

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
July 14, 2025 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:01 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:27 **ROLL CALL**

Council members present: Soha, Gingell, Coleman, and Mayor Fletcher. Absent: Patel and Wood. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Rowley, Police Chief. Absent: Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

1:00 **Motion** to approve the agenda as presented by Soha, second Gingell, motion carried.

PUBLIC COMMENT

1:34 Lissy Andros, Director Forks Chamber of Commerce, provided details regarding Action Item 4 on the agenda, the proposed movie night at Tillicum Park. She also said the Logging and Mill Tour has been very popular this summer.

3:55 Sarah Huling read comments she submitted beforehand correcting previous statements she had made and asking for information regarding RECOMPETE grants.

6:00 David Kearney commented on upcoming construction near Well 6 and requested further information.

ACTION ITEMS

1. Minutes of Regular Meeting held June 23, 2025

7:46 **Motion** to approve minutes of the Regular Meeting held June 23, 2025 by Gingell, second Coleman, motion carried.

8:10 **2. Expenditures**

Council Member Gingell asked about a payment to Beckwith Consulting Group. Attorney/Planner Fleck said it was for consulting services associated with the updated Comprehensive Plan required by the Growth Management Act.

9:39 **Motion** to approve manual check 44583 in the amount of \$10,473.64, payroll checks 44584 through 44602 in the amount of \$140,242.29, claim checks 44603 through 44649 and EFTs as included in the total amount of \$197,995.16, manual check 44650 in the amount of \$1,900.50, and travel checks 3754 through 3757 in the amount of \$262.20 by Gingell, second Soha, motion carried.

3. Lloyd J Allen Trust Donation Acceptance Terms

10:43 **Motion** to accept the terms of the Lloyd Allen Trust donation by Soha, second Gingell, motion carried.

4. Tillicum Park Movie Night Authorization

11:23 **Motion** to authorize the Chamber of Commerce to hold a movie night at Tillicum Park by Soha, second Coleman, motion carried.

5. Forks Industrial Park Lease & Improvements

11:39 Attorney/Planner Fleck said there is no lease yet, but that there should be one for the Council to act on at a Special Meeting proposed for Monday, July 21. Some discussion ensued.

14:18 **Motion** to hold a Special Meeting on Monday, July 21 at 7:30 p.m. to discuss, and possibly take action on, a Forks Industrial Park lease agreement by Soha, second Gingell, motion carried.

DISCUSSION ITEMS

1. Forest Practices Board Rule Making

14:48 Attorney/Planner Fleck introduced documents he has received over the past two weeks regarding a Forest Practices Board vote to proceed with the next step of rulemaking that currently includes a particular requirement regarding non-fish-bearing streams that would be detrimental to forestry interests. He said the Council could pass a resolution stating their opposition to the requirement to be acted upon at the next Regular Council meeting. Council indicated their desire to do so.

2. Council Member Reports

18:20 **Council Member Soha** said the 4th of July weekend and celebration was great. He then suggested a future discussion regarding further development when the company, which he said owns a good portion of the Urban Growth Area, is involved in the carbon credit market. He then said the Homelessness Task Force is asking if a City employee would take part in a discussion on tiny shelters at their next meeting in August. Attorney/Planner Fleck said he is tentatively attending.

20:20 **Council Member Gingell** asked if anyone had any comments or suggestions regarding the use of Clallam County's portion of the opioid lawsuit award for him to present at the next Board of Health meeting. Mayor Fletcher asked for statistics on drug use, as well as sobriety. Gingell then asked why we need to wait for a terrible accident before anything is done about a dangerous dog, referring to the injury of a child by a dog known to have been dangerous near the City. Chief Rowley explained the issues associated with the incident to which Gingell was referring and the law in general, as well as the process adopted by the City. Gingell then said he would like to see the speed limits lowered at the edges of town.

28:46 **Council Member Coleman** said he agrees with Gingell regarding the dog issue and the speed limits, that the kids on motorcycles are making noise at night, and that he enjoys the flags and decorations downtown.

3. Staff Reports

31:35 **Clerk/Treasurer DePew** said the areas involved and a schedule for the upcoming chip seal project will be in next week's issue of the Forks Forum.

32:02 **Police Chief Rowley** reported having been extremely busy over the 4th of July.

32:39 **Attorney/Planner Fleck** reported being busy in the office dealing with several matters, and then responded to some of the issues raised by Council members. He said he will speak with Pacific Forest Management about plans for EFM properties within the Urban Growth Area; he suggested using some of the opioid settlement award to fund organizations like Recovery.Empowerment.Advocacy.Linkage (REAL) Teams, which have been very effective in working with those dealing with co-existing mental health and addiction issues, but have lost most of their State funding. He also said the issue of speed limits at the edges of town was discussed at length 8 or 9 years ago, and that he recalls lowering speed limits on Hwy 101 being a function of WSDOT. Council voted not to proceed with the matter at that time. He said he would gather as much of the information as possible.

4. Mayor's Report

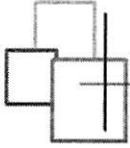
Mayor Fletcher recognized the Lloyd J Allen Trust, which has provided tremendous support to the community through donations to various organizations and projects, including the hospital and City itself, Olympic Discovery Trail connection to Forks, and the Twilight Collection.

5. ADJOURNMENT

38:09 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:10 p.m.

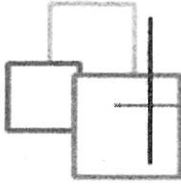
Tim Fletcher, Mayor

Caryn DePew, Clerk/Treasurer



Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Amount</u>
<u>44652</u>	AFLAC Remittance Processing	2025 - July - Second Council Date	\$21.00
<u>44653</u>	AWC Employee Benefit Trust	2025 - July - Second Council Date	\$350.00
<u>44654</u>	AWC Life Ins - Supplemental	2025 - July - Second Council Date	\$36.20
<u>44655</u>	Department of Employment Security	2025 - July - Second Council Date	\$167.25
<u>44656</u>	Dept of Labor & Industry	2025 - July - Second Council Date	\$2,385.74
<u>44657</u>	Dept of Retirement - Def Comp	2025 - July - Second Council Date	\$626.73
<u>44658</u>	Dept of Retirement - Def Comp - Roth	2025 - July - Second Council Date	\$56.55
<u>44659</u>	Dept of Retirement Systems-LEOFF	2025 - July - Second Council Date	\$2,100.27
<u>44660</u>	Dept of Retirement Systems-PERS 2	2025 - July - Second Council Date	\$4,604.92
<u>44661</u>	Dept of Retirement Systems-PERS 3	2025 - July - Second Council Date	\$569.98
<u>44662</u>	Dept of Retirement Systems-PSERS	2025 - July - Second Council Date	\$2,266.63
<u>44663</u>	EFTPS	2025 - July - Second Council Date	\$19,471.37
<u>44664</u>	Employment Security Dept - PFML	2025 - July - Second Council Date	\$550.22
<u>44665</u>	Teamsters Local 589	2025 - July - Second Council Date	\$267.50
<u>44666</u>	United Way	2025 - July - Second Council Date	\$37.00
<u>44667</u>	WA Cares	2025 - July - Second Council Date	\$354.96
<u>Direct Deposit Run - 7/18/2025</u>	Payroll Vendor	2025 - July - Second Council Date	\$62,768.18
			\$96,634.50



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2025 - July - Second Council Date

Fund Number	Description	Amount
001	General Fund	\$47,633.59
101	Street	\$8,577.68
140	Lodging Tax Fund	\$7,224.54
150	Transit Center Fund	\$480.87
400	Water	\$20,344.42
402	Sewer	\$7,704.33
410	Airport/Industrial Park	\$4,669.07
	Count: 7	\$96,634.50

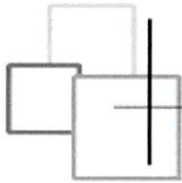
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Audited and ordered paid by Forks City Council:

Date: _____

Auditing Committee



Voucher Directory

Fiscal: : 2025 - July

Council Date: : 2025 - July - Manuals Second Council, 2025 - July - Second Council Date

Vendor	Number	Reference	Account Number	Description	Amount
Clallam County					
	44668			2025 - July - Manuals Second Council	
		2025-Decker Annex			
			Decker Annexation		
			001-000-000-558-61-41-00	Professional Services	\$50.00
		Total 2025-Decker Annex			\$50.00
	Total 44668				\$50.00
Total Clallam County					\$50.00
AWC Employee Benefit					
	44669			2025 - July - Second Council Date	
		072025/AWC Leoff1			
			Leoff 1-Rice		
			001-000-000-521-20-41-15	Rice	\$856.10
		Total 072025/AWC Leoff1			\$856.10
	Total 44669				\$856.10
Total AWC Employee Benefit					\$856.10
Black Diamond Tree Services, LLC					
	44670			2025 - July - Second Council Date	
		825			
			101-000-000-542-31-41-00	Professional Services	\$9,255.90
			400-000-000-534-80-41-00	Professional Services	\$7,000.00
		Total 825			\$16,255.90
	Total 44670				\$16,255.90

Vendor	Number	Reference	Account Number	Description	Amount
Total Black Diamond Tree Services, LLC					\$16,255.90
Canon Fin Serv Inc					
	44671			2025 - July - Second Council Date	
		41394338			
			Copier Lease		
			001-000-000-515-31-31-00	Operating Supplies	\$15.78
			001-000-000-558-61-31-00	Operating Supplies	\$15.78
			101-000-000-542-31-31-00	Operating Supplies	\$15.78
			400-000-000-534-80-31-00	Operating Supplies	\$47.35
			402-000-000-535-80-31-00	Operating Supplies	\$31.57
			410-000-000-552-10-31-00	Operating Supplies	\$31.58
		Total 41394338			\$157.84
	Total 44671				\$157.84
Total Canon Fin Serv Inc					\$157.84
Centurylink					
	44672			2025 - July - Second Council Date	
		072025/Centurylink			
			Telephones		
			001-000-000-514-23-42-00	Communications	\$134.10
			001-000-000-521-20-42-00	Communication	\$37.13
			001-000-000-523-61-42-00	Communication	\$37.13
			400-000-000-534-80-42-00	Communication	\$205.93
			402-000-000-535-80-42-00	Communication	\$233.68
			410-000-000-546-10-42-00	Communication	\$67.48
		Total 072025/Centurylink			\$715.45
	Total 44672				\$715.45
Total Centurylink					\$715.45
CenturyLink Business Services					
	44673			2025 - July - Second Council Date	
		744401456			
			Broadband		

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-514-23-42-00	Communications	\$40.87
			400-000-000-534-80-42-00	Communication	\$64.23
			402-000-000-535-80-42-00	Communication	\$23.36
			410-000-000-546-10-42-00	Communication	\$17.52
			410-000-000-552-50-42-00	Communication	\$437.94
		Total 744401456			\$583.92
	Total 44673				\$583.92
Total CenturyLink Business Services					\$583.92
City Of Port Angeles					
	44674			2025 - July - Second Council Date	
		89613			
			Dispatch Services 3Q 2025		
			001-000-000-521-20-42-13	911/Dispatch Service	\$9,100.00
		Total 89613			\$9,100.00
	Total 44674				\$9,100.00
Total City Of Port Angeles					\$9,100.00
Clallam County EDC					
	44675			2025 - July - Second Council Date	
		4624			
			2Q Prof. Services		
			410-000-000-552-10-41-00	Professional Services	\$2,250.00
		Total 4624			\$2,250.00
	Total 44675				\$2,250.00
Total Clallam County EDC					\$2,250.00
Clallam County PUD					
	44676			2025 - July - Second Council Date	
		072025/PUD			
			PUD		
			001-000-000-512-52-47-00	PUD Services	\$290.43
			001-000-000-514-23-47-00	PUD Services	\$205.01

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-521-20-47-00	PUD Services	\$341.68
			001-000-000-523-61-47-00	PUD Services	\$392.93
			001-000-000-576-80-47-00	PUD Services	\$55.49
			001-000-000-576-80-47-00	PUD Services	\$84.47
			001-000-000-576-80-47-71	PUD Services	\$83.76
			001-000-000-576-80-47-72	PUD Services	\$99.57
			001-000-000-576-80-47-73	PUD Services	\$118.78
			101-000-000-542-31-47-00	PUD Services	\$695.54
			101-000-000-542-31-47-00	PUD Services	\$175.31
			101-000-000-542-31-47-00	PUD Services	\$65.27
			101-000-000-542-31-47-00	PUD Services	\$64.74
			150-000-000-547-10-47-01	PUD Services	\$192.39
			400-000-000-534-80-47-00	PUD Services	\$239.17
			400-000-000-534-80-47-00	PUD Services	\$57.85
			400-000-000-534-80-47-00	PUD Services	\$347.25
			400-000-000-534-80-47-41	PUD Services	\$725.60
			400-000-000-534-80-47-42	PUD Services	\$1,231.25
			400-000-000-534-80-47-44	PUD Services	\$383.66
			400-000-000-534-80-47-46	PUD Services	\$112.62
			402-000-000-535-80-47-00	PUD Services	\$85.42
			402-000-000-535-80-47-50	PUD-Biosolids Bldg	\$785.54
			402-000-000-535-80-47-51	PUD-Pump Station	\$117.84
			402-000-000-535-80-47-52	PUD-Lab	\$2,518.06
			410-000-000-546-10-47-00	PUD Services	\$127.98
			410-000-000-552-10-47-00	PUD Services	\$153.76
			410-000-000-552-50-47-00	PUD Services	\$213.93
			410-000-000-575-50-47-00	PUD Services	\$361.27
			412-000-000-546-10-47-00	PUD Services	\$60.46
			412-000-000-546-10-47-00	PUD Services	\$53.64
			412-000-000-546-10-47-00	PUD Services	\$115.95
		Total 072025/PUD			\$10,556.62
	Total 44676				\$10,556.62
Total Clallam County PUD					\$10,556.62

Vendor	Number	Reference	Account Number	Description	Amount
Eagle Auto Repair and Tow, LLC					
	44677		2025 - July - Second Council Date		
		1023			
			Oil Change 65516D		
			001-000-000-521-20-48-34	2018 Explorer 65516D/Lenz	\$133.58
		Total 1023			\$133.58
		1075			
			Throttle Body Repair-49380D		
			001-000-000-521-20-48-32	4 Runner	\$739.02
		Total 1075			\$739.02
	Total 44677				\$872.60
Total Eagle Auto Repair and Tow, LLC					\$872.60
Enterprise FM Trust					
	072025/Enterprise EFT		2025 - July - Second Council Date		
		574757A-070325			
			Vehicle Leases		
			001-000-000-594-14-66-03	2020 Nissan Rogue	\$112.36
			101-000-000-594-42-66-06	2020 Ford F550	\$327.80
			101-000-000-594-42-66-06	2020 Ford F550	\$141.45
			101-000-000-594-42-66-07	2020 Toyota Tacoma 71021D - JC	\$56.58
			400-000-000-594-34-66-03	2020 Nissan Rogue	\$183.11
			400-000-000-594-34-66-04	2020 Toyota Tacoma 71022D - MH	\$565.79
			400-000-000-594-34-66-05	2020 Toyota Tacoma 71023D - M. Hutch.	\$424.34
			400-000-000-594-34-66-06	2020 Ford F550	\$764.87
			400-000-000-594-34-66-09	2021 Toyota Tacoma 71784D - PH	\$87.14
			400-000-000-594-34-66-10	2020 Toyota Tacoma 710210D - JC	\$113.16
			402-000-000-594-35-66-03	2020 Nissan Rogue	\$62.42
			402-000-000-594-35-66-04	2020 Toyota Tacoma 71021D - JC	\$282.90
			402-000-000-594-35-66-05	2022 Toyota Tacoma 72745D - SG	\$764.79
			410-000-000-594-52-66-03	2020 Nissan Rogue	\$58.26
			410-000-000-594-52-66-04	2020 Toyota Tacoma 741021D - JC	\$113.16
		Total 574757A-070325			\$4,058.13
	Total 072025/Enterprise EFT				\$4,058.13

Vendor	Number	Reference	Account Number	Description	Amount
Total Enterprise FM Trust					\$4,058.13
Forks Community Hospital					
	44678			2025 - July - Second Council Date	
		560104635402			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	\$321.84
		Total 560104635402			\$321.84
	Total 44678				\$321.84
Total Forks Community Hospital					\$321.84
Foster Garvey P.C.					
	44679			2025 - July - Second Council Date	
		292			
			Industrial Park Lease		
			410-000-000-552-10-41-00	Professional Services	\$3,815.50
		Total 292			\$3,815.50
	Total 44679				\$3,815.50
Total Foster Garvey P.C.					\$3,815.50
Friends Of Forks Animals					
	44680			2025 - July - Second Council Date	
		121063			
			Shelter Animals		
			001-000-000-554-31-41-00	Professional Services	\$589.02
		Total 121063			\$589.02
		250601			
			Shelter Animals		
			001-000-000-554-31-41-00	Professional Services	\$138.06
		Total 250601			\$138.06
	Total 44680				\$727.08
Total Friends Of Forks Animals					\$727.08
Goble Sampson Associates Inc.					

Vendor	Number	Reference	Account Number	Description	Amount
	44681			2025 - July - Second Council Date	
		BINV0012647			
			Poly Mixer Parts		
			402-000-000-535-80-35-01	Biosolids - Mach & Eqmpt	\$191.12
		Total BINV0012647			\$191.12
		BINV0012648			
			Poly Mixer Parts		
			402-000-000-535-80-35-01	Biosolids - Mach & Eqmpt	\$2,093.67
		Total BINV0012648			\$2,093.67
	Total 44681				\$2,284.79
Total Goble Sampson Associates Inc.					\$2,284.79
Hugo Maquibar Lucas Perez					
	44682			2025 - July - Second Council Date	
		043			
			Interpreter Services		
			001-000-000-521-20-41-11	Interpreter	\$65.00
		Total 043			\$65.00
	Total 44682				\$65.00
Total Hugo Maquibar Lucas Perez					\$65.00
ICC					
	44683			2025 - July - Second Council Date	
		Q15.000033676			
			Annual Membership		
			001-000-000-558-50-49-01	Dues	\$170.00
		Total Q15.000033676			\$170.00
	Total 44683				\$170.00
Total ICC					\$170.00
Jackson Civil Engineering, LLC					
	44684			2025 - July - Second Council Date	
		0032-06-03			
			2025 Chip Seal/BST		

Vendor	Number	Reference	Account Number	Description	Amount
			301-000-000-595-30-00-09	TIB Red Town Initiative	\$16,996.65
		Total 0032-06-03			\$16,996.65
	Total 44684				\$16,996.65
Total Jackson Civil Engineering, LLC					\$16,996.65
Jerry's Small Engines					
	44685			2025 - July - Second Council Date	
		072025/Jerry's			
			Supplies		
			101-000-000-542-31-31-00	Operating Supplies	\$37.90
			101-000-000-542-31-31-00	Operating Supplies	\$10.75
			150-000-000-547-10-31-00	Operating Supplies	\$298.65
			402-000-000-535-80-31-00	Operating Supplies	\$140.48
			402-000-000-535-80-31-00	Operating Supplies	\$255.18
			402-000-000-535-80-31-00	Operating Supplies	\$18.41
			402-000-000-535-80-31-00	Operating Supplies	\$84.03
		Total 072025/Jerry's			\$845.40
	Total 44685				\$845.40
Total Jerry's Small Engines					\$845.40
Lexipol, LLC					
	44686			2025 - July - Second Council Date	
		INVLEX11253937			
			Yearly Policy Manuals		
			001-000-000-521-20-41-00	Professional Services	\$5,529.21
			001-000-000-523-61-41-00	Professional Services	\$1,843.07
		Total INVLEX11253937			\$7,372.28
	Total 44686				\$7,372.28
Total Lexipol, LLC					\$7,372.28
Mar-Web Builders					
	44687			2025 - July - Second Council Date	
		072025/Mar-Web			
			50%-Cell Window Replacement		

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-523-61-48-00	Repair & Maintenance	\$600.00
		Total 072025/Mar-Web			\$600.00
	Total 44687				\$600.00
Total Mar-Web Builders					\$600.00
Olympic Springs Inc.					
	44688			2025 - July - Second Council Date	
		072025/Oly. Springs			
			Water		
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$21.61
		Total 072025/Oly. Springs			\$21.61
	Total 44688				\$21.61
Total Olympic Springs Inc.					\$21.61
Owen Equipment Company					
	44689			2025 - July - Second Council Date	
		00119828			
			Sweeper Brooms		
			101-000-000-542-31-48-82	2006 Crosswind Sweeper J2407D	\$695.13
		Total 00119828			\$695.13
	Total 44689				\$695.13
Total Owen Equipment Company					\$695.13
PAPE Machinery					
	44690			2025 - July - Second Council Date	
		6702752			
			Mower Repair		
			402-000-000-535-80-35-01	Biosolids - Mach & Eqmpt	\$645.44
		Total 6702752			\$645.44
	Total 44690				\$645.44
Total PAPE Machinery					\$645.44
PetroCard					
	44691			2025 - July - Second Council Date	

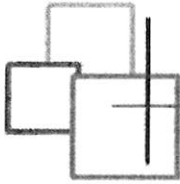
Vendor	Number	Reference	Account Number	Description	Amount
		0559130-IN			
			Oil		
			410-000-000-546-10-48-68	Batwing Mower (both airports)	\$102.18
		Total 0559130-IN			\$102.18
		0560621-IN			
			Oil		
			410-000-000-546-10-48-68	Batwing Mower (both airports)	\$102.18
		Total 0560621-IN			\$102.18
		C784329			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$123.97
		Total C784329			\$123.97
		C784330			
			Oil		
			101-000-000-542-31-32-00	Fuel	\$191.34
		Total C784330			\$191.34
	Total 44691				\$519.67
Total PetroCard					\$519.67
Postmaster - Trust Acct					
	44692			2025 - July - Second Council Date	
		072025/Postmaster			
			Postage		
			400-000-000-534-80-42-41	Postage	\$450.00
			402-000-000-535-80-42-51	Postage	\$150.00
		Total 072025/Postmaster			\$600.00
	Total 44692				\$600.00
Total Postmaster - Trust Acct					\$600.00
Public Safety Testing Inc.					
	44693			2025 - July - Second Council Date	
		2025-4464			
			Q2 Recruiting Assistance		
			001-000-000-521-20-41-00	Professional Services	\$140.00

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-523-61-41-00	Professional Services	\$56.00
		Total 2025-4464			\$196.00
	Total 44693				\$196.00
Total Public Safety Testing Inc.					\$196.00
Quadient Finance USA, Inc					
	44694			2025 - July - Second Council Date	
		072025/Quadiant			
			Postage		
			001-000-000-521-20-42-41	Postage	\$6.58
			001-000-000-558-61-42-41	Postage	\$49.68
			101-000-000-542-31-42-00	Communication	\$2.04
			400-000-000-534-80-42-41	Postage	\$141.70
		Total 072025/Quadiant			\$200.00
	Total 44694				\$200.00
Total Quadient Finance USA, Inc					\$200.00
RC Anderson Enterprises LLC					
	44695			2025 - July - Second Council Date	
		1410			
			Forklift Repair		
			402-000-000-535-80-35-00	Mach & Equipment	\$779.30
		Total 1410			\$779.30
	Total 44695				\$779.30
Total RC Anderson Enterprises LLC					\$779.30
Rusty Gate Nursery					
	44696			2025 - July - Second Council Date	
		750			
			RAC Planters		
			410-000-000-575-50-31-00	Operating Supplies	\$177.29
		Total 750			\$177.29
	Total 44696				\$177.29
Total Rusty Gate Nursery					\$177.29

Vendor	Number	Reference	Account Number	Description	Amount
Sound Publishing, Inc					
	44697			2025 - July - Second Council Date	
		8171712			
			Reopen Hearing		
			001-000-000-558-61-41-01	Advertising	\$315.20
		Total 8171712			\$315.20
		8171961			
			Employment Ad		
			001-000-000-511-61-41-01	Advertising	\$31.92
			150-000-000-547-10-44-00	Advertising	\$12.64
			400-000-000-534-80-44-00	Advertising	\$14.63
			402-000-000-535-80-44-00	Advertising	\$4.66
			410-000-000-552-50-44-00	Advertising	\$2.65
		Total 8171961			\$66.50
	Total 44697				\$381.70
Total Sound Publishing, Inc					\$381.70
Unum					
	44698			2025 - July - Second Council Date	
		072025/Unum			
			Leoff 1 LTC Insurance		
			001-000-000-521-20-41-15	Rice	\$188.70
		Total 072025/Unum			\$188.70
	Total 44698				\$188.70
Total Unum					\$188.70
USDA					
	072025/USDA EFT			2025 - July - Second Council Date	
		07242025/USDA			
			Loan Payment		
			400-000-000-591-34-70-01	USDA Water Tank Loan Principal	\$2,671.38
			400-000-000-592-34-80-01	USDA Water Tank Loan Interest	\$3,128.62
		Total 07242025/USDA			\$5,800.00

Vendor	Number	Reference	Account Number	Description	Amount
	Total 072025/USDA EFT				\$5,800.00
Total USDA					\$5,800.00
Verizon Wireless, Bellevue					
	44699			2025 - July - Second Council Date	
		6117833788			
			Cellular Service		
			001-000-000-511-61-42-00	Communication	\$42.26
			001-000-000-521-20-42-00	Communication	\$320.46
			001-000-000-523-61-42-00	Communication	\$44.20
			400-000-000-534-80-42-00	Communication	\$457.92
			402-000-000-535-80-42-00	Communication	\$42.26
		Total 6117833788			\$907.10
	Total 44699				\$907.10
Total Verizon Wireless, Bellevue					\$907.10
Vision Municipal Solutions, LLC					
	44700			2025 - July - Second Council Date	
		09-16155			
			2025 Vision Conference		
			001-000-000-514-23-43-11	Training	\$11.60
			001-000-000-523-61-43-11	Training/tuition	\$29.00
			400-000-000-534-80-41-43	Training	\$382.80
			402-000-000-535-80-41-53	Training	\$127.60
			410-000-000-546-10-43-11	Training	\$29.00
		Total 09-16155			\$580.00
	Total 44700				\$580.00
Total Vision Municipal Solutions, LLC					\$580.00
WA Dept Lic Bus Prof Div					
	07232025/CPL EFT			2025 - July - Second Council Date	
		07232025/CPL			
			CPL Fees		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$90.00

Vendor	Number	Reference	Account Number	Description	Amount
		Total 07232025/CPL			\$90.00
		Total 07232025/CPL EFT			\$90.00
Total WA Dept Lic Bus Prof Div					\$90.00
WA Dept Of Labor & Ind.					
	44701			2025 - July - Second Council Date	
		QTR2 2025/L&I			
		2Q 2025 L&I			
			001-000-000-511-61-23-00	Workmans Comp	\$21.39
			001-000-000-521-20-23-00	Workmans Comp.	\$0.13
		Total QTR2 2025/L&I			\$21.52
	Total 44701				\$21.52
Total WA Dept Of Labor & Ind.					\$21.52
WA Dept Rev Leasehold Tax					
				2025 - July - Second Council Date	
		Q22025/Leasehold EFT			
		Q22025/Leasehold			
		Leasehold Tax 2025			
			410-000-000-546-10-49-00	Misc.	\$0.01
			650-000-000-589-30-00-01	Leasehold Excise Tax - General Fund	\$332.00
			650-000-000-589-30-00-05	Leasehold Excise Tax - Transit Center	\$568.92
			650-000-000-589-30-00-20	Leasehold Excise Tax - ICN	\$715.51
			650-000-000-589-30-00-21	Leasehold Excise Tax - Ind. Park	\$1,194.59
			650-000-000-589-30-00-23	Leasehold Excise Tax - Forks Airport	\$214.36
			650-000-000-589-30-00-30	Leasehold Excise Tax - Quillayute Airport	\$58.77
		Total Q22025/Leasehold			\$3,084.16
	Total Q22025/Leasehold EFT				\$3,084.16
Total WA Dept Rev Leasehold Tax					\$3,084.16
Grand Total		Vendor Count	38		\$93,542.72



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2025 - July - Manuals Second Council, 2025 - July - Second Council Date

Fund Number	Description	Amount
001	General Fund	\$23,602.87
101	Street	\$11,735.53
150	Transit Center Fund	\$503.68
301	Street Projects	\$16,996.65
400	Water	\$19,800.37
402	Sewer	\$9,437.73
410	Airport/Industrial Park	\$8,061.69
412	Quillayute Airport	\$230.05
650	State Collections	\$3,174.15
	Count: 9	\$93,542.72

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee

Caryn Depew

From: Rod Fleck
Sent: Thursday, July 24, 2025 2:02 PM
To: Melanie Johansen
Cc: Mary.Vargas@faa.gov; Fisher, Agnes (FAA); Caryn Depew
Subject: RE: UIL - Council Action 24 June 2025

Council request:

To Authorize the Mayor and Staff to accept up to a maximum grant award of \$410,000 from the FAA specifically involving up to \$300,000 from Airport Improvement Program and up to \$110,000 from Infrastructure Investment and Jobs Act funding. This would secure the funding and can be utilized for runway design and improvements. This secures these funds for design, environmental, construction, and associated work.

William R. Fleck
City Attorney/Planner
500 East Division Street
Forks, WA 98331
rodf@forkswashington.org
360/374-5412
"Fortes Fortuna Juvat"

From: Rod Fleck
Sent: Thursday, July 24, 2025 1:55 PM
To: Melanie Johansen <mjohansen@centurywest.com>
Cc: Mary.Vargas@faa.gov; Fisher, Agnes (FAA) <agnes.fisher@faa.gov>
Subject: UIL - Council Action 24 June 2025

3. Lloyd J Allen Trust Donation Acceptance Terms

10:43 **Motion** to accept the terms of the Lloyd Allen Trust donation by Soha, second Gingell, motion carried.

4. Tillicum Park Movie Night Authorization

11:23 **Motion** to authorize the Chamber of Commerce to hold a movie night at Tillicum Park by Soha, second Coleman, motion carried.

5. Forks Industrial Park Lease & Improvements

17:59 Attorney/Planner Fleck explained the action required for the \$300,000 Airport Improvement Project grant, that the grant comes with a 15% match, and that the initial portion of the grant will be used for design and permitting.

18:20 **Motion** to authorize the Mayor to sign the grant application and accept the award of \$300,000 for runway improvements at the Quillayute Airport.

7. Grant 4th of July Committee Use of Tillicum Park, RAC, and HWY 101 for July 4, 2025

18:30 **Motion** to grant the 4th of July Committee use of Tillicum Park, the RAC, and Hwy 101 for the Independence Day celebration.

19:04 **DISCUSSION ITEMS**

1. Forest Practices Board Rule Making

2. Council Member Reports

19:50 **Council Member Soha** joked that a new local street should be added to the street plan next year so locals can avoid Forks Ave/Hwy 101 tourist traffic.

Council Member Gingell reported having attended the Clallam Transit Board meeting where a new Transit Development Plan that includes DIALTO and Hob Parr

William R. Fleck
City Attorney/Planner
500 East Division Street
Forks, WA 98331
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360/374-5412
"Fortes Fortuna Juvat"

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

The Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act – 18 U.S.C. § 874.¹
- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹

- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 U.S.C. 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
- ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.**a. Public Agency Sponsor:**

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 U.S.C. 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for

residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program, and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for

certification of such airport under 49 U.S.C. 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not

conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or

transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.
- b. Subject to subsection 49 U.S.C. 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.
- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 2. complies with the portions of the plan approved by the Secretary.
- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4); creed and sex per 49 U.S.C. 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.
- c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 2. So long as the sponsor retains ownership or possession of the property.
- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (City of Forks), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of

race, color, national origin (including limited English proficiency), creed, sex, age, or disability in consideration for an award.”

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction

management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, [current FAA Advisory Circulars for AIP projects](#) as of [03/05/2025].

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six-month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).

Resolution No. 527



A resolution opposing the proposed CR-102 Western Washington Np Buffer Rule and requesting the matter be returned to the agencies for further review, research, and development

WHEREAS, The City of Forks (City) has a long history of advocating for working forest lands be those state or privately owned;

WHEREAS, the City has an economic base associated with the management and harvest of timberlands in the western portions of Clallam and Jefferson counties;

WHEREAS, the Forest Practices Board is considering CR 102 regarding the adoption of a Western Washington Np Buffer Rule that would create no harvest buffers along non-fish, perennial stream basins;

WHEREAS, there is reason to believe that this additional rule making would result in buffers that could impact tens of thousands of acres of privately managed timber lands already actively managing under the historic 1999 Forest and Fish Agreement;

WHEREAS, there are questions as to whether the proposed buffer will in fact have any positive benefit on stream temperatures, fish populations, and associated in-stream habitats essential to salmonids;

WHEREAS, the impacts of this proposed rule could result in upwards 200,000 acres across the state being removed from management by our state's private forest landowners, with 15,000 acres being located on the North Olympic Peninsula;

WHEREAS, the adoption of the rule as proposed could have significant financial impacts to private landowners associated with land values and volume reductions, and local communities in timber excise tax revenues from timber sales because of the proposed rule;

WHEREAS, there is an opportunity for the Forest Practices Board to reject the current proposed rule and remand the matter back to the agencies for a more thorough review of the financial impacts associated with the minimal environmental benefits associated with the proposed rule;

WHEREAS, such an action by the Forest Practices Board would also allow the agencies to review whether the proposed rule would have a \$1B to \$1.8B reduction in land/timber values as suggested by two independent third parties (Mason, Bruce & Girard; and the University of Washington's Spatial Informatics Group);

WHEREAS, the Forest Practices Board has the authority to pause or suspend the current rule making process and address the growing concerns raised by many individuals and entities in rural Washington;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORKS THAT THE CITY DOES:

1. Voice its opposition to the proposed CR-102 Western Washington Np Buffer Rule;
2. Request the Forest Practices Board to reject the proposed rule and remand it back to the applicable state agencies for further review, refinement, and stakeholder engagement;
3. Request that issues raised regarding the financial impacts of the proposed rule be addressed prior to reengaging in rulemaking on this subject;
4. Authorize the Mayor and staff to submit this resolution to the Forest Practices Board as part of its public engagement process; and,
5. Authorize a copy of this resolution be shared with State Senator Mike Chapman, State Representative Steve Tharinger, and State Representative Adam Bernbaum.

Adopted this 28th of July 2025

Tim Fletcher, Mayor

Joe Soha, Councilmember

Jeff Gingell, Councilmember

Clint Wood, Councilmember

Vilkesh Patel, Councilmember
Councilmember

Armistead Coleman,

Authenticated and Attested to:

Approved as to Form:

Caryn DePew, Clerk/Treasurer

William R. Fleck, Attorney/Planner

**CITY OF FORKS
TREASURER'S REPORT
June 2025**

FUND	PREV BAL CASH	PREV BAL INVESTMENT	PREV BAL CASH/INV	2025 June RECEIPTS*	2024 June RECEIPTS*	2025 June DISBURSE	2024 June DISBURSE*	INVESTMENT PURCHASED	ENDING CASH	END BAL CASH/INV	2024 June END BAL*
GENERAL	-837,982.13	2,435,800.00	1,597,817.87	168,486.31	187,895.40	162,082.15 ⁸	190,322.53	2,435,800.00	-831,577.97	1,604,222.03	1,692,814.00
STREET	181,554.76	0.00	181,554.76	34,468.76 ¹	23,460.19	41,397.98 ⁹	23,486.05	0.00	174,625.54	174,625.54	220,195.75
LODGING TAX	427,210.23	939,200.00	1,366,410.23	53,997.92	55,673.10	17,738.67 ¹⁰	33.52	939,200.00	463,469.48	1,402,669.48	1,017,701.20
AP/IND PARK/RAC/ICN	234,626.12	0.00	234,626.12	8,614.11 ²	20,473.38	48,940.46 ¹¹	25,832.93	0.00	194,299.77	194,299.77	470,619.99
WATER	827,323.65	0.00	827,323.65	115,877.37 ³	100,950.56	128,364.84 ¹²	99,699.91	0.00	814,836.18	814,836.18	604,120.12
SEWER	776,238.69	0.00	776,238.69	42,571.40	41,032.59	165,967.37 ¹³	44,192.61	0.00	652,842.72	652,842.72	838,127.00
PETTY CASH	850.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00	850.00	850.00	850.00
TRAVEL	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
IND PARK DEVELOPMENT	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
CAPITAL IMPROVEMENTS	95,751.52	0.00	95,751.52	2,857.01 ⁴	234,332.54	624.73 ¹⁴	310,114.32	0.00	97,983.80	97,983.80	78,982.57
INFRASTRUCTURE PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INMATE CUSTODIAL FUND	1,589.54	0.00	1,589.54	394.00	3,027.95	409.42	2,277.81	0.00	1,574.12	1,574.12	2,379.21
QUILLAYUTE AP	239,055.46	0.00	239,055.46	0.00	0.00	284.44	639.45	0.00	238,771.02	238,771.02	246,798.65
TRANSIT CENTER	3,249.50	0.00	3,249.50	3,396.37 ⁵	29.76	3,769.37 ¹⁵	1,314.63	0.00	2,876.50	2,876.50	-1,957.34
SEIZED PROPERTY	3,128.96	0.00	3,128.96	0.00	0.00	0.00	0.00	0.00	3,128.96	3,128.96	3,128.96
DONATIONS	52,404.53	0.00	52,404.53	50,000.00 ⁶	0.00	0.00	0.00	0.00	102,404.53	102,404.53	52,389.53
GRANT/CONSTRUCTION	106,128.99	0.00	106,128.99	0.00	0.00	0.00	0.00	0.00	106,128.99	106,128.99	92,080.78
SEARCH & RESCUE	3,876.00	0.00	3,876.00	0.00	0.00	0.00	0.00	0.00	3,876.00	3,876.00	3,876.00
STREET PROJECTS	-83,234.25	0.00	-83,234.25	101,161.79 ⁷	2,579.50	25,651.50 ¹⁶	0.00	0.00	-7,723.96	-7,723.96	-3,069.67
STATE COLLECTIONS	2,104.78	0.00	2,104.78	871.71	2,736.91	617.56	583.92	0.00	2,358.93	2,358.93	9,985.29
TOTAL	2,041,876.35	3,375,000.00	5,416,876.35	582,696.75	672,191.88	595,848.49	698,497.68	3,375,000.00	2,028,724.61	5,403,724.61	5,337,022.04

*For comparison purposes.

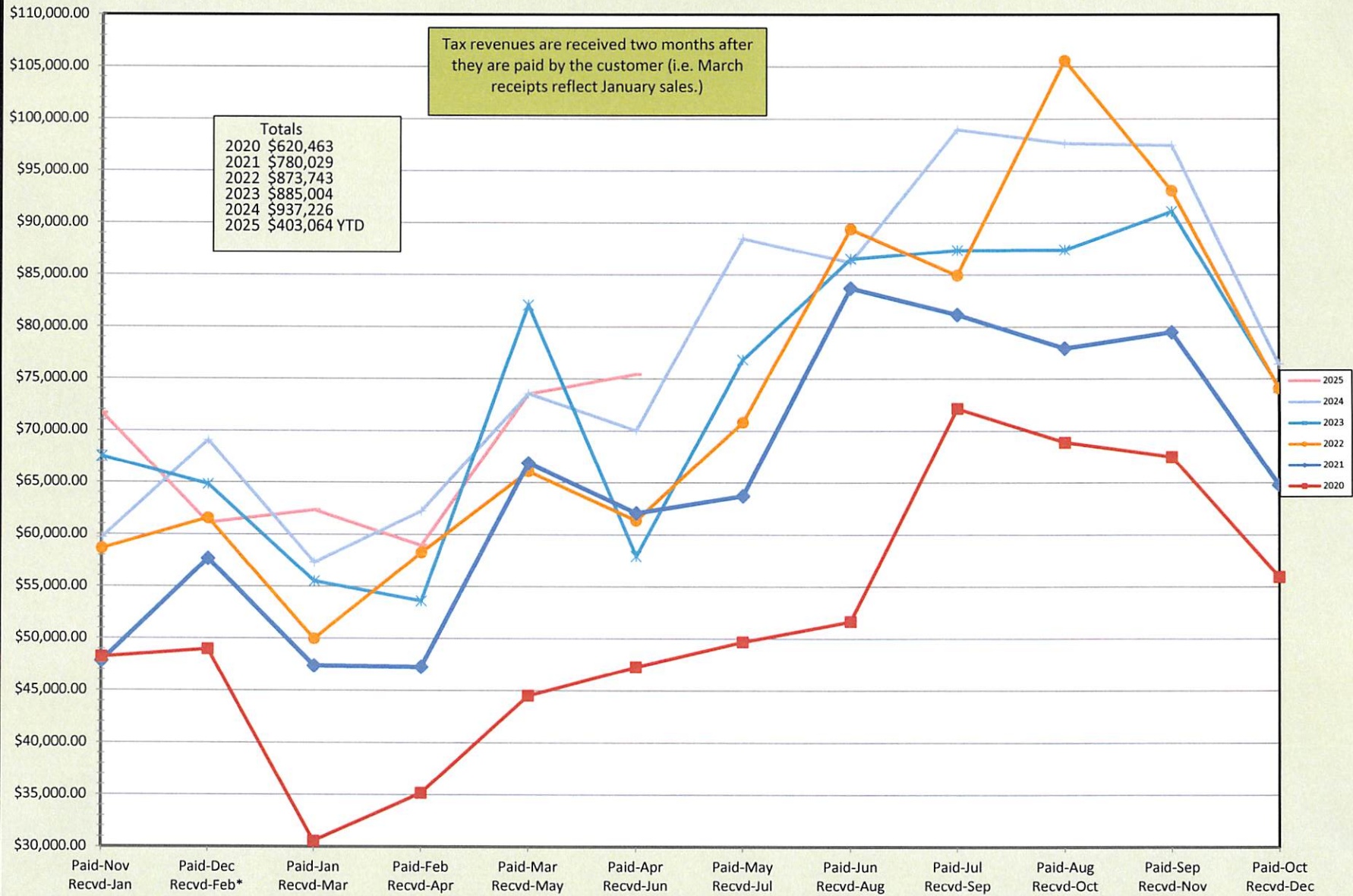
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June 2025 Treasurer's Report Variance Notes

	June 2025	June 2024	Variance	
1 Street Fund Receipts <i>2025 Property tax allocation increase</i>	\$ 34,468.76	\$ 23,460.19	\$ 11,008.57	31.94%
2 AP/IP/RAC/ICN Fund Receipts <i>2025 lease decrease</i>	\$ 8,614.11	\$ 20,473.38	\$ (11,859.27)	-137.67%
3 Water Fund Receipts <i>2025 rate increase</i>	\$ 115,877.37	\$ 100,950.56	\$ 14,926.81	12.88%
4 Capital Improvement Fund Receipts <i>2024 QVSD RCO Grant receipts</i>	\$ 2,857.01	\$ 234,332.54	\$ (231,475.53)	-8102.02%
5 Transit Center Fund Receipts <i>2025 CTS reimbursement</i>	\$ 3,396.37	\$ 29.76	\$ 3,366.61	99.12%
6 Donation Fund Receipts <i>2025 L. Allen donation</i>	\$ 50,000.00	\$ -	\$ 50,000.00	100.00%
7 Street Project Fund Receipts <i>2025 TIB Chip Seal Project</i>	\$ 101,161.79	\$ 2,579.50	\$ 98,582.29	97.45%
8 General Fund Disbursements <i>2024 GMA grant expenses</i>	\$ 162,082.15	\$ 190,322.53	\$ (28,240.38)	-17.42%
9 Street Fund Disbursements <i>2025 Sweeper & mower repairs</i>	\$ 41,397.98	\$ 23,486.05	\$ 17,911.93	43.27%
10 Lodging Tax Fund Disbursements <i>2025 Reimbursement timing</i>	\$ 17,738.67	\$ 33.52	\$ 17,705.15	99.81%
11 AP/IP/RAC/ICN Fund Disbursements <i>2025 Forks A/P trailer removal</i>	\$ 48,940.46	\$ 25,832.93	\$ 23,107.53	47.22%
12 Water Fund Disbursements <i>2025 new water line & extension expenses</i>	\$ 128,364.84	\$ 99,699.91	\$ 28,664.93	22.33%
13 Sewer Fund Disbursements <i>2025 WWTP construction</i>	\$ 165,967.37	\$ 44,192.61	\$ 121,774.76	73.37%
14 Capital Improvements Disbursements <i>2024 QVSD RCO Grant expenses</i> <i>2024 RCO grant ballfield restroom expenses</i>	\$ 624.73	\$ 310,114.32	\$ (309,489.59)	-49540%
15 Transit Center Fund Disbursements <i>2025 Door replacement & repairs</i>	\$ 3,769.37	\$ 1,314.63	\$ 2,454.74	65.12%
16 Street Project Fund Disbursements <i>2025 TIB Chip Seal Project</i>	\$ 25,651.50	\$ -	\$ 25,651.50	100.00%

2025	Sales Tax	YTD	2024		2023		2022		2021	
			% Change Month	% Change Year	% Change Month	% Change Year	% Change Month	% Change Year	% Change Month	% Change Year
January	\$71,678	\$71,678	20.09	20.09	6.19	6.19	22.19	22.19	49.81	49.81
February	\$61,129	\$132,807	-11.51	3.14	-5.68	0.38	-0.72	10.45	5.96	25.84
March	\$62,352	\$195,159	8.78	4.88	12.31	3.91	24.77	14.66	31.57	27.62
April	\$58,956	\$254,115	-5.31	2.32	9.97	5.25	1.19	11.22	24.65	26.92
May	\$73,528	\$327,643	-0.06	1.78	-10.44	1.27	11.27	11.23	9.94	22.66
June	\$75,421	\$403,064	7.69	2.84	30.16	5.66	22.92	13.25	21.48	22.44
July		\$403,064	-100.00	-16.11	-100.00	-12.06	-100.00	-5.54	-100.00	2.58
August		\$403,064	-100.00	-28.87	-100.00	-26.03	-100.00	-21.90	-100.00	-15.44
September		\$403,064	-100.00	-39.45	-100.00	-36.25	-100.00	-32.94	-100.00	-27.74
October		\$403,064	-100.00	-47.20	-100.00	-43.99	-100.00	-42.96	-100.00	-36.60
November		\$403,064	-100.00	-53.18	-100.00	-50.29	-100.00	-49.60	-100.00	-43.65
December		\$403,064	-100.00	-56.99	-100.00	-54.46	-100.00	-53.87	-100.00	-48.33

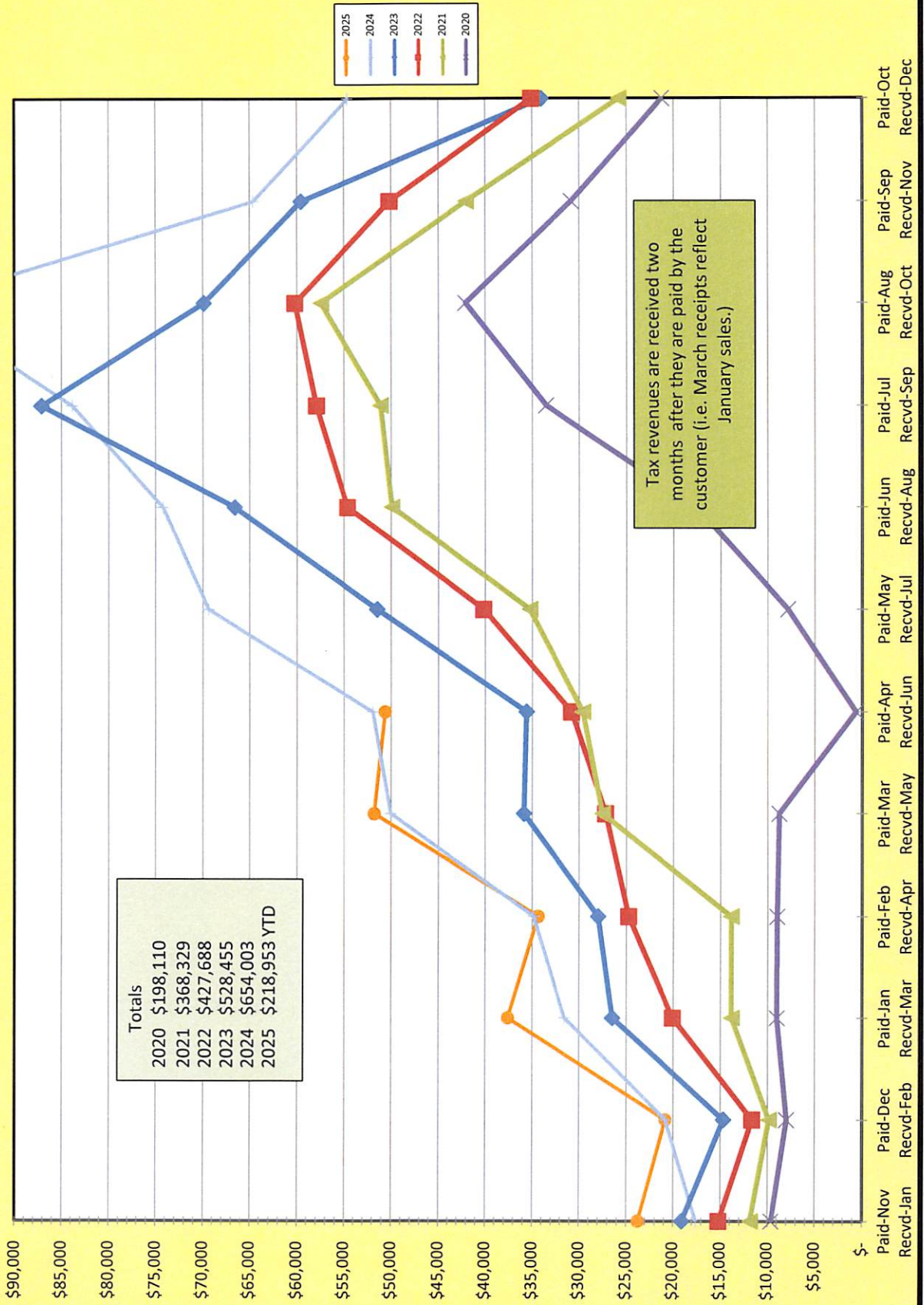
City of Forks Sales Tax Receipts



**CITY OF FORKS
LODGING TAX COMPARISONS**

2022					
Month Collected	Month Received	Lodging Tax	YTD	% Change Month	% Change Year
November	January	\$15,177.37	\$15,177.37	27.86	27.86
December	February	\$11,634.90	\$26,812.27	17.90	23.34
January	March	\$20,071.35	\$46,883.62	45.05	31.78
February	April	\$24,744.51	\$71,628.13	78.50	44.88
March	May	\$27,189.49	\$98,817.62	-1.35	28.34
April	June	\$30,800.76	\$129,618.38	3.96	21.56
May	July	\$40,135.51	\$169,753.89	13.77	19.62
June	August	\$54,601.76	\$224,355.65	9.38	16.96
July	September	\$57,910.36	\$282,266.01	13.24	16.18
August	October	\$60,177.42	\$342,443.43	4.74	13.99
September	November	\$50,155.28	\$392,598.71	19.22	14.63
October	December	\$35,089.42	\$427,688.13	35.80	16.12
2023					
Month Collected	Month Received	Lodging Tax	YTD	% Change Month	% Change Year
November	January	\$19,062.47	\$19,062.47	25.60	25.60
December	February	\$14,673.91	\$33,736.38	26.12	25.82
January	March	\$26,494.31	\$60,230.69	32.00	28.47
February	April	\$27,981.59	\$88,212.28	13.08	23.15
March	May	\$35,900.21	\$124,112.49	32.04	25.60
April	June	\$35,609.87	\$159,722.36	15.61	23.23
May	July	\$51,502.75	\$211,225.11	28.32	24.43
June	August	\$66,612.64	\$277,837.75	22.00	23.84
July	September	\$87,112.29	\$364,950.04	50.43	29.29
August	October	\$69,883.08	\$434,833.12	16.13	26.98
September	November	\$59,562.27	\$494,395.39	18.76	25.93
October	December	\$34,059.84	\$528,455.23	-2.93	23.56
2024					
Month Collected	Month Received	Lodging Tax	YTD	% Change Month	% Change Year
November	January	\$17,585.39	\$17,585.39	-7.75	-7.75
December	February	\$20,830.21	\$38,415.60	41.95	13.87
January	March	\$31,577.98	\$69,993.58	19.19	16.21
February	April	\$34,854.63	\$104,848.21	24.56	18.86
March	May	\$50,069.60	\$154,917.81	39.47	24.82
April	June	\$51,945.54	\$206,863.35	45.87	29.51
May	July	\$69,397.43	\$276,260.78	34.75	30.79
June	August	\$74,238.12	\$350,498.90	11.45	26.15
July	September	\$83,866.12	\$434,365.02	-3.73	19.02
August	October	\$100,345.73	\$534,710.75	43.59	22.97
September	November	\$64,657.54	\$599,368.29	8.55	21.23
October	December	\$54,634.72	\$654,003.01	60.41	23.76
2025					
Month Collected	Month Received	Lodging Tax	YTD	% Change Month	% Change Year
November	January	\$23,754.65	\$23,754.65	35.08	35.08
December	February	\$20,856.37	\$44,611.02	0.13	16.13
January	March	\$37,605.40	\$82,216.42	19.09	17.46
February	April	\$34,362.80	\$116,579.22	-1.41	11.19
March	May	\$51,761.45	\$168,340.67	3.38	8.66
April	June	\$50,612.02	\$218,952.69	-2.57	5.84
May	July		\$218,952.69	-100.00	-20.74
June	August		\$218,952.69	-100.00	-37.53
July	September		\$218,952.69	-100.00	-49.59
August	October		\$218,952.69	-100.00	-59.05
September	November		\$218,952.69	-100.00	-63.47
October	December		\$218,952.69	-100.00	-66.52

City of Forks Lodging Tax Receipts



**City of Forks
2025 Building Permits**

Permit #	Date Issued	Name	Project	Address of Job	Parcel Number	Construction Cost	Permit Fee (Includes \$25-C or \$6.50-R)
3633	12/31/24	West Fork Land LLC	Remodel, replace siding	490 S Forks Ave	132809601934	\$96,000	\$1,016.00
3634	01/07/25	West Fork Land LLC	Install HVAC	490 S Forks Ave	132809601934	\$18,570	\$276.27
3635	01/09/25	Raquel Matias Pablo	Install ductless heat pump	551 Raindrop Pl	132809720172	\$6,000	\$119.50
3636	12/05/25	Terry Knight	New ADU	121 West A St	132809500400	\$80,000	\$853.50
3637	01/09/25	Forks Bible Church	Replace siding/windows	780 G St	132808510400	\$7,167	\$150.83
3637b	01/21/25	Juan & Maria Angelica Almazan	New S/W mobile home	290 Bogachiel Way	132809590310		\$106.50
3639	01/07/25	Hoh Indian Tribe	Major remodel	71 S Forks Ave	132809520112	\$780,848	\$8,656.55
3640	01/21/25	Forks Mobile Home Park	New Moblie Home	621 Calawah Way Lot 38	132804440020		\$106.50
3641	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #201	13809230025	\$6,335	\$123.99
3642	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #202	132809230025	\$6,335	\$123.19
3643	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #203	132809230025	\$6,335	\$123.19
3644	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #204	132809230025	\$6,335	\$123.19
3654	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #205	132809230025	\$6,335	\$123.19
3646	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #206	132809230025	\$6,335	\$123.19
3647	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #207	132809230025	\$6,335	\$123.19
3648	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #208	132809230025	\$6,335	\$123.19
3649	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #209	132809230025	\$6,335	\$123.19
3650	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #210	132809230025	\$6,335	\$123.19
3651	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #211	132809230025	\$6,335	\$123.19
3652	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #212	132809230025	\$6,335	\$123.19
3653	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #213	132809230025	\$6,335	\$123.19
3654	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #214	132809230025	\$6,335	\$123.19
3655	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #215	132809230025	\$6,335	\$123.19
3656	02/04/25	Peninsula Housing Authority	Install ductless heat pump	289 Founders Way #216	132809230025	\$6,335	\$123.19
3657	02/05/25	Gregory Crawford	Solar System Install	991 Robin Hood Loop	132808560382	\$24,000	\$317.50
3658	02/12/25	Jennifer Hunter	Install ductless heat pump	210 Eltrich Ave	132809560200	\$7,859	\$139.95
3659	03/14/25	Forks Bible Church parsonage	Deck repairs/improvements	780 G St	132808510400	\$5,500	\$114.00
3660	02/26/25	CAP Hotels LLC/Olympic Suites	Replace windows/siding	800 Olympic Dr	132804329010	\$179,000	\$1,605.00
3661	03/18/25	Matthew Davis	Re-roof	86 N Forks Ave	132809549020	\$6,000	\$138.00
3662	03/14/25	Forks Rental LP/Jacob Norstrom	Replace siding	981 Bogachiel Way	132808500162	\$4,600	\$104.10
3663	03/24/25	Janet Hughes	Replace windows/siding	581 F St	132809650106	\$16,808	\$238.39
3664	03/26/25	Kevin Lohneis	New metal RV cover	881 Calawah Way	132804520130	\$5,100	\$109.60
3665	03/27/25	Ken Kawafune	Re-roof	570 G St	132809650203	\$24,000	\$317.50
				1st Quarter Total		\$1,266,811.44	\$16,341.53
3666	04/01/25	Hoh Indian Tribe	Fire alarm system install	71 S Forks Ave	132809520112	\$15,000	\$374.80
3667	03/24/25	Don Tucker	New D/W MH	1450 Calawah Way	132803439160		\$131.50
3668	04/07/25	Helen & Leroy Roberts	Install ductless heat pump	870 Collins St	132804520120	\$5,847.00	\$215.50
3669	04/22/25	Mike Snyder	Reroof	530 Prairie Dr	132803510115	\$21,000.00	\$215.50
3670	04/04/25	Shivaadya Inc.	New multi-unit motel bbuilding	251 N Forks Ave	132809510168	\$980,000.00	\$10,299.55

**City of Forks
2025 Building Permits**

Permit #	Date Issued	Name	Project	Address of Job	Parcel Number	Construction Cost	Permit Fee (Includes \$25-C or \$6.50-R)
3671	05/07/25	Peninsula Housing Authority	Re-Roofing Project	187 Founders Way	132809230045	\$49,845.72	\$600.61
3672	05/14/25	City of Forks	Tear down trailer	1500 S Forks Ave	132817140015		\$23.50
3673	05/15/25	Rickey Reaves	Install ductless heat pump	884 Palmer Rd	132803310430	\$40,000.00	\$106.50
3674	05/15/25	Rosemary Sternbeck	Re-Roofing Project	230 Willow Ave	132804670616	\$7,000.00	\$130.50
3675	06/25/25	Don and Mary Earls	Re-Roofing Project	391 Flora Place	132809700120	\$12,000.00	\$185.50
3676	06/25/25	Jonathan Morrison	Re-Roofing Project, Replace Siding	721 Bogachiel Way	132808500104	\$5,500.00	\$114.00
3677	06/25/25	Ryan Elmer	Re-Roofing Project	641 Klahndike Blvd	132809740118	\$15,321.70	\$221.80
3678	06/25/25	Forrest Noble	Re-Roofing Project	630 7th Avenue	132808510060	\$7,000.00	\$130.50
3679	06/25/25	Laura Beck	Replace Woodburning Fireplace	550 Leppell Rd	132803340210	\$7,727.00	\$160.70
2nd Quarter Total						\$1,151,241.42	\$12,778.96

City of Forks Jail Statistics
April 1, 2025 through June 30, 2025

JAIL STAFF	HIRE DATE		
Sgt. Lex Prose	9/28/2008		
Officer Ryan Johansen	9/17/2020		
Officer Daniel Cruz	3/16/2021		
Officer Saydie Peterson	4/2/2023		
Officer Miranda Tyree	4/22/2024		
TOTAL BOOKINGS 2025	50	2024	62
Males	35		41
Females	14		20
Not specified	1		1
AVERAGE DAILY POPULATION 2025	5	2024	14
Males	4		14
Females	1		3
			2024
2025 AVERAGE LENGTH OF STAY	7 Days		9 Days
2025 AVERAGE AGE	40 Years		36 Years
2025 HIGHEST ONE-DAY POPULATION	13		16
2024 LOWEST ONE-DAY POPULATION	2		6
INMATES WITH MENTAL HEALTH ISSUES (held for reasons not associated with mental health)			
1 for 3 Days		2024	1 for 1 Day
1 for 1 Day			1 for 58 Days
1 for 8 Days			
1 for 1 Day			
1 for 7 Days			
			1 for 60 days
2025 JAIL INCIDENTS REPORTED BY OFFICERS THIS PERIOD			2024: 5 Incidents
ASSAULT OF AN OFFICER	1		0
ATTEMPTED SUICIDE	0		0
DISORDERLY	0		0
ESCAPE	0		0
FIGHTING	0		0
INAPPROPRIATE BEHAVIOR	0		0
MEDICAL	1		2
MENTAL HEALTH	2		1
MINOR INFRACTION	0		0
OTHER	3		1
POSSESSION OF CONTRABAND	0		0
URINE ANALYSIS	0		1

2025 BOOKINGS BY AGENCY THIS PERIOD		2024
BAINBRIDGE ISLAND	0	0
BIA	0	0
BREMERTON	0	0
CLALLAM COUNTY	12	14
DOC	2	4
ELWHA	0	0
FORKS PD	28	19
HOH	0	0
LA PUSH PD	6	15
OCEAN SHORES PD	0	0
PORT ANGELES PD	0	0
PORT ORCHARD	0	0
POULSBO	0	0
SHELTON	1	0
WSP	1	0

The total amount billed for April 1 through June 30, 2024 was \$36,895.40.

The total amount billed for April 1 through June 30, 2025 was \$16,882.80.

Community Service, Work Release, Trustee Hours

An inmate who is eligible for Community Service earns additional time off their sentence for good behavior and has the freedom to work with Public Works personnel outside of the Jail. They are housed in a trailer behind the Jail as a reward. The trailer has ten bunks, a bathroom with shower, flat screen TV and microwave. They are also allowed to go outside within the fence line where they can play basketball during their off hours. Other inmates housed in the trailer are Work Release Inmates and Jail Trustees.

Between April 1 and June 30, 2025 trustees assisted Public Works personnel with 118 total man hours.

Between April 1 and June 30, 2024 trustees assisted Public Works personnel with 0 total man hours.

Eligible inmates pay \$15.00 per day for the privilege of Work Release. No subjects were on Work Release for the period April 1, 2025 through June 30, 2025. This program allows eligible inmates to maintain their job while serving their sentence. There is no credit for good behavior on this program.

Jail Trustees are the inmates who keep the Jail clean and sanitary and prepare all meals. They help with maintenance in the Jail to include mowing and weed-eating the grounds. There are two shifts of Trustees, a day shift and a night shift.

Forks Chamber of Commerce Visitor Center Count

	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
JAN	151	225	119	151	174	102	183	80	78	96	86	145	2,003	2,087	1,274	1,062	1,052	855	960	863	925	883	1,042	886	901	1,408	1,753	1,393	2,587
FEB	324	349	145	232	298	106	157	112	162	91	103	257	2,164	2,192	1,650	1,668	1,074	864	1,238	1,510	1,236	1,238	622	1,098	828	1,930	1,903	2,238	2,103
MAR	321	616	360	347	484	247	271	210	336	268	282	464	3,934	4,519	2,993	2,138	2,335	1,833	1,678	2,033	2,005	1,919	2,039	685	1,858	3,141	3,244	4,096	5,131
APR	669	734	726	845	623	507	332	343	329	384	508	680	4,861	5,246	3,321	2,922	2,552	2,075	2,076	2,811	2,642	2,404	2,105	0	2,276	3,284	3,680	4,746	5,130
MAY	1,075	1,226	1,164	866	488	645	407	388	442	530	557	1,309	4,535	5,308	3,360	2,889	3,272	2,536	2,670	3,664	3,145	3,327	3,518	0	4,185	3,928	5,341	6,390	7,979
JUN	1,878	1,838	1,652	1,188	1,075	873	807	596	553	581	1,227	1,731	8,312	9,287	5,431	4,818	5,155	4,128	5,048	5,849	5,346	5,464	5,230	1,754	6,466	7,259	9,299	10,153	12,540
JUL	3,905	2,783	2,717	2,010	2,116	2,040	1,306	1,005	1,070	1,366	2,279	3,546	16,186	16,550	8,894	8,606	9,008	7,075	7,496	8,275	8,456	8,766	7,611	4,450	9,598	10,827	12,824	14,126	
AUG	4,146	3,832	2,906	2,603	2,484	2,066	1,285	1,158	1,399	1,515	2,780	4,186	13,605	14,645	8,234	7,747	8,262	6,569	7,505	7,190	7,631	7,510	6,931	5,588	8,211	9,037	10,265	12,433	
SEP	1,872	1,872	2,238	1,138	1,042	926	784	650	640	1,026	1,527	1,969	5,337	5,978	4,046	4,377	4,413	4,079	4,849	4,673	5,302	5,652	4,528	3,669	5,382	7,129	7,195	9,764	
OCT	916	769	651	453	310	464	317	351	350	374	550	1,252	3,563	3,499	2,598	2,282	1844*	1,545	2,005	2,215	2,299	2,371	2,261	2,532	2,576	4,121	4,885	6,058	
NOV	388	241	189	167	174	132	116	128	142	72	178	1,913	2,935	1,749	2,121	1,780	1,120	1,078	1,108	1,308	1,269	1,300	1,287	1,138	2,102	2,618	2,950	3,956	
DEC	204	119	162	128	117		82	174	74	83	218	1,284	2,540	1,825	1,657	1,310	891	875	982	949	1,104	1,022	950	904	1,262	1,555	2,167	2,666	
Total	15,849	14,604	13,029	10,128	9,335	8,108	6,047	5,195	5,575	6,386	10,295	18,736	69,975	72,885	45,579	41,599	40,978	33,512	37,615	41,340	41,360	41,856	38,124	22,704	45,645	56,237	65,506	78,019	35,470
													THIRD	SECOND													FIRST		

Total visitors that have signed our guest book since *Twilight* was published on October 5, 2005 **808351**

* Olympic National Park closed due to Government shutdown October 1st - 16th, 2013

** Government shutdown

*** COVID-19 SHUT DOWN March 16 - May 31, 2020

Kalaloch Visitor Center Count

16283 17734 17042 11418 14285 15056 12415 7526 12871 12995

Hotel-Motel Taxes received by City of Forks:

Sales Taxes received by City of Forks:

2003 \$83,866
 2004 \$84,561
 2005 \$88,492
 2006 \$88,469
 2007 \$94,198
 2008 \$123,775
 2009 \$133,585
 2010 \$150,092
 2011 \$139,609
 2012 \$136,868
 2013 \$133,255
 2014 \$136,614
 2015 \$151,115
 2016 \$169,588
 2017 \$192,895
 2018 \$211,511
 2019 \$253,729
 2020 \$198,110
 2021 \$368,329
 2022 \$427,688
 2023 \$528,455

1995 \$295,000
 2000 \$321,067
 2006 \$353,837
 2009 \$405,195
 2010 \$432,869
 2011 \$531,246 (Construction projects: School, clinic, housing)
 2012 \$452,845
 2013 \$428,624
 2014 \$473,387
 2015 \$446,122
 2016 \$479,350
 2017 \$486,162
 2018 \$517,065
 2019 \$588,510
 2020 \$620,463
 2021 \$780,029
 2022 \$873,743
 2023 \$885,004

June 2025 Room Tax Report

Clal. Co	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change over prior YTD	YTD-over-YTD % change from 2019
2025	\$78,176.28	\$80,190.20	\$132,147.05	\$29,901.94	\$144,364.00	\$166,996.94							\$631,695.41	\$631,695.41	-3.83%	144.57%
2024	\$60,741.79	\$70,762.03	\$112,927.33	\$115,299.87	\$140,885.40	\$156,244.77	\$205,662.20	\$266,244.40	\$280,495.48	\$266,399.45	\$217,226.17	\$123,943.88	\$2,016,832.77	\$656,861.19	25.76%	154.31%
2023	\$58,949.27	\$55,738.41	\$99,500.62	\$63,119.24	\$110,307.80	\$134,698.33	\$180,516.76	\$234,491.47	\$265,256.38	\$230,245.41	\$203,092.91	\$100,920.77	\$1,736,837.37	\$522,313.67	-8.28%	102.22%
2022	\$61,655.81	\$61,942.93	\$94,697.66	\$102,318.23	\$121,982.73	\$126,841.89	\$153,765.97	\$198,802.60	\$224,118.46	\$212,620.30	\$182,578.41	\$110,337.43	\$1,651,662.42	\$569,439.25	17.75%	120.47%
2021	\$41,234.47	\$52,664.55	\$73,732.76	\$71,384.48	\$114,540.40	\$130,026.22	\$151,555.38	\$193,691.88	\$192,217.99	\$198,433.27	\$169,412.80	\$95,934.87	\$1,484,829.07	\$483,582.88	203.86%	87.23%
2020	\$32,556.07	\$37,693.92	\$40,679.21	\$39,731.36	\$6,289.26	\$2,198.56	\$43,110.81	\$102,444.89	\$160,075.87	\$132,469.30	\$124,311.26	\$66,996.65	\$788,557.16	\$159,148.38	-38.38%	-38.38%
2019	\$21,055.74	\$43,046.43	\$37,244.32	\$28,807.02	\$63,079.64	\$65,055.68	\$93,931.88	\$135,017.28	\$156,745.60	\$152,906.83	\$131,121.09	\$63,596.63	\$991,608.14	\$258,288.83	13.02%	
2018	\$20,039.32	\$58,345.54	\$25,978.70	\$29,671.08	\$49,322.91	\$45,182.11	\$73,573.25	\$113,039.12	\$115,085.98	\$169,643.01	\$173,853.16	\$44,337.19	\$918,071.37	\$228,539.66		
P.A.	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$31,937.07	\$51,214.58	\$53,293.52	\$49,459.15	\$68,890.81	\$71,673.46							\$326,468.59	\$326,468.59	-13.16%	66.18%
2024	\$32,226.49	\$50,223.27	\$39,212.16	\$69,558.60	\$83,193.91	\$101,515.07	\$107,133.96	\$166,815.76	\$248,211.21	\$221,424.28	\$158,483.33	\$79,660.38	\$1,357,658.42	\$375,929.50	9.47%	91.36%
2023	\$39,646.93	\$35,798.37	\$46,591.47	\$58,992.73	\$73,588.70	\$88,799.83	\$123,124.35	\$160,665.60	\$231,241.01	\$212,086.03	\$179,946.56	\$69,717.38	\$1,320,198.96	\$343,418.03	14.07%	74.81%
2022	\$37,706.01	\$31,718.02	\$41,282.90	\$50,058.81	\$67,040.22	\$73,265.10	\$102,061.88	\$130,873.85	\$202,015.13	\$188,341.61	\$136,124.80	\$79,898.40	\$1,140,386.73	\$301,071.06	19.60%	53.25%
2021	\$29,706.66	\$27,669.61	\$34,779.78	\$35,259.89	\$55,570.09	\$68,735.54	\$81,724.74	\$123,597.72	\$194,139.64	\$180,458.08	\$78,632.65	\$87,518.66	\$997,793.06	\$251,721.57	74.00%	28.13%
2020	\$34,334.66	\$30,426.63	\$28,744.11	\$31,752.03	\$15,023.82	\$5,387.68	\$21,148.05	\$37,748.92	\$85,301.46	\$100,138.89	\$71,138.54	\$47,848.92	\$507,993.71	\$144,668.93	-26.36%	-26.36%
2019	\$29,107.95	\$31,261.66	\$26,222.34	\$22,065.27	\$39,640.08	\$48,157.01	\$72,624.87	\$96,293.39	\$142,359.68	\$144,375.36	\$94,453.64	\$52,463.96	\$799,025.21	\$196,454.31	8.87%	
2018	\$18,643.30	\$30,612.54	\$22,886.34	\$24,066.14	\$36,654.61	\$47,586.77	\$71,125.43	\$94,107.25	\$144,298.29	\$142,047.88	\$93,364.80	\$43,459.70	\$768,853.05	\$180,449.70		
Sequim	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$22,108.02	\$15,914.14	\$20,337.58	\$16,520.14	\$28,502.34	\$34,043.80							\$137,426.02	\$137,426.02	-21.99%	27.87%
2024	\$21,129.62	\$16,028.74	\$21,146.78	\$34,211.74	\$38,808.18	\$44,846.28	\$51,035.42	\$94,164.75	\$68,906.03	\$129,816.91	\$54,323.38	\$29,985.26	\$604,403.09	\$176,171.34	10.44%	63.92%
2023	\$24,114.78	\$19,449.48	\$22,585.68	\$24,531.48	\$28,138.20	\$40,699.46	\$48,902.96	\$86,134.08	\$99,044.34	\$82,704.66	\$57,735.28	\$25,668.78	\$559,707.18	\$159,517.08	8.93%	48.43%
2022	\$19,944.37	\$18,715.99	\$20,211.44	\$27,275.46	\$30,515.01	\$29,776.90	\$55,423.76	\$69,937.34	\$85,749.60	\$70,343.96	\$77,956.25	\$27,614.08	\$533,464.16	\$146,439.17	-2.29%	36.26%
2021	\$16,542.54	\$15,096.62	\$20,862.28	\$27,091.77	\$28,950.88	\$41,323.43	\$53,995.58	\$60,732.77	\$50,049.48	\$96,659.96	\$45,675.45	\$27,574.44	\$484,555.20	\$149,867.52	78.11%	39.45%
2020	\$14,435.53	\$16,706.72	\$17,118.28	\$15,188.08	\$4,791.47	\$15,904.01	\$16,176.22	\$24,528.28	\$58,171.52	\$36,833.06	\$38,134.39	\$25,872.15	\$283,859.71	\$84,144.09	-21.71%	-21.71%
2019	\$15,982.29	\$14,533.37	\$13,513.48	\$13,753.99	\$24,683.51	\$25,005.68	\$38,439.35	\$45,097.27	\$68,994.24	\$63,544.40	\$42,190.78	\$34,093.55	\$399,831.91	\$107,472.32	2.09%	
2018	\$14,979.30	\$14,306.04	\$14,275.72	\$16,544.24	\$19,538.77	\$25,626.37	\$35,058.87	\$41,486.18	\$66,161.67	\$83,245.17	\$20,197.47	\$26,663.96	\$378,083.76	\$105,270.44		
Forks	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$23,754.65	\$20,856.37	\$37,605.40	\$34,362.80	\$51,761.45	\$50,612.02							\$218,952.69	\$218,952.69	5.84%	250.02%
2024	\$17,585.39	\$20,830.21	\$31,577.98	\$34,854.63	\$50,069.60	\$51,945.54	\$69,397.43	\$74,238.12	\$83,866.12	\$100,345.73	\$64,657.54	\$54,634.72	\$654,003.01	\$206,863.35	29.51%	230.70%
2023	\$19,062.47	\$14,673.91	\$26,494.31	\$27,981.59	\$35,009.21	\$35,609.87	\$51,502.75	\$66,612.64	\$87,112.29	\$69,883.08	\$59,562.27	\$34,059.84	\$528,455.23	\$159,722.36	23.23%	155.34%
2022	\$15,177.37	\$11,634.90	\$20,071.35	\$24,744.51	\$27,189.49	\$30,800.76	\$40,135.51	\$54,601.76	\$57,910.36	\$60,177.42	\$50,155.28	\$35,089.42	\$427,688.13	\$129,618.38	21.56%	107.21%
2021	\$11,870.47	\$9,868.20	\$13,837.32	\$13,862.82	\$27,560.75	\$29,628.50	\$35,278.02	\$49,920.41	\$51,139.37	\$57,454.61	\$42,069.36	\$25,839.09	\$368,328.92	\$106,628.06	137.25%	70.46%
2020	\$9,609.28	\$7,984.88	\$8,996.30	\$8,947.36	\$8,756.91	\$648.59	\$7,845.14	\$17,587.44	\$33,530.16	\$42,082.24	\$30,870.12	\$21,251.12	\$198,109.54	\$44,943.32	-28.15%	-28.15%
2019	\$8,841.54	\$6,178.36	\$8,335.22	\$11,118.42	\$11,925.56	\$16,154.91	\$26,893.64	\$33,349.29	\$41,329.82	\$42,993.27	\$30,125.36	\$16,484.04	\$253,729.43	\$62,554.01	10.56%	
2018	\$7,914.92	\$7,290.66	\$6,511.72	\$9,384.98	\$13,887.94	\$11,590.67	\$19,384.22	\$26,460.48	\$37,428.29	\$31,991.26	\$26,305.63	\$13,359.95	\$211,510.72	\$56,580.89		
Jeff. Co	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$41,547.24	\$43,126.45	\$40,226.10	\$32,871.82	\$54,906.62	\$64,268.11							\$276,946.34	\$276,946.34	4.05%	40.06%
2024	\$38,324.51	\$38,180.22	\$33,816.10	\$41,251.65	\$52,202.74	\$62,402.88	\$68,790.07	\$94,291.87	\$103,725.45	\$92,663.28	\$81,777.38	\$54,909.26	\$762,335.41	\$266,178.10	-36.92%	34.61%
2023	\$38,585.12	\$52,737.59	\$71,172.47	\$142,896.71	\$56,232.42	\$60,370.02	\$68,684.39	\$91,609.47	\$98,727.44	\$93,073.23	\$79,199.32	\$49,318.21	\$902,606.39	\$421,994.33	38.68%	113.41%
2022	\$39,468.68	\$43,484.52	\$40,797.64	\$55,439.56	\$60,886.96	\$64,213.58	\$82,763.16	\$99,377.25	\$113,177.85	\$46,239.34	\$87,442.65	\$59,924.17	\$793,215.36	\$304,290.94	-1.64%	53.88%
2021	\$38,925.82	\$45,229.94	\$46,407.13	\$43,406.48	\$65,961.50	\$69,432.85	\$70,727.44	\$85,104.28	\$90,607.51	\$67,898.24	\$102,436.87	\$53,062.58	\$779,200.64	\$309,363.72	131.40%	56.45%
2020	\$31,208.52	\$33,263.68	\$28,921.38	\$28,566.17	\$11,196.91	\$533.76	\$22,715.37	\$41,591.37	\$75,131.03	\$78,437.33	\$75,232.02	\$54,415.58	\$481,213.12	\$133,690.42	-32.39%	-32.39%
2019	\$28,817.97	\$40,024.49	\$24,277.10	\$21,724.70	\$40,545.40	\$42,349.77	\$47,889.57	\$69,624.83	\$87,495.61	\$59,893.26	\$64,163.76	\$41,780.75	\$568,587.21	\$197,739.43	6.42%	
2018	\$22,594.98	\$45,060.38	\$18,799.70	\$23,064.24	\$40,396.57	\$35,892.03	\$43,754.88	\$64,217.70	\$68,130.01	\$64,462.13	\$62,351.70	\$45,163.84	\$533,888.16	\$185,807.90		
Port T.	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$34,131.52	\$28,377.43	\$26,993.82	\$28,606.28	\$32,877.70	\$38,700.18							\$189,686.93	\$189,686.93	-5.96%	5.25%
2024	\$33,325.46	\$31,625.90	\$24,463.86	\$31,819.78	\$34,404.50	\$46,078.18	\$51,531.62	\$70,844.89	\$96,773.54	\$84,807.63	\$73,230.48	\$46,285.68	\$625,191.52	\$201,717.68	-9.84%	11.93%
2023	\$56,413.84	\$31,062.76	\$23,460.18	\$30,351.98	\$37,679.22	\$44,754.59	\$51,449.27	\$67,147.87	\$83,971.10	\$92,652.96	\$74,081.59	\$47,710.72	\$640,736.08	\$223,722.57	20.06%	24.14%
2022	\$33,015.90	\$34,042.91	\$20,884.09	\$29,606.77	\$37,389.56	\$31,409.19	\$50,459.79	\$49,784.62	\$54,139.79	\$128,765.18	\$64,468.02	\$68,201.07	\$602,166.89	\$186,348.42	19.31%	3.40%
2021	\$21,393.25	\$20,252.85	\$19,399.19	\$21,639.46	\$38,131.79	\$35,371.78	\$44,684.07	\$64,751.90	\$77,672.97	\$81,453.56	\$58,652.34	\$41,675.55	\$525,078.71	\$156,188.32	27.69%	-13.34%
2020	\$32,168.38	\$29,943.18	\$25,007.02	\$18,176.86	\$12,145.41	\$4,877.35	\$10,074.67	\$32,855.52	\$40,203.86	\$45,121.84	\$56,031.27	\$32,941.20	\$339,546.56	\$122,318.20	-32.13%	-32.13%

GHC	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$156,543.34	\$148,546.62	\$143,895.18	\$103,171.03	\$174,660.56	\$240,606.48							\$967,423.21	\$967,423.21	0.25%	41.44%
2024	\$148,193.89	\$157,499.57	\$123,929.58	\$160,089.57	\$174,397.33	\$200,904.57	\$229,646.01	\$316,257.70	\$504,326.14	\$529,104.19	\$279,289.20	\$163,155.46	\$2,986,793.21	\$965,014.51	2.24%	41.09%
2023	\$139,826.67	\$132,216.53	\$139,986.97	\$137,406.53	\$169,158.39	\$225,295.09	\$221,593.04	\$322,990.57	\$485,569.86	\$475,226.71	\$294,176.40	\$177,392.53	\$2,920,839.29	\$943,890.18	-20.23%	38.00%
2022	\$200,051.49	\$165,251.74	\$173,344.13	\$198,550.60	\$194,435.68	\$251,676.25	\$222,216.35	\$309,597.61	\$449,459.48	\$470,056.72	\$284,227.52	\$204,428.00	\$3,123,295.57	\$1,183,309.89	5.10%	73.00%
2021	\$163,455.33	\$151,458.09	\$165,857.08	\$158,110.02	\$227,172.49	\$259,836.06	\$258,628.56	\$345,427.97	\$437,552.54	\$459,824.68	\$329,354.11	\$203,581.18	\$3,160,258.11	\$1,125,889.07	134.06%	64.61%
2020	\$107,691.21	\$111,676.01	\$98,994.00	\$100,371.96	\$40,635.18	\$21,656.17	\$152,778.09	\$206,945.35	\$334,312.32	\$322,585.87	\$291,095.32	\$192,631.07	\$1,981,372.55	\$481,024.53	-29.67%	-29.67%
2019	\$102,909.29	\$114,433.41	\$96,832.56	\$87,023.39	\$126,354.51	\$156,435.02	\$153,527.59	\$220,231.99	\$321,894.62	\$352,375.57	\$203,314.40	\$113,788.10	\$2,049,120.45	\$683,988.18	12.83%	
2018	\$82,274.94	\$110,148.38	\$86,566.46	\$79,859.81	\$109,534.12	\$137,838.11	\$128,984.49	\$197,123.24	\$276,957.80	\$310,206.72	\$202,243.41	\$82,665.22	\$1,804,402.70	\$606,221.82		
M. Co	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$60,609.92	\$64,307.36	\$67,032.86	\$0.00	\$87,309.48	\$92,129.87							\$371,389.49	\$371,389.49	-18.44%	84.42%
2024	\$57,850.29	\$69,407.08	\$66,164.28	\$75,192.48	\$94,343.10	\$92,374.38	\$102,389.48	\$125,357.37	\$154,029.19	\$145,372.45	\$96,664.58	\$64,570.15	\$1,143,714.83	\$455,331.61	18.13%	126.11%
2023	\$49,680.94	\$52,715.40	\$66,073.45	\$53,542.98	\$79,767.71	\$83,681.92	\$100,482.93	\$125,383.85	\$154,040.34	\$143,465.68	\$96,301.09	\$61,082.79	\$1,066,219.08	\$385,462.40	-1.56%	91.41%
2022	\$52,626.05	\$52,740.94	\$54,848.06	\$66,961.90	\$82,481.51	\$81,911.30	\$76,419.32	\$103,214.15	\$140,312.32	\$133,572.06	\$98,607.16	\$75,248.06	\$1,018,942.83	\$391,569.76	18.90%	94.45%
2021	\$34,594.19	\$42,724.13	\$41,657.39	\$50,623.94	\$75,985.97	\$83,727.89	\$85,175.91	\$98,683.49	\$105,649.79	\$111,013.69	\$80,629.03	\$59,267.21	\$869,732.63	\$329,313.51	130.37%	63.53%
2020	\$31,314.22	\$32,150.44	\$30,791.06	\$31,993.26	\$12,187.26	\$4,516.34	\$30,770.14	\$61,326.82	\$82,275.33	\$88,480.56	\$65,498.51	\$48,699.22	\$520,003.16	\$142,952.58	-29.01%	-29.01%
2019	\$30,095.47	\$46,595.52	\$24,616.02	\$24,443.49	\$36,924.43	\$38,702.51	\$47,304.43	\$61,277.03	\$82,197.42	\$83,452.47	\$50,981.86	\$35,411.70	\$562,002.35	\$201,377.44	22.40%	
2018	\$19,030.90	\$50,294.72	\$16,998.28	\$18,402.06	\$29,843.96	\$29,951.42	\$35,749.74	\$50,591.09	\$61,325.21	\$64,961.27	\$68,876.48	\$29,646.15	\$475,671.28	\$164,521.34		
Shelton	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2025	\$3,797.54	\$3,572.40	\$4,132.78	\$3,655.84	\$5,268.32	\$5,517.70							\$25,944.58	\$25,944.58	-2.19%	22.69%
2024	\$5,534.66	\$3,774.92	\$4,678.94	\$2,821.00	\$4,875.88	\$4,839.72	\$5,226.96	\$6,263.26	\$7,546.18	\$6,549.34	\$5,724.22	\$4,758.28	\$62,593.36	\$26,525.12	9.08%	25.43%
2023	\$4,768.02	\$4,311.46	\$3,152.28	\$3,675.67	\$4,255.14	\$4,153.86	\$5,975.88	\$7,200.20	\$8,485.20	\$6,932.92	\$6,327.32	\$6,318.16	\$65,556.11	\$24,316.43	-6.90%	14.99%
2022	\$5,301.72	\$3,981.96	\$4,086.44	\$3,077.98	\$4,329.87	\$5,342.04	\$5,220.18	\$6,411.76	\$7,699.56	\$7,041.18	\$5,814.64	\$6,805.74	\$65,113.07	\$26,120.01	14.53%	23.52%
2021	\$3,507.72	\$2,979.00	\$3,617.06	\$3,167.68	\$4,748.30	\$4,787.16	\$4,995.16	\$6,067.50	\$6,847.04	\$6,465.02	\$5,485.90	\$3,782.20	\$56,449.74	\$22,806.92	59.18%	7.85%
2020	\$3,579.84	\$2,937.72	\$2,817.24	NA	\$1,877.78	\$3,115.18	\$3,446.58	\$4,007.32	\$4,361.12	\$5,695.20	\$4,310.88	\$4,195.34	\$40,344.20	\$14,327.76	-32.25%	-32.25%
2019	\$3,549.69	\$3,176.13	\$3,680.30	\$3,468.74	\$2,158.72	\$5,113.21	\$4,313.81	\$4,940.31	\$5,584.00	\$5,682.24	\$5,100.66	\$4,091.58	\$50,859.39	\$21,146.79	25.33%	
2018	\$2,446.48	\$2,526.80	\$2,095.86	\$2,430.56	\$3,971.49	\$3,401.39	\$3,807.18	\$4,156.45	\$5,025.72	\$6,109.92	\$4,660.20	\$3,866.84	\$44,498.89	\$16,872.58		

Data is acquired from the Dept. of Revenue (www.dor.wa.gov). There is a two month lag between tax collection and reporting. This reflects the reporting dates. Figures are the combined total of "Special Hotel/Motel" and "Transient Rental" taxes.

Percent change is the amount changed from one year (month to date) vs. the prior year (month to date). Clallam, Jefferson, Grays Harbor, and Mason County figures refer to lodgings within the respective unincorporated counties, excluding the other municipalities listed. **2025 Factors:** Easter break late April (vs. March 2024). **Port Angeles:** Some reduction of STVR inventory '25 vs. '24. **Sequim:** Two major hotels with temporarily reduced inventory. **Jefferson County:** 15% inventory reduction Kalaloch.

Pt. Townsend: Loss of Ft. Worden inventory (Jan. 25 - 85 units). **Other factors:** Drop in Canadian travel. Cancellations of government business/travel freeze.

2025 VISITOR COUNT REPORT*

OLYMPIC NATIONAL PARK (RECREATION VISITS)

	2024		2025		% Change
	YTD	%	YTD	%	
Jan	100,710	10.25%	97,228	11.37%	-3.46%
Feb	117,866	218,576	123,903	261.87%	-5.11%
Mar	166,801	385,377	133,988	355,119	-7.85%
Apr	216,512	601,889	170,420	525,539	-12.69%
May	285,190	867,079	30,665	286,247	-8.26%
Jun	467,161	1,354,840	35,459	7,504	-100.00%
Jul	589,986	1,964,295	21,07%	20,060	-100.00%
Aug	574,660	2,528,865	24.04%	0	-100.00%
Sep	336,153	3,065,048	24.94%	0	-100.00%
Oct	339,243	3,404,291	30.32%	0	-100.00%
Nov	235,137	3,639,428	33.95%	0	-100.00%
Dec	119,737	3,759,165	34.16%	0	-100.00%

PORT ANGELES VISITOR INFORMATION CENTER

	2024		2025		% Change
	YTD	%	YTD	%	
Jan	254	254	312	312	22.83%
Feb	500	1,184	1,448	1,448	22.30%
Mar	2,147	3,331	3,183	4,631	38.03%
Apr	3,268	6,599	65,76%	3,094	17.06%
May	4,915	11,514	62,02%	4,831	9.06%
Jun	8,016	19,530	39,49%	7,504	20.060
Jul	10,178	29,708	22,93%	0	-100.00%
Aug	10,311	40,019	14,99%	0	-100.00%
Sep	8,236	48,254	13,25%	0	-100.00%
Oct	3,734	51,988	12,96%	0	-100.00%
Nov	1,007	52,995	8,65%	0	-100.00%
Dec	1,677	54,672	9,34%	0	-100.00%

CLALLAM BAY VIC

	2024		2025		% Change
	YTD	#DIV/0	YTD	%	
Jan	47	47	43	43	-8.51%
Feb	56	103	88	88	-14.56%
Mar	19	122	57,574%	88	44.26%
Apr	52	214	202,31%	90	24.30%
May	104	318	107,88%	97	14.15%
Jun	112	430	71,61%	206	32.33%
Jul	303	733	59,43%	0	-100.00%
Aug	269	992	46,66%	0	-100.00%
Sep	178	1,170	32,74%	0	-100.00%
Oct	103	1,273	30,13%	0	-100.00%
Nov	62	1,335	29,01%	0	-100.00%
Dec	43	1,378	29,01%	0	-100.00%

OLYMPIC PENINSULA GATEWAY VISITOR CENTER

	2024		2025		% Change	
	YTD	%	YTD	%		
Jan	487	487	323	323	-33.68%	
Feb	448	935	261,87%	302	-33.16%	
Mar	491	1,426	76,73%	269	-914	-35.90%
Apr	719	2,145	65,78%	748	1,662	-22.92%
May	0	2,145	62,02%	765	2,427	13.15%
Jun	0	2,145	39,49%	671	3,098	44.43%
Jul	1,198	3,343	22,93%	0	-100.00%	
Aug	1,532	4,875	14,99%	0	-100.00%	
Sep	904	5,779	13,25%	0	-100.00%	
Oct	578	6,357	12,98%	0	-100.00%	
Nov	288	6,643	8,65%	0	-100.00%	
Dec	205	6,848	9,81%	0	-100.00%	

FORKS VISITOR INFORMATION CENTER

	2024		2025		% Change	
	YTD	%	YTD	%		
Jan	1,393	24,50%	2,587	65,71%	85.71%	
Feb	2,238	3,631	9,53%	2,103	29,17%	
Mar	4,066	7,727	6,50%	5,131	27,10%	
Apr	4,746	12,473	8,37%	5,130	19,87%	
May	6,390	18,863	16,29%	7,979	22,930	21.56%
Jun	10,153	29,016	20,36%	12,940	35,470	22.24%
Jul	14,126	43,142	19,72%	0	-100.00%	
Aug	12,433	55,575	18,35%	0	-100.00%	
Sep	9,764	65,339	15,77%	0	-100.00%	
Oct	6,058	71,397	15,95%	0	-100.00%	
Nov	3,556	75,353	15,83%	0	-100.00%	
Dec	2,666	78,019	16,48%	0	-100.00%	

SEQUIM VISITOR INFORMATION CENTER

	2024		2025		% Change	
	YTD	%	YTD	%		
Jan	166	166	228	228	37.35%	
Feb	263	429	39,01%	174	402	-12.42%
Mar	471	900	15,33%	463	865	-6.69%
Apr	527	1,427	10,72%	518	1,383	-5.08%
May	616	2,073	13,68%	604	1,967	-4.15%
Jun	902	2,975	15,16%	801	2,788	-6.29%
Jul	2,140	5,115	13,32%	0	-100.00%	
Aug	1,130	6,245	13,05%	0	-100.00%	
Sep	625	6,870	8,16%	0	-100.00%	
Oct	425	7,295	7,69%	0	-100.00%	
Nov	162	7,457	7,70%	0	-100.00%	
Dec	260	7,707	12,15%	0	-100.00%	

MAKAH CULTURAL & RESEARCH CENTER MUSEUM

	2024		2025		% Change	
	YTD	#DIV/0	YTD	%		
Jan	367	367	265	265	-27.79%	
Feb	568	935	341	606	-35.19%	
Mar	301	1,236	57,574%	786	1,392	12.62%
Apr	614	1,850	202,31%	1,474	2,866	54.92%
May	0	1,850	107,88%	1,732	4,598	148.54%
Jun	868	2,718	71,61%	2,776	7,374	171.30%
Jul	3,681	6,609	59,43%	0	-100.00%	
Aug	0	6,609	46,66%	0	-100.00%	
Sep	0	6,609	32,74%	0	-100.00%	
Oct	1,427	8,036	30,13%	0	-100.00%	
Nov	582	8,618	29,01%	0	-100.00%	
Dec	818	8,618	29,01%	0	-100.00%	

DUNGENESS RIVER NATURE CENTER

	2024		2025		% Change
	YTD	%	YTD	%	
Jan	1,674	1,674	2,193	2,193	31.00%
Feb	2,450	4,124	4,480	4,480	8.63%
Mar	2,483	6,607	3,255	7,735	17.07%
Apr	2,353	8,960	4,139	11,874	32.52%
May	2,792	11,752	4,278	16,152	37.44%
Jun	3,440	15,192	4,720	20,872	37.39%
Jul	5,165	20,357	1180,10%	0	-100.00%
Aug	3,538	23,895	602,75%	0	-100.00%
Sep	1,413	25,308	636,48%	0	-100.00%
Oct	4,012	29,321	229,61%	0	-100.00%
Nov	3,427	32,748	123,71%	0	-100.00%
Dec	3,247	32,748	-100.00%	0	-100.00%

The Makah Museum is open year round.

BRIMCOM VISITOR CENTER

	2024		2025		%	
	YTD	Change	YTD	Change	YTD	
Jan	162	162	377	750.00%	132.72%	
Feb	142	304	486.21%	0	377	24.01%
Mar	432	736	421.98%	403	780	5.98%
Apr	626	1,362	292.51%	626	1,406	3.23%
May	0	1,362	256.66%	383	1,789	31.35%
Jun	2,145	3,507	201.43%	346	2,133	-39.12%
Jul	188	3,705	193.59%	0	0	-100.00%
Aug	493	4,198	155.37%	0	0	-100.00%
Sep	746	4,944	165.61%	0	0	-100.00%
Oct	536	5,482	150.67%	0	0	-100.00%
Nov	512	5,994	175.44%	0	0	-100.00%
Dec	437	6,431	175.44%	0	0	-100.00%

NEAH BAY VIC

	2024		2025		%	
	YTD	Change	YTD	Change	YTD	
Jan	0	0	208	400.00%	208	
Feb	0	0	128	533.33%	336	
Mar	0	0	219	597.50%	554	
Apr	0	0	459	1,019.05%	1,013	
May	0	0	734	1,747.00%	1,747	
Jun	0	0	1,268	3,119.00%	3,119	
Jul	1,312	1,312	59.43%	0	0	-100.00%
Aug	1,455	2,767	46.65%	0	0	-100.00%
Sep	848	3,615	32.74%	0	0	-100.00%
Oct	276	3,892	30.13%	0	0	-100.00%
Nov	138	4,030	29.01%	0	0	-100.00%
Dec	73	4,103	29.01%	0	0	-100.00%

The Meriah Museum is open at year round but the VIC is closed in the shoulder season.

RAILROAD BRIDGE - OLYMPIC DISCOVERY TRAIL

	2024		2025		%	
	YTD	Change	YTD	Change	YTD	
Jan	15,835	15,835	56.99%	25,129	56.85%	
Feb	0	15,835	35.26%	16,995	42,114	165.95%
Mar	0	15,835	28.61%	23,040	65,154	311.45%
Apr	0	15,835	35.13%	28,816	91,970	480.80%
May	0	15,835	41.05%	0	91,970	480.80%
Jun	0	15,835	79.83%	0	0	-100.00%
Jul	0	15,835	115.27%	0	0	-100.00%
Aug	0	15,835	145.21%	0	0	-100.00%
Sep	0	15,835	169.97%	0	0	-100.00%
Oct	0	15,835	180.12%	0	0	-100.00%
Nov	0	15,835	131.35%	0	0	-100.00%
Dec	0	0	0	0	0	#DIV/0!

*Bridge counter broken. Numbers unavailable until further notice.

	2024		2025		%
	YTD	Change	YTD	Change	YTD
Jan					
Feb					
Mar					
Apr					
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					

City of Forks
500 East Division Street
Forks, WA 98331

William Lewis
661 Klahndike BLVD
Forks, WA 98331

July 20,2025

RE: Infrastructure and Tourism

Dear: City Council, Planners, Managers, Directors and other bureaucrats

As leaders I expect you desire to do a good job for the City. I commend you for your service. I especially commend our local law enforcement as I recently noticed police units speaking to vehicle operators.

Several decades ago I was involved with Clallam County planning commission, City of Forks planning commission and WA State Growth Management Act 1990. For the City I was involved in land use, Urban Growth Area designation, and initial zoning such as Home Base Industries, Signs, etc..

Who uses our infrastructure and who pays for development and maintenance? Everyone who spends the night in Forks uses our water and streets. The nightly rental business has really increased and our local neighborhoods notice the impact. Single family residence may have 8, 10, 12 or even 14 individuals involved as over night guests. Most of these 3 or 4 bedroom single family residences have on site septic systems designed for a smaller number of occupants. Our neighborhoods have more water usage, more vehicle impact, more dogs, and more children. I understand this provides increased dollars for Home Base Industries and other businesses.

Tourism severely impacts our local law enforcement, water system, and streets. As leaders for our community you should investigate how tourism dollars could pay their share to mitigate impacts to our infrastructure such as metered potable water, law enforcement and street maintenance. If it was easy, it would already be done.

Sincerely,


William Lewis



Clallam County EDC

Report For City of Forks

July 15, 2025

Q2 2025

Presented by
Colleen McAleer
Executive Director

Q2 2025

Accomplishments



Program	Notes
APEX Accelerator Federal Contract	EDC closed out the prior year contract and was awarded another 12-month contract to serve Clallam & Jefferson County businesses. In Q1 2025 APEX served 35 businesses totaling \$1.2M in contracts and in Q2 APEX served 36 businesses totaling \$1.1M awarded to Clallam County businesses.
Successful Audits	4 th Federal Single Audit just completed (2020-2023) – No Findings or Management Letters; beginning 2024 Compilation
NOLA	NOLA Steering Cmte beginning next session priority discussion with Steering Committee.
Evergreen Manufacturing Growth Grant	Mason Bruce & Girard completed Wood Fiber and Residual Supply Study to Port Angeles and LaPush by trucking and/or barge from Oregon to British Columbia. 750K tons available by truck 3.8M tons available by barge. Report available upon request.
Evergreen Manufacturing Growth Grant	Alteirjones completed architectural design for a CLT ADU to be built by CRTC. Design documents available by request.
Fiscal Sponsor of Washington Mass Timber Alliance	Completed fiscal sponsorship to WMTA. Clallam EDC is acting as fiscal sponsor – 4 Mass Timber Companies, WSU, Cities of Seattle & Spokane, WSU & Clallam EDC.
McKinley Mill	Continue working weekly with new Managing Director of McKinley site to assess options to site remaining high wage job producer. Goal is to sell to one or more innovative job producers.
Industrial Symbiosis	Nearly complete with an assessment of potential industrial users of some of our County’s industrially zoned property – utilizing one company’s waste streams as another’s feedstock.

Progress on Clallam Forest Product Innovation Program

Clallam Forest Product Innovation Program - \$5.2M
80/20 Funding through EDA

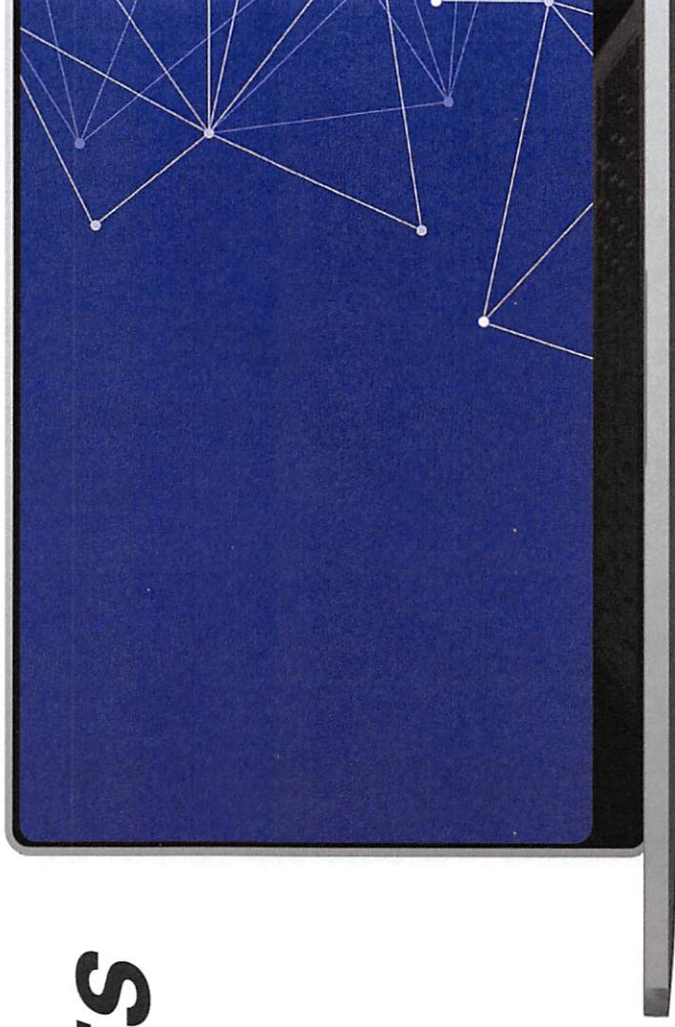
Natural Resources Innovation Center's
Clallam Forest Products Innovation Program

Tribal Pre-manufactured Low-cost Housing	1	Composite Recycling Technology Center process optimization and automation design study	\$ 400,000	Begin Q4 2026
	2	Tribal housing market study	\$ 100,000	Hired 123 Design Collective, LLC; 35% complete
	3	Tribal Housing Demonstration Units	\$ 500,000	Begin Q1 2026
Biomass Product Manufacturing	4	Feasibility study of North Olympic Peninsula species in Oriented Strand Board (OSB) Manufacture	\$ 100,000	Begin Q3 2025
	5	Plywood mill feasibility and siting study	\$ 250,000	Begin Q4 2025
	6	Forks Industrial Park Reconfiguration and Tenant Recruitment	\$ 400,000	RFP July 2025
	7	Feasibility Study for a Publicly Owned (Port of PA) Kiln	\$ 250,000	RFP July 2025
	8	Publicly owned kiln Preliminary Engineering Report and Environmental Narrative	\$ 330,000	Begin Q1 2027
Forestry Workforce	9	Industrial Symbiosis Screening	\$ 50,000	Hired CSI Q2 2025, 88% complete
	10	Investing in Forestry Skills: A Technology-Focused Workforce Training Program	\$ 1,333,029	OSU/UW-ONRC & PC Kickoff meeting June 2025
Logistics	11	Olympic Peninsula Logistics Improvement Study	\$ 200,000	Hired ITM Group July 2025
	12	Terminal 1/Terminal 3 Preliminary Engineering Report and Environmental Narrative	\$ 300,000	Hired Moffatt Nichols Engineering Q2 2025; 12% complete



2025

Metric Reports



Recruitment & Marketing - Countywide

Business Contacts Initiated; Site Selector Interactions & Recruitment Activities	# of Activities	Notes
Q1	3	Sawmill, Biogenic material manufacturer, Modular Home Manufacturer
Q2	4	Sustainable aviation fuel, biogenic material manufacturer, wood pellet manufacturer, retailer.
Total for 2025	7/12	Annual Contract Requirement 12

2025



Business Retention and Expansion – Countywide

Helping Businesses Solve Problems, Grow and Thrive

Existing Business Support Appointments	# of Activities	Notes
Q1	23	Bookkeeper, 2 Childcare, 2 Manufacturing, 2 Tree Removal, 2 Marine Repair, Architect, Trucking, Welding, Millwork, Wholesaler, Marketing, Landscaping, Lumber Company, Paper Mill, Forestry, Composite Recycling, Logging, Solid Waste, Hardwood
Q2	24	Yoga, Hospitality, wine, retreat, woodworker, lumber mill, sawmill, interior decorator, consultant (3), trucking, construction (4), architect, maritime (3), professional services (3),
Total for 2025	47/72	Annual Contract Requirement 72

2025



Startup Assistance - Countywide

Business Startups	# of Startups Supported	Notes
Q1	9	Recreational Services; 2 Engineering firm, Bike repair & parts, Marketing, Home & Drive Solutions, Career Advising, Handyman Services, Retail
Q2	7	Recreational firm, Ophthalmologist, Auto Care, Consulting, Catering, Travel, Art Studio
Total for 2025	16/24	Annual Contract Requirement - 24

2 of the 9 businesses have received their necessary licenses and have started generating revenue.

2025



Training - Workshops - Events

Contract Requirement for 2025 is 12
Completed: 10

Q1 - Assistance to over 40 Local Businesses Training-
Workshops

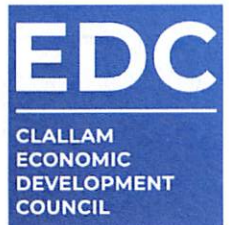
Q2 - Assistance to over 433 Local Businesses & 110 people
attending Beyond Recompete

EDC Weekly Newsletter 7K+ subscribers

Partners Include:

SOS, LNI, DOR, ESD, DES, OMWBE, NOP APEX, SBDC, ORIA,
SBA, Commerce, EMD, PC, Clallam County, Makah Tribe, CRTC

1. From Start to Smart in Business Workshop
2. Industrial Symbiosis
3. Makah Tribal Fair
4. Intro to Government Contracting
5. The 3 R's (Research, Rosters, Registration)
6. Emergency Management and Disaster Training
7. Beyond Recompete at Peninsula College
8. Clallam Housing Summit
9. Lefties Baseball Night for Members
10. Oria Small Business Workshop



North Olympic Peninsula APEX Accelerator

The NOP APEX Accelerator's mission is to support businesses in finding, winning, and performing on local, state, and federal government contracts.

History

- APEX Accelerators have served businesses throughout the nation for 40 years in November.
- NOP-APEX Accelerator is 85% funded through the Department of Defense with a local 15% match for economically distressed regions.
- 2025-2026 Award = \$308,052.38 in federal dollars

2025 Priorities

- Cybersecurity Maturity Model Certification (CMMC).
- HUBZone Certifications!
- More in-person events for contractors and local agency staff.
- Emergency/Disaster Rolodex.
- Marketing and Outreach.
- Expand visibility to the program.
- Get more businesses involved.
- Partner with Agencies that will benefit our local businesses.



North Olympic Peninsula APEX Accelerator Q2

Supported Businesses → Clallam County
36

Notable Q2 Information:

- \$1,131,882.75 in FEDERAL contracts awarded to Clallam County businesses
- NOP APEX Accelerator Co-Hosted Alliance Northwest in Tacoma, WA. This had 22 Olympic Peninsula Businesses in Attendance and 60 Prime contractors and Government Agency vendors.
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Marketing to Our County & Businesses

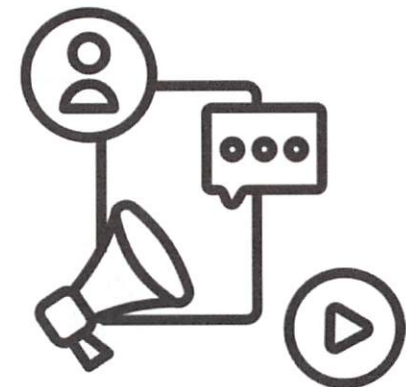
**Weekly
Newsletters
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**Coffee With
Colleen
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2450 Views;
863 hours
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2,431 impressions
15% Follower
Incr**



Our Team



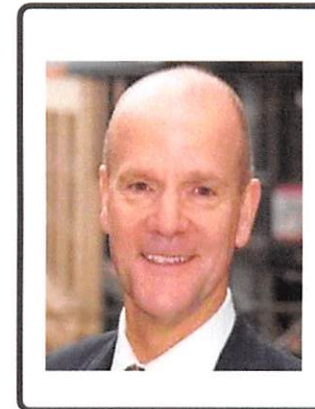
Colleen McAleer
Executive
Director



Lorie Fazio
Director of
Operations



Mitch Koonz
Communication
Manager



Roy Mann
Business Development
Strategist



Justine Wagner
APEX
Counselor



Clallam County EDC

Report For City of Forks

July 15, 2025

Q2 2025

Presented by
Colleen McAleer
Executive Director

Q2 2025

Accomplishments



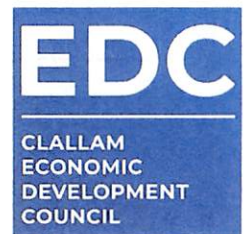
Program	Notes
APEX Accelerator Federal Contract	EDC closed out the prior year contract and was awarded another 12-month contract to serve Clallam & Jefferson County businesses. In Q1 2025 APEX served 35 businesses totaling \$1.2M in contracts and in Q2 APEX served 36 businesses totaling \$1.1M awarded to Clallam County businesses.
Successful Audits	4 th Federal Single Audit just completed (2020-2023) – No Findings or Management Letters; beginning 2024 Compilation
NOLA	NOLA Steering Cmte beginning next session priority discussion with Steering Committee.
Evergreen Manufacturing Growth Grant	Mason Bruce & Girard completed Wood Fiber and Residual Supply Study to Port Angeles and LaPush by trucking and/or barge from Oregon to British Columbia. 750K tons available by truck 3.8M tons available by barge. Report available upon request.
Evergreen Manufacturing Growth Grant	Alteirjones completed architectural design for a CLT ADU to be built by CRTC. Design documents available by request.
Fiscal Sponsor of Washington Mass Timber Alliance	Completed fiscal sponsorship to WMTA. Clallam EDC is acting as fiscal sponsor – 4 Mass Timber Companies, WSU, Cities of Seattle & Spokane, WSU & Clallam EDC.
McKinley Mill	Continue working weekly with new Managing Director of McKinley site to assess options to site remaining high wage job producer. Goal is to sell to one or more innovative job producers.
Industrial Symbiosis	Nearly complete with an assessment of potential industrial users of some of our County’s industrially zoned property – utilizing one company’s waste streams as another’s feedstock.

Progress on Clallam Forest Product Innovation Program

Clallam Forest Product Innovation Program - \$5.2M
80/20 Funding through EDA

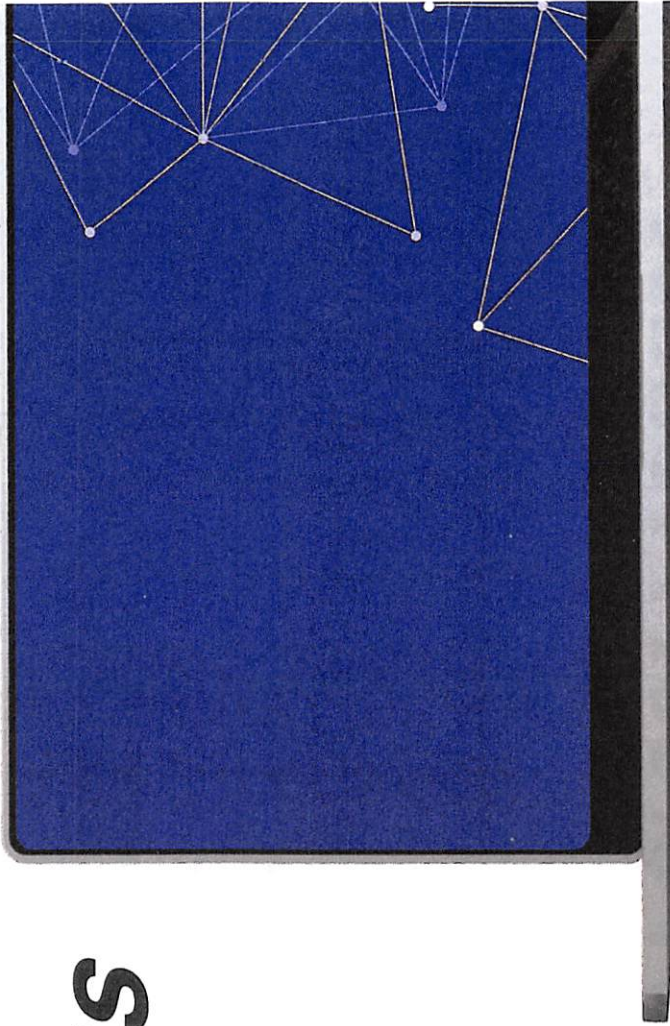
Natural Resources Innovation Center's
 Clallam Forest Products Innovation Program

Tribal Pre-manufactured Low-cost Housing	1	Composite Recycling Technology Center process optimization and automation design study	\$ 400,000	Begin Q4 2026
	2	Tribal housing market study	\$ 100,000	Hired 123 Design Collective, LLC; 35% complete
	3	Tribal Housing Demonstration Units	\$ 500,000	Begin Q1 2026
Biomass Product Manufacturing	4	Feasibility study of North Olympic Peninsula species in Oriented Strand Board (OSB) Manufacture	\$ 100,000	Begin Q3 2025
	5	Plywood mill feasibility and siting study	\$ 250,000	Begin Q4 2025
	6	Forks Industrial Park Reconfiguration and Tenant Recruitment	\$ 400,000	RFP July 2025
	7	Feasibility Study for a Publicly Owned (Port of PA) Kiln	\$ 250,000	RFP July 2025
	8	Publicly owned kiln Preliminary Engineering Report and Environmental Narrative	\$ 330,000	Begin Q1 2027
	9	Industrial Symbiosis Screening	\$ 50,000	Hired CSI Q2 2025, 88% complete
Forestry Workforce	10	Investing in Forestry Skills: A Technology-Focused Workforce Training Program	\$ 1,333,029	OSU/UW-ONRC & PC kickoff meeting June 2025
Logistics	11	Olympic Peninsula Logistics Improvement Study	\$ 200,000	Hired ITM Group July 2025
	12	Terminal 1/Terminal 3 Preliminary Engineering Report and Environmental Narrative	\$ 300,000	Hired Moffatt Nichols Engineering Q2 2025; 12% complete



2025

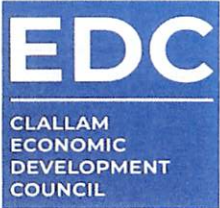
Metric Reports



Recruitment & Marketing - Countywide

Business Contacts Initiated; Site Selector Interactions & Recruitment Activities	# of Activities	Notes
Q1	3	Sawmill, Biogenic material manufacturer, Modular Home Manufacturer
Q2	4	Sustainable aviation fuel, biogenic material manufacturer, wood pellet manufacturer, retailer.
Total for 2025	7/12	Annual Contract Requirement 12

2025



Business Retention and Expansion – Countywide

Helping Businesses Solve Problems, Grow and Thrive

Existing Business Support Appointments	# of Activities	Notes
Q1	23	Bookkeeper, 2 Childcare, 2 Manufacturing, 2 Tree Removal, 2 Marine Repair, Architect, Trucking, Welding, Millwork, Wholesaler, Marketing, Landscaping, Lumber Company, Paper Mill, Forestry, Composite Recycling, Logging, Solid Waste, Hardwood
Q2	24	Yoga, Hospitality, wine, retreat, woodworker, lumber mill, sawmill, interior decorator, consultant (3), trucking, construction (4), architect, maritime (3), professional services (3),
Total for 2025	47/72	Annual Contract Requirement 72

2025



Startup Assistance - Countywide

Business Startups	# of Startups Supported	Notes
Q1	9	Recreational Services; 2 Engineering firm, Bike repair & parts, Marketing, Home & Drive Solutions, Career Advising, Handyman Services, Retail
Q2	7	Recreational firm, Ophthalmologist, Auto Care, Consulting, Catering, Travel, Art Studio
Total for 2025	16/24	Annual Contract Requirement - 24

2 of the 9 businesses have received their necessary licenses and have started generating revenue.

2025



Training - Workshops - Events

Contract Requirement for 2025 is 12
Completed: 10

Q1 - Assistance to over 40 Local Businesses Training-
Workshops

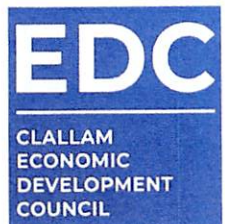
Q2 - Assistance to over 433 Local Businesses & 110 people
attending Beyond Recompete

EDC Weekly Newsletter 7K+ subscribers

Partners Include:

SOS, LNI, DOR, ESD, DES, OMWBE, NOP APEX, SBDC, ORIA,
SBA, Commerce, EMD, PC, Clallam County, Makah Tribe, CRTD

1. From Start to Smart in Business Workshop
2. Industrial Symbiosis
3. Makah Tribal Fair
4. Intro to Government Contracting
5. The 3 R's (Research, Rosters, Registration)
6. Emergency Management and Disaster Training
7. Beyond Recompete at Peninsula College
8. Clallam Housing Summit
9. Lefties Baseball Night for Members
10. Oria Small Business Workshop



North Olympic Peninsula APEX Accelerator

The NOP APEX Accelerator's mission is to support businesses in finding, winning, and performing on local, state, and federal government contracts.

History

- APEX Accelerators have served businesses throughout the nation for 40 years in November.
- NOP-APEX Accelerator is 85% funded through the Department of Defense with a local 15% match for economically distressed regions.
- 2025-2026 Award = \$308,052.38 in federal dollars

2025 Priorities

- Cybersecurity Maturity Model Certification (CMMC).
- HUBZone Certifications!
- More in-person events for contractors and local agency staff.
- Emergency/Disaster Rolodex.
- Marketing and Outreach.
- Expand visibility to the program.
- Get more businesses involved.
- Partner with Agencies that will benefit our local businesses.



North Olympic Peninsula APEX Accelerator Q2

Supported Businesses → Clallam County
36

Notable Q2 Information:

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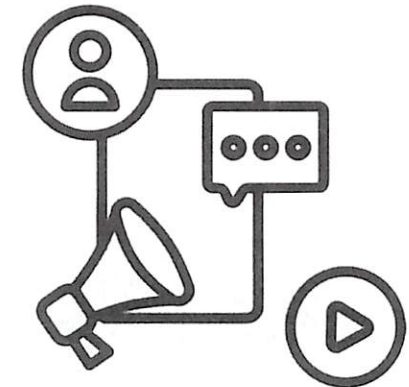
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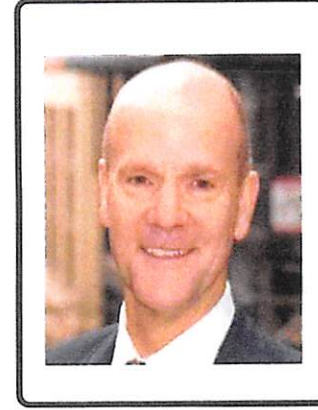
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