

Ordinance No. 676

An ordinance amending the City's Sign Code Banner Provisions
Regarding reservation fees and future updating such fees

WHEREAS, the City of Forks has an established procedure for the placement of banners that cross Forks Avenue (SR 101);

WHEREAS, the ordinance that created the process also adopted by reference a "Banner Reservation Form" with a set fee;

WHEREAS, decades later that fee needs to reflect the costs associated with city staff hanging the banners;

WHEREAS, the procedure also needs to be modified to allow the change of the "Banner Reservation Form" without requiring an ordinance such as this.

BASED THEREON, THE CITY COUNCIL OF THE CITY OF FORKS DOES ORDAIN AS FOLLOWS:

Section 1. Amending FMC 17.110.090 (2)(a)

FMC 17.110.090 (2)(a) is hereby amended to read as follows with the underlined text being the addition or the text replacing the text that has been struck out.

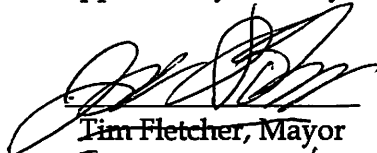
17.110.090 Banners crossing SR 101.

(2) Procedures.

- (a) Before a banner is authorized by the public works director or their designee, the requester must complete a "banner reservation form" (Attachment B - revised),* available from the city building inspector or from the city planning department. Said form may be revised by affirmative action by the City Council in the form of a resolution or otherwise.

Section 2. Effective Date. This ordinance shall be in full force and effect for any banner reservation or request that is to be hung after 1 Jan 2025. Said ordinance will be published as required by state law.

Passed by the City Council during a regularly scheduled meeting held on 25 November 2024, and approved by the Mayor thereafter.


Tim Fletcher, Mayor

Authenticated and Attested to:

Joe Soha Protem Approved as to Form:


Caryn Depew, Clerk/Treasurer


William R. Fleck, Attorney/Planner



City of Forks Banner Reservation Form

Club/organization			
Contact person			
Contact information	Phone	Cell	E-mail
Mailing address			
Non-profit club/organization	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Requested dates	_____ to _____		

Banner specifications

- Banner must be made of sailcloth or Tyvek material. No plastic or reinforced plastic banners will be permitted.
- Design must be of a "semi-professional" or better nature in appearance.
- Banner must be at least 30 feet in length and 25–40 inches in width.
- Banner must have a hem of 2.5 inches or more on all four sides.
- Banner must have $\frac{5}{8}$ -inch grommets in all four corners, and at least one every six feet along the top and bottom edges.
- Banner must have reinforced air flaps cut into it to prevent sailing.

Please provide a sketch of banner.

Return completed form and the following applicable fee to City Hall.

- \$125 for one banner at the north or south location
- \$225 for two of the same banner for the same event at the north and south locations

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