

ORDINANCE NO. 686

AN ORDINANCE OF THE CITY OF FORKS APPROVING AND ADOPTING
THE BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2026.

WHEREAS, the City of Forks, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of monies required to meet the expenses of City government for the fiscal year ending December 31, 2026; and

WHEREAS, a notice was published that the City Council would meet on December 1, 2025 at 7:30 p.m. for the purpose of making and adopting a budget for said fiscal year and giving taxpayers residing within the City limits an opportunity to be heard in a public hearing upon said budget; and

WHEREAS, the City Council did hold a public hearing at that time and did then consider the matter of the proposed budget for the fiscal year 2026; and

WHEREAS, the estimated expenditures set forth in the budget are necessary to carry on the government of the City for the fiscal year 2026 and are sufficient to meet the various needs of the City during that period;

NOW THEREFORE, the City Council of the City of Forks, does ordain as follows:

SECTION 1. The budget for the City of Forks, Washington for the year 2026 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, "City of Forks, Washington 2026 Budget", copies of which are on file in the Office of the City Clerk.

SECTION 2. Estimated resources for each separate fund of the City of Forks, and aggregate expenditures for all such funds for the year 2026 are set forth in summary form below and are hereby appropriated for expenditure at the fund level during the year 2026 as set forth in the "City of Forks, Washington 2026 Budget".

	ESTIMATED REVENUES	APPROPRIATIONS/ EXPENDITURES
General Fund	\$2,438,141	\$2,698,141
Street Fund	480,000	508,927
Lodging Tax Fund	710,000	683,025
Forks Airport/Industrial Park/RAC/		
ICN Fund	1,178,615	1,178,615
Water Fund	1,511,000	1,435,000
Sewer Fund	570,000	520,000
Capital Fund	100,000	100,000
Transit Center Fund	36,750	36,750
Quillayute Airport Fund	703,500	835,000

Industrial Park Development Fund	4,000	4,000
Search & Rescue Fund	3,000	3,000
Seized Property Fund	5,000	5,000
Donation Program Fund	100,000	100,000
Community Action Housing Fund	60,000	60,000
Grant/Construction Fund	100,000	100,000
Street Projects Fund	578,540	578,540
Inmate Custodial Fund	45,000	45,000
State Collections Fund	50,000	50,000
TOTAL REVENUE & EXPENDITURES ALL FUNDS	\$8,673,546	\$8,940,998

SECTION 3. The City Council's adoption of this budget ordinance is not an approval or allocation by the City Council of lodging tax funding towards any specific lodging tax request. The expenditure line associated with the Lodging Tax Fund reflects a maximum expenditure amount for said fund with the allocation of lodging tax funds to occur by subsequent and separate approval(s) of the City Council.

SECTION 4. The City Clerk is directed to transmit a copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 5. Effective Date. This ordinance shall be in full force and take effect five days after its publication.

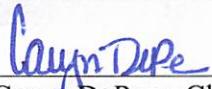
Passed by the City Council of Forks at a regular meeting thereof held
the 22nd day of December, 2025.

Signed:



Tim Fletcher, Mayor

Authenticated and Attested to:



Caryn DePew, Clerk/Treasurer

Approved as to Form:



William R. Fleck, Attorney/Planner

CITY OF FORKS BUDGET

		2024 Budget	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
<u>General Fund</u>						
Revenue:						
Taxes	Property Tax	200,000	199,036	163,200	169,672	166,000
	Sales Tax	850,000	937,226	900,000	935,953	930,000
	Timber Excise	600	574	600	144	100
	Affordable Housing	5,500	5,072	5,500	5,000	5,000
	Crim Justice	75,000	79,509	75,000	81,000	78,000
	Utility Tax	450,000	457,705	465,000	477,000	477,000
	Leasehold Tax	17,500	8,518	14,000	7,780	11,000
Total Taxes		1,598,600	1,687,640	1,623,300	1,676,549	1,667,100
Licenses & Permits		35,000	34,329	36,500	36,500	36,500
Intergovernmental CJTC, Commerce, PUD, Local Gov Assistance, SMP		300,000	233,000	300,000	253,000	250,000
Prisoner Board/Jail Revenue		215,000	119,477	175,000	98,000	100,000
Interfund Transfers						
Charges for Services		20,000	31,130	25,000	29,500	25,000
Fines & Forfeits		30,000	20,344	25,000	24,000	25,000
Misc. Revenue Court Rent, RMSA Grants, Interest, State Fees, Surplus		151,171	202,914	343,780	285,431	334,541
Total General Fund Revenue		2,349,771	2,328,834	2,528,580	2,402,980	2,438,141
Beginning Fund Balance			1,675,160	1,349,999	1,349,999	1,352,120
Total Revenue & Fund Balance		2,349,771	4,003,994	3,878,579	3,752,979	3,790,261
Expense:						
General Government		275,791	275,921	272,000	267,500	297,100
Law Enforcement		938,876	752,661	955,000	891,015	860,740
Corrections		839,868	907,820	864,450	825,635	843,400
Animal Control/Pollution Control		9,541	4,663	9,350	9,350	9,350
Inspections/Planning		232,245	161,495	245,780	220,611	230,551
Culture & Recreation		48,250	76,331	170,000	80,485	203,000
Miscellaneous		5,200	980	2,000	1,000	2,000
Interfund Transfers		394,125	474,125	105,263	105,263	172,000
Police Vehicles		0	0	10,000		0
Capital						80,000
Total General Fund Expense		2,743,896	2,653,996	2,633,843	2,400,859	2,698,141
Ending Fund Balance			1,349,999		1,352,120	1,092,120

	2024 Budget	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
Water Fund					
Revenue:					
Charges for Service	1,265,000	1,271,628	1,290,000	1,442,639	1,501,000
Interfund Transfers					
Misc. Revenue	10,000	30,378	10,000	11,500	10,000
Total Water Fund Revenue	1,275,000	1,302,006	1,300,000	1,454,139	1,511,000
Beginning Fund Balance	25,000	749,905	777,949	777,949	807,088
Total Revenue & Fund Balance	1,300,000	2,051,911	2,077,949	2,232,088	2,318,088
Expenses:	1,300,000	1,273,962	1,425,000	1,425,000	1,435,000
Ending Fund Balance		777,949		807,088	883,088
	2024 Budget	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
Sewer Fund					
Revenue:					
Charges for Services	450,000	469,934	480,000	511,218	570,000
Misc		19,953		684	
County Grant	2,375,610	2,375,610	295,000	295,000	
Total Sewer Fund Revenue	2,825,610	2,865,497	775,000	806,902	570,000
Beginning Fund Balance	796,026	904,712	2,031,571	2,031,571	237,863
Total Revenue & Fund Balance	3,621,636	3,770,209	2,806,571	2,838,473	807,863
Expenses & Interfund Transfer	3,621,636	1,738,638	2,600,610	2,600,610	520,000
Ending Fund Balance		2,031,571		237,863	287,863

		2024 Budget	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
<u>Street Fund & Project Fund</u>						
Revenue:						
Taxes	Property Tax	204,000	202,979	239,000	254,508	249,000
	Fuel/MM Tax	70,000	64,446	61,000	61,000	59,000
Total Taxes		274,000	267,425	300,000	315,508	308,000
Street Projects Revenue		945,178	464,670	2,549,613	2,000,000	549,613
Interfund Transfers		0	80,000	105,263	105,263	200,927
Misc. Revenue		0	3,825	0	0	0
Total Street & Project Fund Revenue		1,219,178	815,920	2,954,876	2,420,771	1,058,540
Beginning Fund Balance		205,255	148,295	152,287	152,287	167,795
Total Revenue & Fund Balance		1,219,178	1,021,175	3,103,171	2,573,058	1,226,335
Operating Expenses		357,504	396,487	292,500	280,000	470,000
Street Projects Expenses		945,178	460,679	2,683,803	2,105,263	578,540
Interfund Transfers		7,500	11,723	7,500	20,000	38,927
Total Expenses		1,310,182	868,889	2,983,803	2,405,263	1,087,467
Ending Fund Balance			152,287		167,795	138,868
 <u>Lodging Tax Fund</u>						
Revenue:						
Taxes		450,797	654,003	550,000	666,170	670,000
Misc. Revenue (Interest)		2,000	47,813	20,000	48,000	40,000
Total Lodging Tax Fund Revenue		452,797	701,816	570,000	714,170	710,000
Beginning Fund Balance			890,148		1,299,353	1,495,565
Total Revenue & Fund Balance		452,797	1,591,964	570,000	2,013,523	2,205,565
Expenses:		452,797	292,611	517,958	517,958	683,025
Ending Fund Balance			890,148	1,299,353		1,495,565
						1,522,540

	2024 Budget	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
<u>Airport/Industrial Park/RAC/ICN</u>					
Revenue:					
Airport Rents	32,500	35,790	35,000	35,000	30,000
ICN Rents	29,656	34,078	30,000	26,000	30,000
Industrial Park Rents	225,000	50,697	50,000	1,060,000	161,000
RAC Rents	35,000	44,414	39,000	35,800	39,000
Misc. Revenue & Interfund Transfer	2,500	57,983	400,000	57,610	0
Total AP/IP/ICN/RAC Fund Revenue	324,656	222,962	554,000	1,214,410	260,000
Beginning Fund Balance		543,199	225,500	372,347	918,615
Total Revenue & Fund Balance	324,656	766,161	779,500	1,586,757	1,178,615
Expenses:					
Financial & Admin	74,975	31,583	41,000	35,098	41,000
Airport	64,000	52,728	68,000	105,257	60,000
FEDSC	113,081	220,444	160,500	345,564	937,615
ICN	34,600	31,091	40,000	25,000	40,000
RAC	38,000	57,967	50,000	50,000	50,000
Misc. Expenses	0	0	420,000	0	0
Total Expenses:	324,656	393,813	779,500	560,919	1,178,615
Ending Fund Balance	0	372,347	168,808	1,025,838	0

	2024 Budget	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
<u>Quillayute Airport</u>					
Revenue:					
Misc. Revenue	3,500	7,388	3,500	3,280	3,500
Grant Proceeds	375,656	39,656	360,000	0	700,000
Total Quillayute Airport Fund Revenue	379,156	47,044	363,500	3,280	703,500
Beginning Fund Balance	293,450	293,450	76,500	254,332	215,804
Total Revenue & Fund Balance	672,606	340,494	440,000	257,612	919,304
Expenses:	421,156	86,162	440,000	41,808	835,000
Ending Fund Balance		254,332		215,804	84,304

	2024 Budget	2024 Actual	2025 Budget	2025 Estimated	2026 Budget
<u>Transit Center</u>					
Revenue:					
Intergovernmental	8,250	8,676	8,250	8,250	8,250
Misc. Revenue	18,500	17,456	18,500	18,500	18,500
Interfund Transfer	8,250	6,000	8,250	8,250	10,000
Total Transit Center Fund Revenue	35,000	32,132	35,000	35,000	36,750
Beginning Fund Balance	1,909	1,909	0	5,857	5,857
Total Revenue & Fund Balance	35,000	34,041	35,000	40,857	42,607
Expenses:	35,000	28,185	35,000	35,000	36,750
Ending Fund Balance	5,857			5,857	5,857

	2025 Budget	2026 Budget
<u>Other Funds:</u>		
Grant/Construction	154,203	100,000
Capital	99,000	100,000
Community Action Housing	60,000	60,000
Seized Property	5,000	5,000
Search & Rescue	3,000	3,000
Donation	60,000	100,000
Industrial Park Dev.	4,000	4,000
Inmate Custodial	45,000	45,000
State Collections	50,000	50,000
	480,203	467,000
Total Budgeted	11,895,917	8,940,998

The proposed 2026 budget and anticipated revenues are significantly lower than the 2025 budget due to grant funded capital projects that were included in the 2025 budget.

Sincerely,

Tim Fletcher, Mayor

**CITY OF FORKS
2026 LODGING TAX REQUESTS**

		2026 REQUESTS	2026 MAYOR'S RECOMMENDED BUDGET	2026 APPROVED BUDGET
1	BLAKESLEE'S BAR & GRILL	\$ 15,000	\$ 15,000	\$
2	CITY OF FORKS - ADVERTISING (Notice of Funding Availability)	\$ 175	\$ 175	\$
3	CITY OF FORKS - TRANSIT RESTROOMS	\$ 50,000	\$ 50,000	\$
4	CITY OF FORKS - DOWNTOWN SANICAN/RESTROOMS	\$ 1,750	\$ 1,750	\$
5	CITY OF FORKS - ECONOMIC & COMMUNITY PLANNING ASSISTANT	\$ 13,000	\$ 13,000	\$
6	CITY OF FORKS - GEOLOCATION DATA	\$ 20,000	\$ 20,000	\$
7	CITY OF FORKS - PARK ARENA IMPROVEMENTS	\$ 100,000	\$ 100,000	\$
8	CITY OF FORKS - INSURANCE COSTS VIC/MUSEUM	\$ 9,500	\$ 9,500	\$
9	CITY OF FORKS - MISCELLANEOUS	\$ 5,000	\$ 5,000	\$
10	CITY OF FORKS - OLD FASHIONED 4TH OF JULY EXPENSES	\$ 10,000	\$ 10,000	\$
11	CITY OF FORKS - OVERTIME (streets, PD, etc)	\$ 8,500	\$ 8,500	\$
12	CITY OF FORKS - RAINFOREST ARTS CENTER	\$ 3,000	\$ 3,000	\$
13	CITY OF FORKS - SPORT FISHING POLICY ADVOCACY	\$ 5,000	\$ 5,000	\$
14	CITY OF FORKS - WATER VIC/MUSEUM	\$ 800	\$ 800	\$
15	CLALLAM COUNTY PUBLIC WORKS	\$ 40,000	\$ 40,000	\$
16	FORKS CHAMBER OF COMMERCE - FTF FESTIVAL	\$ 50,000	\$ 50,000	\$
17	FORKS CHAMBER OF COMMERCE - FTF COLLECTION	\$ 36,000	\$ 36,000	\$
18	FORKS CHAMBER OF COMMERCE - VIC	\$ 170,000	\$ 170,000	\$
19	FORKS OLD FASHIONED 4TH OF JULY	\$ 30,000	\$ 30,000	\$
20	FORKS TIMBER MUSEUM	\$ 40,000	\$ 40,000	\$
21	PACIFIC COAST SALMON COALITION	\$ 20,000	\$ 20,000	\$
22	PENINSULA TRAILS COALITION	\$ 12,750	\$ 12,750	\$
23	PIECEMAKERS QUILT CLUB	\$ 15,000	\$ 15,000	\$
24	RAINCON	\$ 2,500	\$ 2,500	\$
25	RAINFOREST COUNCIL FOR THE ARTS	\$ 6,300	\$ 6,300	\$
26	WEST END KRUZERS	\$ 10,000	\$ 10,000	\$
27	WHISKEY WOMEN & WOOD	\$ 8,750	\$ 8,750	\$
		\$ 683,025	\$ 683,025	