

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
January 12, 2026 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:08 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

ROLL CALL

Council members present: Patel, Kimball, Soha, Pearson, and Mayor Fletcher. Absent: Gingell. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent: Rowley, Police Chief.

OATHS OF OFFICE

Clallam County District Court II Judge, Bruce Hannify, conducted the oaths of office for those Council members beginning a new term of office:

- Tim Fletcher, Mayor
- Vilkesh Patel, Council Position 1
- Kaylan Kimball, Council Position 2
- Joe Soha, Council Position 3
- Corey Pearson, Council Position 5

MODIFICATIONS/APPROVAL OF AGENDA

6:11 **Motion** to approve the agenda as presented by Soha, second Kimball, motion carried.

PUBLIC COMMENT

6:48 Lissy Andros, Director, Forks Chamber of Commerce, informed Council that Attorney/Planner Fleck will be speaking at the January 21 Chamber meeting. She then provided statistics regarding visitors to Forks.

ACTION ITEMS

1. Council Meeting Minutes

8:45 **Motion** to approve the minutes from the December 8, 2025 and December 22, 2025 Regular Meetings by Soha, second Pearson, motion carried.

2. Expenditures

9:15 **Motion** to approve manual check 45233 in the amount of \$1,105.19, manual check 45234 in the amount of \$12,066.35, payroll checks 45235 through 45253 in the amount of \$149,810.68, claim checks 45254 through 45301 and EFTs as included in the total amount of \$108,266.94, and claim checks 45302 through 45310 in the amount of \$145,268.79 by Patel, second Soha, motion carried.

3. October 2025 Treasurer's Report

11:29 **Motion** to approve the October 2025 Treasurer's Report by Soha, second Patel, motion carried.

4. Peninsula Regional Transportation Planning Organization Appointments

12:48 **Motion** to appoint Council Member Pearson with Council Member Patel as alternate as the City's representatives to the Peninsula Regional Transportation Planning Organization by Soha, second Patel, motion carried.

5. Clallam Transit System Board Appointments

14:28 **Motion** to appoint Council Member Kimball with Council Member Gingell as alternate as the City's representatives to the Clallam Transit System Board by Soha, motion carried [without a second].

6. Planning Commission Appointment

15:05 **Motion** to appoint Jason Huling to the Planning Commission by Soha, second Kimball, motion carried.

7. King, et al., v City of Forks, CCSC No. 25-2-00347-05 Settlement

15:47 Attorney/Planner Fleck said any questions regarding the City's strategy or position on the proposed settlement would need to be asked and answered in Executive Session, but that he would answer questions regarding the settlement itself. He then explained the settlement and how it came about. Discussion ensued. There was no need for Executive Session.

26:20 **Motion** to authorize the Mayor and staff to accept the proposed settlement between King, et al. and the City (CCSC No. 25-2-00347-05) and to execute the proposed Ditch System Maintenance Agreement by Soha, second Patel.

26:45 Further discussion ensued.

28:36 **Motion** carried.

8. Forks Industrial Park Insulation Bid Award

28:47 Attorney/Planner Fleck reminded Council of the Industrial Park improvements for which the City is responsible under the terms of the lease with Riverside Forest Products USA, explained the request for bids that had been issued, and introduced the bids received, noting significant discrepancies between the bids. He then asked that selection of a contractor be delayed until the next meeting so that Council has time to thoroughly review the bids.

31:30 **Motion** to delay action on this matter until the next Regular Meeting by Soha, second Patel, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Soha said he continues to be asked whether the City will file suit against the company that did the chip sealing.

34:10 **Council Member Pearson** said she was impressed with our first responders at the recent Peterson fire, and that she started a GoFundMe for the family that quickly raised \$50,000.

2. Staff Reports

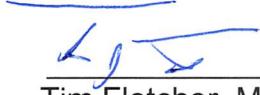
35:16 **Attorney/Planner Fleck** said he and Nick Dias have been busy issuing various requests for proposals and briefly explained them. He also reported the lease agreement with Riverside Forest Products USA has been signed, and that he had met with representatives of various County organizations regarding the funding of projects at the Industrial Park.

3. Mayor's Report

38:46 Mayor Fletcher wished everyone a happy new year.

4. ADJOURNMENT

39:05 **Motion** to adjourn by Soha, second Kimball, motion carried. Meeting adjourned at 8:09 p.m.



Tim Fletcher, Mayor



Caryn DePew, Clerk/Treasurer