

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
June 10, 2024 7:30 p.m.

0:04 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:28 **ROLL CALL**

Council members present: A. Grant, Soha, Gingell, R. Grant, and Mayor Fletcher. Absent: Wood. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

0:45 **MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher asked that an AIP donation to Port Townsend be added to the agenda as action item 8.

1:08 **Motion** to approve the agenda as modified by R. Grant, second Gingell, motion carried.

PUBLIC COMMENT

1:38 Kathryn Kent spoke about the safety issue caused by the junk vehicle that has been blocking Blackberry Avenue for the past several years. She said it's time for something to be done about it.

7:43 Mark Soderlind, representing the Marietta communities, spoke about the trailer park per-unit surcharge.

ACTION ITEMS

11:36 **1. Motion** to approve minutes of the May 28, 2024 Regular Meeting by Gingell, second R. Grant, motion carried.

11:57 **2. Motion** to approve payroll checks 43151 through 43168 in the total amount of \$144,532.41, claim checks 43169 through 43203 and EFTs as included in the total amount of \$49,020.91, and travel checks 3685 through 3691 in the amount of \$532.00 by R. Grant, second Gingell, motion carried.

3. Police Chief Rowley's Contract Extension Approval

12:55 **Motion** to approve Police Chief Rowley's contract extension as indicated by Gingell, second R. Grant, motion carried.

13:20 **4. Trailer Parks Decision**

Attorney/Planner Fleck introduced four options for trailer park unit surcharge billing. Discussion ensued.

21:46 **Motion** to proceed based on option 2 and apply unit surcharges to every space in a trailer park by Soha, second R. Grant, motion carried 3–1 with Gingell against.

5. Grant Fourth of July Committee Use of Tillicum Park, RAC, and HWY 101 on July 4, 2024

24:11 **Motion** to grant the Fourth of July Committee use of Tillicum Park, the Rainforest Arts Center, and Highway 101 for the 4th of July celebration by Soha, second Gingell, motion carried.

24:35 **6. Kiewit Proposal**

Attorney/Planner Fleck introduced the proposed license for the use of City property that would allow Kiewit Infrastructure West Co. to stage and stockpile contaminated material in portions of Lot 12 of the ITT Rayonier Inc. Forks Industrial Park Survey.

27:36 **Motion** to authorize the Mayor and staff to execute the License for Use of City Property by Gingell, second Soha, motion carried.

27:58 **7. Approval to Seek Replacements for Bucket Truck and Pole Digger**

Public Works Director Hampton explained that after recent inspection, it was officially recommended that the bucket truck not be used until repairs could be completed and that the pole digger truck not be used again. Discussion ensued.

30:09 **Motion** to authorize Public Works Director Hampton to seek replacements for the bucket truck and pole digger by Soha, second Gingell, motion carried.

30:45 **8. AIP Donation to Port Townsend**

Attorney/Planner Fleck explained the FAA's annual Airport Improvement Program grant the City receives for the Quillayute Airport, and asked that the current balance of \$21,038.00, be donated to the Port of Port Townsend for improvements at the Port Townsend airport.

33:25 **Motion** to authorize the donation of the balance of grant funds received for the Quillayute Airport to the Port of Port Townsend by Soha, second Gingell, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

33:53 Council Member A. Grant reported having filled out and sent the application for the Opportunity Fund Board.

34:09 Council Member Soha commented on the passing of former Council Member Jon Preston.

2. Staff Reports

35:01 **Clerk/Treasurer DePew** reported having had to stop the Zoom meeting during the motion to approve expenditures because it had been hacked again.

35:29 **Public Works Director Hampton** said WSDOT has been doing some work on Forks Ave and reported on the status of various projects.

38:15 **Police Chief Rowley** reported on a grant for body cams, work the City is doing to have the junk vehicle on Blackberry Ave removed, and the issue of too many vehicles on a property.

42:02 **Attorney/Planner Fleck** reported on various meetings and that he has been busy with a number of land use issues.

3. Mayor's Report

44:50 Mayor Fletcher said he had commented to Chief Rowley on the state of the flower beds, who put some community service inmates to work on cleaning them up. He also commented on the increase in nice weather, traffic, and tourists.

4. ADJOURNMENT

45:47 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:16 p.m.


Caryn DePew, Clerk/Treasurer


Tim Fletcher, Mayor