

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
October 14, 2024 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:06 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:39 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, Gingell, R. Grant, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:50 Council Member Gingell asked that a discussion on banners be added as discussion item 2.

1:13 **Motion** to approve the agenda as modified by H. Grant, second Wood, motion carried.

PUBLIC COMMENT

1:58 Mark Soderlind, representing the Marietta communities, thanked Public Works for the work on Bogachiel Way and suggested a curb be added for walkers. He then announced he has acquired a license to pump septic tanks.

6:15 Lissy Andros, Director, Forks Chamber of Commerce, reported on Hickory Shirt/Heritage Days events that have been held and those coming up, as well as Visitor Center activity.

PRESENTATION

8:53 Mayor Fletcher presented Elliott Mann and Chris Fletcher of the Tillicum Park Board with a plaque acknowledging his and the Council's appreciation for all they do.

10:20 **Commissioner French RECOMPETE Presentation**

Clallam County Commissioner for District 3, Mike French, gave a presentation on the RECOMPETE grant for which a coalition of Clallam and Jefferson counties, municipalities, tribal governments, and other entities applied and were awarded \$35,000,000 for workforce and economic development in our region. He then answered questions from Council and the public.

ACTION ITEMS

41:44 **1. Motion** to approve minutes of the September 23, 2024 Regular Meeting by Gingell, second R. Grant, motion carried.

42:03 **2. Motion** to approve manual checks 43577 through 43579 in the amount of \$16,977.86, payroll checks 43580 through 43597 in the amount of \$135,234.69, claim checks 43598 through 43649 and EFTs as included in the total amount of \$598,324.55, and travel checks 3711 through 3715 in the amount of \$796.38 by Wood, second R. Grant, motion carried.

3. Set Budget Hearing Schedule

43:16 **Motion** to set public hearings on the proposed 2025 budget for November 12 and 25, and December 9, 2024 by Gingell, second Wood, motion carried.

4. Soha Annexation

A. Public Hearing

Mayor Fletcher opened the public hearing at 8:13 p.m.

44:03 Mark Soderlind asked questions that were answered by Attorney/Planner Fleck and Mayor Fletcher.

46:11 Mayor Fletcher closed the public hearing at 8:16 p.m.

B. Ordinance #675

46:25 **Motion** to approve Ordinance #675 granting the Soha annexation by Gingell, second R. Grant, motion carried.

5. Police Chief Rowley's Contract Extension Approval

47:03 **Motion** to approve the extension of Police Chief Rowley's contract by Wood, second Gingell, motion carried.

6. Forks Out of Call Otta Seal Project

A. TIB Offer of Funding

47:44 Public Works Director Hampton explained that the funding would cover repairs to, and chip sealing of, Robin Hood Loop and Sherwood Forest.

B. Required Match

48:58 **Motion** to commit the 5% required match for this project from the Current Expense Fund by Soha, second Wood, motion carried.

C. Agreement

50:07 **Motion** to authorize the Mayor and staff to complete all necessary documentation and execute contracts associated with the Out of Call Otta Seal Project by Soha, second Wood, motion carried.

DISCUSSION ITEMS

1. Park Board Minutes

Elliot Mann of the Tillicum Park Board presented minutes from the August 8, 2024 meeting and updated Council on current and future Park Board projects.

54:23 **2. Banners**

Council Member Gingell said the community should have some say in which banners are put up, and suggested increasing the banner fee. Clerk/Treasurer DePew said she will gather data regarding the fees charged by other communities.

3. Council Member Reports

56:33 **Council Member Soha** reported having attended the Harvest Dinner at the Congregational Church.

4. Staff Reports

57:44 **Clerk/Treasurer DePew** directed Council to the property tax revenue estimate for 2024, and said she is working on the 2025 budget.

58:12 **Public Works Director Hampton** reported that the Bogachiel Way Overlay Project is nearly complete, that the Water Department has submitted its initial copper and lead survey results to the Department of Health, and on the status of the Clarifier Project at the wastewater treatment plant.

59:15 **Police Chief Rowley** reported that one officer has completed the academy and is now training in the field, another is in his third week at the academy, and a third will start at the academy next week. He also said he had received the body cameras, and is working on setting them up, and that there have been issues with people drinking alcohol at high school sporting events.


1:01:08 **Attorney/Planner Fleck** reported on some of the many meetings he has attended recently, including some associated with the RECOMPETE grant, those regarding the Quileute Airport, and another regarding the ODT spur over the Calawah River. He then informed Council of the Marine Resource Summit, the Rivers and Oceans Film Festival, and the Maritime Heritage Conference, all to be held at the Rainforest Arts Center in the upcoming week.

5. Mayor's Report

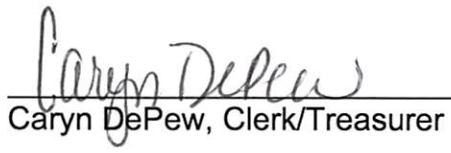
1:06:52 **Mayor Fletcher** said it would be nice to have members of the community who use the Calawah River boat launch and ATV enthusiasts speak up regarding current or potential use of the property. He reported having also attended the Harvest Dinner that he said was well-attended.

1:08:12 **6. ADJOURNMENT**

Motion to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:38 p.m.



Tim Fletcher, Mayor



Caryn DePew, Clerk/Treasurer