

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
October 28, 2024 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:04 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:33 **ROLL CALL**

Council members present: A. Grant, Soha, Gingell, R. Grant, and Mayor Fletcher. Absent: Wood. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:57 **Motion** to approve the agenda as presented by Gingell, second A. Grant, motion carried.

PUBLIC COMMENT

1:23 Mark Soderlind, representing the Marietta communities, spoke about what he considers incorrect billing.

5:44 Lissy Andros, Director, Forks Chamber of Commerce, read a letter from the herself to the Mayor, Council, and staff regarding her concerns about the penny press machine to be installed outside the Rainforest Arts Center.

ACTION ITEMS

8:44 **1. Motion** to approve minutes of the October 14, 2024 Regular Meeting by R. Grant, second Gingell, motion carried.

9:10 **2. Motion** to approve payroll checks 43652 through 43666 in the amount of \$83,885.71, manual checks 43650, 43651, and 43667 in the total amount of \$575.00, and claim checks 43668 through 43692 and EFTs as included in the total amount of \$107,630.93 by R. Grant, second A. Grant, motion carried.

10:10 **3. Opportunity Fund Board Appointment**

Clerk/Treasurer DePew informed Council of our open seat on the Opportunity Fund Board and said we need to appoint someone ahead of its November 8, 2024 meeting. Council Member Gingell expressed interest in the position.

12:11 **Motion** to appoint Gingell to the Opportunity Fund Board by Soha, second R. Grant, motion carried 3–0 with Gingell abstaining.

DISCUSSION ITEMS

- 14:48 **1. Final 2025 Budget Proposal**
Clerk/Treasurer DePew introduced the final 2025 budget proposal and explained the most recent updates.
- 15:23 **2. 3rd Quarter 2024 Reports**
Council reviewed 3rd Quarter 2024 Sales & Lodging Tax, Building Permits, Jail Statistics, and Visitor Information Center Statistics reports. Mayor Fletcher asked Lissy Andros to keep Council updated on Collection statistics. Police Chief Rowley explained a seeming discrepancy between jail bookings and billing, and updated Council on jail holds and contracts. Discussion ensued.
- 24:24 **3. Banner Fee Comparisons**
Clerk/Treasurer DePew directed Council to information she had gathered regarding the hanging of banners from City documents and nearby communities. Discussion ensued.
- 29:46 **4. Park Board Minutes**
Council reviewed minutes from the September 12, 2024 Tillicum Park Board meeting.
- 5. Council Member Reports**
- 31:16 **Council Member Soha** reported having attended Truck or Treat at the Assembly of God church.
- 31:55 **Council Member Gingell** also reported having attended Truck or Treat and thanked the Public Works crew for cleaning up after the recent storm.
- 6. Staff Reports**
- 32:53 **Public Works Director Hampton** reported that he and his crew had some clean-up after the recent storm, including the removal of a tree that had fallen at the Calawah boat launch. He said more work is needed at the boat launch, but expects permits and such will be involved.
- 34:03 **Police Chief Rowley** said bodycam training is being incorporated into the new officer's OTJ training, and the bodycams will go live on November 1. He also reported having participated in Truck or Treat, where his booth won 2nd place.
- 35:32 **Attorney/Planner Fleck** reported on the North Pacific Coast Marine Resources Committee Summit, the Rivers and Oceans Film Festival, and the Maritime Heritage Conference. He then said Council should expect to see a new ordinance for small works developed in response to new State rules regarding small works processes, and reported on the status of the Quillayute Airport hangar rehab project and various meetings he's attended and will attend.

39:41 **7. Mayor's Report**

Mayor Fletcher reported having attended the County's preliminary budget presentation and said they are struggling with a number of things, including the funding of services.

40:26 **8. ADJOURNMENT**

Motion to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:10 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor