

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
August 12, 2024 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

0:03 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:26 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, R. Grant, and Mayor Fletcher. Absent: Gingell. Staff present: DePew, Clerk/Treasurer and Fleck, Attorney/Planner. Absent: Rowley, Police Chief and Hampton, Public Works Director.

0:37 Mayor Fletcher called for a moment of silence to remember Danny Wahlgren who faithfully served the City of Forks for more than 38 years and passed away on July 11, 2024.

MODIFICATIONS/APPROVAL OF AGENDA

1:00 Mayor Fletcher said Danny Wahlgren would be officially recognized at a later date when his family could be present, thus removing "Recognition of Danny Wahlgren's Many Years of Service" from the agenda.

1:32 **Motion** to approve the agenda as modified by Wood, second R. Grant, motion carried.

PUBLIC COMMENT

1:54 Mark Soderlind, representing the Marietta communities, expressed his sorrow at the passing of his long-time friend, Danny Wahlgren, and spoke about his trailer courts.

5:56 Chip Keen, representing Clallam County Fire District #6, presented a draft of a hazard mitigation grant application with the hope the City, as the property owner, would look favorably on, and help with, a project to get more power and water to the Quillayute Airport.

11:07 Ken Reandeau of Port Angeles said the Clallam County Planning Commission is in need of a representative from Forks (District 3) to fill a seat that has been vacant for some time.

12:05 Lissy Andros, Director, Forks Chamber of Commerce reported between 400 and 600 people a day at the Visitor Center. She said the Logging and Mill Tour is still operating two days a week, and thanked Randy Mesenbrink for leading those tours.

ACTION ITEMS

13:33 **1. Motion** to approve minutes of the July 22, 2024 Regular Meeting by Soha, second R. Grant, motion carried 3–4 with Wood abstaining.

14:05 **2. Motion** to approve manual checks 43366 through 43370 in the amount of \$34,233.51, payroll checks 43371 through 43388 in the amount of \$130,299.75, manual check 43389 in the amount of \$7,185.05, claim checks 43390 through 43408, 43410 through 43432 and EFTs as included in the total amount of \$110,087.28, and travel checks 3697 through 3702 in the amount of \$699.62 by Soha, second Wood, motion carried.

3. Reeves-Helvey Annexation

19:03 Mayor Fletcher opened the public hearing at 7:49.

There were no comments.

20:22 Mayor Fletcher closed the public hearing at 7:50 p.m.

20:37 **Motion** to approve Ordinance #674 Annexing Property into the City of Forks by R. Grant, second Wood, motion carried.

4. Set Public Hearing Date for Capital Improvement Plan

21:10 **Motion** to set the public hearing date for the capital improvement plan to September 9, 2024 by Soha, second R. Grant, motion carried.

5. Approval of Bucket Truck Not to Exceed Amount

Clerk/Treasurer DePew reminded Council they had given permission to seek a replacement bucket truck at the June 10, 2024 regular meeting and asked for a maximum amount to be spent on the truck.

24:26 **Motion** to authorize up to \$50,000 for the purchase of a replacement bucket truck for the public works crew by Wood, second Soha, motion carried.

6. On-call Engineer Selection

28:35 **Motion** to authorize the Mayor and staff to enter into on-call agreements with CobbFendly for general engineering, Design West for electrical engineering, CIS and Pacific Mountain for testing and general utility engineering, and Jackson Civil for streets engineering, by R. Grant, second Soha, motion carried.

7. Forks Industrial Park License

Attorney/Planner Fleck introduced a draft license agreement for Steve Castellano, dba SG Salvage, to lease a portion of the Industrial Park for his business.

33:35 **Motion** to authorize the Mayor and staff to enter into a license agreement with Steve Castellano, dba SG Salvage, with the corrections to the draft indicated, by R. Grant, second Wood, motion carried.

8. January and February 2024 Treasurer's Reports

35:01 **Motion** to approve the March 2024 Treasurer's Report by Soha, second Wood, motion carried.

DISCUSSION ITEMS

35:21 **1. Park Board Minutes**

Council reviewed minutes from the July 11, 2024 Park Board meeting.

35:53 **2. RCAC Sewer System Rate Study**

Clerk/Treasurer DePew said the roughly year-long sewer system rate study will begin this winter at no cost to the City.

36:42 **3. Recompete Award**

Attorney/Planner Fleck informed Council that Clallam County has been awarded a RECOMPETE grant in the amount of \$35 million and directed Council to RECOMPETE information included in their notebooks. He also said the City will receive a portion of these funds as a sub-recipient that would allow for the addition of a new staff position, possibly as soon as the beginning of October. He went on to explain other ways the grant might help the City.

44:54 **4. Spartan Restroom RCO Grant Completion**

Attorney/Planner Fleck informed Council that the new restrooms at Spartan Stadium are finished and the grant is almost ready to close out.

5. Council Member Reports

46:06 Council Member R. Grant informed Council that he lost the primary in his race for State Representative Position 2, LD 24.

6. Staff Reports

46:18 **Clerk/Treasurer DePew** reported that work on the Bogachiel Overlay Project is ready and awaiting a start date from Lakeside Industries, and that Interwest Construction Inc. has started work on wastewater treatment plant updates.

46:50 **Attorney/Planner Fleck** said he has been working on a number of projects in addition to various land use matters.

49:06 **7. Mayor's Report**

Mayor Fletcher expressed his appreciation for City staff, his pride in the community, and commented on how nice downtown looks.

8. ADJOURNMENT

49:58 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:20 p.m.


Caryn DePew, Clerk/Treasurer


Tim Fletcher, Mayor