

City of Forks  
Council Meeting Minutes Special Session  
City Council Chambers  
July 21, 2025 7:30 p.m.

0:01 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

00:26 **PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

00:37 **1. Consideration of Riverside Lease**

Attorney/Planner Fleck introduced information about Riverside Forest Products USA, their plans, and key aspects of the proposed lease agreement with them, including improvements to be made by the City. Some discussion ensued.

15:55 **ROLL CALL**

As a matter of procedure and once discussion was complete, Mayor Fletcher called for the roll call that was omitted at the beginning of the meeting.

Council members Patel, Soha, Gingell, Coleman, and Mayor Fletcher present. Wood absent. Staff members DePew, Clerk/Treasurer and Fleck, Attorney/Planner present. Rowley, Police Chief and Hampton, Public Works Director absent.

27:49 **Motion** to approve the proposed lease and authorize the Mayor and staff to execute the lease agreement by Gingell, second Coleman, motion carried.

**2. Industrial Park Improvements Associated with Riverside Lease**

28:16 Attorney/Planner Fleck went into greater detail regarding list of repairs and improvements Riverside Forest Products USA is asking the City to make to the Industrial Park as part of the proposed lease agreement, as well as possible funding sources and terms for these improvements.

35:17 Clallam County Commissioner Mike French, present via Zoom, said will fully support the City's application for an Opportunity Fund grant to pay for a portion of the improvements, and that this situation is exactly what the Opportunity Fund is for. He also said RECOMPETE funds will be most effective with this project through workforce training.

37:08 **Motion** to authorize the Mayor and staff to submit the Opportunity Fund grant application and pursue secondary funding sources as backup by Soha, second Patel, motion carried.

### **3. ADJOURNMENT**

37:25 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:07 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor