rowley explained jail expenditures.
- 15:20 **Motion** to approve the November 2025 Treasurer's Report by Soha, second Patel, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

- 16:54 **Council Member Pearson** reported having met with Lissy Andros after the last Regular Meeting, working with Armistead Coleman on the "burn" project and coordinating hospital and Pacific Forest Management initiatives, attending the County's public hearing on the Grouse Glen project, and meeting with the Park Board.

2. Staff Reports

- 19:25 Clerk/Treasurer DePew reported the floors at the RAC are currently being refinished, and she expects the State audit to be complete in a couple of weeks.
- 19:57 **Public Works Director Hampton** reported his crew is still working on the E Street water line, and he hopes that work will be finished within two or three weeks. He also said the request for the paving project should be going out to bid soon.
- 20:37 **Police Chief Rowley** reported the Spartan boys' basketball team took second place in the league and is on their way to District playoffs. He also said he attended the Emergency Operations Center tabletop (simulation) of a multi-casualty event, and that he is in talks with the high school and hospital regarding a possible simulation of a school shooter event, which he said would be excellent event for all involved.
- 22:53 **Attorney/Planner Fleck** introduced materials from the EOC tabletop Police Chief Rowley spoke about, and explained participation and how the tabletop came about. He then reported on Planning Commission vacancies, the City's agreement

with City Data for geolocation data, the City Parks Comprehensive Plan, and having attended a comprehensive RECOMPETE meeting.

27:46 **3. Mayor's Report**

Mayor Fletcher reported having attended the West End Business and Professionals meeting regarding more permanent Spartan banners along Spartan Ave., having spoken with Lissy Andros about tourism, and having attended the AWC Mayors' Conference

4. ADJOURNMENT

28:47 **Motion** to adjourn by Soha, second Patel, motion carried. Meeting adjourned at 7:59 p.m. sarcophagus


Caryn DePew, Clerk/Treasurer


Tim Fletcher, Mayor