



City of Forks

Questions Received and Answers  
regarding Park Plan RFQ

Submissions must be received  
by the City of Forks  
Noon, January 2023

**Question regarding budget.**

The City is utilizing both city revenues and private charitable funding to undertake this plan. The City is budgeting no more than \$60,000 for the requested work.

**Question regarding scheduling considerations.**

The priority for the playground is specifically called out in the City's request in response to inquiries from two potential private charitable organizations who have initial discussions in late spring about their funding initiatives announced later in the year. The City is also interested in applying for state Recreation Conservation Office funds in mid 2026, if state funding is made available. The City would like to have this project concluded by 31 August 2026, but earlier schedules would be a factor in reviewing submissions.

**Question regarding topographic surveys.**

The City will make access available to its GIS system with the existing LiDAR surveys. These surveys provide both two foot (2') and five foot (5') contours and the City believes that that will be adequate for the work requested. The City is not expecting proponents needing to undertake surveying the City's properties in association with this request.

**Question regarding comparable projects.**

The Request is clear regarding this, the City has asked for examples within Washington.

**Questions regarding 10 page limit.**

Cover does not count.

Content in answering the request is a total of ten printed pages including resumes.

The ten printed pages of content can be printed single or double sided.

**Questions regarding Submissions.**

A firm responding to the request and seeking to be considered must ensure that one (1) copy delivered to the City prior to 13 January 2026, 1 p.m. The City will make any necessary copies for the reviewing team of the submission. Please note that next day delivery is not always available to Forks by various delivery services.

**Question Scope and Expectations related to Visitor Center/Timber Museum**

The two buildings are leased on a long term basis by the City to the Forks Chamber of Commerce with the Timber Museum subleasing its building. Any assessment of the facilities here would be focused on capital improvements or upgrades that either entity may be considering such as roof replacements, exterior improvements, utility upgrades, etc.

**Question for Amphitheater System**

This was referring to the grandstand/announcer booth and extended outwards within the arena itself. One possible new use would be to utilize the arena for outdoor concerts in the summer period.

The following are the questions received from the parties that sent them. Each of which are being emailed a copy of this document.

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Charlene Bujacich  
MacLeod Reckord, PLLC  
charleneb@MacleodReckord.com

I have a few questions regarding the 10-page limit for the RFP for City Park Facilities Development and Implementation Plan:

Does a cardstock cover count?

Do the Resumes count?

Can those 10 pieces of paper be double-side printed?

Thank you,

Charlene

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Tom Beckwith  
Beckwith Consulting  
beckwith@beckwithconsult.com

Rod

- 1) Is your 10 total page limit 10 single-sided pages (10 faces) or 10 double-sided pages (20 faces)?
- 2) Can we email our proposal? If not, how many printed copies do you want?

Tom

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Ari Vamos  
Able Studio  
ari@ablestudio.co

Hi Rod,

I'm writing to submit the following questions about the City Park Facilities Development and Implementation Plan RFP:

What is the City's budget for this planning effort?

Are there any notable schedule considerations, aside from the Spring 2026 grant applications to fund the playground work? Does the City have a target deadline for the completion of the full scope of work?

Are topographic surveys available for all of the identified sites, or will the consultant be expected to provide surveying services?

Do comparable projects located in Oregon qualify for inclusion in the example section of the proposal?

Thank you!

Ari

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Ann Alvear  
RWD Landscape Architects  
Ann@rwdroll.com  
Hi Rod and Nick,

I called and left a voice message. If you're able to call back, I'd like to introduce myself and chat about the scope a bit.

Here are my questions:

Does the scope of work for the Visitor Center/Timber Museum include assessment for the building? Or is it only for exterior improvements?

Experience for amphitheater systems is mentioned under firm qualifications on page 4 - is that referring to the grandstand/announcer booth?

Do you have a target budget for the scope in this RFP?

Will a cover page count as part of the 10 pages?

Thanks,

Ann Alvear (formerly Dinthongsai)