

500 E. Division St. • Forks, Washington 98331-8618

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[forkswashington.org](http://forkswashington.org)

Council Meeting Agenda  
September 9, 2024  
7:30 PM

*Listening and webcast options will be posted on the city's website [www.forkswashington.org](http://www.forkswashington.org)*

Pledge of Allegiance/Call to Order/Roll Call

Modifications/Approval of Agenda

**Public Comment Period**

Upon acknowledgment by the chair, please rise and state your name. All comments are limited to three minutes. Note that Council will not enter into dialogue at this time. The purpose of this agenda item is for you, the public, to inform the council of your views. Staff may be instructed by the chair to note input or questions, and to provide responses at a later date.

Proclamation Designating Sept 15-Oct 15, 2024 as Local Hispanic Heritage Month

Proclamation Designating October 2024 as Resilience Awareness Month in Forks

Action Items

1. Minutes of Regular Meeting held August 26, 2024

2. Expenditures:

Manual Checks	43471 through 43473	\$ 15,710.82
Payroll Checks	43474 through 43490	\$136,065.54
Claim Checks	43491 through 43527	
	and EFTs as included in total amount of	\$ 91,776.31
Travel Checks	3703 through 3710	\$ 804.50
	Void 3709	

3. Capital Improvement Plan Public Hearing

4. Resolution 520 Adopting the Capital Improvement Plan 2025-2030

5. Set Public Hearing Date for Soha Annexation for October 14

6. April 2024 Treasurer's Report

7. Permission to Increase Bucket Truck Purchase

8. Vending License Agreement

**Discussion Items**

1. Recompete-NODC Grant Status

2. Council Member Reports

3. Staff Reports

4. Mayor's Report

5. Executive Session. The council *may* recess into Executive Session to consider matters permitted per RCW 42.30.110, which include: to review the performance of a public employee; to consult with legal counsel regarding litigation or potential litigation; to consider the position to be taken in collective bargaining (Closed Session); to consider acquisition or sale of real estate; or other permitted matters.

6. Adjournment

Additions:

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
August 26, 2024 7:30 p.m.

**PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

0:03 Mayor *pro tem* Soha led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:23 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, Gingell, and R. Grant. Absent: Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Rowley, Police Chief, and Hampton, Public Works Director [present via Zoom]. Absent: Fleck, Attorney/Planner.

**MODIFICATIONS/APPROVAL OF AGENDA**

0:42 **Motion** to approve the agenda as presented by Gingell, second Wood, motion carried.

0:55 **PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

1:15 **1. Motion** to approve minutes of the August 12, 2024 Regular Meeting by Wood, second Gingell, motion carried.

1:45 **2. Motion** to approve claim check 43409 in the amount of \$352.95, payroll checks 43433 through 43447 in the amount of \$84,458.92 and claim checks 43448 through 43407 and EFTs as included in the total amount of \$93,495.11 by Wood, second Gingell, motion carried 3–3 with A. Grant and R. Grant abstaining.

**DISCUSSION ITEMS**

**1. Capital Improvement Plan**

04:24 Council reviewed the draft Capital Improvement Plan 2025–2030.

**2. Council Member Reports**

6:02 **Council Member Wood** said there would be a Clallam Transit Board Meeting on Wednesday.

6:10 **Council Member Soha** reported having attended Hot Thunder Nite. He said the weather was perfect and people seemed to be enjoying themselves.

**3. Staff Reports**

7:12 **Public Works Director Hampton** reported on the progress of the Wastewater Treatment Plant Improvement, Bogachiel Overlay, and Ballfield Fencing projects, as well as the water department's lead and copper survey.

8:11 **Police Chief Rowley** also reported having attended Hot Thunder Nite. He then informed Council of the status of new and prospective hires.

**4. Mayor's Report**

Mayor Fletcher was absent.

**5. ADJOURNMENT**

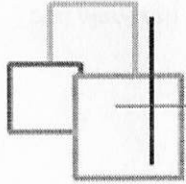
9:55 **Motion** to adjourn by R. Grant, second Wood, motion carried. Meeting adjourned at 7:39 p.m.

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Tim Fletcher, Mayor

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Caryn DePew, Clerk/Treasurer



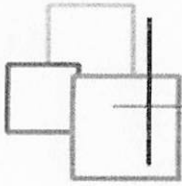
# Voucher Directory

Fiscal: : 2024 - August

Council Date: : 2024 - August - Manuals Second Council

Vendor	Number	Reference	Account Number	Description	Amount
Clallam County	43472			2024 - August - Manuals Second Council	
		082024/Boundary			
			Boundary Review Filing Fee		
			001-000-000-558-61-49-00	Misc.	\$50.00
		Total 082024/Boundary			\$50.00
	Total 43472				\$50.00
Total Clallam County					\$50.00
Clallam County PUD	43471			2024 - August - Manuals Second Council	
		082024/PUD			
			PUD		
			001-000-000-512-52-47-00	PUD Services	\$320.08
			001-000-000-514-23-47-00	PUD Services	\$225.94
			001-000-000-521-20-47-00	PUD Services	\$376.57
			001-000-000-523-61-47-00	PUD Services	\$433.05
			001-000-000-576-80-47-00	PUD Services	\$78.67
			001-000-000-576-80-47-00	PUD Services	\$54.29
			001-000-000-576-80-47-71	PUD Services	\$84.00
			001-000-000-576-80-47-72	PUD Services	\$99.87
			001-000-000-576-80-47-73	PUD Services	\$96.74
			101-000-000-542-31-47-00	PUD Services	\$64.38
			101-000-000-542-31-47-00	PUD Services	\$678.37
			101-000-000-542-31-47-00	PUD Services	\$196.84
			101-000-000-542-31-47-00	PUD Services	\$63.76

Vendor	Number	Reference	Account Number	Description	Amount
			150-000-000-547-10-47-01	PUD Services	\$112.79
			400-000-000-534-80-47-00	PUD Services	\$56.26
			400-000-000-534-80-47-00	PUD Services	\$263.60
			400-000-000-534-80-47-00	PUD Services	\$168.94
			400-000-000-534-80-47-41	PUD Services	\$1,254.95
			400-000-000-534-80-47-42	PUD Services	\$1,018.67
			400-000-000-534-80-47-44	PUD Services	\$156.20
			400-000-000-534-80-47-46	PUD Services	\$109.37
			402-000-000-535-80-47-00	PUD Services	\$94.14
			402-000-000-535-80-47-50	PUD-Biosolids Bldg	\$1,137.75
			402-000-000-535-80-47-51	PUD-Pump Station	\$115.04
			402-000-000-535-80-47-52	PUD-Lab	\$2,411.87
			410-000-000-546-10-47-00	PUD Services	\$85.40
			410-000-000-552-10-47-00	PUD Services	\$169.46
			410-000-000-552-50-47-00	PUD Services	\$187.67
			410-000-000-575-50-47-00	PUD Services	\$276.63
			412-000-000-546-10-47-00	PUD Services	\$59.40
			412-000-000-546-10-47-00	PUD Services	\$112.95
			412-000-000-546-10-47-00	PUD Services	\$52.16
		<b>Total 082024/PUD</b>			<b>\$10,615.81</b>
	<b>Total 43471</b>				<b>\$10,615.81</b>
<b>Total Clallam County PUD</b>					<b>\$10,615.81</b>
<b>Mar-Web Builders</b>					
	<b>43473</b>			<b>2024 - August - Manuals Second Council</b>	
		<b>1111-2</b>			
			<b>AWC Grant P.house-2nd Installment</b>		
			400-000-000-534-80-63-00	Other Improvements	\$5,045.01
		<b>Total 1111-2</b>			<b>\$5,045.01</b>
	<b>Total 43473</b>				<b>\$5,045.01</b>
<b>Total Mar-Web Builders</b>					<b>\$5,045.01</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>3</b>		<b>\$15,710.82</b>



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2024 - August - Manuals Second Council

Fund Number	Description	Amount
001	General Fund	\$1,819.21
101	Street	\$1,003.35
150	Transit Center Fund	\$112.79
400	Water	\$8,073.00
402	Sewer	\$3,758.80
410	Airport/Industrial Park	\$719.16
412	Quillayute Airport	\$224.51
	<b>Count: 7</b>	<b>\$15,710.82</b>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

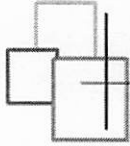
Signed: \_\_\_\_\_  
Title: Accounting Technician

Date: \_\_\_\_\_

Audited and ordered paid by Forks City Council:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

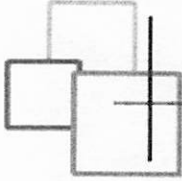
Auditing Committee



# Register

Number	Name	Fiscal Description	Amount
<u>43474</u>	AFLAC Remittance Processing	2024 - September - First Council Date	\$21.00
<u>43475</u>	AWC Employee Benefit Trust	2024 - September - First Council Date	\$44,844.08
<u>43476</u>	AWC Life Ins - Supplemental	2024 - September - First Council Date	\$36.20
<u>43477</u>	Department of Employment Security	2024 - September - First Council Date	\$150.13
<u>43478</u>	Dept of Labor & Industry	2024 - September - First Council Date	\$2,427.18
<u>43479</u>	Dept of Retirement - Def Comp	2024 - September - First Council Date	\$367.42
<u>43480</u>	Dept of Retirement Systems-LEOFF	2024 - September - First Council Date	\$2,339.78
<u>43481</u>	Dept of Retirement Systems-PERS 2	2024 - September - First Council Date	\$4,993.62
<u>43482</u>	Dept of Retirement Systems-PERS 3	2024 - September - First Council Date	\$913.94
<u>43483</u>	Dept of Retirement Systems-PSERS	2024 - September - First Council Date	\$2,273.79
<u>43484</u>	EFTPS	2024 - September - First Council Date	\$11,792.43
<u>43485</u>	Employment Security Dept - PFML	2024 - September - First Council Date	\$326.94
<u>43486</u>	HRA Veba Trust	2024 - September - First Council Date	\$778.34
<u>43487</u>	Northwest Administrators	2024 - September - First Council Date	\$3,077.40
<u>43488</u>	Teamsters Local 589	2024 - September - First Council Date	\$221.00
<u>43489</u>	United Way	2024 - September - First Council Date	\$36.00
<u>43490</u>	WA Cares	2024 - September - First Council Date	\$318.16
<u>Direct Deposit Run - 9/5/2024</u>	Payroll Vendor	2024 - September - First Council Date	\$61,148.13
			<b>\$136,065.54</b>





# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2024 - September - First Council Date

Fund Number	Description	Amount
001	General Fund	\$70,808.59
101	Street	\$8,495.90
150	Transit Center Fund	\$714.30
400	Water	\$35,725.68
402	Sewer	\$12,954.36
410	Airport/Industrial Park	\$7,366.71
	<b>Count: 6</b>	<b>\$136,065.54</b>

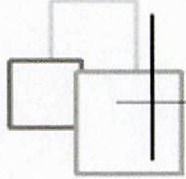
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: \_\_\_\_\_  
Title: Accounting Technician

Audited and ordered paid by Forks City Council:

Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Auditing Committee



# Voucher Directory

Fiscal: : 2024 - September

Council Date: : 2024 - September - First Council Date

Vendor	Number	Reference	Account Number	Description	Amount
<b>Beckwith Consulting Group</b>					
	<b>43491</b>			<b>2024 - September - First Council Date</b>	
		<b>#8</b>			
			<b>GMA Grant Professional Services</b>		
			001-000-000-558-61-41-03	GMA Grant Prof Serv	\$18,050.00
				GMA	
		<b>Total #8</b>			<b>\$18,050.00</b>
	<b>Total 43491</b>				<b>\$18,050.00</b>
<b>Total Beckwith Consulting Group</b>					<b>\$18,050.00</b>
<b>C C District Court II</b>					
	<b>43492</b>			<b>2024 - September - First Council Date</b>	
		<b>092024/CCDC2</b>			
			<b>Cases Filed</b>		
			001-000-000-512-52-41-02	Cases Filed	\$1,380.00
		<b>Total 092024/CCDC2</b>			<b>\$1,380.00</b>
	<b>Total 43492</b>				<b>\$1,380.00</b>
<b>Total C C District Court II</b>					<b>\$1,380.00</b>
<b>C.C. Dept Of Health &amp; Human Service</b>					
	<b>43493</b>			<b>2024 - September - First Council Date</b>	
		<b>24-0437</b>			
			<b>Testing</b>		
			400-000-000-534-80-41-42	Testing	\$126.00
		<b>Total 24-0437</b>			<b>\$126.00</b>
	<b>Total 43493</b>				<b>\$126.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Total C.C. Dept Of Health &amp; Human Service</b>					<b>\$126.00</b>
<b>Canon Fin Serv Inc</b>					
	<b>43494</b>			<b>2024 - September - First Council Date</b>	
		<b>34502843</b>			
			<b>Copier Lease</b>		
			001-000-000-515-31-31-00	Operating Supplies	\$15.78
			001-000-000-558-61-31-00	Operating Supplies	\$15.78
			101-000-000-542-31-31-00	Operating Supplies	\$15.78
			400-000-000-534-80-31-00	Operating Supplies	\$47.36
			402-000-000-535-80-31-00	Operating Supplies	\$31.57
			410-000-000-552-10-31-00	Operating Supplies	\$31.57
		<b>Total 34502843</b>			<b>\$157.84</b>
	<b>Total 43494</b>				<b>\$157.84</b>
<b>Total Canon Fin Serv Inc</b>					<b>\$157.84</b>
<b>Carradine, Tim</b>					
	<b>43495</b>			<b>2024 - September - First Council Date</b>	
		<b>60694</b>			
			<b>MDT's for Partrol Cars</b>		
			001-000-000-521-20-35-00	Equipment>\$4000	\$16,507.20
		<b>Total 60694</b>			<b>\$16,507.20</b>
		<b>6910</b>			
			<b>PD Desktop</b>		
			001-000-000-521-20-31-14	Equipment < \$4,000	\$1,248.90
		<b>Total 6910</b>			<b>\$1,248.90</b>
		<b>6933-2</b>			
			<b>IT Support</b>		
			001-000-000-514-23-48-02	Computer Repair	\$298.34
			001-000-000-515-31-48-02	Computer Repair	\$6.79
			001-000-000-558-61-41-00	Professional Services	\$6.79
			400-000-000-534-80-48-41	Computer Repair	\$486.20
			400-000-000-534-80-48-41	Computer Repair	\$13.58
			402-000-000-535-80-48-01	Computer Repair	\$165.75

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-80-48-01	Computer Repair	\$108.60
			410-000-000-546-10-41-00	Professional Services	\$154.70
			410-000-000-552-10-41-00	Professional Services	\$13.58
		<b>Total 6933-2 6934</b>			<b>\$1,254.33</b>
			<b>IT Support</b>		
			001-000-000-521-20-48-28	Computer Repair	\$746.63
			001-000-000-523-61-48-17	Computer Repair	\$407.25
		<b>Total 6934</b>			<b>\$1,153.88</b>
	<b>Total 43495</b>				<b>\$20,164.31</b>
<b>Total Carradine, Tim</b>					<b>\$20,164.31</b>
<b>Charm-Tex</b>					
	<b>43496</b>			<b>2024 - September - First Council Date</b>	
		<b>0368331-IN</b>			
			<b>Inmate Clothing</b>		
			001-000-000-523-61-31-08	Inmates Clothes	\$2,166.30
		<b>Total 0368331-IN</b>			<b>\$2,166.30</b>
		<b>0368905-IN</b>			
			<b>Inmate Clothing</b>		
			001-000-000-523-61-31-08	Inmates Clothes	\$212.40
		<b>Total 0368905-IN</b>			<b>\$212.40</b>
	<b>Total 43496</b>				<b>\$2,378.70</b>
<b>Total Charm-Tex</b>					<b>\$2,378.70</b>
<b>Cintas</b>					
	<b>43497</b>			<b>2024 - September - First Council Date</b>	
		<b>5227586639</b>			
			<b>First Aid Kit</b>		
			400-000-000-534-80-31-00	Operating Supplies	\$7.76
		<b>Total 5227586639</b>			<b>\$7.76</b>
		<b>5227586700</b>			
			<b>First Aid Kit</b>		
			402-000-000-535-80-31-00	Operating Supplies	\$13.04

Vendor	Number	Reference	Account Number	Description	Amount
		<b>Total 5227586700</b>			<b>\$13.04</b>
	<b>Total 43497</b>				<b>\$20.80</b>
<b>Total Cintas</b>					<b>\$20.80</b>
<b>City of Forks - Water</b>					
	<b>43498</b>			<b>2024 - September - First Council Date</b>	
		<b>092024/Water</b>			
			<b>Water</b>		
			001-000-000-512-52-47-01	Water Services	\$473.00
			001-000-000-514-23-47-01	Water	\$333.88
			001-000-000-521-20-47-01	Water	\$556.47
			001-000-000-523-61-47-01	Water	\$85.65
			001-000-000-523-61-47-01	Water	\$639.94
			001-000-000-554-31-47-00	Water	\$33.52
			001-000-000-576-80-47-01	Water	\$81.95
			001-000-000-576-80-47-01	Water	\$312.86
			001-000-000-576-80-47-01	Water	\$85.65
			001-000-000-576-80-47-01	Water	\$33.52
			140-000-000-557-30-47-01	VIC/Museum Water	\$44.58
			150-000-000-547-10-47-00	Water	\$138.05
			400-000-000-534-80-47-01	Water	\$389.53
			402-000-000-535-80-47-01	Water	\$139.12
			402-000-000-535-80-47-01	Water	\$1,538.53
			410-000-000-552-10-47-01	Water	\$250.40
			410-000-000-552-50-47-01	Water	\$78.28
			410-000-000-575-50-47-01	Water	\$198.35
		<b>Total 092024/Water</b>			<b>\$5,413.28</b>
	<b>Total 43498</b>				<b>\$5,413.28</b>
<b>Total City of Forks - Water</b>					<b>\$5,413.28</b>
<b>Clallam County Environmental Health</b>					
	<b>43499</b>			<b>2024 - September - First Council Date</b>	
		<b>2496</b>			
			<b>RAC Kitchem Permit</b>		

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-575-50-49-00	Misc.	\$294.00
		<b>Total 2496</b>			<b>\$294.00</b>
	<b>Total 43499</b>				<b>\$294.00</b>
<b>Total Clallam County Environmental Health</b>					<b>\$294.00</b>
<b>Clallam County Sheriff Dept.</b>					
	<b>43500</b>			<b>2024 - September - First Council Date</b>	
		<b>C24-035</b>			
			<b>Inmate Expenses</b>		
			001-000-000-523-61-49-01	County Jail Expenses	\$132.26
		<b>Total C24-035</b>			<b>\$132.26</b>
	<b>Total 43500</b>				<b>\$132.26</b>
<b>Total Clallam County Sheriff Dept.</b>					<b>\$132.26</b>
<b>Clallam Public Defender</b>					
	<b>43501</b>			<b>2024 - September - First Council Date</b>	
		<b>092024/Public Defender</b>			
			<b>Public Defender Services</b>		
			001-000-000-512-52-41-00	Public Defender	\$2,833.33
		<b>Total 092024/Public Defender</b>			<b>\$2,833.33</b>
	<b>Total 43501</b>				<b>\$2,833.33</b>
<b>Total Clallam Public Defender</b>					<b>\$2,833.33</b>
<b>Clearly Communications</b>					
	<b>43502</b>			<b>2024 - September - First Council Date</b>	
		<b>INV642705</b>			
			<b>VOIP Telephone Service</b>		
			001-000-000-514-23-42-00	Communications	\$71.38
			001-000-000-521-20-42-00	Communication	\$35.95
			001-000-000-523-61-42-00	Communication	\$35.95
			400-000-000-534-80-42-00	Communication	\$109.63
			402-000-000-535-80-42-00	Communication	\$38.25
			410-000-000-546-10-42-00	Communication	\$35.69
		<b>Total INV642705</b>			<b>\$326.85</b>

Vendor	Number	Reference	Account Number	Description	Amount
	<b>Total 43502</b>				<b>\$326.85</b>
<b>Total Clearly Communications</b>					<b>\$326.85</b>
<b>Code Publishing</b>					
	<b>43503</b>			<b>2024 - September - First Council Date</b>	
		<b>GC10015325</b>			
			<b>Updates</b>		
			001-000-000-515-31-41-00	Professional Services	\$248.38
			001-000-000-558-61-41-00	Professional Services	\$248.38
			400-000-000-534-80-41-00	Professional Services	\$496.62
			410-000-000-552-10-41-00	Professional Services	\$496.62
		<b>Total GC10015325</b>			<b>\$1,490.00</b>
	<b>Total 43503</b>				<b>\$1,490.00</b>
<b>Total Code Publishing</b>					<b>\$1,490.00</b>
<b>Construction Inspection Services LLC</b>					
	<b>43504</b>			<b>2024 - September - First Council Date</b>	
		<b>2038</b>			
			<b>WWTP Construction Testing</b>		
			402-000-000-594-61-63-02	WWTF - Construction	\$3,219.09
		<b>Total 2038</b>			<b>\$3,219.09</b>
	<b>Total 43504</b>				<b>\$3,219.09</b>
<b>Total Construction Inspection Services LLC</b>					<b>\$3,219.09</b>
<b>Damon, Starla</b>					
	<b>43505</b>			<b>2024 - September - First Council Date</b>	
		<b>082024/Damon</b>			
			<b>RAC Deposit Refund</b>		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$500.00
		<b>Total 082024/Damon</b>			<b>\$500.00</b>
	<b>Total 43505</b>				<b>\$500.00</b>
<b>Total Damon, Starla</b>					<b>\$500.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
	<b>43506</b>			<b>2024 - September - First Council Date</b>	
		<b>0014229</b>			
			<b>Biosolids Pumps</b>		
			402-000-000-535-80-35-01	Biosolids - Mach & Eqmpt	\$9,630.60
		<b>Total 0014229</b>			<b>\$9,630.60</b>
	<b>Total 43506</b>				<b>\$9,630.60</b>
<b>Total FKC Co., Ltd.</b>					<b>\$9,630.60</b>
<b>Forks Community Hospital</b>					
	<b>43507</b>			<b>2024 - September - First Council Date</b>	
		<b>VAJ16473</b>			
			<b>Inmate Medical</b>		
			001-000-000-523-61-41-05	Inmate - Medical	\$1,332.34
		<b>Total VAJ16473</b>			<b>\$1,332.34</b>
	<b>Total 43507</b>				<b>\$1,332.34</b>
<b>Total Forks Community Hospital</b>					<b>\$1,332.34</b>
<b>Foster Garvey P.C.</b>					
	<b>43508</b>			<b>2024 - September - First Council Date</b>	
		<b>2893698</b>			
			<b>Industrial Park Lease</b>		
			410-000-000-552-10-41-00	Professional Services	\$1,910.00
		<b>Total 2893698</b>			<b>\$1,910.00</b>
	<b>Total 43508</b>				<b>\$1,910.00</b>
<b>Total Foster Garvey P.C.</b>					<b>\$1,910.00</b>
<b>Friesz, Charles</b>					
	<b>43509</b>			<b>2024 - September - First Council Date</b>	
		<b>082024/Friesz</b>			
			<b>CPL Refund</b>		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$10.00
		<b>Total 082024/Friesz</b>			<b>\$10.00</b>
	<b>Total 43509</b>				<b>\$10.00</b>
<b>Total Friesz, Charles</b>					<b>\$10.00</b>



Vendor	Number	Reference	Account Number	Description	Amount
<b>Galls</b>					
	<b>43510</b>			<b>2024 - September - First Council Date</b>	
		<b>028709707</b>			
			<b>Rakoz Initial Issue</b>		
			001-000-000-521-20-14-04	Uniforms-P13 Rakoz	\$85.56
		<b>Total 028709707</b>			<b>\$85.56</b>
		<b>028759818</b>			
			<b>Lenz Initial Issue</b>		
			001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$88.16
		<b>Total 028759818</b>			<b>\$88.16</b>
		<b>028772702</b>			
			<b>Lenz Initial Issue</b>		
			001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$122.26
		<b>Total 028772702</b>			<b>\$122.26</b>
		<b>028784835</b>			
			<b>Lenz Intial Issue</b>		
			001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$137.73
		<b>Total 028784835</b>			<b>\$137.73</b>
	<b>Total 43510</b>				<b>\$433.71</b>
<b>Total Galls</b>					<b>\$433.71</b>
<b>Graymont Western US Inc</b>					
	<b>43511</b>			<b>2024 - September - First Council Date</b>	
		<b>4-428361 RI</b>			
			<b>Lime for Biosolids Treatment</b>		
			402-000-000-535-80-31-02	Biosolids-Chemicals	\$2,484.77
		<b>Total 4-428361 RI</b>			<b>\$2,484.77</b>
	<b>Total 43511</b>				<b>\$2,484.77</b>
<b>Total Graymont Western US Inc</b>					<b>\$2,484.77</b>
<b>Hugo Maquibar Lucas Perez</b>					
	<b>43512</b>			<b>2024 - September - First Council Date</b>	
		<b>005</b>			

Vendor	Number	Reference	Account Number	Description	Amount
			<b>Interpreter Services</b>		
			001-000-000-512-52-41-03	Interpreter	\$120.00
		<b>Total 005</b>			<b>\$120.00</b>
	<b>Total 43512</b>				<b>\$120.00</b>
<b>Total Hugo Maquibar Lucas Perez</b>					<b>\$120.00</b>
<b>Martin Mendoza, Bertilda</b>					
	<b>43513</b>			<b>2024 - September - First Council Date</b>	
		<b>092024/Martin Mendoza</b>			
			<b>Interpreter Services</b>		
			001-000-000-512-52-41-03	Interpreter	\$520.00
		<b>Total 092024/Martin Mendoza</b>			<b>\$520.00</b>
	<b>Total 43513</b>				<b>\$520.00</b>
<b>Total Martin Mendoza, Bertilda</b>					<b>\$520.00</b>
<b>McClanahan, Larry</b>					
	<b>43514</b>			<b>2024 - September - First Council Date</b>	
		<b>082024/McClanahan</b>			
			<b>Water Refund-Closed Acct.</b>		
			400-000-000-534-80-49-02	Water Utilities Refund Acc	\$4.48
		<b>Total 082024/McClanahan</b>			<b>\$4.48</b>
	<b>Total 43514</b>				<b>\$4.48</b>
<b>Total McClanahan, Larry</b>					<b>\$4.48</b>
<b>Miller, Casey</b>					
	<b>43515</b>			<b>2024 - September - First Council Date</b>	
		<b>082024/Miller</b>			
			<b>CPL Refund</b>		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$10.00
		<b>Total 082024/Miller</b>			<b>\$10.00</b>
	<b>Total 43515</b>				<b>\$10.00</b>
<b>Total Miller, Casey</b>					<b>\$10.00</b>
<b>Olympic Printers Incorporated</b>					

Vendor	Number	Reference	Account Number	Description	Amount
	<b>43516</b>			<b>2024 - September - First Council Date</b>	
		<b>35212</b>			
			<b>Business Cards</b>		
			001-000-000-521-20-31-00	Operating Supplies	\$247.61
		<b>Total 35212</b>			<b>\$247.61</b>
		<b>35213</b>			
			<b>Business Cards</b>		
			001-000-000-514-23-31-00	Operating Supplies	\$68.42
			001-000-000-515-31-31-00	Operating Supplies	\$68.42
		<b>Total 35213</b>			<b>\$136.84</b>
	<b>Total 43516</b>				<b>\$384.45</b>
<b>Total Olympic Printers Incorporated</b>					<b>\$384.45</b>
<b>Pacific Office Equipment Inc.</b>					
	<b>43517</b>			<b>2024 - September - First Council Date</b>	
		<b>1146672</b>			
			<b>Copier</b>		
			001-000-000-515-31-31-00	Operating Supplies	\$55.89
			001-000-000-558-61-31-00	Operating Supplies	\$55.89
			101-000-000-542-31-31-00	Operating Supplies	\$55.90
			400-000-000-534-80-31-00	Operating Supplies	\$167.67
			402-000-000-535-80-31-00	Operating Supplies	\$111.78
			410-000-000-552-10-31-00	Operating Supplies	\$111.78
		<b>Total 1146672</b>			<b>\$558.91</b>
		<b>1146673</b>			
			<b>Copier</b>		
			001-000-000-521-20-31-00	Operating Supplies	\$39.65
		<b>Total 1146673</b>			<b>\$39.65</b>
		<b>1146674</b>			
			<b>Copier</b>		
			001-000-000-523-61-31-00	Operating Supplies	\$59.89
		<b>Total 1146674</b>			<b>\$59.89</b>
	<b>Total 43517</b>				<b>\$658.45</b>
<b>Total Pacific Office Equipment Inc.</b>					<b>\$658.45</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Postmaster</b>					
	<b>43518</b>			<b>2024 - September - First Council Date</b>	
		<b>2024/Bulk Permit #2</b>			
			<b>Bulk Permit #2</b>		
			400-000-000-534-80-42-41	Postage	\$281.25
			402-000-000-535-80-42-51	Postage	\$68.75
		<b>Total 2024/Bulk Permit #2</b>			<b>\$350.00</b>
	<b>Total 43518</b>				<b>\$350.00</b>
<b>Total Postmaster</b>					<b>\$350.00</b>
<b>Queen, Erin</b>					
	<b>43519</b>			<b>2024 - September - First Council Date</b>	
		<b>082024/Queen</b>			
			<b>RAC Deposit Refund</b>		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$500.00
		<b>Total 082024/Queen</b>			<b>\$500.00</b>
	<b>Total 43519</b>				<b>\$500.00</b>
<b>Total Queen, Erin</b>					<b>\$500.00</b>
<b>Rice, Granville</b>					
	<b>43520</b>			<b>2024 - September - First Council Date</b>	
		<b>092024/Rice</b>			
			<b>MC Premium</b>		
			001-000-000-521-20-41-15	Rice	\$164.90
		<b>Total 092024/Rice</b>			<b>\$164.90</b>
	<b>Total 43520</b>				<b>\$164.90</b>
<b>Total Rice, Granville</b>					<b>\$164.90</b>
<b>Schepers, David</b>					
	<b>43521</b>			<b>2024 - September - First Council Date</b>	
		<b>082024/Schepers</b>			
			<b>CPL Refund</b>		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$10.00

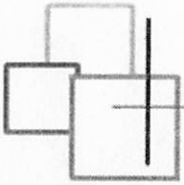
Vendor	Number	Reference	Account Number	Description	Amount
		<b>Total 082024/Schepers</b>			<b>\$10.00</b>
	<b>Total 43521</b>				<b>\$10.00</b>
<b>Total Schepers, David</b>					<b>\$10.00</b>
<b>US Bank</b>					
	<b>43522</b>			<b>2024 - September - First Council Date</b>	
		<b>092024/US Bank</b>			
			<b>Credit Cards</b>		
			001-000-000-511-61-31-00	Operating Supplies	\$149.19
			001-000-000-511-61-48-00	Repair & Maintenace	\$10.44
			001-000-000-514-23-31-00	Operating Supplies	\$32.45
			001-000-000-514-23-41-00	Professional Services	\$47.65
			001-000-000-521-20-31-00	Operating Supplies	\$36.21
			001-000-000-521-20-31-00	Operating Supplies	\$352.99
			001-000-000-521-20-31-00	Operating Supplies	\$274.27
			001-000-000-521-20-31-30	Misc. Supplies	\$86.80
			001-000-000-521-20-41-00	Professional Services	\$53.15
			001-000-000-523-61-31-00	Operating Supplies	\$33.71
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$413.10
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$83.42
			001-000-000-523-61-41-00	Professional Services	\$49.49
			001-000-000-523-61-43-00	Travel	\$752.25
			001-000-000-523-61-43-11	Training/tuition	\$275.00
			001-000-000-558-61-31-00	Operating Supplies	\$27.11
			101-000-000-542-31-31-00	Operating Supplies	\$9.99
			101-000-000-542-31-41-00	Professional Services	\$14.66
			101-000-000-542-31-48-81	95 Eight YD Dump 39132D	\$95.45
			150-000-000-547-10-48-00	Repair And Maintenance	\$4.13
			400-000-000-534-80-31-00	Operating Supplies	\$81.51
			400-000-000-534-80-31-00	Operating Supplies	\$190.43
			400-000-000-534-80-31-41	Tools	\$65.09
			400-000-000-534-80-41-00	Professional Services	\$119.12
			400-000-000-534-80-48-00	Repair & Maintenance	\$4.79
			400-000-000-534-80-48-62	2019 Norstar Tilt Trailer 67968D	\$76.01

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-48-62	2019 Norstar Tilt Trailer 67968D	\$1,291.39
			400-000-000-534-80-49-42	Membership/Dues	(\$16.28)
			402-000-000-535-80-31-00	Operating Supplies	\$169.98
			402-000-000-535-80-31-00	Operating Supplies	\$31.85
			402-000-000-535-80-41-00	Professional Services	\$45.82
			402-000-000-535-80-41-52	Testing	\$972.00
			402-000-000-535-80-41-52	Testing	\$230.00
			402-000-000-535-80-43-00	Travel	\$11.00
			402-000-000-535-80-48-00	Repair & Maintenance	\$1.52
			410-000-000-546-10-31-00	Operating Supplies	\$24.97
			410-000-000-546-10-41-00	Professional Services	\$36.65
			410-000-000-546-10-49-00	Misc.	\$311.50
			410-000-000-546-10-49-00	Misc.	\$7.79
			410-000-000-552-10-48-00	Repair & Maint	\$0.87
		<b>Total 092024/US Bank</b>			<b>\$6,457.47</b>
	<b>Total 43522</b>				<b>\$6,457.47</b>
<b>Total US Bank</b>					<b>\$6,457.47</b>
<b>WA Dept Lic Bus Prof Div</b>					
	<b>09042024/EFT</b>			<b>2024 - September - First Council Date</b>	
		<b>09042024/CPL</b>			
			<b>CPL Fees</b>		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$147.00
		<b>Total 09042024/CPL</b>			<b>\$147.00</b>
	<b>Total 09042024/EFT</b>				<b>\$147.00</b>
<b>Total WA Dept Lic Bus Prof Div</b>					<b>\$147.00</b>
<b>WA Dept Rev Excise Tax</b>					
	<b>092024/EFT</b>			<b>2024 - September - First Council Date</b>	
		<b>092024/Excise Tax</b>			
			<b>Excise Tax</b>		
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$35.53
			001-000-000-523-61-31-08	Inmates Clothes	\$186.30
			001-000-000-523-61-31-08	Inmates Clothes	\$18.27

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-47-43	Excise Tax	\$5,498.01
			402-000-000-535-80-31-00	Operating Supplies	\$14.62
			402-000-000-535-80-47-53	Excise Tax	\$1,606.51
			650-000-000-589-30-00-39	Sales Tax	\$3.16
			650-000-000-589-30-00-80	Excise Tax - Water	\$329.88
			650-000-000-589-30-00-90	Excise Tax - Sewer	\$96.73
			<b>Total 092024/Excise Tax</b>		<b>\$7,789.01</b>
			<b>Total 092024/EFT</b>		<b>\$7,789.01</b>
			<b>Total WA Dept Rev Excise Tax</b>		<b>\$7,789.01</b>
<b>West</b>					
	43523			<b>2024 - September - First Council Date</b>	
		580679775			
			<b>Subscription</b>		
			001-000-000-515-31-31-01	Books, Subscriptions	\$70.50
			001-000-000-558-61-31-01	Books, Subscriptions	\$70.50
			400-000-000-534-80-31-00	Operating Supplies	\$140.96
			410-000-000-552-10-31-00	Operating Supplies	\$140.95
			<b>Total 580679775</b>		<b>\$422.91</b>
			<b>Total 43523</b>		<b>\$422.91</b>
			<b>Total West</b>		<b>\$422.91</b>
<b>West Coast Mechanical Solutions</b>					
	43524			<b>2024 - September - First Council Date</b>	
		16535			
			<b>Squad Room HVAC Repair</b>		
			001-000-000-521-20-48-00	Repair & Maintenance	\$449.51
			<b>Total 16535</b>		<b>\$449.51</b>
			<b>Total 43524</b>		<b>\$449.51</b>
			<b>Total West Coast Mechanical Solutions</b>		<b>\$449.51</b>
<b>West Waste &amp; Recycling</b>					
	43525			<b>2024 - September - First Council Date</b>	
		327567			

Vendor	Number	Reference	Account Number	Description	Amount
			<b>Refuse</b>		
			001-000-000-521-20-47-18	Refuse	\$119.06
			001-000-000-523-61-47-18	Refuse	\$119.06
			001-000-000-554-31-47-18	Refuse	\$38.09
			101-000-000-542-31-47-18	Refuse	\$163.24
			400-000-000-534-80-47-18	Refuse	\$246.56
			402-000-000-535-80-47-18	Refuse	\$111.90
			410-000-000-552-50-47-18	Refuse	\$76.17
			410-000-000-575-50-47-18	Refuse	\$76.17
		<b>Total 327567</b>			<b>\$950.25</b>
	<b>Total 43525</b>				<b>\$950.25</b>
<b>Total West Waste &amp; Recycling</b>					<b>\$950.25</b>
<b>West Waste Sanitation</b>					
	43526			<b>2024 - September - First Council Date</b>	
		330211			
			<b>Sanicans</b>		
			412-000-000-546-10-47-18	Sanitation	\$50.00
				Sanican	
		<b>Total 330211</b>			<b>\$50.00</b>
	<b>Total 43526</b>				<b>\$50.00</b>
<b>Total West Waste Sanitation</b>					<b>\$50.00</b>
<b>Whorton, Casadie</b>					
	43527			<b>2024 - September - First Council Date</b>	
		082024/Whorton			
			<b>RAC Deposit Refund</b>		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$500.00
		<b>Total 082024/Whorton</b>			<b>\$500.00</b>
	<b>Total 43527</b>				<b>\$500.00</b>
<b>Total Whorton, Casadie</b>					<b>\$500.00</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>39</b>		<b>\$91,776.31</b>





# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2024 - September - First Council Date

Fund Number	Description	Amount
001	General Fund	\$54,255.00
101	Street	\$355.02
140	Lodging Tax Fund	\$44.58
150	Transit Center Fund	\$142.18
400	Water	\$9,827.67
402	Sewer	\$20,745.05
410	Airport/Industrial Park	\$5,750.04
412	Quillayute Airport	\$50.00
650	State Collections	\$606.77
	<b>Count: 9</b>	<b>\$91,776.31</b>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

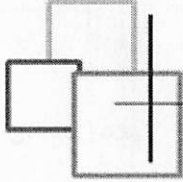
Signed: \_\_\_\_\_  
Title: Accounting Technician

Date: \_\_\_\_\_

Audited and ordered paid by Forks City Council:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Auditing Committee



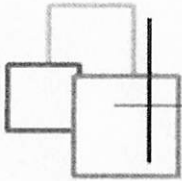
# Voucher Directory

Fiscal: : 2024 - August

Council Date: : 2024 - August - Travel Checks

Vendor	Number	Reference	Account Number	Description	Amount
<b>Cruz, Daniel</b>					
	<b>3704</b>			<b>2024 - August - Travel Checks</b>	
		<b>08102024/Cruz Travel</b>			
			<b>Defensive Tactics-DuPont, WA</b>		
			001-000-000-523-61-43-00	Travel	\$293.00
		<b>Total 08102024/Cruz Travel</b>			<b>\$293.00</b>
	<b>Total 3704</b>				<b>\$293.00</b>
<b>Total Cruz, Daniel</b>					<b>\$293.00</b>
<b>Hampton, Paul</b>					
	<b>3708</b>			<b>2024 - August - Travel Checks</b>	
		<b>08232024/Hampton Travel</b>			
			<b>2024 Evergreen Conference-Yakima, WA</b>		
			400-000-000-534-80-43-00	Travel	\$60.25
			402-000-000-535-80-43-00	Travel	\$60.25
		<b>Total 08232024/Hampton Travel</b>			<b>\$120.50</b>
	<b>Total 3708</b>				<b>\$120.50</b>
<b>Total Hampton, Paul</b>					<b>\$120.50</b>
<b>Lenz, Steven</b>					
	<b>3703</b>			<b>2024 - August - Travel Checks</b>	
		<b>08022024/Lenz Travel</b>			
			<b>BLEA Academy-Burien, WA</b>		
			001-000-000-521-20-43-00	Travel	\$76.00
		<b>Total 08022024/Lenz Travel</b>			<b>\$76.00</b>

Vendor	Number	Reference	Account Number	Description	Amount
	<b>Total 3703</b>				<b>\$76.00</b>
	3705			<b>2024 - August - Travel Checks</b>	
		08092024/Lenz Travel			
			BLEA Academy-Burien, WA		
			001-000-000-521-20-43-00	Travel	\$81.50
		<b>Total 08092024/Lenz Travel</b>			<b>\$81.50</b>
	<b>Total 3705</b>				<b>\$81.50</b>
	3706			<b>2024 - August - Travel Checks</b>	
		08162024/Lenz Travel			
			BLEA Academy-Burien, WA		
			001-000-000-521-20-43-00	Travel	\$76.00
		<b>Total 08162024/Lenz Travel</b>			<b>\$76.00</b>
	<b>Total 3706</b>				<b>\$76.00</b>
	3707			<b>2024 - August - Travel Checks</b>	
		08232024/Lenz Travel			
			BLEA Academy-Burien, WA		
			001-000-000-521-20-43-00	Travel	\$81.50
		<b>Total 08232024/Lenz Travel</b>			<b>\$81.50</b>
	<b>Total 3707</b>				<b>\$81.50</b>
	3710			<b>2024 - August - Travel Checks</b>	
		08302024/Lenz Travel			
			001-000-000-521-20-43-00	Travel	\$76.00
		<b>Total 08302024/Lenz Travel</b>			<b>\$76.00</b>
	<b>Total 3710</b>				<b>\$76.00</b>
<b>Total Lenz, Steven</b>					<b>\$391.00</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>3</b>		<b>\$804.50</b>



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2024 - August - Travel Checks

Fund Number	Description	Amount
001	General Fund	\$684.00
400	Water	\$60.25
402	Sewer	\$60.25
	<b>Count: 3</b>	<b>\$804.50</b>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: \_\_\_\_\_  
Title: Accounting Technician

Date: \_\_\_\_\_

Audited and ordered paid by Forks City Council:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Auditing Committee

## **Hispanic Heritage Proclamation**

**Whereas**, the Hispanic community has significantly contributed to the cultural, economic, histories, and social fabric of our town, enriching our community with diverse traditions, languages, and customs; and

**Whereas**, Hispanic people serve honorably in our Armed Forces, defending the values we hold dear, supporting and building industries with new innovative ideas, are public servants, essential workers, agricultural workers, construction workers, teachers, nurses, entrepreneurs, and leaders; and inspired movements that have made our town more equal and more just; and

**Whereas**, Forks is currently comprised of a growing population of Hispanic residents, currently reported to be 26.1% of the residential population; and

**Whereas**, Hispanic Heritage Month celebrates the rich heritage and contributions of Hispanic Americans to the United States, highlighting the achievements and influence of Hispanic individuals and communities throughout history; many Hispanic Americans trace their roots to the cultures of the Indigenous Peoples of the Americas and continue to honor this ancestral knowledge; and

**Whereas**, Hispanic Heritage Month, observed from September 15th to October 15th, commemorates the independence anniversaries of several Latin American countries, including Costa Rica, El Salvador, Guatemala, Honduras, and Mexico; and

**Whereas**, our town recognizes the importance of embracing and honoring the Hispanic culture and heritage, fostering inclusivity, understanding, and appreciation among all residents; and

**Whereas**, we encourage all residents to participate in events and activities that showcase the rich diversity of Hispanic culture, including music, dance, art, cuisine, literature, and history;

**Now, therefore**, be it resolved, that the City Council of Forks hereby proclaims September 15th to October 15th as Hispanic Heritage Month in Forks in alignment with the national recognition of this month since 1988; and

**Now, therefore**, be it resolved, that the City Council of Forks hereby proclaims the last Saturday of September as "Dia de Culturas / Day of Culture" in Forks.

We encourage all residents to join us in celebrating the contributions and achievements of Hispanic Americans and to promote cultural awareness and unity within our community.

Signed this 9 day of September 2024

**PROCLAMATION**  
**October as Resilience Month 2024**

**Whereas**, hope is one of the strongest predictors of wellbeing; and

**Whereas**, the Clallam Resilience Project, a consortium of over 50 local agencies and caring community members, envisions a community aware of and actively practicing individual and community healing centered strategies that promote wellness;

**Whereas**, on October 7th watch parties around our community will participate in Dr. Chan Hellman's keynote presentation based on the science of hope including one at the Rainforest ; and

**Whereas**, relational health helps nurture hope and needs to be nurtured throughout the life-span; wellness and hope is fostered through supportive relationships with caring adults and experiences that strengthen our core adaptive skills; resilience and hope is built through protective factors at the community, organizational and individual levels; and

**Whereas**, Resilience Month 2024 contains numerous events available to promote hope, resilience, and wellbeing for residents of Clallam County across the lifespan from musical celebration of Hispanic Heritage Month at the Dias de Culturas in Forks with leadership by Peninsula College to the October 19 and 20th; All in Film Festival to an inclusive film event featuring films by, about and featuring individuals with intellectual and developmental disabilities with leadership from Clallam Mosaic and Peninsula College to October 14th Indigenous People's Day Poetry Reading at ṽaṽkʷustəṽáwtxʷ House of Learning, Peninsula College Longhouse with leadership from the North Olympic Library System;

NOW, THEREFORE, we, Forks City Council, do hereby proclaim the month of October 2024 to be Resilience Month and urge all residents to learn about hope and create a community that talks about and practices strategies that promote healing and wellness.

**Notice of Public Hearing  
Forks City Council  
September 9, 2024  
7:30 P.M.  
Forks City Council Chambers  
500 East Division Street**

**Notice is hereby given that on September 9, 2024 at 7:30 p.m. the Forks City Council will hold a public hearing to obtain input regarding the City of Forks Capital Improvement Plan 2025-2030. This Plan was prepared to address capital improvement needs for City facilities for the period of January 1, 2025 through December 31, 2030.**

**Written comments will be accepted until 4:00 p.m. on September 9, 2024. Please address all comments to the Forks City Council. The Plan can be found on the City's website [www.forkswashington.org](http://www.forkswashington.org) under Documents>City Reports or copies may be obtained at City Hall. If you have any questions regarding the City of Forks Capital Improvement Plan 2025-2030, please contact Rod Fleck, Attorney/Planner at 360-374-5412.**

RESOLUTION No. 520

A resolution adopting the 2025–2030 Capital Facilities Improvement Plan

WHEREAS, the City is in need, as part of the budgeting process, to review and adopt a Capital Facilities Improvement Plan (CFIP);

WHEREAS, the purpose of that CFIP is to annually review projects within specific areas that could be pursued with funds from the City, or a combination of City and grant funded projects;

WHEREAS, the City undertook a review of the proposed Capital Facilities Improvement Plan during its public workshops with that being advertised as part of the agenda;

WHEREAS, Council determined that it could proceed with the adoption of the CFIP;

THEREFORE, THE CITY COUNCIL OF THE CITY OF FORKS RESOLVES THAT:

- Section 1. The CFIP is hereby adopted as the guiding document for the City’s capital improvements in the period identified; and
- Section 2. City staff are directed to utilize the CFIP in the development of future planning, budgeting, and implementing efforts.
- Section 3. City staff are directed in the development of future plans to continue to reach out to other governmental agencies to determine if additional projects and information can be ascertained as to their want for the City to partner with those agencies in the future.

Passed this 9<sup>th</sup> day of September 2024 by the City Council of Forks

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Mayor Tim Fletcher

Attested to:

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Caryn DePew, Clerk/Treasurer

Approved as to Form:

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William R. Fleck, Attorney/Planner



**Notice of Receipt of 60% Annexation Petition  
and  
Public Hearing**

**SOHA Annexation**

**City Council  
Monday, 14 October 2024  
7:30 P.M.  
City Council Chambers**

In 2021, the City received a 60% Annexation Petition from Robert Soha seeking to annex two parcels in the 1100 block of Bogachiel Way into the City of Forks. No action was taken on the proposal until it was discovered that the request had languished without additional steps being taken. The proponent still seeks to have the property annexed into the City and the Clallam County Boundary Review Board determined that it did not need to review the matter.

The legal description for this annexation request is as follows:

1. Western  $\frac{1}{2}$  of Tax Identification Parcel 1182 consisting of ~0.52 acres; and,
2. Eastern  $\frac{1}{2}$  of Tax Identification Parcel 1182 consisting of ~0.51 acres; and
3. That portion of Bogachiel Way immediately adjacent to the northern boundaries of both parcels being approximately 85' x 60' (the approximate length and width of the existing right of way) immediately north of and adjacent to the above referenced parcels being ~0.2 acres

all of which are located in the SW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of Section 8, T28N, R13W, W.M.,  
Clallam County.

Clallam County Tax Identification Parcel Nos. 132808430675 & 132808430700

Total annexation is approximately 1.2 acres.

On 14 October 2024, the City Council will hold a public hearing on this request, and also decide whether or not to annex the property described above via City ordinance. The proposed annexation was submitted to the Clallam County Boundary Review Board and no requests for review were received. The public is invited to attend and provide public comment prior to the Council's consideration of whether to annex the property into the City or not pursuant to adoption of an annexation ordinance.

Individuals with questions should contact Rod Fleck, City Attorney/Planner, at 360/374-5412, ext. 111. Individuals requiring special needs in order to participate in the public hearing should contact Mr. Fleck prior to the meeting.

## Rod Fleck

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**To:** Theismann, Chad  
**Subject:** RE: New Annexation Case# ANNX-000002-2024 Soha

THANK YOU.

What I will do is share this Monday night and will explain why the City attorney should not do math. 😊

It doesn't change the overall impacts and is clearer. I will adjust the legals accordingly.

Thank you.

Rod

William R. Fleck  
City Attorney/Planner  
500 East Division Street  
Forks, WA 98331  
[rodf@forkswashington.org](mailto:rodf@forkswashington.org)  
360/374-5412  
*"Fortes Fortuna Juvat"*

**From:** Theismann, Chad <[chad.theismann@clallamcountywa.gov](mailto:chad.theismann@clallamcountywa.gov)>  
**Sent:** Friday, September 6, 2024 2:05 PM  
**To:** Rod Fleck <[rodf@forkswashington.org](mailto:rodf@forkswashington.org)>  
**Subject:** FW: New Annexation Case# ANNX-000002-2024 Soha

Hi Rod.

I was reviewing the Soha annexation case and my acreage calculation for the Bogachiel Way right-of-way (ROW) is different than what your documentation states. The sizes of the parcels are listed consistently in your documents with county records, it's the ROW area that is off. See red polygon on attached map. At the top of page 3 under the Soha Annexation, you list the total acreage as 2.2 acres and in the first paragraph you identify the ROW portion of the annexation as "85 feet by 60 feet and totals 53,500 square feet". I calculate the ROW area to equal 0.2 acres (8,320 square feet) and having a length of approximately 199 feet which would bring the total area being annexed to 1.2 acres. I'm not sure what action is required, but I wanted to bring this to your attention. Have a good weekend, Chad

Chad Theismann | GIS Manager, IT Department | Clallam County  
223 E. 4th Street, Ste. 13 | Port Angeles, WA 98362 | 📞 360.417.2260 | ✉️ [chad.theismann@clallamcountywa.gov](mailto:chad.theismann@clallamcountywa.gov)

Notice: All email sent to this address will be received by the Clallam County email system and may be subject to public disclosure under Chapter 42.56 RCW and is subject to archiving and review by someone other than the recipient.

**From:** Gores, Loni <[loni.gores@clallamcountywa.gov](mailto:loni.gores@clallamcountywa.gov)>  
**Sent:** Thursday, August 29, 2024 3:30 PM  
**To:** Emery, Bruce <[Bruce.Emery@clallamcountywa.gov](mailto:Bruce.Emery@clallamcountywa.gov)>; Clark, Donella <[donella.clark@clallamcountywa.gov](mailto:donella.clark@clallamcountywa.gov)>; Donisi, Joe <[joe.donisi@clallamcountywa.gov](mailto:joe.donisi@clallamcountywa.gov)>; Peterson, Mary <[mary.peterson@clallamcountywa.gov](mailto:mary.peterson@clallamcountywa.gov)>; Rushton, Pam <[pam.rushton@clallamcountywa.gov](mailto:pam.rushton@clallamcountywa.gov)>; Kuss, Lorrie <[lorrie.kuss@clallamcountywa.gov](mailto:lorrie.kuss@clallamcountywa.gov)>; Theismann, Chad

<[chad.theismann@clallamcountywa.gov](mailto:chad.theismann@clallamcountywa.gov)>; St. John, Christina <[christina.stjohn@clallamcountywa.gov](mailto:christina.stjohn@clallamcountywa.gov)>; Riggs, Shoona <[shoona.riggs@clallamcountywa.gov](mailto:shoona.riggs@clallamcountywa.gov)>; Hillway, Ian <[ian.hillway@clallamcountywa.gov](mailto:ian.hillway@clallamcountywa.gov)>; King, Brian <[brian.king@clallamcountywa.gov](mailto:brian.king@clallamcountywa.gov)>; Shore, Lorraine <[lorraine.shore@clallamcountywa.gov](mailto:lorraine.shore@clallamcountywa.gov)>; White, Jennifer <[Jennifer.White@clallamcountywa.gov](mailto:Jennifer.White@clallamcountywa.gov)>; Nichols, Mark <[mark.nichols@clallamcountywa.gov](mailto:mark.nichols@clallamcountywa.gov)>; Wojnowski, Christi <[christi.wojnowski@clallamcountywa.gov](mailto:christi.wojnowski@clallamcountywa.gov)>

**Cc:** Gores, Loni <[loni.gores@clallamcountywa.gov](mailto:loni.gores@clallamcountywa.gov)>

**Subject:** New Annexation Case# ANNX-000002-2024 Soha

County Staff,

I've entered in a new Annexation case submitted by the City of Forks into the new permit program for ANNX-000002-2024 Soha.

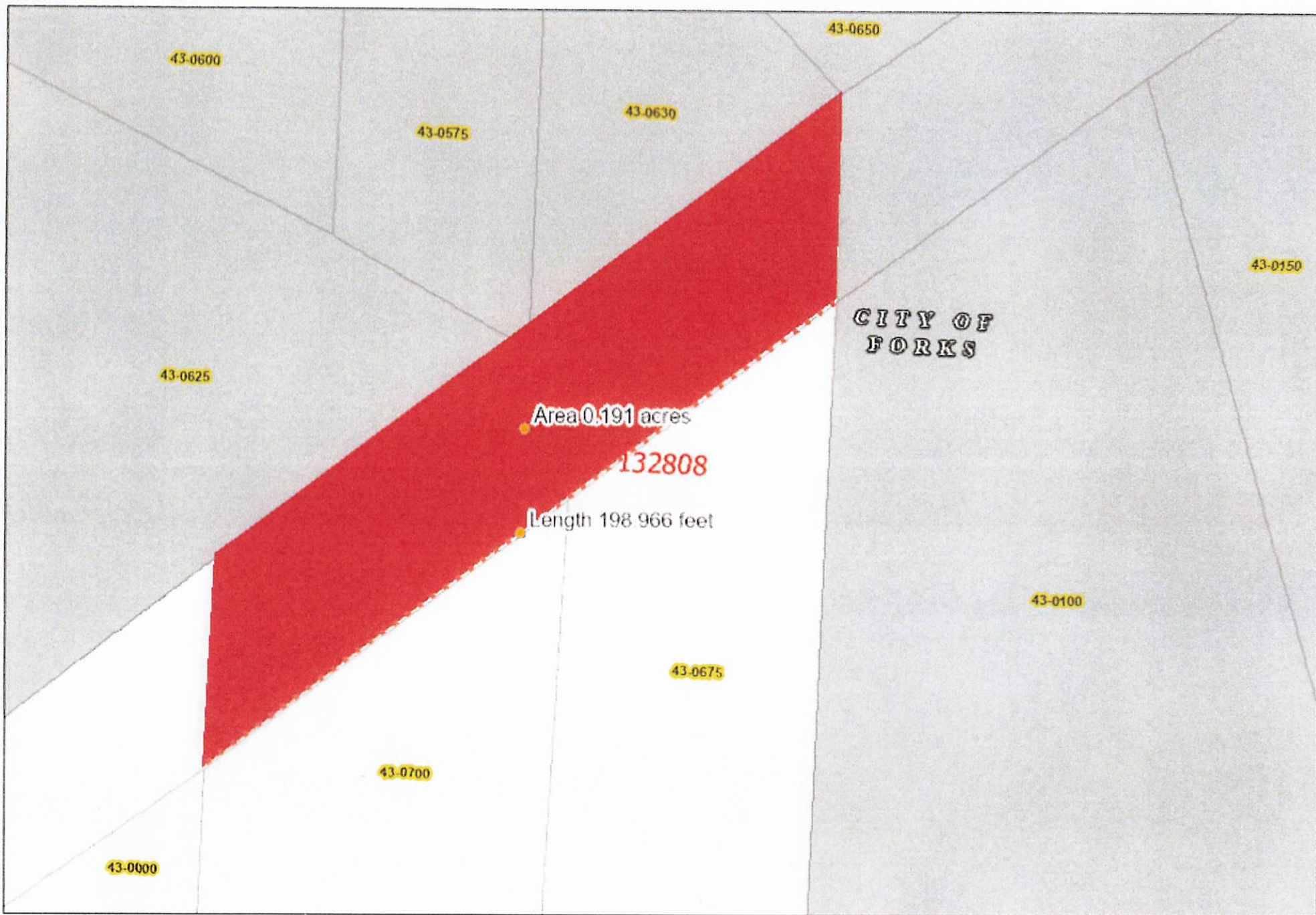
The Boundary Review Board Chair has determined there is no additional review needed per RCW 36.93.110. No additional action will be taken by the Boundary Review Board.

Once the City of Forks forwards the final documents I'll add to the new permit program.

Loni

"My email address has changed! The new format is [Loni.Gores@clallamcountywa.gov](mailto:Loni.Gores@clallamcountywa.gov) Please update my contact card as your earliest convenience, Thank you!"

*Loni Gores  
Clerk of the Board  
Commissioners Office  
223 East 4<sup>th</sup> Street, Suite 4  
Port Angeles, WA 98362  
Phone: 360-417-2256*



We are happy to share our maps and hope you find them helpful. Please be advised, however, that these maps are intended to serve as a guide to the general location of features shown. The accuracy of the individual layers varies and layers may not align with one another. Determination of actual regulatory location of features shown on this map typically requires a field examination by qualified staff. Any person or entity that relies on any information contained herein does so at their own risk. Clallam County makes no warranty of the accuracy or usefulness of this data.

RESOLUTION No. 520

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Passed this 9<sup>th</sup> day of September 2024 by the City Council of Forks

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Mayor Tim Fletcher

Attested to:

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Caryn DePew, Clerk/Treasurer

Approved as to Form:

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William R. Fleck, Attorney/Planner

**CITY OF FORKS  
TREASURER'S REPORT  
APRIL 2024**

FUND	PREV BAL	PREV BAL	PREV BAL	MONTHLY	APRIL 2023	MONTHLY	APRIL 2023	INVESTMENT	ENDING	END BAL	APRIL 2023
	CASH	INVESTMENT	CASH/INV	RECEIPTS	RECEIPTS*	DISBURSE	DISBURSE*	PURCHASED	CASH	CASH/INV	END BAL*
<b>GENERAL</b>	-891,292.72	2,435,800.00	1,544,507.28	274,226.69	185,734.35	153,622.18	148,503.23	2,435,800.00	-770,688.21	1,665,111.79	1,253,260.90
<b>STREET</b>	157,874.03	0.00	157,874.03	26,950.60	25,416.08	21,528.08	28,129.86	0.00	163,296.55	163,296.55	168,797.63
<b>LODGING TAX</b>	110,206.00	839,200.00	949,406.00	38,577.56	2,251.55	18,257.12	1,620.85	839,200.00	130,526.44	969,726.44	788,046.75
<b>AP/IND PARK/RAC/ICN</b>	504,701.25	0.00	504,701.25	12,769.16	22,223.36	23,526.34	19,880.11	0.00	493,944.07	493,944.07	569,015.33
<b>WATER</b>	622,757.06	0.00	622,757.06	91,423.61	90,953.24	110,206.20	98,697.03	0.00	603,974.47	603,974.47	680,211.70
<b>SEWER</b>	836,688.01	0.00	836,688.01	35,340.25	35,234.28	46,108.95	36,135.14	0.00	825,919.31	825,919.31	1,175,671.22
<b>PETTY CASH</b>	850.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00	850.00	850.00	850.00
<b>TRAVEL</b>	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
<b>IND PARK DEVELOPMENT</b>	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
<b>CAPITAL IMPROVEMENTS</b>	319,245.79	0.00	319,245.79	146,671.17	4,526.33	355,876.46	3,193.21	0.00	110,040.50	110,040.50	167,260.40
<b>INFRASTRUCTURE PROJECTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>INMATE CUSTODIAL FUND</b>	1,627.90	0.00	1,627.90	2,521.00	2,584.00	2,256.61	1,842.07	0.00	1,892.29	1,892.29	9,956.12
<b>QUILLAYUTE AP</b>	246,458.40	0.00	246,458.40	1,346.58	45,866.82	524.91	25,851.20	0.00	247,280.07	247,280.07	347,011.30
<b>TRANSIT CENTER</b>	110.24	0.00	110.24	1,458.44	750.75	1,837.26	1,997.23	0.00	-268.58	-268.58	-443.10
<b>SEIZED PROPERTY</b>	3,128.96	0.00	3,128.96	0.00	0.00	0.00	0.00	0.00	3,128.96	3,128.96	3,128.96
<b>DONATIONS</b>	52,389.53	0.00	52,389.53	0.00	0.00	0.00	0.00	0.00	52,389.53	52,389.53	26,991.77
<b>GRANT/CONSTRUCTION</b>	92,080.78	0.00	92,080.78	0.00	0.00	0.00	0.00	0.00	92,080.78	92,080.78	92,080.78
<b>SEARCH &amp; RESCUE</b>	3,876.00	0.00	3,876.00	0.00	0.00	0.00	0.00	0.00	3,876.00	3,876.00	3,876.00
<b>STREET PROJECTS</b>	-5,649.17	0.00	-5,649.17	0.00	9,364.71	0.00	29,162.50	0.00	-5,649.17	-5,649.17	-28,412.79
<b>STATE COLLECTIONS</b>	12,353.83	0.00	12,353.83	1,945.61	2,750.90	8,396.65	12,272.94	0.00	5,902.79	5,902.79	1,768.16
<b>TOTAL</b>	<b>2,075,405.89</b>	<b>3,275,000.00</b>	<b>5,350,405.89</b>	<b>633,230.67</b>	<b>427,656.37</b>	<b>742,140.76</b>	<b>407,285.37</b>	<b>3,275,000.00</b>	<b>1,966,495.80</b>	<b>5,241,495.80</b>	<b>5,267,071.13</b>

\*For comparison purposes.

## LICENSE AGREEMENT

THIS LICENSE AGREEMENT (“Agreement”) is entered into on this \_\_\_\_ day of \_\_\_\_\_ 2024 Halie Fletcher (Licensee) and the City of Forks.

In accordance with the provisions herein contained, the City hereby agrees to provide to Licensee use of approximately three and a half square feet of space immediately adjacent to the northern face of the Rainforest Art Center (35 North Forks Avenue) to locate a small ‘penny machine/die press souvenir vending machine.

1. **LICENSED PREMISES.** The Licensed Premises shall consist of egress, ingress, access and use of approximately three and a half feet of exterior space, mutually agreed upon, in close proximity to the northern face of the Rainforest Art Center located at 35 North Forks Avenue).

The purpose for which the license is being issues is to allow the Licensee to place a small standing souvenir vending machine commonly referred to as a penny machine/die press souvenir vending machine.

2. **TERM.** This agreement shall commence on the date noted above (the effective date) and shall run for a period not to exceed one year. Any subsequent renew of the license would need to be (1) approved by the City Council; and, (2) review of the license fee in a manner noted below.
3. **LICENSE FEE AND OTHER CHARGES.**

- A. The base annual fee to be paid by Licensee under this Agreement shall total is one hundred and fifty dollars (\$150).

If it is determined that this license fee is subject to the payment of leasehold excise tax, the base annual fee shall be multiplied by the sum of 12.84% and the Licensee shall remit that amount as an addition to the base annual fee.

The Licensee shall also pay the other charges specified in this Agreement, including without limitation any personal property taxes described in Section 15. Should Licensee fail to pay charges owed as required herein, then Licensee will be in default and the City, will have the right to terminate this Agreement in accordance with Section 4 of this Agreement.

Licensee may also have the permission to install a wireless, battery-operated micro camera on or near the location of the installed machine subject to this agreement.

- B. **Renewal of the License.**
  - i. This agreement DOES NOT include an automatic renewal clause.
  - ii. However, the parties may find it mutually beneficial to renew this agreement after at least the following has occurred:
    - (a) The parties, at least ninety days (90 days) prior to the expiration date of the agreement, representatives of the City and the Licensee review the use, costs, general revenues, and initial base annual fee; and,
    - (b) Following that review, the City Council would be required to consider any renewal as an identified agenda item in a regularly held council meeting prior to expiration of the license agreement. During such consideration, modifications to location and rates would be a topic of review and be subject to Council’s approval and authorization. At a bare minimum, any renewed license fee would be subject to an increase equal to 100% of the Consumer Price Index-Seattle/Tacoma/Bremerton (U).

4. **TERMINATION.** Notwithstanding any other provision of this Agreement, either party may terminate this Agreement with or without cause upon 180 days written notice to the other. If the Licensed Premises become unusable due to fire or other cause, this Agreement may be terminated upon mutual agreement of both parties. Licensee's obligations under Sections 7 through 16 inclusive, and Section 18, shall survive any termination or expiration of this Agreement.

HOWEVER, parties also agree, that if there arises an opportunity for the City to lease the entire parcel as part of a lease of the four central parcels (Lots 11-14) of the Forks Industrial Park, the Licensee agrees to relocate to another location in the Forks Industrial Park or on other City property within a reasonable and mutually agreeable period of time with at least six months' notice. The City agrees to work with the Licensee to find a location that would accommodate the Licensee's activities and will also make reasonable inquiries, pursue potential grant and/or public-private funding options that would assist the Licensee in any required relocation as a result of such a change. Any future financial commitment or obligation associated with such a relocation that would involve city funding would require the prior approval of the City Council.

5. **IMPROVEMENTS & MAINTENANCE.** Installation of permanent equipment and improvements shall be subject to approval by the City of Forks.
6. **WARRANTY.** THE CITY OF FORKS MAKES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE SUITABILITY OF THE LICENSED PREMISES FOR LICENSEE'S INTENDED USES OR PURPOSES AND EXPRESSLY DISCLAIMS ANY SUCH WARRANTY AND ANY IMPLIED WARRANTY OF MERCHANTABILITY. THE CITY OF FORKS PROVIDES THE LICENSED PREMISES, AND LICENSEE ACCEPTS THE LICENSED PREMISES, AS IS.
7. **USE, COMPLIANCE.** Licensee covenants and agrees to use the Licensed Premises only for the following purposes of ingress, egress, access and use of approximately three and a half feet of exterior space, mutually agreed upon, in close proximity to the northern face of the Rainforest Art Center located at 35 North Forks Avenue). The purpose for which the license is being issues is to allow the Licensee to place a small standing souvenir vending machine commonly referred to as a penny machine/die press souvenir vending machine.

Further, the Licensee agrees that with at least seven days (7 days) prior notice, the Licensee will move and/or remove, for a period of not more than three days the placed machine to another mutually agreeable location if the designated representative of the City determines such removal or relocation is needed to facilitate other uses of the area and/or facility.

Licensee covenants and agrees to use the Licensed Premises in accordance with all applicable federal, state and local laws, regulations, ordinances and administrative and judicial orders and other requirements, including rules established from time to time by the City of Forks.

8. **ACCESS.** Licensee shall have reasonable access to all aspects of the Licensed premises in an agreed upon manner between the parties. Any additional access needs will require the prior approval of the City.
9. **INTERFERENCE.** The City of Forks reserves the right to require Licensee to cease all operations on Licensed Premises in the event that Licensee's activities, operations, personnel or equipment causes or appears to cause unacceptable interference with the City of Forks systems, equipment or operations.
10. **INCOMPATABILITY.** If either the City of Forks or Licensee determines that its operations are incompatible with the operations or plans of the other party, it may terminate this Agreement subject to the terms of paragraph 4 of this Agreement, in which event the City of Forks or other Licensees agrees to rebate to Licensee any unused portion of rent that may have been paid.



11. **LIABILITY.** Licensee and its agents shall indemnify, defend and hold the City of Forks, its parent, affiliates, subsidiaries, officers, directors and employees harmless from any and all liability for loss, damage, expenses, claims or fees, including reasonable attorney fees, arising out of or related to any or all of the following:
  - (a) use of the Licensed Premises or any part thereof or space adjacent thereto by Licensee or any agent of Licensee;
  - (b) any and all actions or conduct of or on the part of Licensee, or its employees, agents, contractors, licensees, or invitees;
  - (c) any bodily injury, personal injury or property damage occurring on or about The City of Forks' property resulting from equipment installation and operation of Licensee or any agent of Licensee: and/or
  - (d) any failure on the part of Licensee or any agent of Licensee to perform with any covenant required to be performed or complied with by Licensee, including, but not limited to, all applicable local, state and federal environmental laws, regulations, ordinances and administrative and judicial orders and other requirements in every aspect relating to the use of the Licensed Premises, including, without limitation all such laws, ordinances, orders and requirements relating to the generation, recycling, reuse, sale, storage, handling, transportation, release and disposal of any hazardous, toxic or regulated material substances.
  
12. **INSURANCE.** Licensee shall, at its own expense, maintain and keep in force during the term of this Agreement, commercial general liability insurance, with medical premises pay/coverage in form and in the amount of \$10,000 and from an insurance company satisfactory to the City of Forks, to protect the City of Forks, Licensee and Licensee's agents. All such insurance shall name the City of Forks as an additional insured party and provide that The City of Forks shall be notified at least thirty (30) days prior to any termination, cancellation or material change in such insurance coverage. The requirement for insurance coverage will not relieve Licensee or its agents of its other obligations under this Agreement. Licensee shall provide The City of Forks with certificates of insurance or other evidence of insurance coverage required by this Agreement prior to any occupancy by Licensee of, or any placement of equipment in, the Licensed Premises.
  
13. **RISK OF LOSS.** Licensee shall bear all risk of loss for property placed or to be placed in the Licensed Premises in the event such property is damaged or destroyed, in whole or in part.
  
14. **LIMITATION OF LIABILITY.** The City of Forks shall not be liable for indirect, special, consequential or incidental damages under this Agreement or damages of any kind related to the operation of Licensee's activities or operations in or about the Licensed Premises, including, but not limited to, loss of property, life, profits or revenues. In no event shall The City of Forks liability under this Agreement exceed \$100.
  
15. **TAXES, ASSESSMENTS AND FINES.** Licensee shall not be liable for payment of any real property taxes or assessments that may be levied on the Licensed Premises. Licensee shall be liable for the payment of any personal property taxes that may be levied on Licensee's equipment or other property and for any tax, fine or penalty relating to Licensee's use or occupancy of the Licensed Premises.
  
16. **ASSIGNMENTS OR SUBLETTING.** Licensee shall not assign the Agreement or grant any interest in the Licensed Premises besides the Federal Highway Administration.
  
17. **NOTICES.** Any notice by the Licensee to The City of Forks may be delivered to City Clerk/Treasurer, 500 East Division Street, Forks, WA 98331 and any notice by The City of Forks to the Licensee shall be made by certified mail or personal delivery to Halie Fletcher, \_\_\_\_\_ (address).
  
18. **MISCELLANEOUS.** This Agreement shall not be amended or modified except by means of a writing signed by both parties. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each term and provision hereof shall be valid and enforced

to the fullest extent permitted by law. No delay or omission by either party to exercise any right or power is to be construed as a waiver. This Agreement shall be construed in accordance with and governed by the laws of the State of Washington. If either party to this Agreement initiates any legal proceeding to construe or enforce any of the terms and conditions herein, or to obtain damages or relief hereunder, then the prevailing party shall be entitled to its reasonable attorney's fees, expenses and court costs incurred in connection with such legal proceedings.

19. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter contained herein. There are no representations, understandings or agreements which are not fully expressed in this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

Halie Fletcher

City of Forks

By: \_\_\_\_\_

By: \_\_\_\_\_

(signature)

(signature)

Name: \_\_\_\_\_

Tim Fletcher, Mayor

Title: \_\_\_\_\_

Attested to:

\_\_\_\_\_  
Caryn Depew, Clerk/Treasurer

Approved as to Form:

\_\_\_\_\_  
William R. Fleck, Attorney/Planner

## ***AWN—At a Glance***

### ***In Data We Trust***

Our mission is to collect and deliver quality spatiotemporal weather data across the state of Washington that drives on-target forecasts, models, and climatology.

AgWeatherNet (AWN) provides a diverse group of stakeholders with accurate and precise weather observations and maintains a set of decision-support tools to improve agriculture, animal production (yield and quality), ag-workers' efficiency, and profitability while minimizing environmental impacts. Beyond agriculture, Washington State public and state agencies benefit from quality AWN weather data and climatology. Excellence is achieved in AWN's weather data products through an end-to-end quality assurance system.



### **Lets Connect!**

<https://weather.wsu.edu>



<https://www.facebook.com/AgWeatherNet>



@AgWeatherNet  
@WAMesonet



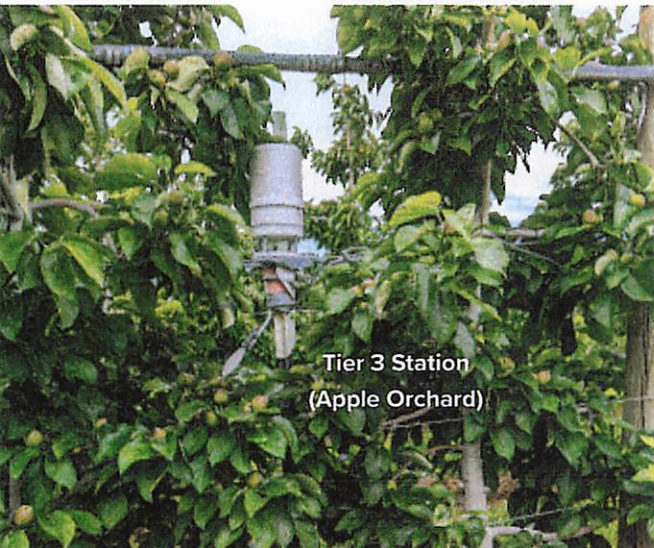
[weather@wsu.edu](mailto:weather@wsu.edu)

### **Physical Locations:**

**Pullman Campus:**  
303 Hulbert Hall  
Pullman, WA 99164

**Prosser IAREC:**  
24106 N Bunn Road,  
Prosser, WA 99350

**Mount Vernon:**  
16650 SR-536  
Mount Vernon, WA 98273



# Ag Weather Net

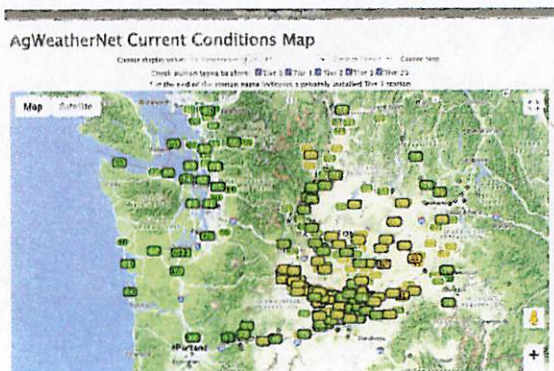
State-of-the-art  
automated  
weather data  
collection and  
decision support  
system for  
Washington State



**WASHINGTON STATE  
UNIVERSITY**

## REGISTER FOR A FREE ACCOUNT

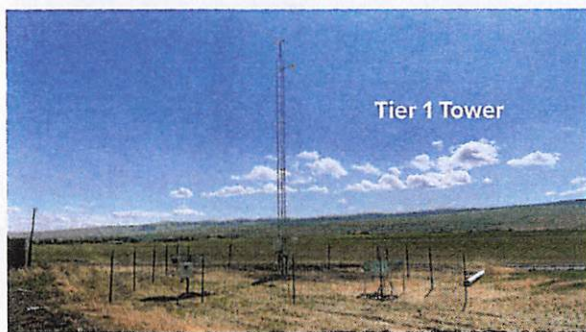
By signing up for a free account at <https://weather.wsu.edu>, registered users have access to a weekly weather outlook, weather warnings, and frost risk information.



Users can also:

- Access station specific, localized weather data
- Access a range of model-based decision support tools.
- Set favorite weather stations
- Receive updates
- Compare current weather across stations

The Portal also allows users to setup an email or text-based alert by signing in to their account and customizing new alerts.



## KEEPING CURRENT ON WEATHER

AWN maintains three tiers of weather stations integrated into our network, each with individual purposes.

Stations in Network: <b>347</b>		
123	99	125
Tier 1	Tier 2	Tier 3
Stations Installed Since 2022: <b>70</b>		
18	21	31
Tier 1	Tier 2	Tier 3

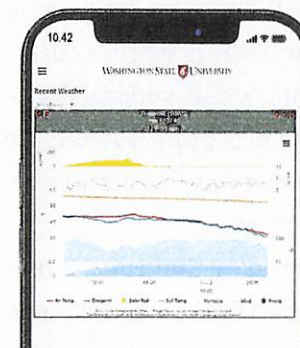
**Tier 1 Towers & Legacy stations.** These stations map mesoscale weather across Washington State and can be characterized as WA Mesonet. These climate grade weather stations meet World Meteorological Organization (WMO) standards and use modern sensing techniques to acquire data with the highest accuracy and precision possible. These stations report data in 5-minute intervals and store up to two weeks of 1-minute data locally for interested parties to request.

**Tier 2 stations.** The secondary network is comprised of a low maintenance all-in-one sensor. They offer a simple way to collect adequate data from locations where Mesonet is unable to resolve the local conditions.

**Tier 3 stations.** The third network is made up of weather stations that are privately owned and maintained. AWN ingests data from these weather stations to allow interested parties access to decision support tools with data from their personal equipment. While AWN has a set of recommendations for installation methods, decisions on how and where to install their personal equipment is left to the individual to suit their needs.

## STAKEHOLDER DECISION SUPPORT

- Site-Specific Weather Forecasts: A collaboration with UW Department of Atmospheric Sciences utilizes machine-learning techniques applied to AWN station data and real-time numerical weather prediction data to develop weather forecasts



- Cold Hardiness models for blueberries, grapes, and cherries
- Daily Frost Forecasts (seasonal)
- Fruit Surface Temperature (apple)
- Chilling Hours models
- Growing Degree Days
- Wheat Grain Yield model
- Irrigation Scheduler
- Pest and fungus emergence models for Rose Stem Girdler (canberries and roses), Powdery Mildew (grapes and hops)
- Human Heat Stress model
- Cattle Comfort Index
- Air Quality Index



WELCOME TO AGWEATHERNET

EVENTS OUTLOOK FEEDBACK

CLOSE X

AgWeatherNet

My AWN

Weather Outlook

Weather

Models

Private Stations

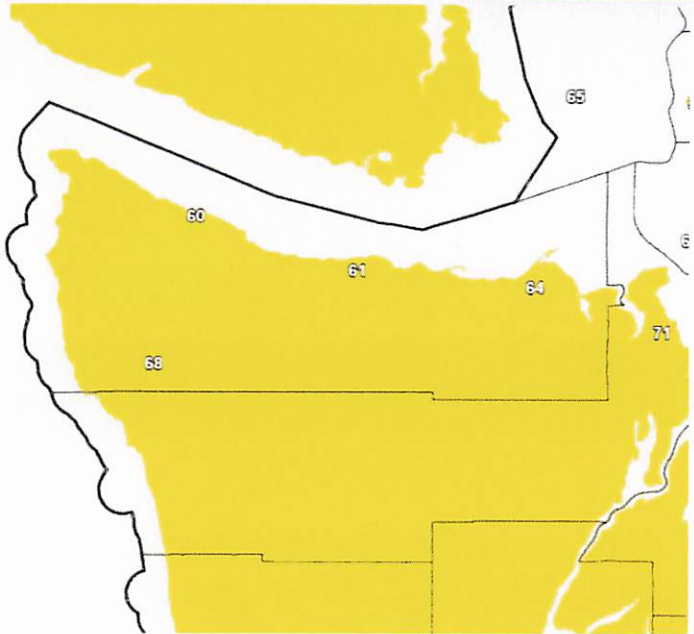
About

Lock Map

Air Temperature (F)

Forks

Center Map



## Tuesday, September 17, 2024

Pre-Conference		Pre-Conference		Pre-Conference	
8:00 AM - 12:00 PM	Overview of SAO's Budgeting, Accounting, and Reporting System (BARS) - Cash Basis 7CPE, ends at 4PM	Federal Awards – Key concepts for complying with program and accounting rules when spending federal funds 6CPE, ends at 3PM	Ethics for CPAs	Thwarting ACH Fraud - Why even your best efforts may not be enough	
<i>Lunch Break</i>					
1:00 PM - 5:00 PM	Overview of SAO's Budgeting, Accounting, and Reporting System (BARS) - Cash Basis 7CPE, ends at 4PM	Federal Awards 6CPE, ends at 3PM	Building Blocks for our Investment Program	Exploring AI in the Public Sector: Enhancing Operational Efficiency and Strategic Visioning with Emerging Technology	

## Wednesday, September 18, 2024

Continental Breakfast						
8:00 AM - 10:00 AM	WFOA Welcome and Installation of President General Session					
Vendor and Refreshment Break						
Accounting and Internal Controls	Wellness Wednesday	Investments	Utilities	Legislative Updates	Banking	
10:30 AM - 12:10 PM 2.0 CPE	SAO's Single Audit Update	Gentle Yoga	Investment Roundtable	Part 1 - Outside City Rates: Objective Perspectives on Issues Part 2 Operational Costs Impacting Revenue Requirements: A Look at Everything from Insurance to Interest Rates	2024 State Legislative Update	Cybersecurity
Lunch and Special Guests						
1:30 PM - 2:45 PM 1.5 CPE	SAO Audit Roundtable	Healthy Eats	OST Portfolio Update and Outlook	Part 1 - Sustainable Infrastructure Part 2 Utility Reserves and Rate Stabilization	Federal Legislative Data	ERP Connections
Vendor and Refreshment Break						
3:15 PM - 4:05 PM 1.0 CPE	You've arrived at your destination: Internal controls to rely on to get you from point A to B	Managing Stress in the Ever-Changing Environment	Rates Go Up, Rates go Down - You Just Need to Have a Plan	Panel Discussion: Current and Future Utility Funding Challenges	Federal Data Transparency Act (FDTA) Updates	Banks Giving Back: Community Investment & How your Deposits Play a Role
Vendor Mingle and Networking / First Times Attendee Welcome Wellness Walk - 5:00 PM Welcome Reception - 6:00 PM						

## Thursday, September 19, 2024 Morning

Continental Breakfast						
8:00 AM - 9:40 AM 1.5 CPE	WFOA Welcome General Session					
Vendor and Refreshment Break						
Accounting and Internal Controls	Lean/Leadership	Budgeting	Small Entities	General	Debt	
10:10 to 11:50 2 CPE	GASB Update	Breaking Silos, Building Culture: Leadership and Lean Principles	The Budget as a Policy Tool	Small Entities Roundtable	Powell's Great Delay: Navigating Terminal Rate	Bonds 101
Lunch - WFOA Annual Business Meeting and Distinguished Guests						
Accounting and Internal Controls	Lean/Leadership	Budgeting	Small Entities	General	Debt	
1:40 PM - 2:30 PM 1.0 CPE	BARS GAAP Governments Update	Turning Overwork Into Optimism: Lean Success Stories for a Brighter Future	Budgeting for Operations	Internal Controls and Segregations of Duties for Cash Handling	Coming Soon!	Arbitrage Rebate
2:40 PM - 3:30 PM 1.0 CPE	BARS Cash Governments Update	Living Lean Principles in Your Day-To-Day Work	Budgets as a Financial Management Tool	The New Finance Person - What Free Resources are Available	Payroll Panel	Tax Increment Financing
Vendor and Refreshment Break						

4:10 PM - 5:00 PM 1.0 CPE	Make sure your financials are fruitful: How SAO uses financial analysis to identify common reporting deficiencies	Breaking silos, building culture: Leadership and Lean principles	Communicating Your Budget and Financial Plans	The New Finance Person	Payroll Panel	Rating Agency Updates
<i>Vendor Reception</i>						
<i>WFOA Banquet - 6:00 PM</i>						

## Friday, September 20, 2024

<i>Continental Breakfast</i>					
8:15 AM - 8:25 AM	<b>WFOA Closing Session</b>				
8:25 AM - 10:05 AM 2 CPE	<b>General Session - Fighting Fraud Friday</b>				
	General	Fighting Fraud Friday	Property Tax	Coming Soon!	Accounting & Reporting
<i>Refreshment Break</i>					
10:15 AM - 11:05 AM 1.0 CPE	Cybersecurity: It's a Journey	Turning a negative into a positive: Learning from five audit issues	Property Tax 101	Introduction to Unclaimed Property	A view of the whole orchard: A statewide perspective of local government financial data in 2023
11:15 AM - 12:05 PM 1.0 CPE	Coming Soon!	Welcome to SAO's insights exchange! A collaborative forum on safeguards in your organization	Property Tax 201	Introduction to Unclaimed Property	The doctor is in: What a cyber checkup asks about your government's cyber program

**CITY OF FORKS  
2025 BUDGET CALENDAR**

<u>Task</u>	<u>Date</u>
Review and Update Capital Facilities Plan	July August
Advertise Lodging Tax Funding Availability - <i>Clerk/Treasurer</i>	August 15, 2024 to Forks Forum for August 22, 2024 ad
Request Budget Estimates from Department Heads – <i>Clerk/Treasurer</i>	by September 9, 2024
Receive Lodging Tax Applications/Misc. Budget Requests - <i>Clerk/Treasurer</i>	by September 23, 2024
File 2025 Budget Estimates with Clerk – <i>Department Heads</i>	by September 23, 2024
Present Dept Heads Budget Estimates to Mayor – <i>Clerk/Treasurer</i>	by October 1, 2024
Present CY Revenue Estimates & Preliminary Budget to Council - <i>Mayor</i>	by October 7, 2024
Set Budget Hearing Schedule (to Forks Forum 29th) – <i>Council</i>	October 28, 2024
File Preliminary Budget with Budget message with Council and Clerk – <i>Mayor</i>	November 2, 2024
Publish Notice of Budget Hearings & Meetings – <i>Clerk/Treasurer</i>	November 7 & 14, 2024
Hold Budget Workshop and Revenue Sources/Property Tax <u>Hearing</u> & Pass 2025 Property Tax Resolution - <i>Council, Clerk/Treasurer</i>	<u>November 12, 2024 5:30/7:30 pm</u>
Budget Available to Public	November 21, 2024
Hold Budget Workshop and <u>Hearing</u> - <i>Council</i> (Review Lodging Tax Applications)	<u>November 25, 2024 5:30/7:30 pm</u>
Send Certified Budget/Levy Request to County Assessor- <i>Clerk/Treasurer</i>	by November 30, 2024
Hold Final Budget Workshop and <u>Hearing</u> – <i>Council</i>	<u>December 2, 2024 7:30 pm</u>
Adopt 2025 Budget Ordinance / 2024 Budget Amendment (potential) – <i>Council</i>	December 9, 2024 7:30 pm
Transmit Final Budget to State Auditor and MRSC – <i>Clerk/Treasurer</i>	After Adoption