

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
June 10, 2024 7:30 p.m.

0:04 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:28 **ROLL CALL**

Council members present: A. Grant, Soha, Gingell, R. Grant, and Mayor Fletcher. Absent: Wood. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

0:45 **MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher asked that an AIP donation to Port Townsend be added to the agenda as action item 8.

1:08 **Motion** to approve the agenda as modified by R. Grant, second Gingell, motion carried.

**PUBLIC COMMENT**

1:38 Kathryn Kent spoke about the safety issue caused by the junk vehicle that has been blocking Blackberry Avenue for the past several years. She said it's time for something to be done about it.

7:43 Mark Soderlind, representing the Marietta communities, spoke about the trailer park per-unit surcharge.

**ACTION ITEMS**

11:36 **1. Motion** to approve minutes of the May 28, 2024 Regular Meeting by Gingell, second R. Grant, motion carried.

11:57 **2. Motion** to approve payroll checks 43151 through 43168 in the total amount of \$144,532.41, claim checks 43169 through 43203 and EFTs as included in the total amount of \$49,020.91, and travel checks 3685 through 3691 in the amount of \$532.00 by R. Grant, second Gingell, motion carried.

**3. Police Chief Rowley's Contract Extension Approval**

12:55 **Motion** to approve Police Chief Rowley's contract extension as indicated by Gingell, second R. Grant, motion carried.

13:20 **4. Trailer Parks Decision**

Attorney/Planner Fleck introduced four options for trailer park unit surcharge billing. Discussion ensued.

21:46 **Motion** to proceed based on option 2 and apply unit surcharges to every space in a trailer park by Soha, second R. Grant, motion carried 3–1 with Gingell against.

**5. Grant Fourth of July Committee Use of Tillicum Park, RAC, and HWY 101 on July 4, 2024**

24:11 **Motion** to grant the Fourth of July Committee use of Tillicum Park, the Rainforest Arts Center, and Highway 101 for the 4<sup>th</sup> of July celebration by Soha, second Gingell, motion carried.

24:35 **6. Kiewit Proposal**

Attorney/Planner Fleck introduced the proposed license for the use of City property that would allow Kiewit Infrastructure West Co. to stage and stockpile contaminated material in portions of Lot 12 of the ITT Rayonier Inc. Forks Industrial Park Survey.

27:36 **Motion** to authorize the Mayor and staff to execute the License for Use of City Property by Gingell, second Soha, motion carried.

27:58 **7. Approval to Seek Replacements for Bucket Truck and Pole Digger**

Public Works Director Hampton explained that after recent inspection, it was officially recommended that the bucket truck not be used until repairs could be completed and that the pole digger truck not be used again. Discussion ensued.

30:09 **Motion** to authorize Public Works Director Hampton to seek replacements for the bucket truck and pole digger by Soha, second Gingell, motion carried.

30:45 **8. AIP Donation to Port Townsend**

Attorney/Planner Fleck explained the FAA's annual Airport Improvement Program grant the City receives for the Quillayute Airport, and asked that the current balance of \$21,038.00, be donated to the Port of Port Townsend for improvements at the Port Townsend airport.

33:25 **Motion** to authorize the donation of the balance of grant funds received for the Quillayute Airport to the Port of Port Townsend by Soha, second Gingell, motion carried.

**DISCUSSION ITEMS**

**1. Council Member Reports**

33:53 Council Member A. Grant reported having filled out and sent the application for the Opportunity Fund Board.

34:09 Council Member Soha commented on the passing of former Council Member Jon Preston.

**2. Staff Reports**

35:01 **Clerk/Treasurer DePew** reported having had to stop the Zoom meeting during the motion to approve expenditures because it had been hacked again.

35:29 **Public Works Director Hampton** said WSDOT has been doing some work on Forks Ave and reported on the status of various projects.

38:15 **Police Chief Rowley** reported on a grant for body cams, work the City is doing to have the junk vehicle on Blackberry Ave removed, and the issue of too many vehicles on a property.

42:02 **Attorney/Planner Fleck** reported on various meetings and that he has been busy with a number of land use issues.

### **3. Mayor's Report**

44:50 Mayor Fletcher said he had commented to Chief Rowley on the state of the flower beds, who put some community service inmates to work on cleaning them up. He also commented on the increase in nice weather, traffic, and tourists.

### **4. ADJOURNMENT**

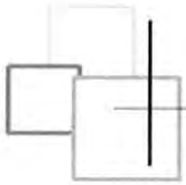
45:47 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:16 p.m.

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Tim Fletcher, Mayor

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Caryn DePew, Clerk/Treasurer

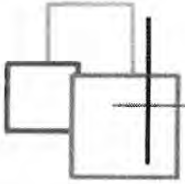


# Voucher Directory

Fiscal: 2024 - June

Council Date: 2024 - June - Manuals Second Council

Vendor	Number	Reference	Account Number	Description	Amount
<b>Beckwith Consulting Group</b>					
	<b>43204</b>			<b>2024 - June - Manuals Second Council</b>	
		<b>#5</b>			
			<b>GMA Grant</b>		
			001-000-000-558-61-41-03	GMA Grant Prof Serv GMA	\$9,750.00
		<b>Total #5</b>			<b>\$9,750.00</b>
	<b>Total 43204</b>				<b>\$9,750.00</b>
<b>Total Beckwith Consulting Group</b>					<b>\$9,750.00</b>
<b>Hoch Construction Inc</b>					
	<b>43263</b>			<b>2024 - June - Manuals Second Council</b>	
		<b>2024-07</b>			
			<b>Pmt. #8 QVSD RCO</b>		
			305-000-000-594-76-60-01	QVSD Restroom	\$280,450.47
		<b>Total 2024-07</b>			<b>\$280,450.47</b>
	<b>Total 43263</b>				<b>\$280,450.47</b>
<b>Total Hoch Construction Inc</b>					<b>\$280,450.47</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>2</b>		<b>\$290,200.47</b>



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2024 - June - Manuals Second Council

Fund Number	Description	Amount
001	General Fund	\$9,750.00
305	Capital Improvement Grants	\$280,450.47
	<b>Count: 2</b>	<b>\$290,200.47</b>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

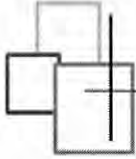
Signed: \_\_\_\_\_  
Title: Accounting Technician

Date: \_\_\_\_\_

Audited and ordered paid by Forks City Council:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

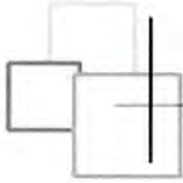
Auditing Committee





# Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Amount</u>
<u>43205</u>	AFLAC Remittance Processing	2024 - June - Second Council Date	\$21.00
<u>43206</u>	AWC Employee Benefit Trust	2024 - June - Second Council Date	\$357.50
<u>43207</u>	AWC Life Ins - Supplemental	2024 - June - Second Council Date	\$36.20
<u>43208</u>	Department of Employment Security	2024 - June - Second Council Date	\$142.80
<u>43209</u>	Dept of Labor & Industry	2024 - June - Second Council Date	\$2,049.61
<u>43210</u>	Dept of Retirement - Def Comp	2024 - June - Second Council Date	\$254.24
<u>43211</u>	Dept of Retirement Systems-LEOFF	2024 - June - Second Council Date	\$1,719.87
<u>43212</u>	Dept of Retirement Systems-PERS 2	2024 - June - Second Council Date	\$5,122.90
<u>43213</u>	Dept of Retirement Systems-PERS 3	2024 - June - Second Council Date	\$923.77
<u>43214</u>	Dept of Retirement Systems-PSERS	2024 - June - Second Council Date	\$2,447.16
<u>43215</u>	EFTPS	2024 - June - Second Council Date	\$17,496.45
<u>43216</u>	Employment Security Dept - PFML	2024 - June - Second Council Date	\$377.36
<u>43217</u>	Teamsters Local 589	2024 - June - Second Council Date	\$184.50
<u>43218</u>	United Way	2024 - June - Second Council Date	\$36.00
<u>43219</u>	WA Cares	2024 - June - Second Council Date	\$303.10
<u>Direct Deposit Run - 6/20/2024</u>	Payroll Vendor	2024 - June - Second Council Date	\$52,844.29
			<b>\$84,316.75</b>



# Voucher Directory

Fiscal : 2024 - June

Council Date: 2024 - June - Second Council Date

Vendor	Number	Reference	Account Number	Description	Amount
<b>Angeles Millwork, Inc.</b>					
	<b>43220</b>			<b>2024 - June - Second Council Date</b>	
		<b>487621</b>			
			<b>Tillicum Park Ballfield Restrooms</b>		
			305-000-000-594-76-60-03	Tillicum Park Ballfield Restroom	\$542.90
		<b>Total 487621</b>			<b>\$542.90</b>
	<b>Total 43220</b>				<b>\$542.90</b>
<b>Total Angeles Millwork, Inc.</b>					<b>\$542.90</b>
<b>ARC Tactical</b>					
	<b>43221</b>			<b>2024 - June - Second Council Date</b>	
		<b>1875</b>			
			<b>Defensive Tactics Training</b>		
			001-000-000-523-61-43-11	Training/tuition	\$1,300.00
		<b>Total 1875</b>			<b>\$1,300.00</b>
	<b>Total 43221</b>				<b>\$1,300.00</b>
<b>Total ARC Tactical</b>					<b>\$1,300.00</b>
<b>AWC Employee Benefit</b>					
	<b>43222</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/AWC leoff 1</b>			
			<b>Leoff 1</b>		
			001-000-000-521-20-41-15	Rice	\$775.14
		<b>Total 062024/AWC leoff 1</b>			<b>\$775.14</b>
	<b>Total 43222</b>				<b>\$775.14</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Total AWC Employee Benefit</b>					<b>\$775.14</b>
<b>Beckwith Consulting Group</b>	<b>43223</b>			<b>2024 - June - Second Council Date</b>	
		<b># 6</b>			
			<b>GMA Grant</b>		
			001-000-000-558-61-41-03	GMA Grant Prof Serv GMA	\$28,250.00
		<b>Total # 6</b>			<b>\$28,250.00</b>
	<b>Total 43223</b>				<b>\$28,250.00</b>
<b>Total Beckwith Consulting Group</b>					<b>\$28,250.00</b>
<b>Canon Fin Serv Inc</b>	<b>43224</b>			<b>2024 - June - Second Council Date</b>	
		<b>33149082</b>			
			<b>Copier Lease</b>		
			001-000-000-515-31-31-00	Operating Supplies	\$15.78
			001-000-000-558-61-31-00	Operating Supplies	\$15.78
			101-000-000-542-31-31-00	Operating Supplies	\$15.78
			400-000-000-534-80-31-00	Operating Supplies	\$47.35
			402-000-000-535-80-31-00	Operating Supplies	\$31.57
			410-000-000-552-10-31-00	Operating Supplies	\$31.58
		<b>Total 33149082</b>			<b>\$157.84</b>
	<b>Total 43224</b>				<b>\$157.84</b>
<b>Total Canon Fin Serv Inc</b>					<b>\$157.84</b>
<b>Centurylink</b>	<b>43225</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Centurylink</b>			
			<b>Telephone Service</b>		
			001-000-000-514-23-42-00	Communications	\$69.43
			001-000-000-521-20-42-00	Communication	\$110.49
			001-000-000-523-61-42-00	Communication	\$36.83
			400-000-000-534-80-42-00	Communication	\$106.62



Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-80-42-00	Communication	\$196.30
			410-000-000-546-10-42-00	Communication	\$32.23
			410-000-000-575-50-42-10	Communication	\$77.90
		<b>Total 062024/Centurylink</b>			<b>\$629.80</b>
	<b>Total 43225</b>				<b>\$629.80</b>
<b>Total Centurylink</b>					<b>\$629.80</b>
<b>CenturyLink Business Services</b>	<b>43226</b>			<b>2024 - June - Second Council Date</b>	
		<b>692389073</b>			
			<b>Broadband</b>		
			001-000-000-514-23-42-00	Communications	\$38.03
			400-000-000-534-80-42-00	Communication	\$59.77
			402-000-000-535-80-42-00	Communication	\$21.73
			410-000-000-546-10-42-00	Communication	\$16.30
			410-000-000-552-50-42-00	Communication	\$407.51
		<b>Total 692389073</b>			<b>\$543.34</b>
	<b>Total 43226</b>				<b>\$543.34</b>
<b>Total CenturyLink Business Services</b>					<b>\$543.34</b>
<b>Cintas</b>	<b>43227</b>			<b>2024 - June - Second Council Date</b>	
		<b>5212311185</b>			
			<b>First Aid Kits</b>		
			402-000-000-535-80-31-00	Operating Supplies	\$38.92
		<b>Total 5212311185</b>			<b>\$38.92</b>
		<b>5215311166</b>			
			<b>First Aid Kits</b>		
			400-000-000-534-80-31-00	Operating Supplies	\$7.76
		<b>Total 5215311166</b>			<b>\$7.76</b>
	<b>Total 43227</b>				<b>\$46.68</b>
<b>Total Cintas</b>					<b>\$46.68</b>
<b>City of Forks</b>					

Vendor	Number	Reference	Account Number	Description	Amount
	43228			2024 - June - Second Council Date	
		062024/City of Forks			
			RAC Cleaning- Socorro Domingez 6/1/24		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$75.00
		Total 062024/City of Forks			\$75.00
	Total 43228				\$75.00
Total City of Forks					\$75.00
Clallam County Sheriff Dept.					
	43229			2024 - June - Second Council Date	
		C24-025			
			Inmate Expenses		
			001-000-000-523-61-49-01	County Jail Expenses	\$582.78
		Total C24-025			\$582.78
	Total 43229				\$582.78
Total Clallam County Sheriff Dept.					\$582.78
Consolidated Technology Services					
	43230			2024 - June - Second Council Date	
		2024050026			
			Scan		
			001-000-000-515-31-42-00	Communications	\$0.41
			001-000-000-523-61-42-14	PBX/SCAN	\$9.05
			001-000-000-558-61-42-00	Communication	\$0.41
			400-000-000-534-80-42-46	Scan/pbx	\$0.82
			410-000-000-552-10-42-00	Communication	\$0.41
		Total 2024050026			\$11.10
	Total 43230				\$11.10
Total Consolidated Technology Services					\$11.10
Curtis Blue Line					
	43231			2024 - June - Second Council Date	
		INV832966			
			Vest and Carrier-Lenz		

Account	Item/Inv	Reference	Account Number	Description	Amount
			001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$1,943.29
		<b>Total INV832966</b>			<b>\$1,943.29</b>
	<b>Total 43231</b>				<b>\$1,943.29</b>
<b>Total Curtis Blue Line</b>					<b>\$1,943.29</b>
<b>Dominguez, Socorro</b>					
	<b>43232</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Domingez</b>			
			<b>RAC Deposit Refund</b>		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$425.00
		<b>Total 062024/Domingez</b>			<b>\$425.00</b>
	<b>Total 43232</b>				<b>\$425.00</b>
<b>Total Dominguez, Socorro</b>					<b>\$425.00</b>
<b>Eagle Auto Repair and Tow, LLC</b>					
	<b>43233</b>			<b>2024 - June - Second Council Date</b>	
		<b>045205</b>			
			<b>Transmission Flush</b>		
			001-000-000-521-20-48-34	2018 Explorer 65516D/Rowley	\$186.79
		<b>Total 045205</b>			<b>\$186.79</b>
	<b>Total 43233</b>				<b>\$186.79</b>
<b>Total Eagle Auto Repair and Tow, LLC</b>					<b>\$186.79</b>
<b>Enterprise FM Trust</b>					
	<b>06202024/EFT</b>			<b>2024 - June - Second Council Date</b>	
		<b>FBN5064431</b>			
			<b>Vehicle Leases</b>		
			001-000-000-594-14-66-03	2020 Nissan Rogue	\$122.29
			101-000-000-594-42-66-06	2020 Ford F550	\$327.86
			101-000-000-594-42-66-07	2022 Toyota Tacoma 72745D - SG	\$76.48
			400-000-000-534-80-48-55	2021 Toyota Tacoma 68538D - PH	\$87.26
			400-000-000-594-34-66-03	2020 Nissan Rogue	\$199.28
			400-000-000-594-34-66-04	2020 Toyota Tacoma 71022D - MH	\$565.91
			400-000-000-594-34-66-05	2020 Toyota Tacoma 71023D - ND	\$565.91

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-594-34-66-06	2020 Ford F550	\$765.00
			400-000-000-594-34-66-10	2022 Toyota Tacoma 72745D - SG	\$535.35
			402-000-000-594-35-66-03	2020 Nissan Rogue	\$67.94
			402-000-000-594-35-66-04	2020 Toyota Tacoma 71021D - DW	\$565.91
			402-000-000-594-35-66-05	2022 Toyota Tacoma 72745D - SG	\$76.48
			410-000-000-594-52-66-03	2020 Nissan Rogue	\$63.40
			410-000-000-594-52-66-04	2022 Toyota Tacoma 72745D - SG	\$76.48
		<b>Total FBN5064431</b>			<b>\$4,095.55</b>
		<b>Total 06202024/EFT</b>			<b>\$4,095.55</b>
<b>Total Enterprise FM Trust</b>					<b>\$4,095.55</b>
<b>Forks Lions Club</b>					
	<b>43234</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Lions Club</b>			
			<b>RAC Deposit Refund</b>		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$500.00
		<b>Total 062024/Lions Club</b>			<b>\$500.00</b>
		<b>Total 43234</b>			<b>\$500.00</b>
<b>Total Forks Lions Club</b>					<b>\$500.00</b>
<b>Forks Outfitters, Inc</b>					
	<b>43235</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Outfitter's</b>			
			<b>Supplies-Account #16</b>		
			001-000-000-514-23-31-00	Operating Supplies	\$1.97
			001-000-000-514-23-31-00	Operating Supplies	\$12.89
			001-000-000-521-20-31-00	Operating Supplies	\$2.20
			001-000-000-523-61-31-00	Operating Supplies	\$45.25
			001-000-000-523-61-31-00	Operating Supplies	\$2.05
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$16.28
			001-000-000-576-80-31-00	Operating Supplies	\$22.32
			101-000-000-542-31-31-00	Operating Supplies	\$105.32
			101-000-000-542-31-31-00	Operating Supplies	\$16.28
			101-000-000-542-31-31-00	Operating Supplies	\$54.29



Account	Division	Department	Account Team Fax	Description	Amount
			101-000-000-542-31-31-00	Operating Supplies	\$12.58
			101-000-000-542-31-31-00	Operating Supplies	\$52.08
			101-000-000-542-31-31-00	Operating Supplies	\$0.61
			150-000-000-547-10-31-00	Operating Supplies	\$4.08
			304-000-000-594-76-62-02	Tillicum Park	\$75.95
			304-000-000-594-76-62-02	Tillicum Park	\$21.47
			304-000-000-594-76-62-02	Tillicum Park	\$46.67
			304-000-000-594-76-62-02	Tillicum Park	\$230.12
			304-000-000-594-76-62-02	Tillicum Park	\$8.24
			304-000-000-594-76-62-02	Tillicum Park	(\$214.59)
			304-000-000-594-76-62-02	Tillicum Park	\$38.19
			304-000-000-594-76-62-02	Tillicum Park	\$28.40
			304-000-000-594-76-62-02	Tillicum Park	\$179.09
			304-000-000-594-76-62-02	Tillicum Park	(\$92.73)
			400-000-000-534-80-31-00	Operating Supplies	\$16.22
			400-000-000-534-80-31-00	Operating Supplies	\$64.69
			400-000-000-534-80-31-00	Operating Supplies	\$168.32
			400-000-000-534-80-31-00	Operating Supplies	\$10.84
			400-000-000-534-80-31-00	Operating Supplies	\$4.94
			400-000-000-534-80-31-00	Operating Supplies	\$21.01
			400-000-000-534-80-31-00	Operating Supplies	\$54.29
			400-000-000-534-80-31-00	Operating Supplies	\$125.93
			400-000-000-534-80-31-00	Operating Supplies	\$10.40
			400-000-000-534-80-31-00	Operating Supplies	\$23.88
			400-000-000-534-80-31-00	Operating Supplies	\$7.08
			400-000-000-534-80-31-00	Operating Supplies	\$226.25
			402-000-000-535-80-31-00	Operating Supplies	\$7.16
			402-000-000-535-80-31-00	Operating Supplies	\$39.36
			402-000-000-535-80-31-00	Operating Supplies	\$1.90
			402-000-000-535-80-31-00	Operating Supplies	\$13.02
			402-000-000-535-80-31-00	Operating Supplies	\$32.55
			410-000-000-546-10-31-00	Operating Supplies	\$6.68
			410-000-000-546-10-31-00	Operating Supplies	\$1.52
<b>Total 062024/Outfitter's</b>					<b>\$1,505.05</b>



Vendor	Number	Reference	Account Number	Description	Amount
	<b>Total 43235</b>				<b>\$1,505.05</b>
<b>Total Forks Outfitters, Inc</b>					<b>\$1,505.05</b>
<b>Gagnon, Brent</b>					
	43236			2024 - June - Second Council Date	
		274			
			<b>Beauty Bark</b>		
			001-000-000-514-23-49-00	Misc	\$24.30
			400-000-000-534-80-49-00	Misc	\$39.60
			402-000-000-535-80-49-00	Misc	\$13.50
			410-000-000-546-10-49-00	Misc.	\$12.60
		<b>Total 274</b>			<b>\$90.00</b>
	<b>Total 43236</b>				<b>\$90.00</b>
<b>Total Gagnon, Brent</b>					<b>\$90.00</b>
<b>Galls</b>					
	43237			2024 - June - Second Council Date	
		028075790			
			<b>Lenz Uniforms-Initial Issue</b>		
			001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$85.47
		<b>Total 028075790</b>			<b>\$85.47</b>
	<b>Total 43237</b>				<b>\$85.47</b>
<b>Total Galls</b>					<b>\$85.47</b>
<b>Grainger</b>					
	43238			2024 - June - Second Council Date	
		817023377			
			<b>Core Drill Bit</b>		
			101-000-000-542-31-31-00	Operating Supplies	\$133.67
		<b>Total 817023377</b>			<b>\$133.67</b>
	<b>Total 43238</b>				<b>\$133.67</b>
<b>Total Grainger</b>					<b>\$133.67</b>
<b>Granich Engineered Products, Inc.</b>					

Vendor	Number	Reference	Account Number	Description	Amount
	<b>43239</b>		<b>2024 - June - Second Council Date</b>		
		<b>BI-0370211</b>			
			<b>Polymer Pump</b>		
			402-000-000-535-80-48-50	Biosolids-Repair/maint Bldg/eq	\$6,955.65
		<b>Total BI-0370211</b>			<b>\$6,955.65</b>
	<b>Total 43239</b>				<b>\$6,955.65</b>
<b>Total Granich Engineered Products, Inc.</b>					<b>\$6,955.65</b>
<b>Hugo Maquibar Lucas Perez</b>					
	<b>43240</b>		<b>2024 - June - Second Council Date</b>		
		<b>003</b>			
			<b>Interpreter Services</b>		
			001-000-000-512-52-41-03	Interpreter	\$60.00
		<b>Total 003</b>			<b>\$60.00</b>
	<b>Total 43240</b>				<b>\$60.00</b>
<b>Total Hugo Maquibar Lucas Perez</b>					<b>\$60.00</b>
<b>IIA Lifting Services, Inc.</b>					
	<b>43241</b>		<b>2024 - June - Second Council Date</b>		
		<b>INDI81840</b>			
			<b>Truck Inspections</b>		
			101-000-000-542-31-48-76	45 FT Bucket Trk 20388D	\$676.00
			101-000-000-542-31-48-77	Derrick Digger 20387D	\$676.00
		<b>Total INDI81840</b>			<b>\$1,352.00</b>
	<b>Total 43241</b>				<b>\$1,352.00</b>
<b>Total IIA Lifting Services, Inc.</b>					<b>\$1,352.00</b>
<b>Inslee Best</b>					
	<b>43242</b>		<b>2024 - June - Second Council Date</b>		
		<b>419245</b>			
			<b>Professional Services</b>		
			001-000-000-515-31-41-00	Professional Services	\$1,443.05
			001-000-000-558-61-41-00	Professional Services	\$1,443.04
		<b>Total 419245</b>			<b>\$2,886.09</b>

Vendor	Number	Reference	Account Number	Description	Amount
	<b>Total 43242</b>				<b>\$2,886.09</b>
<b>Total Inslee Best</b>					<b>\$2,886.09</b>
<b>Instrument Technologies, Inc.</b>					
	<b>43243</b>			<b>2024 - June - Second Council Date</b>	
		<b>ITI 1183</b>			
			<b>Scale Calibration</b>		
			402-000-000-535-80-41-00	Professional Services	\$520.41
		<b>Total ITI 1183</b>			<b>\$520.41</b>
	<b>Total 43243</b>				<b>\$520.41</b>
<b>Total Instrument Technologies, Inc.</b>					<b>\$520.41</b>
<b>Integrated Underwater Services LLC</b>					
	<b>43244</b>			<b>2024 - June - Second Council Date</b>	
		<b>2199</b>			
			<b>150,000 Gal. Tank Inspection</b>		
			400-000-000-534-80-41-00	Professional Services	\$3,579.46
		<b>Total 2199</b>			<b>\$3,579.46</b>
	<b>Total 43244</b>				<b>\$3,579.46</b>
<b>Total Integrated Underwater Services LLC</b>					<b>\$3,579.46</b>
<b>Jerry's Small Engines</b>					
	<b>43245</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Jerry's</b>			
			<b>Supplies</b>		
			101-000-000-542-31-31-00	Operating Supplies	\$58.32
			101-000-000-542-31-31-00	Operating Supplies	\$94.43
			101-000-000-542-31-35-00	Mach & Equipment	\$380.10
			400-000-000-534-80-35-00	Mach & Equipment	\$380.09
		<b>Total 062024/Jerry's</b>			<b>\$912.94</b>
	<b>Total 43245</b>				<b>\$912.94</b>
<b>Total Jerry's Small Engines</b>					<b>\$912.94</b>
<b>Jonra Electric, Inc.</b>					

Vendor	Account Number	Invoice Number	Account Number	Description	Amount
	43246			2024 - June - Second Council Date	
		062024/Jonra			
			Electrical-Ballfield Restrooms		
			305-000-000-594-76-60-03	Tillicum Park Ballfield Restroom	\$12,791.61
		Total 062024/Jonra			\$12,791.61
	Total 43246				\$12,791.61
Total Jonra Electric, Inc.					\$12,791.61
Parametrix					
	43247			2024 - June - Second Council Date	
		56072			
			WWTP Engineering		
			402-000-000-594-61-63-01	WWTF - Engineering/Admin	\$2,531.25
		Total 56072			\$2,531.25
	Total 43247				\$2,531.25
Total Parametrix					\$2,531.25
PetroCard					
	43248			2024 - June - Second Council Date	
		C474268			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$275.35
		Total C474268			\$275.35
		C474269			
			Fuel		
			101-000-000-542-31-32-00	Fuel	\$48.49
		Total C474269			\$48.49
	Total 43248				\$323.84
Total PetroCard					\$323.84
Postmaster - Trust Acct					
	43249			2024 - June - Second Council Date	
		062024/Postmaster			
			Postage		

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-42-41	Postage	\$450.00
			402-000-000-535-80-42-51	Postage	\$150.00
		<b>Total 062024/Postmaster</b>			<b>\$600.00</b>
	<b>Total 43249</b>				<b>\$600.00</b>
<b>Total Postmaster - Trust Acct</b>					<b>\$600.00</b>
<b>Public Safety Psychological Services</b>					
	<b>43250</b>			<b>2024 - June - Second Council Date</b>	
		<b>4724</b>			
			<b>Psychological Evaluation</b>		
			001-000-000-521-20-41-00	Professional Services	\$450.00
		<b>Total 4724</b>			<b>\$450.00</b>
	<b>Total 43250</b>				<b>\$450.00</b>
<b>Total Public Safety Psychological Services</b>					<b>\$450.00</b>
<b>Quadient Finance USA, Inc</b>					
	<b>43251</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Quadient</b>			
			<b>Postage</b>		
			001-000-000-521-20-42-41	Postage	\$7.79
			001-000-000-523-61-42-41	Postage	\$5.12
			001-000-000-558-61-42-41	Postage	\$44.16
			400-000-000-534-80-42-41	Postage	\$142.93
		<b>Total 062024/Quadient</b>			<b>\$200.00</b>
	<b>Total 43251</b>				<b>\$200.00</b>
<b>Total Quadient Finance USA, Inc</b>					<b>\$200.00</b>
<b>Quadient Leasing USA, Inc.</b>					
	<b>43252</b>			<b>2024 - June - Second Council Date</b>	
		<b>Q1381830</b>			
			<b>Q2 Postage Machine Lease</b>		
			001-000-000-514-23-42-00	Communications	\$111.59
			400-000-000-534-80-42-00	Communication	\$181.85
			402-000-000-535-80-42-00	Communication	\$61.99



Vendor	Number	Period	Account Number	Description	Amount
			410-000-000-546-10-42-00	Communication	\$57.86
		<b>Total Q1381830</b>			<b>\$413.29</b>
	<b>Total 43252</b>				<b>\$413.29</b>
<b>Total Quadient Leasing USA, Inc.</b>					<b>\$413.29</b>
<b>Rusty Gate Nursery</b>					
	<b>43253</b>			<b>2024 - June - Second Council Date</b>	
		<b>001798</b>			
			<b>Weed Killer</b>		
			101-000-000-542-31-31-00	Operating Supplies	\$35.84
		<b>Total 001798</b>			<b>\$35.84</b>
		<b>001800</b>			
			<b>Flower Baskets</b>		
			001-000-000-576-80-31-00	Operating Supplies	\$1,738.29
		<b>Total 001800</b>			<b>\$1,738.29</b>
	<b>Total 43253</b>				<b>\$1,774.13</b>
<b>Total Rusty Gate Nursery</b>					<b>\$1,774.13</b>
<b>Solano's Construction LLC</b>					
	<b>43254</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Solano's</b>			
			<b>Permit Refund</b>		
			001-000-000-558-50-49-00	Misc.	\$201.00
			650-000-000-589-30-00-60	State Share Building Permit Fees	\$6.50
		<b>Total 062024/Solano's</b>			<b>\$207.50</b>
	<b>Total 43254</b>				<b>\$207.50</b>
<b>Total Solano's Construction LLC</b>					<b>\$207.50</b>
<b>Sound Publishing, Inc</b>					
	<b>43255</b>			<b>2024 - June - Second Council Date</b>	
		<b>8137118</b>			
			<b>Advertising</b>		
			001-000-000-511-61-41-01	Advertising	\$273.02
			001-000-000-558-61-41-01	Advertising	\$78.54

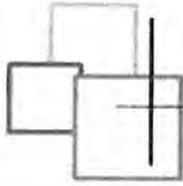
Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-558-61-41-01	Advertising	\$248.71
			101-000-000-542-31-41-01	Advertising	\$177.65
			400-000-000-534-80-44-00	Advertising	\$39.27
			412-000-000-546-10-41-02	Airport Master Plan	\$359.04
		<b>Total 8137118</b>			<b>\$1,176.23</b>
	<b>Total 43255</b>				<b>\$1,176.23</b>
<b>Total Sound Publishing, Inc</b>					<b>\$1,176.23</b>
<b>Technical Systems Inc</b>					
	43256			<b>2024 - June - Second Council Date</b>	
		24-062-001			
			<b>Well 6 Repair</b>		
			400-000-000-534-80-41-00	Professional Services	\$2,172.00
		<b>Total 24-062-001</b>			<b>\$2,172.00</b>
	<b>Total 43256</b>				<b>\$2,172.00</b>
<b>Total Technical Systems Inc</b>					<b>\$2,172.00</b>
<b>The Home Depot Pro</b>					
	43257			<b>2024 - June - Second Council Date</b>	
		808655930			
			<b>Supplies-Park</b>		
			001-000-000-576-80-31-00	Operating Supplies	\$405.76
		<b>Total 808655930</b>			<b>\$405.76</b>
		809103591			
			<b>Supplies</b>		
			001-000-000-514-23-31-00	Operating Supplies	\$5.81
			001-000-000-521-20-31-00	Operating Supplies	\$6.48
			001-000-000-523-61-31-00	Operating Supplies	\$6.03
			101-000-000-542-31-31-65	Janitorial Cleaning Supplies	\$1.79
			400-000-000-534-80-31-45	Janitorial Cleaning Supplies	\$14.51
			402-000-000-535-80-31-55	Janitorial Cleaning Supplies	\$5.58
			410-000-000-546-10-31-00	Operating Supplies	\$4.46
		<b>Total 809103591</b>			<b>\$44.66</b>
		809577729			

Vender	Number	Account Number	Description	Amount
		<b>Supplies</b>		
		304-000-000-594-76-62-02	Tillicum Park	\$134.85
		<b>Total 809577729</b>		<b>\$134.85</b>
	<b>Total 43257</b>			<b>\$585.27</b>
<b>Total The Home Depot Pro</b>				<b>\$585.27</b>
<b>Unum</b>				
	43258		<b>2024 - June - Second Council Date</b>	
		062024/Unum		
		<b>LEOFF 1 LTC Insurance</b>		
		001-000-000-521-20-41-15	Rice	\$155.10
		<b>Total 062024/Unum</b>		<b>\$155.10</b>
	<b>Total 43258</b>			<b>\$155.10</b>
<b>Total Unum</b>				<b>\$155.10</b>
<b>USDA</b>				
	06242024/EFT		<b>2024 - June - Second Council Date</b>	
		062024/USDA		
		<b>Loan Payment</b>		
		400-000-000-591-34-70-01	USDA Water Tank Loan Principal	\$2,607.11
		400-000-000-592-34-80-01	USDA Water Tank Loan Interest	\$3,192.89
		<b>Total 062024/USDA</b>		<b>\$5,800.00</b>
	<b>Total 06242024/EFT</b>			<b>\$5,800.00</b>
<b>Total USDA</b>				<b>\$5,800.00</b>
<b>Verizon Wireless, Bellevue</b>				
	43259		<b>2024 - June - Second Council Date</b>	
		9965945883		
		<b>Cellular Phones</b>		
		001-000-000-511-61-42-00	Communication	\$42.20
		001-000-000-521-20-42-00	Communication	\$206.62
		001-000-000-523-61-42-00	Communication	\$42.20
		400-000-000-534-80-42-00	Communication	\$423.05
		402-000-000-535-80-42-00	Communication	\$42.20

Vendor	Number	Reference	Account Number	Description	Amount
		<b>Total 9965945883</b>			<b>\$756.27</b>
	<b>Total 43259</b>				<b>\$756.27</b>
<b>Total Verizon Wireless, Bellevue</b>					<b>\$756.27</b>
<b>WA Dept of Corrections</b>					
	<b>43260</b>			<b>2024 - June - Second Council Date</b>	
		<b>F188874</b>			
			<b>Inmate Food</b>		
			001-000-000-523-61-31-11	27000groceries-Food	\$2,521.00
		<b>Total F188874</b>			<b>\$2,521.00</b>
	<b>Total 43260</b>				<b>\$2,521.00</b>
<b>Total WA Dept of Corrections</b>					<b>\$2,521.00</b>
<b>WA Dept Rev Excise Tax</b>					
	<b>062024/EFT</b>			<b>2024 - June - Second Council Date</b>	
		<b>062024/Excise Tax</b>			
			<b>Excise Tax</b>		
			001-000-000-521-20-31-30	Misc. Supplies	\$31.39
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$35.53
			400-000-000-534-80-47-43	Excise Tax	\$4,878.62
			402-000-000-535-80-31-00	Operating Supplies	\$8.59
			402-000-000-535-80-31-00	Operating Supplies	\$4.91
			402-000-000-535-80-31-00	Operating Supplies	\$16.12
			402-000-000-535-80-31-00	Operating Supplies	\$38.81
			402-000-000-535-80-47-53	Excise Tax	\$1,331.35
			650-000-000-589-30-00-39	Sales Tax	\$3.55
			650-000-000-589-30-00-80	Excise Tax - Water	\$292.72
			650-000-000-589-30-00-90	Excise Tax - Sewer	\$69.90
		<b>Total 062024/Excise Tax</b>			<b>\$6,711.49</b>
	<b>Total 062024/EFT</b>				<b>\$6,711.49</b>
<b>Total WA Dept Rev Excise Tax</b>					<b>\$6,711.49</b>
<b>West End Thunder</b>					
	<b>43261</b>			<b>2024 - June - Second Council Date</b>	

Vendor	Number	Reference	Account No/Code	Description	Amount
		<b>062024/WE Thunder</b>			
		<b>Banner Refund</b>			
			001-000-000-514-23-49-00	Misc	\$15.00
		<b>Total 062024/WE Thunder</b>			<b>\$15.00</b>
	<b>Total 43261</b>				<b>\$15.00</b>
<b>Total West End Thunder</b>					<b>\$15.00</b>
<b>Whitehead's Auto Parts</b>					
<b>43262</b>					
		<b>2024 - June - Second Council Date</b>			
		<b>062024/Whitehead's</b>			
		<b>Parts and Supplies</b>			
			101-000-000-542-31-31-00	Operating Supplies	\$20.81
			101-000-000-542-31-31-00	Operating Supplies	(\$9.15)
			101-000-000-542-31-31-00	Operating Supplies	\$152.81
			101-000-000-542-31-31-00	Operating Supplies	\$194.74
			400-000-000-534-80-31-00	Operating Supplies	\$1.48
			400-000-000-534-80-31-00	Operating Supplies	\$32.88
			410-000-000-546-10-48-68	Batwing Mower (both airports)	\$16.30
		<b>Total 062024/Whitehead's</b>			<b>\$409.87</b>
	<b>Total 43262</b>				<b>\$409.87</b>
<b>Total Whitehead's Auto Parts</b>					<b>\$409.87</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>46</b>		<b>\$97,739.80</b>





# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2024 - June - Second Council Date

Fund Number	Description	Amount
001	General Fund	\$43,522.01
101	Street	\$3,302.78
150	Transit Center Fund	\$4.08
304	Capital Improvement	\$455.66
305	Capital Improvement Grants	\$13,334.51
400	Water	\$21,810.62
402	Sewer	\$12,773.20
410	Airport/Industrial Park	\$1,805.23
412	Quillayute Airport	\$359.04
650	State Collections	\$372.67
	<b>Count: 10</b>	<b>\$97,739.80</b>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: \_\_\_\_\_  
Title: Accounting Technician

Date: \_\_\_\_\_

Audited and ordered paid by Forks City Council:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Auditing Committee



Bucket Lift - 2005 International 4000 91k mi...

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[forkswashington.org](http://forkswashington.org)

Nicole Gauthier, General Manager  
Jefferson Transit Authority  
63 4 Corners Road  
Port Townsend, WA 98368

14 June 2024

Re: Washington State Department of Transportation  
2025-2027 Regional Mobility Grant  
Letter of Support for Jefferson Transit Projects:

- Replace three cutaway style buses in Jefferson Transit's aging West Jefferson County fleet to sustain current service levels and lower potential vehicle trips and vehicle miles traveled.

Dear Nicole:

On behalf of the City of Forks, I am happy to support the Jefferson Transit project listed above regarding the aging West Jefferson County fleet. Many residents of both Western Clallam and Jefferson need a reliable and affordable means of traveling to work, to educational offerings from Peninsula College and others, and for shopping or recreation purposes across the North Olympic Peninsula. The Jefferson Transit fleet associated with West Jefferson County provides the connections that allow users to travel from Grays Harbor County or the Quinault and Hoh Tribal Nations, connect with Jefferson Transit and continue onward through Clallam County and work eastward to the Kitsap or Mason counties or the Washington State Ferry System. By providing route deviated service on the west coast of the Olympic Peninsula, Jefferson Transit Authority would continue to meet the transportation needs of a vulnerable segment of the population of Jefferson County.

Jefferson Transit, and its connectivity with its partner Clallam Transit, continues to have a positive impact in the remote and rural communities of the West End by reducing potential vehicle trips and vehicle miles traveled. Regional connections with adjacent transit systems are vital to their community residents with obvious economic benefits and improved quality of life. Without transit service many of our seniors, people with disabilities and people who do not drive, or who cannot afford to drive, would find their access to jobs and basic services severely limited.

I am pleased to offer our support for Jefferson Transit Authority's grant application and for continued service to Forks and the West End.

Sincerely,

Tim Fletcher  
Mayor

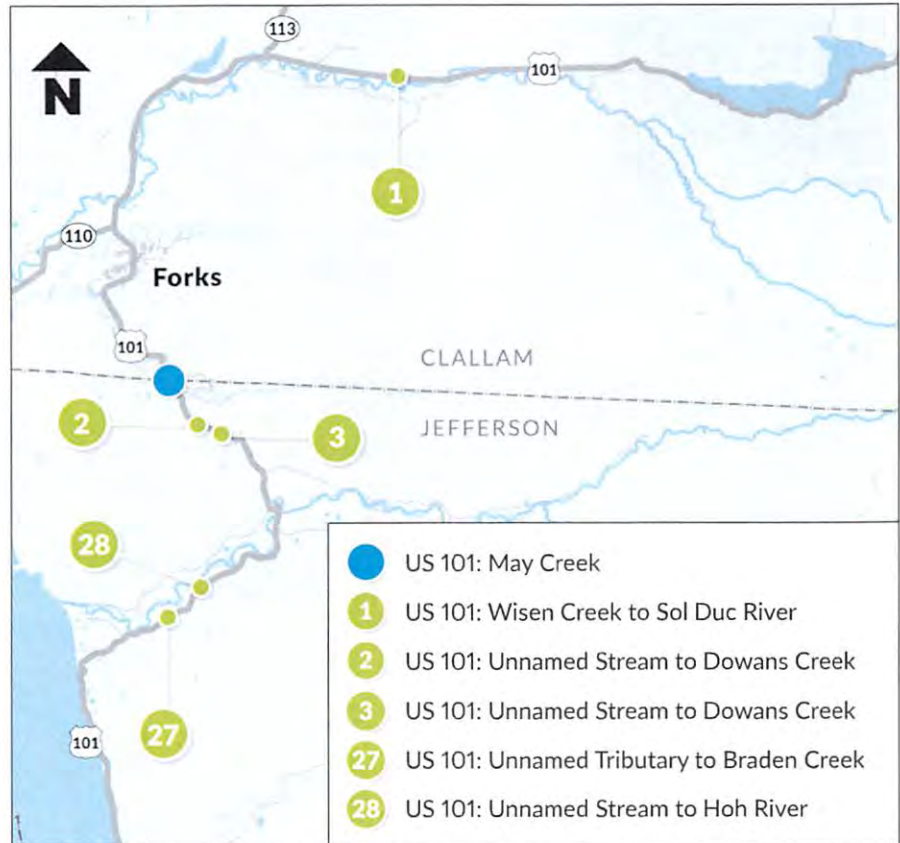
# Road work happening now to remove fish barriers under US 101

Major road work is underway around the Olympic Peninsula. The work is part of the Washington State Department of Transportation's ongoing efforts to remove barriers to fish under state highways. Crews working for WSDOT will dig up the roadway to remove outdated culverts at six work zones. The work zones are located on US 101 between Ruby Beach and Lake Crescent. New bridges or fish-passable culverts will replace the outdated culverts.

## What to Expect

Spring to fall 2024:

- Daytime one-way alternating traffic with flaggers or temporary signals as crews set up work zones.
- Around-the-clock alternating traffic on a single temporary lane.
- Temporary traffic signals at each work zone.
- A reduced speed limit of 25 mph at all six locations.
- During this time, travelers may encounter minor slowdowns or extended wait times.

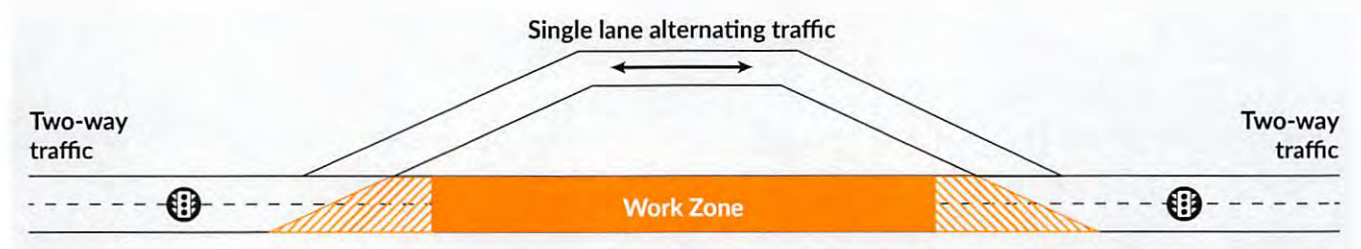


**VISIT OUR WEBSITE** to learn more about these projects and sign up for email alerts:

<https://wsdot.wa.gov/construction-planning/search-projects/us-101-northwest-us-101-remove-fish-barriers>

<https://wsdot.wa.gov/construction-planning/search-projects/us-101-may-creek-vic-dowans-creek-rd-remove-fish-barrier>

**PROJECT HOTLINE:** 360-216-7370



Example roadway layout for one-way alternating traffic around work zones



## Stay informed

We encourage all travelers to stay informed and plan ahead. Real-time traffic information is available on the [WSDOT app](#).



## Title VI Notice to Public:

It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equity and Civil Rights (OECR). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OECR's Title VI Coordinator at 360-705-7090.

## Americans with Disabilities Act (ADA) Information:

This material can be made available in an alternate format by emailing the Office of Equity and Civil Rights at [wsdotada@wsdot.wa.gov](mailto:wsdotada@wsdot.wa.gov) or by calling toll free, 855-362-4ADA (4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.