

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
March 24, 2025 7:30 p.m.

0:01 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:29 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, Gingell, R. Grant, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer and Hampton, Public Works Director. Absent: Fleck, Attorney/Planner and Rowley, Police Chief.

MODIFICATIONS/APPROVAL OF AGENDA

0:44 **Motion** to approve the agenda as presented by Gingell, second Wood, motion carried.

1:02 **PUBLIC COMMENT**

There was no public comment.

ACTION ITEMS

1. Minutes of Regular Meeting held March 10, 2025

1:19 **Motion** to approve minutes of the Regular Meeting held March 10, 2025 by R. Grant, second A. Grant, motion carried.

1:37 **2. Motion** to approve payroll checks 44160 through 44175 in the amount of \$83,030.30, and claim checks 44176 through 44210 and EFTs as included in the total amount of \$70,716.31 by Gingell, second Soha, motion carried.

2:56 **3. Clallam County Homelessness Task Force Appointment**

Council browsed information regarding the Task Force and its meetings.

4:46 **Motion** to appoint Council Member Soha to serve as the City's representative on the Clallam County Homelessness Task Force by Gingell, second Wood, motion carried.

DISCUSSION ITEMS

5:07 **1. Council Member Reports**

Council Member A. (Nettie) Grant announced she is stepping down from her position on the City Council effective today [March 24, 2025], and presented the Mayor with her letter of resignation.

5:31 **Council Member Wood** reported the American Legion will sponsor a display and event at the Rainforest Arts Center over the Memorial Day Weekend.

6:41 **Council Member Gingell** reported on the last Clallam Transit Board Meeting where General Manager Jim Fetzner announced he will be retiring, and that the Hurricane Ridge Route will be starting up again soon. He said he has suggested similar routes to La Push and Rialto.

9:38 **2. Staff Reports**

There were no staff reports.

3. Mayor's Report

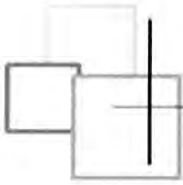
9:50 Mayor Fletcher reported having attended the celebration of the Forks Elks Lodge 2524's 50th anniversary, that it was very well attended, and that appreciated the invitation.

4. ADJOURNMENT

10:09 **Motion** to adjourn by Soha, second A. Grant, motion carried. Meeting adjourned at 7:40 p.m.

Tim Fletcher, Mayor

Caryn DePew, Clerk/Treasurer



Voucher Directory

Fiscal: 2025 - March

Council Date: 2025 - March - Manuals Second Council

Vendor	Number	Reference	Account Number	Description	Amount
Clallam County PUD	44211			2025 - March - Manuals Second Council	
		032025/PUD			
			PUD		
			001-000-000-512-52-47-00	PUD Services	\$528.00
			001-000-000-514-23-47-00	PUD Services	\$372.70
			001-000-000-521-20-47-00	PUD Services	\$621.17
			001-000-000-523-61-47-00	PUD Services	\$714.35
			001-000-000-576-80-47-00	PUD Services	\$55.66
			001-000-000-576-80-47-00	PUD Services	\$88.92
			001-000-000-576-80-47-71	PUD Services	\$78.88
			001-000-000-576-80-47-72	PUD Services	\$84.29
			001-000-000-576-80-47-73	PUD Services	\$170.89
			101-000-000-542-31-47-00	PUD Services	\$678.58
			101-000-000-542-31-47-00	PUD Services	\$70.52
			101-000-000-542-31-47-00	PUD Services	\$230.36
			101-000-000-542-31-47-00	PUD Services	\$69.30
			150-000-000-547-10-47-01	PUD Services	\$677.61
			400-000-000-534-80-47-00	PUD Services	\$172.98
			400-000-000-534-80-47-00	PUD Services	\$67.03
			400-000-000-534-80-47-00	PUD Services	\$434.82
			400-000-000-534-80-47-41	PUD Services	\$831.61
			400-000-000-534-80-47-42	PUD Services	\$1,066.27
			400-000-000-534-80-47-44	PUD Services	\$334.05

Vendor	Number	Fiduciary	Account Number	Description	Amount
			400-000-000-534-80-47-46	PUD Services	\$171.49
			402-000-000-535-80-47-00	PUD Services	\$155.29
			402-000-000-535-80-47-50	PUD-Biosolids Bldg	\$892.31
			402-000-000-535-80-47-51	PUD-Pump Station	\$122.66
			402-000-000-535-80-47-52	PUD-Lab	\$2,257.04
			410-000-000-546-10-47-00	PUD Services	\$379.91
			410-000-000-552-10-47-00	PUD Services	\$279.53
			410-000-000-552-50-47-00	PUD Services	\$599.48
			410-000-000-575-50-47-00	PUD Services	\$984.91
			412-000-000-546-10-47-00	PUD Services	\$77.79
			412-000-000-546-10-47-00	PUD Services	\$109.87
			412-000-000-546-10-47-00	PUD Services	\$52.52
			Total 032025/PUD		\$13,430.79
	Total 44211				\$13,430.79
Total Clallam County PUD					\$13,430.79

Northwest Administrators
44212

2025 - March - Manuals Second Council

03292025/NWA

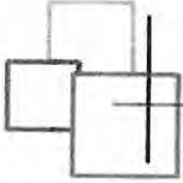
Teamsters Audit

001-000-000-514-23-27-00	Dental Ins	\$38.57
001-000-000-521-20-25-00	Life Ins.	\$17.20
001-000-000-521-20-26-00	Health Ins.	\$36.00
001-000-000-521-20-27-00	Dental Ins.	\$438.55
001-000-000-521-20-28-00	Vision Ins.	\$51.30
001-000-000-523-61-25-00	Life Ins	\$8.60
001-000-000-523-61-26-00	Health Ins	\$18.00
001-000-000-523-61-27-00	Dental Ins	\$142.85
001-000-000-523-61-28-00	Vision Ins	\$17.10
400-000-000-534-80-27-00	Dental Ins.	\$62.87
402-000-000-535-80-27-00	Dental Ins.	\$21.43
402-000-000-535-80-27-00	Dental Ins.	\$142.85
410-000-000-546-10-27-00	Dental Ins.	\$20.00

Total 03292025/NWA

\$1,015.32

Vendor	Number	Reference	Account Number	Description	Amount
	Total 44212				\$1,015.32
	Total Northwest Administrators				\$1,015.32
Grand Total		Vendor Count	2		\$14,446.11



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2025 - March - Manuals Second Council

Fund Number	Description	Amount
001	General Fund	\$3,483.03
101	Street	\$1,048.76
150	Transit Center Fund	\$677.61
400	Water	\$3,141.12
402	Sewer	\$3,591.58
410	Airport/Industrial Park	\$2,263.83
412	Quillayute Airport	\$240.18
	Count: 7	\$14,446.11

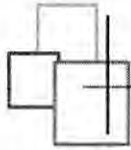
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

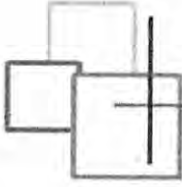
Audited and ordered paid by Forks City Council:

Auditing Committee



Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Amount</u>
<u>44213</u>	AFLAC Remittance Processing	2025 - April - First Council Date	\$21.00
<u>44214</u>	AWC Employee Benefit Trust	2025 - April - First Council Date	\$48,108.92
<u>44215</u>	AWC Life Ins - Supplemental	2025 - April - First Council Date	\$36.20
<u>44216</u>	City of Forks	2025 - April - First Council Date	\$102.00
<u>44217</u>	Department of Employment Security	2025 - April - First Council Date	\$138.74
<u>44218</u>	Dept of Labor & Industry	2025 - April - First Council Date	\$2,031.02
<u>44219</u>	Dept of Retirement - Def Comp	2025 - April - First Council Date	\$545.28
<u>44220</u>	Dept of Retirement Systems-LEOFF	2025 - April - First Council Date	\$1,916.83
<u>44221</u>	Dept of Retirement Systems-PERS 2	2025 - April - First Council Date	\$5,218.07
<u>44222</u>	Dept of Retirement Systems-PERS 3	2025 - April - First Council Date	\$911.34
<u>44223</u>	Dept of Retirement Systems-PSERS	2025 - April - First Council Date	\$2,443.04
<u>44224</u>	EFTPS	2025 - April - First Council Date	\$16,230.04
<u>44225</u>	Employment Security Dept - PFML	2025 - April - First Council Date	\$457.88
<u>44226</u>	HRA Veba Trust	2025 - April - First Council Date	\$976.33
<u>44227</u>	Life Flight Network	2025 - April - First Council Date	\$1,275.00
<u>44228</u>	Northwest Administrators	2025 - April - First Council Date	\$3,241.60
<u>44229</u>	Teamsters Local 589	2025 - April - First Council Date	\$261.50
<u>44230</u>	United Way	2025 - April - First Council Date	\$37.00
<u>44231</u>	WA Cares	2025 - April - First Council Date	\$281.08
<u>Direct Deposit Run - 4/4/2025</u>	Payroll Vendor	2025 - April - First Council Date	\$50,032.93
			\$134,265.80



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2025 - April - First Council Date

Fund Number	Description	Amount
001	General Fund	\$76,213.01
101	Street	\$8,443.89
140	Lodging Tax Fund	\$532.99
150	Transit Center Fund	\$726.53
400	Water	\$27,417.09
402	Sewer	\$13,401.92
410	Airport/Industrial Park	\$7,530.37
	Count: 7	\$134,265.80

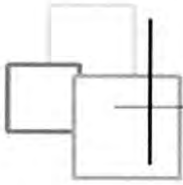
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Audited and ordered paid by Forks City Council:

Date: _____

Auditing Committee



Voucher Directory

Fiscal Year 2025 - April

Council Date 2025 - April - Manuals First Council, 2025 - April - First Council Date

Vendor	Number	Reference	Account Number	Description	Amount
MRSC Rosters					
	44232			2025 - April - Manuals First Council	
		74467			
			Small Works Roster 2025 Membership		
			001-000-000-558-50-49-01	Dues	\$27.00
			101-000-000-542-31-49-00	Misc.	\$6.75
			400-000-000-534-80-49-42	Membership/Dues	\$81.00
			402-000-000-535-80-49-42	Membership/Dues	\$20.25
		Total 74467			\$135.00
	Total 44232				\$135.00
Total MRSC Rosters					\$135.00
Advanced Analytical Solutions, LLC					
	44233			2025 - April - First Council Date	
		37814			
			Testing		
			402-000-000-535-80-41-52	Testing	\$305.88
		Total 37814			\$305.88
	Total 44233				\$305.88
Total Advanced Analytical Solutions, LLC					\$305.88
C C District Court II					
	44234			2025 - April - First Council Date	
		0420255/CCDC			
			Cases Filed		

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-512-52-41-02	Cases Filed	\$2,675.00
		Total 0420255/CCDC			\$2,675.00
	Total 44234				\$2,675.00
Total C C District Court II					\$2,675.00
C.C. Dept Of Health & Human Service					
	44235			2025 - April - First Council Date	
		25-0165			
			Testing		
			400-000-000-534-80-41-42	Testing	\$126.00
		Total 25-0165			\$126.00
	Total 44235				\$126.00
Total C.C. Dept Of Health & Human Service					\$126.00
City of Forks - Water					
	44236			2025 - April - First Council Date	
		042025/Water			
			Water		
			001-000-000-512-52-47-01	Water Services	\$95.63
			001-000-000-514-23-47-01	Water	\$67.50
			001-000-000-521-20-47-01	Water	\$112.50
			001-000-000-523-61-47-01	Water	\$129.38
			001-000-000-523-61-47-01	Water	\$125.08
			001-000-000-554-31-47-00	Water	\$38.27
			001-000-000-576-80-47-01	Water	\$89.37
			001-000-000-576-80-47-01	Water	\$357.22
			001-000-000-576-80-47-01	Water	\$89.37
			101-000-000-542-31-47-01	Water	\$4.47
			140-000-000-557-30-47-01	VIC/Museum Water	\$38.27
			150-000-000-547-10-47-00	Water	\$93.57
			400-000-000-534-80-47-01	Water	\$78.75
			400-000-000-534-80-47-01	Water	\$84.90
			402-000-000-535-80-47-01	Water	\$3,691.46
			402-000-000-535-80-47-01	Water	\$28.13

Vendor	Number	Invoice	Account Number	Description	Amount
			410-000-000-552-10-47-01	Water	\$50.61
			410-000-000-552-50-47-01	Water	\$89.37
			410-000-000-575-50-47-01	Water	\$273.72
		Total 042025/Water			\$5,537.57
	Total 44236				\$5,537.57
Total City of Forks - Water					
					\$5,537.57
Clallam Public Defender					
	44237			2025 - April - First Council Date	
		042025/Public Defender			
			Public Defender Services		
			001-000-000-512-52-41-00	Public Defender	\$2,833.33
		Total 042025/Public Defender			\$2,833.33
	Total 44237				\$2,833.33
Total Clallam Public Defender					
					\$2,833.33
Clearly Communications					
	44238			2025 - April - First Council Date	
		INV702157			
			VOIP Telephone Service		
			001-000-000-514-23-42-00	Communications	\$72.88
			001-000-000-521-20-42-00	Communication	\$36.71
			001-000-000-523-61-42-00	Communication	\$36.71
			400-000-000-534-80-42-00	Communication	\$111.92
			402-000-000-535-80-42-00	Communication	\$39.05
			410-000-000-546-10-42-00	Communication	\$36.43
		Total INV702157			\$333.70
	Total 44238				\$333.70
Total Clearly Communications					
					\$333.70
Construction Inspection Services LLC					
	44239			2025 - April - First Council Date	
		2187			
			WWTP Construction Inspection		

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-594-61-63-02	WWTF - Construction	\$1,233.30
		Total 2187			\$1,233.30
	Total 44239				\$1,233.30
Total Construction Inspection Services LLC					\$1,233.30

Decker City Hardware Inc
44240

2025 - April - First Council Date

042025/CIT001

Supplies

001-000-000-514-23-31-00	Operating Supplies	\$9.71
001-000-000-558-61-31-00	Operating Supplies	\$68.11
001-000-000-576-80-31-00	Operating Supplies	\$24.85
101-000-000-542-31-31-00	Operating Supplies	\$20.61
101-000-000-542-31-31-00	Operating Supplies	\$94.67
101-000-000-542-31-31-00	Operating Supplies	\$38.41
101-000-000-542-31-31-00	Operating Supplies	\$6.51
140-000-000-557-30-31-00	Operational Supplies	\$68.11
304-000-000-594-13-60-20	City Hall Improvements	\$13.02
304-000-000-594-13-60-20	City Hall Improvements	\$29.39
304-000-000-594-13-60-20	City Hall Improvements	\$9.23
304-000-000-594-13-60-20	City Hall Improvements	\$52.10
304-000-000-594-13-60-20	City Hall Improvements	\$50.03
304-000-000-594-13-60-20	City Hall Improvements	\$17.47
400-000-000-534-80-31-00	Operating Supplies	\$8.45
400-000-000-534-80-31-00	Operating Supplies	\$13.87
400-000-000-534-80-31-00	Operating Supplies	\$15.81
400-000-000-534-80-31-00	Operating Supplies	\$10.08
400-000-000-534-80-31-00	Operating Supplies	\$7.92
400-000-000-534-80-31-00	Operating Supplies	\$5.51
400-000-000-534-80-31-00	Operating Supplies	\$3.08
400-000-000-534-80-31-00	Operating Supplies	\$6.61
400-000-000-534-80-31-00	Operating Supplies	\$12.43
400-000-000-534-80-31-00	Operating Supplies	\$29.15
400-000-000-534-80-31-00	Operating Supplies	\$6.61

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-31-15	2002 F450 Dump Truck 59826D	\$3.88
			400-000-000-534-80-31-15	2002 F450 Dump Truck 59826D	\$11.80
			402-000-000-535-80-31-00	Operating Supplies	\$19.20
			402-000-000-535-80-31-00	Operating Supplies	\$5.39
			402-000-000-535-80-31-00	Operating Supplies	\$21.71
			402-000-000-535-80-31-00	Operating Supplies	\$9.87
			402-000-000-535-80-31-00	Operating Supplies	\$38.19
			410-000-000-546-10-31-00	Operating Supplies	\$5.03
			410-000-000-552-10-31-00	Operating Supplies	\$68.10
			410-000-000-575-50-31-00	Operating Supplies	\$13.64
			410-000-000-575-50-31-00	Operating Supplies	\$9.22
		Total 042025/CIT001			\$827.77
	Total 44240				\$827.77
Total Decker City Hardware Inc					\$827.77

Design West Engineering, Inc.
44241

2025 - April - First Council Date

26101

City Hall Electrical Study

001-000-000-514-23-41-00	Professional Services	\$676.00
001-000-000-521-20-41-00	Professional Services	\$754.00
001-000-000-523-61-41-00	Professional Services	\$702.00
101-000-000-542-31-41-00	Professional Services	\$208.00
400-000-000-534-80-41-00	Professional Services	\$1,690.00
402-000-000-535-80-41-00	Professional Services	\$650.00
410-000-000-546-10-41-00	Professional Services	\$520.00

Total 26101

\$5,200.00

Total 44241

\$5,200.00

Total Design West Engineering, Inc.

\$5,200.00

Dr Pat's Pet Care

44242

2025 - April - First Council Date

80245

Shelter Animals

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-554-31-41-00	Professional Services	\$260.00
		Total 80245			\$260.00
	Total 44242				\$260.00
Total Dr Pat's Pet Care					\$260.00
Dressel, Joel					
	44243			2025 - April - First Council Date	
		INV0030			
			Plan Review-71 S. Forks Ave.		
			001-000-000-558-50-41-02	Plan Reviews	\$62.01
		Total INV0030			\$62.01
	Total 44243				\$62.01
Total Dressel, Joel					\$62.01
Eagle Auto Repair and Tow, LLC					
	44244			2025 - April - First Council Date	
		000010			
			Impound-Alsted		
			001-000-000-521-20-31-29	Towing - Storage	\$271.50
		Total 000010			\$271.50
	Total 44244				\$271.50
Total Eagle Auto Repair and Tow, LLC					\$271.50
Ferguson Enterprises, Inc.					
	44245			2025 - April - First Council Date	
		0071654			
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$4,905.42
		Total 0071654			\$4,905.42
		0072606			
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$472.35
		Total 0072606			\$472.35
		0072953			

Vendor	Invoice	Item	Account Number	Description	Amount
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$100.48
		Total 0072953			\$100.48
	Total 44245				\$5,478.25
Total Ferguson Enterprises, Inc.					\$5,478.25
Forks Outfitters, Inc					
44246					
			2025 - April - First Council Date		
		042025/Outfitters			
			Supplies Acct. #16		
			001-000-000-511-61-48-00	Repair & Maintenance	\$118.07
			001-000-000-514-23-31-00	Operating Supplies	\$15.24
			001-000-000-521-20-31-00	Operating Supplies	\$11.27
			001-000-000-558-61-31-00	Operating Supplies	\$33.28
			140-000-000-557-30-31-00	Operational Supplies	\$33.28
			304-000-000-594-13-60-20	City Hall Improvements	\$27.57
			304-000-000-594-13-60-20	City Hall Improvements	\$4.32
			400-000-000-534-80-31-00	Operating Supplies	\$0.87
			400-000-000-534-80-31-00	Operating Supplies	\$17.37
			400-000-000-534-80-31-00	Operating Supplies	\$6.49
			400-000-000-534-80-31-00	Operating Supplies	\$24.84
			400-000-000-534-80-31-00	Operating Supplies	\$271.49
			400-000-000-534-80-31-00	Operating Supplies	\$54.02
			402-000-000-535-80-31-00	Operating Supplies	\$16.77
			402-000-000-535-80-31-00	Operating Supplies	\$15.18
			402-000-000-535-80-31-00	Operating Supplies	\$8.47
			402-000-000-535-80-31-00	Operating Supplies	\$18.45
			402-000-000-535-80-31-00	Operating Supplies	\$29.94
			402-000-000-535-80-31-00	Operating Supplies	\$54.69
			410-000-000-546-10-31-00	Operating Supplies	\$7.90
			410-000-000-552-10-31-00	Operating Supplies	\$33.28
		Total 042025/Outfitters			\$802.79
	Total 44246				\$802.79
Total Forks Outfitters, Inc					\$802.79

Vendor	Number	Reference	Account Number	Description	Amount
Foster Garvey P.C.					
	44247			2025 - April - First Council Date	
		2914879			
			Industrial Park Lease		
			410-000-000-552-10-41-00	Professional Services	\$2,460.00
		Total 2914879			\$2,460.00
	Total 44247				\$2,460.00
Total Foster Garvey P.C.					\$2,460.00
Interwest Construction Inc.					
	44248			2025 - April - First Council Date	
		1453.8			
			WWTP Project Billing #8		
			402-000-000-594-61-63-02	WWTF - Construction	\$212,002.73
		Total 1453.8			\$212,002.73
	Total 44248				\$212,002.73
Total Interwest Construction Inc.					\$212,002.73
Jerry's Small Engines					
	44249			2025 - April - First Council Date	
		022025/Jerry's			
			MSA220 Set and Cable		
			001-000-000-521-20-31-14	Equipment < \$4,000	\$901.37
			400-000-000-534-80-31-00	Operating Supplies	\$16.18
		Total 022025/Jerry's			\$917.55
	Total 44249				\$917.55
Total Jerry's Small Engines					\$917.55
Lemay Mobile Shredding					
	44250			2025 - April - First Council Date	
		4881217S185			
			Shredding		
			001-000-000-521-20-47-18	Refuse	\$8.56

Vendor	Initial	Reference	Account Number	Description	Amount
			400-000-000-534-80-47-18	Refuse	\$8.55
		Total 4881217S185			\$17.11
	Total 44250				\$17.11
Total Lemay Mobile Shredding					\$17.11
Olympic Printers Incorporated					
44251				2025 - April - First Council Date	
		36531			
			Dias Business Cards		
			001-000-000-558-61-31-00	Operating Supplies	\$13.57
			001-000-000-558-61-31-00	Operating Supplies	\$95.03
			140-000-000-557-30-31-00	Operational Supplies	\$13.57
			410-000-000-552-10-31-00	Operating Supplies	\$13.58
		Total 36531			\$135.75
	Total 44251				\$135.75
Total Olympic Printers Incorporated					\$135.75
Olympic Sewer & Drain Cleaning					
44252				2025 - April - First Council Date	
		100248			
			A/P Trailer Final Septic Clean up		
			410-000-000-546-10-41-00	Professional Services	\$579.39
		Total 100248			\$579.39
	Total 44252				\$579.39
Total Olympic Sewer & Drain Cleaning					\$579.39
Pacific Office Equipment Inc.					
44253				2025 - April - First Council Date	
		1157477			
			Copier		
			001-000-000-515-31-31-00	Operating Supplies	\$56.53
			001-000-000-558-61-31-00	Operating Supplies	\$56.53
			101-000-000-542-31-31-00	Operating Supplies	\$56.53

Vendor	Number	Referencia	Account Number	Description	Amount
			400-000-000-534-80-31-00	Operating Supplies	\$169.58
			402-000-000-535-80-31-00	Operating Supplies	\$113.05
			410-000-000-552-10-31-00	Operating Supplies	\$113.05
		Total 1157477			\$565.27
		1157478			
			Copier		
			001-000-000-523-61-31-00	Operating Supplies	\$31.86
		Total 1157478			\$31.86
		1157479			
			Copier		
			001-000-000-521-20-31-00	Operating Supplies	\$83.13
		Total 1157479			\$83.13
	Total 44253				\$680.26
Total Pacific Office Equipment Inc.					\$680.26
Parametrix					
	44254			2025 - April - First Council Date	
		65762			
			WWTP Engineering		
			402-000-000-594-61-63-01	WWTF - Engineering/Admin	\$11,772.67
		Total 65762			\$11,772.67
	Total 44254				\$11,772.67
Total Parametrix					\$11,772.67
PetroCard					
	44255			2025 - April - First Council Date	
		0548565-IN			
			Fuel-Compound		
			400-000-000-534-80-32-00	Fuel	\$771.72
		Total 0548565-IN			\$771.72
	Total 44255				\$771.72
Total PetroCard					\$771.72
Plumley, William L.					

Vendor	Number	Reference	Account Number	Description	Amount
	44256			2025 - April - First Council Date	
		835513			
			Interpreter Services		
			001-000-000-512-52-41-03	Interpreter	\$162.50
		Total 835513			\$162.50
	Total 44256				\$162.50
Total Plumley, William L.					\$162.50
Public Safety Testing Inc.					
	44257			2025 - April - First Council Date	
		2025-138			
			Q1 Recriting Assistance		
			001-000-000-521-20-41-00	Professional Services	\$140.00
			001-000-000-523-61-41-00	Professional Services	\$56.00
		Total 2025-138			\$196.00
	Total 44257				\$196.00
Total Public Safety Testing Inc.					\$196.00
Rice, Granville					
	44258			2025 - April - First Council Date	
		042025/Rice			
			MC Premium		
			001-000-000-521-20-41-15	Rice	\$185.00
		Total 042025/Rice			\$185.00
	Total 44258				\$185.00
Total Rice, Granville					\$185.00
Ronish, Jason					
	44259			2025 - April - First Council Date	
		042025/Ronish			
			Water Meter Part Refund-Billed In Error		
			400-000-000-534-80-49-02	Water Utilities Refund Acc	\$259.39
		Total 042025/Ronish			\$259.39
	Total 44259				\$259.39

Vendor	Number	Reference	Account Number	Description	Amount
Total Ronish, Jason					\$259.39
Rusty Gate Nursery					
	44260			2025 - April - First Council Date	
		002290			
			Contol House #2 Trim		
			400-000-000-534-80-31-00	Operating Supplies	\$62.99
		Total 002290			\$62.99
	Total 44260				\$62.99
Total Rusty Gate Nursery					\$62.99
Sightlines Athletic Facilities LLC					
	44261			2025 - April - First Council Date	
		Invoice - 4/8/2025 1:55:39 PM			
			Arena Bleachers		
			140-000-000-557-30-49-23	Tillicum Park	\$19,745.65
		Total Invoice - 4/8/2025 1:55:39 PM			\$19,745.65
	Total 44261				\$19,745.65
Total Sightlines Athletic Facilities LLC					\$19,745.65
Sound Publishing, Inc					
	44262			2025 - April - First Council Date	
		8163910			
			Advertising		
			001-000-000-511-61-41-01	Advertising	\$147.75
			001-000-000-558-61-41-01	Advertising	\$102.44
			001-000-000-558-61-41-01	Advertising	\$59.10
			001-000-000-558-61-41-01	Advertising	\$275.80
			001-000-000-558-61-41-01	Advertising	\$118.20
			400-000-000-534-80-44-00	Advertising	\$92.25
		Total 8163910			\$795.54
		8164227			
			Job Notices		
			001-000-000-514-23-44-00	Advertising	\$3.08

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-523-61-41-01	Advertising	\$7.70
			101-000-000-542-31-41-01	Advertising	\$16.62
			400-000-000-534-80-44-00	Advertising	\$49.88
			400-000-000-534-80-44-00	Advertising	\$101.64
			402-000-000-535-80-44-00	Advertising	\$33.88
			410-000-000-546-10-44-00	Advertising	\$7.70
		Total 8164227			\$220.50
	Total 44262				\$1,016.04
Total Sound Publishing, Inc					\$1,016.04
The Home Depot Pro					
	44263			2025 - April - First Council Date	
		SP2025			
			Payment of Short Pay		
			001-000-000-514-23-31-00	Operating Supplies	\$82.42
			001-000-000-521-20-31-00	Operating Supplies	\$85.58
			001-000-000-523-61-31-00	Operating Supplies	\$91.93
			101-000-000-542-31-31-65	Janitorial Cleaning Supplies	\$25.36
			400-000-000-534-80-31-45	Janitorial Cleaning Supplies	\$206.04
			402-000-000-535-80-31-55	Janitorial Cleaning Supplies	\$79.25
			410-000-000-552-50-31-45	Janitorial Supplies	\$63.40
		Total SP2025			\$633.98
	Total 44263				\$633.98
Total The Home Depot Pro					\$633.98
Unum					
	44264			2025 - April - First Council Date	
		042025/Unum			
			LEOFF 1 LTC Insurance		
			001-000-000-521-20-41-15	Rice	\$188.70
		Total 042025/Unum			\$188.70
	Total 44264				\$188.70
Total Unum					\$188.70

Vendor	Number	Reference	Account Number	Description	Amount
US Bank	44265			2025 - April - First Council Date	
		042025/US Bank			
			Credit Cards		
			001-000-000-511-61-31-14	Equipment<4000	\$363.85
			001-000-000-514-23-31-00	Operating Supplies	\$18.25
			001-000-000-514-23-31-00	Operating Supplies	\$84.42
			001-000-000-514-23-31-00	Operating Supplies	\$0.67
			001-000-000-514-23-31-00	Operating Supplies	\$338.05
			001-000-000-514-23-41-00	Professional Services	\$47.65
			001-000-000-514-23-41-00	Professional Services	\$32.51
			001-000-000-514-23-41-00	Professional Services	\$46.88
			001-000-000-514-23-43-11	Training	\$10.80
			001-000-000-515-31-49-02	Registrations	\$20.00
			001-000-000-515-31-49-02	Registrations	\$0.50
			001-000-000-521-20-31-00	Operating Supplies	\$20.36
			001-000-000-521-20-31-00	Operating Supplies	\$9.76
			001-000-000-521-20-31-00	Operating Supplies	\$32.57
			001-000-000-521-20-31-00	Operating Supplies	\$137.54
			001-000-000-521-20-31-00	Operating Supplies	\$32.57
			001-000-000-521-20-41-00	Professional Services	\$38.05
			001-000-000-521-20-41-00	Professional Services	\$53.15
			001-000-000-521-20-41-00	Professional Services	\$36.26
			001-000-000-523-61-31-00	Operating Supplies	\$18.96
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$494.10
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$85.92
			001-000-000-523-61-41-00	Professional Services	\$49.48
			001-000-000-523-61-41-00	Professional Services	\$33.76
			001-000-000-558-61-49-00	Misc.	\$305.50
			001-000-000-558-61-49-00	Misc.	\$7.64
			101-000-000-542-31-31-00	Operating Supplies	\$5.62
			101-000-000-542-31-41-00	Professional Services	\$10.00
			101-000-000-542-31-41-00	Professional Services	\$14.66
			101-000-000-542-31-43-00	Travel	\$5.50

Vendor	Account	Reference	Account Number	Description	Amount
			101-000-000-542-31-43-00	Travel	\$5.50
			150-000-000-547-10-31-14	Equipment < \$4,000	\$144.02
			400-000-000-534-80-31-00	Operating Supplies	\$550.89
			400-000-000-534-80-31-00	Operating Supplies	\$689.90
			400-000-000-534-80-31-00	Operating Supplies	\$94.80
			400-000-000-534-80-31-00	Operating Supplies	\$1.10
			400-000-000-534-80-31-00	Operating Supplies	\$137.57
			400-000-000-534-80-31-00	Operating Supplies	\$119.44
			400-000-000-534-80-31-00	Operating Supplies	\$184.61
			400-000-000-534-80-31-00	Operating Supplies	\$45.63
			400-000-000-534-80-31-14	Equipment < \$4,000	\$166.76
			400-000-000-534-80-41-00	Professional Services	\$119.12
			400-000-000-534-80-41-00	Professional Services	\$81.27
			400-000-000-534-80-41-00	Professional Services	\$76.41
			400-000-000-534-80-41-43	Training	\$17.60
			402-000-000-535-80-31-00	Operating Supplies	\$65.15
			402-000-000-535-80-31-00	Operating Supplies	\$17.55
			402-000-000-535-80-31-00	Operating Supplies	\$0.37
			402-000-000-535-80-31-00	Operating Supplies	\$157.49
			402-000-000-535-80-31-00	Operating Supplies	\$19.88
			402-000-000-535-80-31-00	Operating Supplies	\$46.90
			402-000-000-535-80-31-00	Operating Supplies	\$187.80
			402-000-000-535-80-31-00	Operating Supplies	\$523.45
			402-000-000-535-80-31-01	Biosolids-Supplies	\$339.68
			402-000-000-535-80-31-01	Biosolids-Supplies	\$345.95
			402-000-000-535-80-31-14	Equipment < \$4,000	\$53.06
			402-000-000-535-80-41-00	Professional Services	\$31.26
			402-000-000-535-80-41-00	Professional Services	\$26.05
			402-000-000-535-80-41-00	Professional Services	\$45.82
			402-000-000-535-80-41-53	Training	\$6.00
			410-000-000-546-10-31-00	Operating Supplies	\$25.00
			410-000-000-546-10-31-00	Operating Supplies	\$175.28
			410-000-000-546-10-31-00	Operating Supplies	\$14.04
			410-000-000-546-10-31-00	Operating Supplies	\$43.77

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-546-10-31-00	Operating Supplies	\$0.35
			410-000-000-546-10-41-00	Professional Services	\$36.65
			410-000-000-546-10-41-00	Professional Services	\$24.31
			410-000-000-546-10-43-11	Training	\$5.60
			410-000-000-552-50-31-14	Equipment < \$4,000	\$30.32
			410-000-000-575-50-31-00	Operating Supplies	\$217.71
			410-000-000-575-50-31-00	Operating Supplies	\$282.34
			Total 042025/US Bank		\$7,511.38
	Total 44265				\$7,511.38
Total US Bank					\$7,511.38
Utilities Underground Location Center					
	44266			2025 - April - First Council Date	
		5030159			
			Locates		
			400-000-000-534-80-41-00	Professional Services	\$16.00
			Total 5030159		\$16.00
	Total 44266				\$16.00
Total Utilities Underground Location Center					\$16.00
Versatel Communications					
	44267			2025 - April - First Council Date	
		2597			
			Starlink and Phone		
			001-000-000-514-23-41-00	Professional Services	\$241.17
			001-000-000-558-61-31-00	Operating Supplies	\$347.41
			001-000-000-558-61-31-00	Operating Supplies	\$49.63
			140-000-000-557-30-31-00	Operational Supplies	\$49.63
			400-000-000-534-80-41-00	Professional Services	\$393.02
			402-000-000-535-80-41-00	Professional Services	\$893.23
			402-000-000-535-80-41-00	Professional Services	\$133.98
			410-000-000-546-10-31-00	Operating Supplies	\$125.06
			410-000-000-552-10-41-00	Professional Services	\$49.63
			Total 2597		\$2,282.76

Vendor	Number	Reference	Account Number	Description	Amount
	Total 44267				\$2,282.76
Total Versatel Communications					\$2,282.76
WA Department Of Ecology					
44268				2025 - April - First Council Date	
		2025-BT6031			
			Permit		
			402-000-000-535-80-49-51	Permits	\$1,398.87
		Total 2025-BT6031			\$1,398.87
	Total 44268				\$1,398.87
Total WA Department Of Ecology					\$1,398.87
WA Department Of Transportation					
44269				2025 - April - First Council Date	
		FB91000009251			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$92.24
			001-000-000-558-50-32-00	Fuel/oil	\$15.18
			001-000-000-558-61-32-00	Fuel	\$31.11
			001-000-000-576-80-32-00	Fuel	\$12.77
			101-000-000-542-31-32-00	Fuel	\$393.86
			400-000-000-534-80-32-00	Fuel	\$601.41
			402-000-000-535-80-32-00	Fuel	\$281.92
			410-000-000-546-10-32-00	Fuel	\$32.97
		Total FB91000009251			\$1,461.46
		FB91000109251			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$773.63
		Total FB91000109251			\$773.63
	Total 44269				\$2,235.09
Total WA Department Of Transportation					\$2,235.09
WA Dept Lic Bus Prof Div					
032125/EFT				2025 - April - First Council Date	

Vendor	Number	Reference	Account Number	Description	Amount
		03202025/CPL			
			CPL Fees		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$144.00
		Total 03202025/CPL			\$144.00
	Total 032125/EFT				\$144.00
Total WA Dept Lic Bus Prof Div					\$144.00
WA Dept Of Labor & Ind.					
44270				2025 - April - First Council Date	
		1Q2025/L & I			
			L & I		
			001-000-000-511-61-23-00	Workmans Comp	\$5.57
			001-000-000-521-20-23-00	Workmans Comp.	\$0.31
		Total 1Q2025/L & I			\$5.88
	Total 44270				\$5.88
Total WA Dept Of Labor & Ind.					\$5.88
WA Dept of Retirement					
44271				2025 - April - First Council Date	
		1665331			
			OASI Annual Admin. Fee		
			402-000-000-535-80-41-00	Professional Services	\$12.50
			410-000-000-552-50-41-00	Professional Services	\$12.50
		Total 1665331			\$25.00
	Total 44271				\$25.00
Total WA Dept of Retirement					\$25.00
WA Dept Rev Excise Tax					
042025/EFT				2025 - April - First Council Date	
		042025/Excise Tax			
			Excise Tax		
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$42.49
			001-000-000-576-80-31-00	Operating Supplies	\$453.36
			400-000-000-534-80-47-43	Excise Tax	\$5,989.28

Vendor	Number	Fund/Agency	Account Number	Description	Amount
			402-000-000-535-80-31-00	Operating Supplies	\$13.54
			402-000-000-535-80-31-00	Operating Supplies	\$45.02
			402-000-000-535-80-47-53	Excise Tax	\$1,740.10
			650-000-000-589-30-00-39	Sales Tax	\$3.15
			650-000-000-589-30-00-80	Excise Tax - Water	\$359.36
			650-000-000-589-30-00-90	Excise Tax - Sewer	\$103.55
			Total 042025/Excise Tax		\$8,749.85
			Total 042025/EFT		\$8,749.85
			Total WA Dept Rev Excise Tax		\$8,749.85
			WA Dept Rev Leasehold Tax		
			Q1 2025/EFT	2025 - April - First Council Date	
			Q12025/Leasehold		
			Q1 Leasehold Tax		
			410-000-000-514-23-49-00	Misc	(\$0.06)
			650-000-000-589-30-00-01	Leasehold Excise Tax - General Fund	\$273.10
			650-000-000-589-30-00-05	Leasehold Excise Tax - Transit Center	\$379.28
			650-000-000-589-30-00-20	Leasehold Excise Tax - ICN	\$1,317.98
			650-000-000-589-30-00-21	Leasehold Excise Tax - Ind. Park	\$1,439.76
			650-000-000-589-30-00-22	Leasehold Excise Tax - RAC	\$2,134.12
			650-000-000-589-30-00-23	Leasehold Excise Tax - Forks Airport	\$3,503.13
			650-000-000-589-30-00-30	Leasehold Excise Tax - Quillayute Airport	\$199.90
			Total Q12025/Leasehold		\$9,247.21
			Total Q1 2025/EFT		\$9,247.21
			Total WA Dept Rev Leasehold Tax		\$9,247.21
			WA State Dept. of Transportation		
			44272	2025 - April - First Council Date	
			RE-313-ATB50218235		
			Russel Rd. Bridge Inspection		
			101-000-000-542-31-41-00	Professional Services	\$94.66
			Total RE-313-ATB50218235		\$94.66
			Total 44272		\$94.66
			Total WA State Dept. of Transportation		\$94.66

Venue	Number	Reference	Account Number	Description	Amount
WA State Patrol					
	44273			2025 - April - First Council Date	
		00184699			
			Access		
			001-000-000-521-20-42-12	Access	\$300.00
			001-000-000-523-61-42-12	Access	\$300.00
		Total 00184699			\$600.00
	Total 44273				\$600.00
Total WA State Patrol					\$600.00
WA State Treasurer					
	44274			2025 - April - First Council Date	
		1Q2025/Building Permits			
			1Q Building Permit Fees		
			650-000-000-589-30-00-60	State Share Building Permit Fees	\$325.50
		Total 1Q2025/Building Permits			\$325.50
	Total 44274				\$325.50
Total WA State Treasurer					\$325.50
Walter E. Nelson Co.					
	44275			2025 - April - First Council Date	
		1046866			
			Cleaning Supplies		
			001-000-000-523-61-31-55	Jail Cleaning Supplies	\$1,847.89
		Total 1046866			\$1,847.89
	Total 44275				\$1,847.89
Total Walter E. Nelson Co.					\$1,847.89
West					
	44276			2025 - April - First Council Date	
		851706001			
			Subscription		
			001-000-000-515-31-31-01	Books, Subscriptions	\$78.96

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-558-61-31-01	Books, Subscriptions	\$78.96
			400-000-000-534-80-31-00	Operating Supplies	\$157.87
			410-000-000-552-10-31-00	Operating Supplies	\$157.87
		Total 851706001			\$473.66
		851782706			
			Subscription		
			001-000-000-515-31-31-01	Books, Subscriptions	\$132.70
			001-000-000-558-61-31-01	Books, Subscriptions	\$132.70
			400-000-000-534-80-31-00	Operating Supplies	\$265.32
			410-000-000-552-10-31-00	Operating Supplies	\$265.32
		Total 851782706			\$796.04
	Total 44276				\$1,269.70
Total West					\$1,269.70
West End Motors, Inc					
	44277			2025 - April - First Council Date	
		1457			
			New Tires		
			001-000-000-514-23-31-00	Operating Supplies	\$73.41
			001-000-000-521-20-31-00	Operating Supplies	\$81.88
			001-000-000-523-61-31-00	Operating Supplies	\$76.25
			101-000-000-542-31-31-00	Operating Supplies	\$22.59
			400-000-000-534-80-31-00	Operating Supplies	\$183.53
			402-000-000-535-80-31-00	Operating Supplies	\$70.59
			410-000-000-546-10-31-00	Operating Supplies	\$56.47
		Total 1457			\$564.72
	Total 44277				\$564.72
Total West End Motors, Inc					\$564.72
West Waste & Recycling					
	44278			2025 - April - First Council Date	
		348110			
			Refuse		
			001-000-000-521-20-47-18	Refuse	\$123.44

Account Number	Reference	Account Number	Description	Amount
		001-000-000-523-61-47-18	Refuse	\$123.44
		001-000-000-554-31-47-18	Refuse	\$38.09
		101-000-000-542-31-47-18	Refuse	\$150.69
		400-000-000-534-80-47-18	Refuse	\$237.08
		402-000-000-535-80-47-18	Refuse	\$113.22
		410-000-000-552-50-47-18	Refuse	\$76.18
		410-000-000-575-50-47-18	Refuse	\$76.18
				\$938.32
				\$938.32
				\$938.32

Total 348110

Total 44278
Total West Waste & Recycling

West Waste Sanitation
44279

2025 - April - First Council Date

350769

Sanicans				
410-000-000-546-10-47-18		Sanitation		\$120.00
412-000-000-546-10-47-18		Sanitation		\$50.00
		Sanican		
				\$170.00
				\$170.00
				\$170.00

Total 350769

Total 44279
Total West Waste Sanitation

Whitehead's Auto Parts
44280

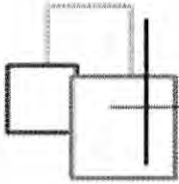
2025 - April - First Council Date

042025/Whitehead's

Supplies				
400-000-000-534-80-31-00		Operating Supplies		\$60.91
400-000-000-534-80-31-00		Operating Supplies		\$16.44
400-000-000-534-80-31-00		Operating Supplies		\$6.85
400-000-000-534-80-31-00		Operating Supplies		\$11.03
402-000-000-535-80-31-00		Operating Supplies		\$15.17
402-000-000-535-80-31-00		Operating Supplies		\$15.17
402-000-000-535-80-31-00		Operating Supplies		\$170.27
				\$295.84

Total 042025/Whitehead's

Vendor	Number	Reference	Account Number	Description	Amount
	Total 44280				\$295.84
Total Whitehead's Auto Parts					\$295.84
WMCA					
	44281			2025 - April - First Council Date	
		06049			
			2025 Dues		
			001-000-000-514-23-49-01	Dues & Subscriptions	\$27.00
			400-000-000-534-80-49-42	Membership/Dues	\$44.00
			402-000-000-535-80-49-42	Membership/Dues	\$15.00
			410-000-000-546-10-49-01	Dues & Subscriptions	\$14.00
		Total 06049			\$100.00
	Total 44281				\$100.00
Total WMCA					\$100.00
Zenner USA, Inc.					
	44282			2025 - April - First Council Date	
		0093199-IN			
			Meters		
			400-000-000-534-80-34-00	Inventory	\$3,047.41
		Total 0093199-IN			\$3,047.41
	Total 44282				\$3,047.41
Total Zenner USA, Inc.					\$3,047.41
Grand Total		Vendor Count	54		\$318,739.61



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2025 - April - Manuals First Council, 2025 - April - First Council Date

Fund Number	Description	Amount
001	General Fund	\$20,543.56
101	Street	\$1,181.01
140	Lodging Tax Fund	\$19,948.51
150	Transit Center Fund	\$237.59
304	Capital Improvement	\$203.13
400	Water	\$23,214.57
402	Sewer	\$236,992.50
410	Airport/Industrial Park	\$6,185.91
412	Quillayute Airport	\$50.00
650	State Collections	\$10,182.83
	Count: 10	\$318,739.61

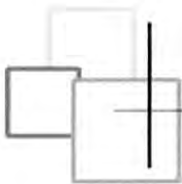
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee



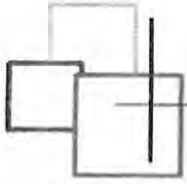
Voucher Directory

Fiscal: 2025 - March

Council Date: 2025 - March - Travel Checks

Vendor	Number	Reference	Account Number	Description	Amount
Fletcher, Tim					
	3748			2025 - March - Travel Checks	
		03262025/Fletcher Travel			
			BPA Meeting-Carlsborg, WA		
			001-000-000-511-61-43-00	Travel	\$124.58
		Total 03262025/Fletcher Travel			\$124.58
	Total 3748				\$124.58
Total Fletcher, Tim					\$124.58
Leask, Brandon					
	3747			2025 - March - Travel Checks	
		03202025/Leask Travel			
			C.C. Courthouse- Port Angeles, WA		
			001-000-000-558-61-43-00	Travel	\$39.20
		Total 03202025/Leask Travel			\$39.20
	Total 3747				\$39.20
	3749			2025 - March - Travel Checks	
		03282025/Leask Travel			
			Firearms Instructor Training-Richland, WA		
			001-000-000-521-20-43-00	Travel	\$389.00
		Total 03282025/Leask Travel			\$389.00
	Total 3749				\$389.00
Total Leask, Brandon					\$428.20

Vendor	Number	Reference	Account Number	Description	Amount
Rakoz, Tanner	3746			2025 - March - Travel Checks	
		03052025/Rakoz Travel			
			Verplank Graduation-Burian, WA		
			001-000-000-521-20-43-00	Travel	\$51.00
		Total 03052025/Rakoz Travel			\$51.00
	Total 3746				\$51.00
Total Rakoz, Tanner					\$51.00
Rowley, Michael	3745			2025 - March - Travel Checks	
		03052025/Rowley Travel			
			Verplank Graduation-Burien, WA		
			001-000-000-521-20-43-00	Travel	\$51.00
		Total 03052025/Rowley Travel			\$51.00
	Total 3745				\$51.00
Total Rowley, Michael					\$51.00
Grand Total		Vendor Count	4		\$654.78



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2025 - March - Travel Checks

Fund Number	Description	Amount
001	General Fund	\$654.78
	Count: 1	\$654.78

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee

**CITY OF FORKS
TREASURER'S REPORT
4th QTR 2024**

FUND	PREV BAL	PREV BAL	PREV BAL	2024 4th QTR	2023 4th QTR	2024 4th QTR	2023 4th QTR	INVESTMENT	ENDING	END BAL	2023 4th QTR
	CASH	INVESTMENT	CASH/INV	RECEIPTS*	RECEIPTS*	DISBURSE	DISBURSE*	PURCHASED	CASH	CASH/INV	END BAL*
GENERAL	-626,164.84	2,435,800.00	1,809,635.16	590,609.86 ¹	697,021.43	1,050,246.19 ¹¹	468,128.15	2,435,800.00	-1,085,801.17	1,349,998.83	1,675,159.91
STREET	72,292.62	0.00	72,292.62	167,115.81	158,313.69	91,113.32 ¹²	142,676.42	0.00	148,295.11	148,295.11	205,255.42
LODGING TAX	258,369.33	939,200.00	1,197,569.33	229,693.51 ²	173,216.33	127,909.78 ¹³	145,082.71	939,200.00	360,153.06	1,299,353.06	890,148.10
AP/IND PARK/RAC/ICN	418,552.89	0.00	418,552.89	30,015.36 ³	66,327.84	76,221.05	73,515.64	0.00	372,347.20	372,347.20	543,197.92
WATER	706,757.93	0.00	706,757.93	338,642.47	311,456.64	267,451.54 ¹⁴	342,702.16	0.00	777,948.86	777,948.86	749,904.74
SEWER	457,357.35	0.00	457,357.35	2,502,761.02 ⁴	118,882.69	928,547.68 ¹⁵	298,272.49	0.00	2,031,570.69	2,031,570.69	904,711.58
PETTY CASH	850.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00	850.00	850.00	850.00
TRAVEL	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
IND PARK DEVELOPMENT	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
CAPITAL IMPROVEMENTS	151,537.91	0.00	151,537.91	28,699.74 ⁵	5,608.81	37,606.18 ¹⁶	21,848.98	0.00	142,631.47	142,631.47	117,053.75
INFRASTRUCTURE PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INMATE CUSTODIAL FUND	2,137.34	0.00	2,137.34	7,505.92	8,143.91	7,920.13	9,836.36	0.00	1,723.13	1,723.13	2,227.92
QUILLAYUTE AP	221,415.24	0.00	221,415.24	40,696.95 ⁶	2,681.17	7,780.44 ¹⁷	48,203.12	0.00	254,331.75	254,331.75	293,449.90
TRANSIT CENTER	6,547.31	0.00	6,547.31	5,892.94 ⁷	9,968.04	6,583.56	6,969.05	0.00	5,856.69	5,856.69	1,909.41
SEIZED PROPERTY	3,128.96	0.00	3,128.96	0.00	0.00	0.00	0.00	0.00	3,128.96	3,128.96	3,128.96
DONATIONS	52,389.53	0.00	52,389.53	15.00 ⁸	36,000.00	0.00	0.00	0.00	52,404.53	52,404.53	64,991.77
GRANT/CONSTRUCTION	106,128.99	0.00	106,128.99	0.00 ⁹	120,229.87	0.00 ¹⁸	120,229.87	0.00	106,128.99	106,128.99	92,080.78
SEARCH & RESCUE	3,876.00	0.00	3,876.00	0.00	0.00	0.00	0.00	0.00	3,876.00	3,876.00	3,876.00
STREET PROJECTS	0.83	0.00	0.83	459,019.77 ¹⁰	5,793.76	455,028.78 ¹⁹	120,287.81	0.00	3,991.82	3,991.82	0.83
STATE COLLECTIONS	8,097.48	0.00	8,097.48	6,652.95	10,901.02	14,740.76	12,425.26	0.00	9.67	9.67	5,051.44
TOTAL	1,851,274.87	3,375,000.00	5,226,274.87	4,407,321.30	1,724,545.20	3,071,149.41	1,810,178.02	3,375,000.00	3,187,446.76	6,562,446.76	5,560,998.43

*For comparison purposes.

10% or more on for various report

CITY OF FORKS
4th Quarter 2024 Treasurer's Report Variance Notes

	4th Qtr 2024	4th Qtr 2023	Variance	
1 General Fund Receipts <i>2023 Interfund loan repayment</i>	\$ 590,609.86	\$ 697,021.43	\$ (106,411.57)	-15.27%
2 Lodging Tax Fund Receipts <i>2024 Increase in revenue</i>	\$ 229,693.51	\$ 173,216.33	\$ 56,477.18	24.59%
3 AP/IP/RAC/ICN Fund Receipts <i>2024 lease decrease</i>	\$ 30,015.36	\$ 66,327.84	\$ (36,312.48)	-54.75%
4 Sewer Fund Receipts <i>2024 CC Opportunity Board Grant</i>	\$ 2,502,761.02	\$ 118,882.69	\$ 2,383,878.33	95.25%
5 Capital Improvement Fund Receipts <i>2024 QVSD RCO Grant receipts</i>	\$ 28,699.74	\$ 5,608.81	\$ 23,090.93	80.46%
6 Quillayute Airport Fund Receipts <i>2024 FAA AMP grant reimbursements</i>	\$ 40,696.95	\$ 2,681.17	\$ 38,015.78	93.41%
7 Transit Center Fund Receipts <i>Receivable timing</i>	\$ 5,892.94	\$ 9,968.04	\$ (4,075.10)	-40.88%
8 Donations Fund Receipts <i>2023 L. Allen Trust donation</i>	\$ 15.00	\$ 36,000.00	\$ (35,985.00)	-99.96%
9 Grant/Construction Fund Receipts <i>2023 RCO Grant QVSD Restroom</i>	\$ -	\$ 120,229.87	\$ (120,229.87)	-100.00%
10 Street Project Fund Receipts <i>2024 Bogachiel Way Project receipts & interfund loan</i>	\$ 459,019.77	\$ 5,793.76	\$ 453,226.01	98.74%
11 General Fund Disbursements <i>2024 Interfund loan</i>	\$ 1,050,246.19	\$ 468,128.15	\$ 582,118.04	55.43%
12 Street Fund Disbursements <i>2023 DNR Tillicum Lane Ext passthrough</i>	\$ 91,113.32	\$ 142,676.42	\$ (51,563.10)	-36.14%
13 Lodging Tax Fund Disbursements <i>Reimbursement timing</i>	\$ 127,909.78	\$ 145,082.71	\$ (17,172.93)	-11.84%
14 Water Fund Disbursements <i>2023 North of Calawah Water Tank engineering</i>	\$ 267,451.54	\$ 342,702.16	\$ (75,250.62)	-21.96%
15 Sewer Fund Disbursements <i>2024 WWTP construction expenses</i>	\$ 928,547.68	\$ 298,272.49	\$ 630,275.19	67.88%
16 Capital Improvements Disbursements <i>2024 Tillicum Park Restrooms</i>	\$ 37,606.18	\$ 21,848.98	\$ 15,757.20	41.90%
17 Quillayute Airport Fund Disbursements <i>2023 AMP disbursements higher</i>	\$ 7,780.44	\$ 48,203.12	\$ (40,422.68)	-83.86%
18 Grant/Construction Fund Disbursements <i>2023 RCO Grant QVSD Restroom</i>	\$ -	\$ 120,229.87	\$ (120,229.87)	-100.00%
19 Street Project Fund Disbursements <i>2024 Bogachiel Way Overlay expenses</i>	\$ 455,028.78	\$ 120,287.81	\$ 334,740.97	73.56%