

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
July 28, 2025 7:30 p.m.

**PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

0:00 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:25 **ROLL CALL**

Council members present: Patel, Wood (present via Zoom), Soha, Gingell, Coleman, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner (present via Zoom), Rowley, Police Chief, and Hampton, Public Works Director.

0:50 **MODIFICATIONS/APPROVAL OF AGENDA**

Council Member Gingell asked that discussion of a traffic/speed limit study be added as Discussion Item 2.

1:22 **Motion** to approve the agenda as modified by Soha, second Patel, motion carried.

**PUBLIC COMMENT**

2:16 Lissy Andros, Director Forks Chamber of Commerce, reported that Stephenie Meyer will be celebrating 20 years since "Twilight" was published with a visit to Forks to participate in this year's Forever Twilight in Forks Festival events. She also thanked Lex Prose for organizing a private event at the Twilight Collection to correspond with a meeting of his motorcycle club at the Rainforest Arts Center.

**ACTION ITEMS**

**1. Minutes of Regular Meeting held July 14, 2025**

4:39 **Motion** to approve minutes of the Regular Meeting held July 14, 2025 by Soha, second Patel, motion carried.

**2. Expenditures**

5:04 **Motion** to approve payroll checks 44652 through 44667 in the amount of \$96,634.50, and claim checks 44668 through 44701 and EFTs as included in the total amount of \$93,542.72 by Patel, second Wood, motion carried.

**3. Quillayute Airport Grant Authorization Modification**

5:57 Attorney/Planner Fleck explained the requested motion and reasons behind it.

4:46 Wood asked if the funding would cover the septic system at the airport. Fleck said it would not.

8:38 **Motion** to authorize the Mayor and staff to accept a grant award of up to \$410,000 from the FAA that includes \$300,000 from the Airport Improvement Program and

up to \$110,000 from an Infrastructure Investment and Jobs Act grant to secure funding for runway design and improvements by Gingell, second Coleman, motion carried.

#### **4. Resolution No. 527: Forest Practices Board Stream Rule**

- 9:33 Attorney/Planner Fleck explained the City's request for further review, research, and development before the Forest Practices Board passes the proposed CR-102 Western Washington Np Buffer Rule.
- 10:40 **Motion** to adopt Resolution No. 527, Forest Practices Board Stream Rule, by Soha, second Gingell, motion carried.
- 11:03 **5. June 2025 Treasurer's Report**
- 12:03 **Motion** to approve the June 2025 Treasurer's Report by Soha, second Gingell, motion carried.

#### **DISCUSSION ITEMS**

- 12:26 **1. 2<sup>nd</sup> Quarter 2025 Reports**
- 12:53 Clerk/Treasurer DePew noted increases in sales and lodging tax.
- 11:39 Police Chief Rowley commented on falling jail statistics.
- 18:33 Lissy Andros said the VIC was "August busy" in July in reference to Visitor Information Center statistics.

#### **2. Street Study**

- 18:54 Council Member Gingell stated the process for changing the speed limit on a State road as he understands it. Attorney/Planner Fleck followed up with further information, noting that when the issue was previously discussed, Council voted against asking WSDOT to perform the necessary study. Discussion ensued with Council generally agreeing that reducing the speed limits at the edges of town is necessary.

#### **3. Council Member Reports**

- 22:32 **Council Member Patel** said he will miss the next Regular Meeting.
- 23:31 **Council Member Wood** thanked Council and staff for their patience as he recovers from a health issue, and said he should be attending the next Regular Meeting in person.
- 24:00 **Council Member Gingell** said he does not support codification of a water steward in the County Charter.

#### **4. Staff Reports**

- 25:29 **Clerk/Treasurer DePew** said there will be a 2.7% CPI increase in City utility and property lease rates in 2026.

25:48 **Public Works Director Hampton** said preparations for the chip-seal project have begun, and that he is still dealing with issues at the wastewater treatment plant.

26:25 **Attorney/Planner Fleck** reported having attended a couple of meetings since the previous Special Meeting, including one with the EDC.

26:58 **5. Mayor's Report**

Mayor Fletcher reported having attended West End Business and Professional Association and Chamber of Commerce meetings.

27:16 **6. Executive Session**

At 7:57 p.m., Council recessed for three minutes before entering into Executive Session for 20 minutes to consider current or potential litigation at 8:00 p.m. to end at 8:20 p.m.

Part II

0:00 Mayor Fletcher reconvened the Regular Meeting at 8:20 p.m. No action was taken.

**7. ADJOURNMENT**

0:24 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:20 p.m.

  
Caryn DePew, Clerk/Treasurer

  
Tim Fletcher, Mayor