

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 28, 2024 7:30 p.m.

Part 1 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

0:10 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:32 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, R. Grant, Gingell, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

1:34 **MODIFICATIONS/APPROVAL OF AGENDA**

Motion to approve the agenda as presented by R. Grant, second Gingell, motion carried.

PUBLIC COMMENT

2:30 Mark Soderlind representing the Marietta communities spoke about the trailer park per-unit surcharge.

5:21 Lissy Andros, Director, Chamber of Commerce announced that logging tours will resume on May 29 and thanked Public Works Director Hampton and his crew for repairing the City of Forks sign after it was damaged by tourists.

ACTION ITEMS

6:18 **1. Motion** to approve minutes of the May 13, 2024 Regular Meeting by Wood, second A. Grant, motion carried.

6:40 **2. Motion** to approve payroll checks 43099 and 43101 through 43114 in the total amount of \$86,641.50, claim checks 43115 through 43149 and EFTs as included in the total amount of \$186,601.14, and manual check 43150 in the amount of \$50.00 by A. Grant, second R. Grant, motion carried.

7:28 **3. Quillayute Airport Master Plan Public Hearing**

Attorney/Planner Fleck reviewed the Quillayute Airport Master Plan Project, its funding, and status.

17:15 Mayor Fletcher opened the public hearing at 7:47 p.m.

17:23 Chip Keen of Clallam County Fire District #6 said he and Ed Bowen placed an ADS-B receiver at the fire hall to track activity at both the Quillayute and Forks airports, and that information from that receiver could be viewed on the ADS-B Exchange.

- 18:51 Mayor Fletcher closed the public hearing at 7:49 p.m.
- 19:02 Council Member Gingell suggested micro reactors be considered as a power source at the Quillayute Airport.
- 19:59 **4. Bogachiel Way Overlay Bid Award Contingency**
Public Works Director Hampton and Clerk/Treasurer DePew reviewed the Bogachiel Way Overlay Project funding and status.
- 21:52 **Motion** to authorize the Mayor and staff to award the bid, contingent upon the Transportation Improvement Board makes the award for the additional funds by Soha, second Wood, motion carried.
- 22:08 **5. Opportunity Fund Board Appointment**
22:39 **Motion** to appoint A. Grant to the Opportunity Fund Board by Gingell, second Wood, motion carried 4–1 with A. Grant abstaining.
- 23:05 **6. Resolution 517 Adopting the City of Forks Water System Plan**
23:40 **Motion** to adopt Resolution 517 adopting the City of Forks Water System Plan by Wood, second R. Grant, motion carried.

DISCUSSION ITEMS

- 24:08 **1. Continued Discussion on Trailer Parks Surcharge per Space and Campgrounds**
Clerk/Treasurer DePew asked Council for input regarding this matter so that it could be included as an action item at the next regular meeting. There was no immediate response.
- 25:11 **2. Park Board Minutes**
Mayor Fletcher introduced April and May Park Board minutes.
- 25:45 **4. Council Member Reports**
There were no Council Member reports.
- 5. Staff Reports**
- 26:14 **Clerk/Treasurer DePew** reported the annual reporting is finished and has been sent to Council Members via e-mail.
- 26:42 **Public Works Director Hampton** reported on the status of the Wastewater Treatment Plan Improvements Project and the new flag poles. He also said he attended the last PRTPO meeting, that he and some of his crew are training on wastewater treatment plant operations so that Steven Gaydeski can have days off, and that Danny Wahlgren is tentatively scheduled to retire at the end of September.
- 28:48 **Attorney/Planner Fleck** said that Kiewit Construction has asked to use the Industrial Park to temporarily store soil as they work on the Hwy 101 projects. He

also reported a large number of time-consuming land use matters with which he is dealing.

31:46 **6. Mayor's Report**

Mayor Fletcher thanked the Public Works crew for taking good care of the flower baskets.

32:24 **7. Executive Session** was called for ten minutes to consult with legal counsel regarding litigation.

32:33 At 8:02 p.m., Mayor Fletcher called for a 3-minute recess to be followed by the 10-minute Executive Session.

Mayor Fletcher began the Executive Session at 8:05 p.m.

Mayor Fletcher ended the Executive Session at 8:15 p.m.

Part 2

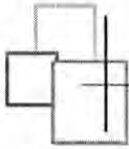
0:02 Mayor Fletcher resumed the Regular Meeting at 8:15 p.m.

7. ADJOURNMENT

0:07 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:15 p.m.

Tim Fletcher, Mayor

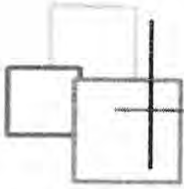
Caryn DePew, Clerk/Treasurer



Register

Number	Name	Fiscal Description	Amount
<u>43151</u>	AFLAC Remittance Processing	2024 - June - First Council Date	\$21.00
<u>43152</u>	AWC Employee Benefit Trust	2024 - June - First Council Date	\$44,791.75
<u>43153</u>	AWC Life Ins - Supplemental	2024 - June - First Council Date	\$36.20
<u>43154</u>	City of Forks	2024 - June - First Council Date	\$228.00
<u>43155</u>	Department of Employment Security	2024 - June - First Council Date	\$162.87
<u>43156</u>	Dept of Labor & Industry	2024 - June - First Council Date	\$2,186.24
<u>43157</u>	Dept of Retirement - Def Comp	2024 - June - First Council Date	\$316.06
<u>43158</u>	Dept of Retirement Systems-LEOFF	2024 - June - First Council Date	\$2,065.43
<u>43159</u>	Dept of Retirement Systems-PERS 2	2024 - June - First Council Date	\$5,676.32
<u>43160</u>	Dept of Retirement Systems-PERS 3	2024 - June - First Council Date	\$969.59
<u>43161</u>	Dept of Retirement Systems-PSERS	2024 - June - First Council Date	\$2,918.16
<u>43162</u>	EFTPS	2024 - June - First Council Date	\$20,670.83
<u>43163</u>	Employment Security Dept - PFML	2024 - June - First Council Date	\$430.48
<u>43164</u>	HRA Veba Trust	2024 - June - First Council Date	\$800.69
<u>43165</u>	Northwest Administrators	2024 - June - First Council Date	\$3,033.70
<u>43166</u>	Teamsters Local 589	2024 - June - First Council Date	\$184.50
<u>43167</u>	United Way	2024 - June - First Council Date	\$36.00
<u>43168</u>	WA Cares	2024 - June - First Council Date	\$352.84
<u>Direct Deposit Run - 6/5/2024</u>	Payroll Vendor	2024 - June - First Council Date	\$59,651.75

\$144,532.41



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - June - First Council Date

Fund Number	Description	
001	General Fund	\$71,707.63
101	Street	\$10,337.75
150	Transit Center Fund	\$761.60
400	Water	\$40,024.00
402	Sewer	\$13,901.70
410	Airport/Industrial Park	\$7,799.73
	Count: 6	\$144,532.41

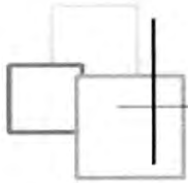
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Audited and ordered paid by Forks City Council:

Date: _____

Auditing Committee



Voucher Directory

Fiscal: : 2024 - June

Council Date: : 2024 - June - First Council Date

Vendor	Number	Reference	Account Number	Description	Amount
Angeles Millwork, Inc.					
	43169			2024 - June - First Council Date	
		480624			
			Tillicum Ballfield Restrooms		
			305-000-000-594-76-60-03	Tillicum Park Ballfield Restroom	\$2,635.79
		Total 480624			\$2,635.79
	Total 43169				\$2,635.79
Total Angeles Millwork, Inc.					\$2,635.79
Bogachiel Clinic					
	43170			2024 - June - First Council Date	
		2241420000CI			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	\$150.51
		Total 2241420000CI			\$150.51
	Total 43170				\$150.51
Total Bogachiel Clinic					\$150.51
C C District Court II					
	43171			2024 - June - First Council Date	
		062024/CCDC2			
			Cases Filed		
			001-000-000-512-52-41-02	Cases Filed	\$879.00
		Total 062024/CCDC2			\$879.00
	Total 43171				\$879.00

Vendor	Number	Vendor	Account Number	Description	Amount
Total C C District Court II					\$879.00
Carradine, Tim					
	43172		2024 - June - First Council Date		
		6756			
			New Desktops		
			001-000-000-521-20-31-14	Equipment < \$4,000	\$2,497.80
		Total 6756	\$2,497.80		
		6778			
			IT Services		
			001-000-000-514-23-41-00	Professional Services	\$214.05
			001-000-000-515-31-48-02	Computer Repair	\$33.95
			001-000-000-558-61-48-02	Computer Repair	\$33.95
			400-000-000-534-80-48-41	Computer Repair	\$67.87
			400-000-000-534-80-48-41	Computer Repair	\$348.81
			402-000-000-535-80-48-01	Computer Repair	\$118.92
			410-000-000-546-10-41-00	Professional Services	\$110.99
			410-000-000-552-10-48-02	Computer Repair	\$67.87
		Total 6778	\$996.41		
		6779			
			IT Services		
			001-000-000-521-20-48-28	Computer Repair	\$251.14
			001-000-000-521-20-48-28	Computer Repair	\$760.20
			001-000-000-523-61-48-17	Computer Repair	\$81.45
			001-000-000-523-61-48-17	Computer Repair	\$251.14
		Total 6779	\$1,343.93		
	Total 43172				\$4,838.14
Total Carradine, Tim					\$4,838.14
City of Forks					
	43173		2024 - June - First Council Date		
		062024/CoF			
			Sasquatch RAC Cleaning Fee Fee		
			410-000-000-575-50-49-00	Misc.	\$90.00

Vendor	Number	Reference	Account Number	Description	Amount
		Total 062024/CoF			\$90.00
	Total 43173				\$90.00
Total City of Forks					\$90.00
City of Forks - Water					
	43174			2024 - June - First Council Date	
		062024/Water			
			Water		
			001-000-000-512-52-47-01	Water Services	\$77.47
			001-000-000-514-23-47-01	Water	\$54.69
			001-000-000-521-20-47-01	Water	\$91.15
			001-000-000-523-61-47-01	Water	\$81.95
			001-000-000-523-61-47-01	Water	\$104.82
			001-000-000-554-31-47-00	Water	\$33.52
			001-000-000-576-80-47-01	Water	\$78.28
			001-000-000-576-80-47-01	Water	\$312.86
			001-000-000-576-80-47-01	Water	\$78.28
			140-000-000-557-30-47-01	VIC/Museum Water	\$33.52
			150-000-000-547-10-47-00	Water	\$99.40
			400-000-000-534-80-47-01	Water	\$63.80
			402-000-000-535-80-47-01	Water	\$1,462.40
			402-000-000-535-80-47-01	Water	\$22.79
			410-000-000-552-10-47-01	Water	\$41.01
			410-000-000-552-50-47-01	Water	\$78.28
			410-000-000-575-50-47-01	Water	\$198.35
		Total 062024/Water			\$2,912.57
	Total 43174				\$2,912.57
Total City of Forks - Water					\$2,912.57
Clallam Bay Medical Clinic					
	43175			2024 - June - First Council Date	
		2241440002CL			
			Pre-employment Physical		
			001-000-000-523-61-41-00	Professional Services	\$189.00

Vendor	Number	Reference	Account Number	Description	Amount
		Total 2241440002CL			\$189.00
	Total 43175				\$189.00
Total Clallam Bay Medical Clinic					\$189.00
Clallam Public Defender					
	43176			2024 - June - First Council Date	
		062024/Public Defender			
		Public Defender Services			
		001-000-000-512-52-41-00		Public Defender	\$2,833.33
		Total 062024/Public Defender			\$2,833.33
	Total 43176				\$2,833.33
Total Clallam Public Defender					\$2,833.33
Clearly Communications					
	43177			2024 - June - First Council Date	
		INV617698			
		VOIP Telephone Service			
		001-000-000-514-23-42-00		Communications	\$22.80
		001-000-000-521-20-42-00		Communication	\$58.63
		001-000-000-523-61-42-00		Communication	\$35.83
		150-000-000-547-10-42-00		Communications	\$42.34
		400-000-000-534-80-42-00		Communication	\$58.63
		402-000-000-535-80-42-00		Communication	\$58.63
		410-000-000-546-10-42-00		Communication	\$11.40
		410-000-000-575-50-42-10		Communication	\$37.46
		Total INV617698			\$325.72
	Total 43177				\$325.72
Total Clearly Communications					\$325.72
Cruz, Daniel					
	43178			2024 - June - First Council Date	
		052024/Cruz			
		Fuel Reimbursement			
		001-000-000-523-61-32-00		Fuel/oil	\$20.08

Vendor	Number	Reference	Account Number	Description	Amount
				Total 052024/Cruz	\$20.08
	Total 43178				\$20.08
Total Cruz, Daniel					\$20.08
Decker City Hardware Inc					
	43179			2024 - June - First Council Date	
		062024/CIT001			
			Supplies		
			101-000-000-542-31-31-00	Operating Supplies	\$86.87
			101-000-000-542-31-31-00	Operating Supplies	\$11.00
			101-000-000-542-31-31-00	Operating Supplies	\$11.72
			101-000-000-542-31-31-00	Operating Supplies	(\$11.72)
			140-000-000-557-30-49-02	Fourth Of July	\$34.74
			304-000-000-594-76-62-02	Tillicum Park	\$32.00
			304-000-000-594-76-62-02	Tillicum Park	\$26.56
			304-000-000-594-76-62-02	Tillicum Park	\$94.85
			304-000-000-594-76-62-02	Tillicum Park	\$93.34
			304-000-000-594-76-62-02	Tillicum Park	\$35.83
			304-000-000-594-76-62-02	Tillicum Park	\$13.23
			304-000-000-594-76-62-02	Tillicum Park	\$16.27
			304-000-000-594-76-62-02	Tillicum Park	\$22.94
			304-000-000-594-76-62-02	Tillicum Park	\$92.41
			304-000-000-594-76-62-02	Tillicum Park	\$86.98
			304-000-000-594-76-62-02	Tillicum Park	\$7.92
			304-000-000-594-76-62-02	Tillicum Park	\$8.13
			304-000-000-594-76-62-02	Tillicum Park	\$5.85
			304-000-000-594-76-62-02	Tillicum Park	\$14.43
			305-000-000-594-76-60-03	Tillicum Park Ballfield Restroom	\$66.24
			400-000-000-534-80-31-00	Operating Supplies	\$20.62
			400-000-000-534-80-31-00	Operating Supplies	\$41.26
			400-000-000-534-80-31-00	Operating Supplies	\$52.12
			400-000-000-534-80-31-00	Operating Supplies	\$119.22
			400-000-000-534-80-31-00	Operating Supplies	\$19.53
			400-000-000-534-80-31-00	Operating Supplies	\$23.88

Vendor	Number	Account	Account Number	Description	Amount
			402-000-000-535-80-31-00	Operating Supplies	\$15.18
			402-000-000-535-80-31-00	Operating Supplies	\$11.49
			410-000-000-546-10-48-68	Batwing Mower (both airports)	\$27.14
			410-000-000-552-10-48-00	Repair & Maint	\$4.79
			410-000-000-552-10-48-00	Repair & Maint	\$16.50
			410-000-000-552-50-48-00	Repair & Maintenance	\$320.36
			410-000-000-575-50-48-00	Repair & Maintenance	\$15.19
			Total 062024/CIT001		\$1,436.87
			602024/CIT002		
			Supplies		
			001-000-000-521-20-31-30	Misc. Supplies	\$7.47
			001-000-000-521-20-48-13	Vehicle Maintenance	\$20.72
			001-000-000-521-20-48-13	Vehicle Maintenance	(\$15.19)
			001-000-000-521-20-48-13	Vehicle Maintenance	\$28.76
			001-000-000-523-61-48-00	Repair & Maintenance	\$8.21
			001-000-000-523-61-48-00	Repair & Maintenance	\$26.04
			Total 602024/CIT002		\$76.01
			Total 43179		\$1,512.88
			Total Decker City Hardware Inc		\$1,512.88
			Evergreen Rural Water Of Washington		
			43180	2024 - June - First Council Date	
			E1605		
			Training for CEU's		
			400-000-000-534-80-41-43	Training	\$355.00
			Total E1605		\$355.00
			E1606		
			Training for CEU's		
			400-000-000-534-80-41-43	Training	\$100.00
			Total E1606		\$100.00
			Total 43180		\$455.00
			Total Evergreen Rural Water Of Washington		\$455.00
			Ferguson Enterprises, Inc.		

Vendor	Number	Reference	Account Number	Description	Amount
	43181			2024 - June - First Council Date	
		0029691-2			
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$804.57
		Total 0029691-2			\$804.57
		0037294			
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$1,003.08
		Total 0037294			\$1,003.08
		0041451			
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$1,381.39
		Total 0041451			\$1,381.39
	Total 43181				\$3,189.04
Total Ferguson Enterprises, Inc.					\$3,189.04
Foster Garvey P.C.					
	43182			2024 - June - First Council Date	
		2888285			
			Industrial Park Lease		
			410-000-000-552-10-41-00	Professional Services	\$4,187.50
		Total 2888285			\$4,187.50
	Total 43182				\$4,187.50
Total Foster Garvey P.C.					\$4,187.50
Galls					
	43183			2024 - June - First Council Date	
		027891725			
			Jacket-Initial Issue-Lenz		
			001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$307.88
		Total 027891725			\$307.88
	Total 43183				\$307.88
Total Galls					\$307.88

Vendor	Number	Reference	Account Number	Description	Amount
Good To Go!	43184			2024 - June - First Council Date	
		99256395			
			Bridge Toll		
			001-000-000-521-20-43-00	Travel	\$13.00
		Total 99256395			\$13.00
	Total 43184				\$13.00
Total Good To Go!					\$13.00
Graymont Western US Inc	43185			2024 - June - First Council Date	
		4-424114 RI			
			Lime for Biosolids		
			402-000-000-535-80-31-02	Biosolids-Chemicals	\$1,144.00
		Total 4-424114 RI			\$1,144.00
	Total 43185				\$1,144.00
Total Graymont Western US Inc					\$1,144.00
Lexis Nexis / Matthew Bender & Co.	43186			2024 - June - First Council Date	
		41281179			
			Subscription		
			001-000-000-515-31-31-01	Books, Subscriptions	\$10.86
			001-000-000-558-61-31-01	Books, Subscriptions	\$10.86
			400-000-000-534-80-31-00	Operating Supplies	\$10.86
			410-000-000-552-10-31-00	Operating Supplies	\$10.86
		Total 41281179			\$43.44
	Total 43186				\$43.44
Total Lexis Nexis / Matthew Bender & Co.					\$43.44
Pacific Office Equipment Inc.	43187			2024 - June - First Council Date	
		1141869			
			Copier		

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-515-31-31-00	Operating Supplies	\$40.24
			001-000-000-558-61-31-00	Operating Supplies	\$40.24
			101-000-000-542-31-31-00	Operating Supplies	\$40.23
			400-000-000-534-80-31-00	Operating Supplies	\$120.71
			402-000-000-535-80-31-00	Operating Supplies	\$80.48
			410-000-000-552-10-31-00	Operating Supplies	\$80.48
		Total 1141869			\$402.38
		1141870			
			Copier		
			001-000-000-523-61-31-00	Operating Supplies	\$23.75
		Total 1141870			\$23.75
		1141871			
			Copier		
			001-000-000-521-20-31-00	Operating Supplies	\$20.49
		Total 1141871			\$20.49
	Total 43187				\$446.62
Total Pacific Office Equipment Inc.					\$446.62
Plumley, William L.					
	43188			2024 - June - First Council Date	
		690873			
			Interpreter Services		
			001-000-000-512-52-41-03	Interpreter	\$240.00
		Total 690873			\$240.00
	Total 43188				\$240.00
Total Plumley, William L.					\$240.00
Prestige World Wide Technologies, LLC.					
	43189			2024 - June - First Council Date	
		2315			
			Maint. & Repair-Valley View		
			400-000-000-534-80-48-00	Repair & Maintenance	\$4,568.12
		Total 2315			\$4,568.12
Total 43189					\$4,568.12

Vendor	Number	Reference	Account Number	Description	Amount
Total Prestige World Wide Technologies, LLC.					\$4,568.12
Rice, Granville					
	43190			2024 - June - First Council Date	
		062024/Rice			
			MC Premiums		
			001-000-000-521-20-41-15	Rice	\$164.90
		Total 062024/Rice			\$164.90
	Total 43190				\$164.90
Total Rice, Granville					\$164.90
Sound Publishing, Inc					
	43191			2024 - June - First Council Date	
		8134103			
			Legal Ads		
			001-000-000-511-61-41-01	Advertising	\$82.28
			001-000-000-511-61-41-01	Advertising	\$172.04
			101-000-000-542-31-41-01	Advertising	\$355.30
		Total 8134103			\$609.62
		8134444			
			Seasonal Worker Ad		
			101-000-000-542-31-41-01	Advertising	\$114.00
		Total 8134444			\$114.00
	Total 43191				\$723.62
Total Sound Publishing, Inc					\$723.62
Source One Displays, LLC					
	43192			2024 - June - First Council Date	
		062024/Source One			
			RAC Deposit Refund		
			410-000-000-575-50-49-00	Misc.	\$410.00
		Total 062024/Source One			\$410.00
	Total 43192				\$410.00
Total Source One Displays, LLC					\$410.00

Vendor	Number	Reference	Account Number	Description	Amount
Tara Dunford, CPA					
	43193			2024 - June - First Council Date	
		2487			
			Annual Reporting to SAO		
			001-000-000-514-23-41-00	Professional Services	\$536.96
			400-000-000-534-80-41-00	Professional Services	\$875.05
			402-000-000-535-80-41-00	Professional Services	\$298.31
			410-000-000-546-10-41-00	Professional Services	\$278.43
		Total 2487			\$1,988.75
	Total 43193				\$1,988.75
Total Tara Dunford, CPA					\$1,988.75
The Home Depot Pro					
	43194			2024 - June - First Council Date	
		806717815			
			Supplies-Park		
			001-000-000-576-80-31-00	Operating Supplies	\$228.26
		Total 806717815			\$228.26
		806717823			
			Supplies-Park		
			001-000-000-576-80-31-00	Operating Supplies	\$28.25
		Total 806717823			\$28.25
		806950663			
			Supplies-Park		
			001-000-000-576-80-31-00	Operating Supplies	\$112.99
		Total 806950663			\$112.99
		806950671			
			Supplies-Park		
			001-000-000-576-80-31-00	Operating Supplies	\$357.70
		Total 806950671			\$357.70
		807200829			
			Supplies-Park		
			001-000-000-576-80-31-00	Operating Supplies	\$47.08

Reference	Account Number	Description	Amount
Total 807200829			\$47.08
807200837			
	Supplies-Park		
	001-000-000-576-80-31-00	Operating Supplies	\$236.14
Total 807200837			\$236.14
Total 43194			\$1,010.42
Total The Home Depot Pro			\$1,010.42

US Bank

43195

2024 - June - First Council Date

062024/US Bank

Credit Cards

001-000-000-514-23-31-00	Operating Supplies	\$10.91
001-000-000-514-23-31-00	Operating Supplies	\$3.94
001-000-000-514-23-41-00	Professional Services	\$88.30
001-000-000-514-23-49-01	Dues & Subscriptions	\$35.31
001-000-000-515-31-31-01	Books, Subscriptions	\$97.74
001-000-000-515-31-43-00	Travel	\$7.00
001-000-000-515-31-43-00	Travel	\$103.08
001-000-000-515-31-43-00	Travel	\$12.50
001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$44.94
001-000-000-521-20-31-00	Operating Supplies	\$12.17
001-000-000-521-20-31-00	Operating Supplies	\$4.40
001-000-000-521-20-31-30	Misc. Supplies	\$365.00
001-000-000-521-20-31-30	Misc. Supplies	\$34.65
001-000-000-521-20-41-00	Professional Services	\$98.49
001-000-000-521-20-42-41	Postage	\$17.55
001-000-000-521-20-49-00	Misc.	\$97.74
001-000-000-523-61-31-00	Operating Supplies	\$4.10
001-000-000-523-61-31-00	Operating Supplies	\$11.33
001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$83.42
001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$413.10
001-000-000-523-61-41-00	Professional Services	\$91.70
001-000-000-523-61-43-11	Training/tuition	\$695.00

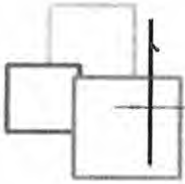
Number	Reference	Account Number	Description	Amount
		001-000-000-576-80-31-00	Operating Supplies	\$48.86
		101-000-000-542-31-31-00	Operating Supplies	\$1.21
		101-000-000-542-31-31-00	Operating Supplies	\$3.36
		101-000-000-542-31-31-66	Street Lights	(\$1,208.82)
		101-000-000-542-31-41-00	Professional Services	\$27.17
		140-000-000-557-30-49-02	Fourth Of July	\$927.44
		304-000-000-594-76-62-02	Tillicum Park	\$12.85
		304-000-000-594-76-62-02	Tillicum Park	\$400.34
		304-000-000-594-76-62-02	Tillicum Park	\$53.16
		304-000-000-594-76-62-02	Tillicum Park	\$299.30
		304-000-000-594-76-62-02	Tillicum Park	\$32.01
		304-000-000-594-76-62-02	Tillicum Park	\$702.42
		304-000-000-594-76-62-02	Tillicum Park	\$409.26
		400-000-000-534-80-31-00	Operating Supplies	\$9.88
		400-000-000-534-80-31-00	Operating Supplies	\$27.28
		400-000-000-534-80-41-00	Professional Services	\$220.76
		400-000-000-534-80-49-42	Membership/Dues	\$57.55
		402-000-000-535-80-31-00	Operating Supplies	\$499.56
		402-000-000-535-80-31-00	Operating Supplies	\$99.99
		402-000-000-535-80-31-00	Operating Supplies	\$3.79
		402-000-000-535-80-31-00	Operating Supplies	\$10.49
		402-000-000-535-80-31-00	Operating Supplies	\$110.75
		402-000-000-535-80-31-00	Operating Supplies	\$187.39
		402-000-000-535-80-31-00	Operating Supplies	\$57.05
		402-000-000-535-80-31-00	Operating Supplies	\$451.33
		402-000-000-535-80-41-00	Professional Services	\$84.91
		402-000-000-535-80-41-52	Testing	\$753.00
		402-000-000-535-80-41-52	Testing	\$195.00
		402-000-000-535-80-43-00	Travel	\$5.50
		410-000-000-546-10-31-00	Operating Supplies	\$8.39
		410-000-000-546-10-31-00	Operating Supplies	\$3.03
		410-000-000-546-10-41-00	Professional Services	\$67.93
		410-000-000-546-10-49-01	Dues & Subscriptions	\$19.62
		410-000-000-546-10-49-01	Dues & Subscriptions	\$18.31

Account Number	Number	Reference	Account Number	Description	Amount
			410-000-000-552-10-41-00	Professional Services	\$272.25
			410-000-000-575-50-31-00	Operating Supplies	\$24.97
		Total 062024/US Bank			\$7,229.66
	Total 43195				\$7,229.66
Total US Bank					
\$7,229.66					
Utilities Underground Location Center					
	43196		2024 - June - First Council Date		
		4050157			
			Locates		
			400-000-000-534-80-41-00	Professional Services	\$29.83
		Total 4050157			\$29.83
	Total 43196				\$29.83
Total Utilities Underground Location Center					
\$29.83					
WA Department Of Transportation					
	43197		2024 - June - First Council Date		
		FB91000011241			
			Fuel		
			001-000-000-514-23-32-00	Fuel	\$4.36
			001-000-000-515-31-32-00	Fuel	\$18.91
			001-000-000-558-50-32-00	Fuel/oil	\$18.53
			001-000-000-558-61-32-00	Fuel	\$18.91
			001-000-000-576-80-32-00	Fuel	\$22.34
			101-000-000-542-31-32-00	Fuel	\$493.83
			400-000-000-534-80-32-00	Fuel	\$711.96
			402-000-000-535-80-32-00	Fuel	\$332.22
			410-000-000-546-10-32-00	Fuel	\$27.15
			410-000-000-552-10-32-00	Fuel	\$37.79
		Total FB91000011241			\$1,686.00
		FB91000111241			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$759.45
	Total FB91000111241				\$759.45

Vendor	Number	Reference	Account Number	Description	Amount
	Total 43197				\$2,445.45
Total WA Department Of Transportation					\$2,445.45
WA Dept Lic Bus Prof Div					
	05292024/EFT			2024 - June - First Council Date	
		05292024/CPL			
			CPL Fees		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$198.00
		Total 05292024/CPL			\$198.00
	Total 05292024/EFT				\$198.00
Total WA Dept Lic Bus Prof Div					\$198.00
WA Dept of Corrections					
	43198			2024 - June - First Council Date	
		F188744			
			Inmate Food		
			001-000-000-523-61-31-11	27000groceries-Food	\$835.00
		Total F188744			\$835.00
		F188788			
			Inmate Food		
			001-000-000-523-61-31-11	27000groceries-Food	\$1,024.00
		Total F188788			\$1,024.00
	Total 43198				\$1,859.00
Total WA Dept of Corrections					\$1,859.00
WA State Patrol					
	43199			2024 - June - First Council Date	
		I2406423			
			Fingerprints		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$13.25
		Total I2406423			\$13.25
	Total 43199				\$13.25
Total WA State Patrol					\$13.25

Vendor	Vendor	Receipt#	Account Number	Description	Amount
West					
	43200			2024 - June - First Council Date	
		850241326			
			Subscription		
			001-000-000-515-31-31-01	Books, Subscriptions	\$70.50
			001-000-000-558-61-31-01	Books, Subscriptions	\$70.50
			400-000-000-534-80-31-00	Operating Supplies	\$140.96
			410-000-000-552-10-31-00	Operating Supplies	\$140.95
		Total 850241326			\$422.91
	Total 43200				\$422.91
Total West					\$422.91
West End Motors, Inc					
	43201			2024 - June - First Council Date	
		1724			
			Tire		
			001-000-000-521-20-48-33	2018 Explorer 63456D/Ponton	\$396.39
		Total 1724			\$396.39
		1851			
			Flat Repair		
			001-000-000-521-20-48-35	2018 Explorer 63457D	\$27.15
		Total 1851			\$27.15
	Total 43201				\$423.54
Total West End Motors, Inc					\$423.54
West Waste & Recycling					
	43202			2024 - June - First Council Date	
		318868			
			Refuse		
			001-000-000-521-20-47-18	Refuse	\$127.32
			001-000-000-523-61-47-18	Refuse	\$127.32
			001-000-000-554-31-47-18	Refuse	\$38.09
			101-000-000-542-31-47-18	Refuse	\$150.69
			400-000-000-534-80-47-18	Refuse	\$239.81

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-80-47-18	Refuse	\$114.39
			410-000-000-552-50-47-18	Refuse	\$76.17
			410-000-000-575-50-47-18	Refuse	\$76.17
		Total 318868			\$949.96
	Total 43202				\$949.96
Total West Waste & Recycling					\$949.96
West Waste Sanitation					
	43203			2024 - June - First Council Date	
		321454			
			Sanicans		
			305-000-000-594-76-60-03	Tillicum Park Ballfield Restroom	\$120.00
			412-000-000-546-10-47-18	Sanitation	\$50.00
				Sanican	
		Total 321454			\$170.00
	Total 43203				\$170.00
Total West Waste Sanitation					\$170.00
Grand Total		Vendor Count	36		\$49,020.91



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - June - First Council Date

Fund Number	Description	Amount
001	General Fund	\$17,915.81
101	Street	\$74.84
140	Lodging Tax Fund	\$995.70
150	Transit Center Fund	\$141.74
304	Capital Improvement	\$2,460.08
305	Capital Improvement Grants	\$2,822.03
400	Water	\$11,472.55
402	Sewer	\$6,117.57
410	Airport/Industrial Park	\$6,759.34
412	Quillayute Airport	\$50.00
650	State Collections	\$211.25
	Count: 11	\$49,020.91

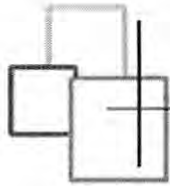
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee



Transaction Activity

Reference	Vendor	Period	Amount	Number
Invoice				
<u>05102024/Lenz Travel</u>	<u>Lenz, Steven</u> BLEA Academy-Burien, WA	2024 - May - Travel Checks		<u>3685</u>
<u>001-000-000-521-20-43-00</u>	Travel		\$76.00 \$76.00	
<u>05192024/Lenz Travel</u>	<u>Lenz, Steven</u> BLEA Academy-Burien, WA	2024 - May - Travel Checks		<u>3686</u>
<u>001-000-000-521-20-43-00</u>	Travel		\$76.00 \$76.00	
<u>05202024/Leask Travel</u>	<u>Leask, Brandon</u> PRA Boot Camp - Port Townsend, WA	2024 - May - Travel Checks		<u>3687</u>
<u>001-000-000-521-20-43-00</u>	Travel		\$76.00 \$76.00	
<u>05202024/DePew Travel</u>	<u>Depew, Caryn</u> PRA Boot Camp-Port Townsend, WA	2024 - May - Travel Checks		<u>3688</u>
<u>001-000-000-514-23-43-00</u>	Travel		\$20.52	
<u>400-000-000-534-80-43-00</u>	Travel		\$33.44	
<u>402-000-000-535-80-43-00</u>	Travel		\$11.40	
<u>410-000-000-546-10-43-00</u>	Travel		\$10.64	
			\$76.00	
<u>05202024/Davis Travel</u>	<u>Davis, Nerissa</u> PRA Boot Camp-Port Townsend, WA	2024 - May - Travel Checks		<u>3689</u>
<u>001-000-000-515-31-43-00</u>	Travel		\$12.67	
<u>001-000-000-558-61-43-00</u>	Travel		\$12.67	
<u>400-000-000-534-80-43-00</u>	Travel		\$25.33	
<u>410-000-000-552-10-43-00</u>	Travel		\$25.33	
			\$76.00	
<u>05242024/Lenz Travel</u>	<u>Lenz, Steven</u> BLEA Academy-Burien, WA	2024 - May - Travel Checks		<u>3690</u>
<u>001-000-000-521-20-43-00</u>	Travel		\$76.00 \$76.00	

Invoice

05312024/Lenz Travel

Lenz, Steven

2024 - May - Travel Checks

3691

001-000-000-521-20-43-00

BLEA Academy-Burien, WA
Travel

\$76.00

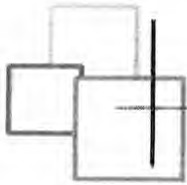
\$76.00

Total Invoice

\$532.00

Grand Total

\$532.00



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - May - Travel Checks

Fund Number	Description	Amount
001	General Fund	\$425.86
400	Water	\$58.77
402	Sewer	\$11.40
410	Airport/Industrial Park	\$35.97
	Count: 4	\$532.00

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee



500 E. Division St. • Forks, Washington 98331-8618

(360) 374-5412 • Fax: (360) 374-9430 • TTY: (360) 374-2696
forkswashington.org

Alejandra Y. Castillo
Assistant Secretary of Commerce for Economic Development
Economic Development Administration
U.S. Department of Commerce
1401 Constitution Avenue, NW, Suite 71014
Washington, DC 20230

19 April 2024

Re: North Olympic Peninsula Recompete Coalition (NOPRC)

Madam Secretary,

On behalf of the City of Forks (City), I am writing to you today to add our community's support for the RECOMPETE Phase II application of NOPRC. The City is one of the more rural, remote communities of the NOPRC located in the western most portion of Clallam County with a long tradition of living with, relying upon, and utilizing our region's abundant natural resources. Our particular area of Washington's North Olympic Peninsula continues to experience the decades long challenges associated with decreasing economic opportunities for our residents. The NOPRC RECOMPETE Phase II application has the potential to make significant beneficial changes on the North Olympic Peninsula.

Forks specifically has a component of the National Resources Innovation Center NRIC project found in the submitted application. Working with forestry and lumber manufacturing experts, NRIC will bring that expertise to the Forks Industrial Site that was the site of ~80 living wage jobs in our community of 3,335. An additional 30+ jobs were associated with the trucking of materials to and from the lumber planing mill at that location. Reassessing the 1990s infrastructure at the site; and, the proper means of promoting the utilization of the property to again be a source of economic activity is essential for its future use. Further, understanding the infrastructure needs for the manufacturers of emerging enhanced lumber products will be a critical component of plotting a future for one of the few existing and permitted industrial properties in this area. The City would be willing to enact or change policies that could enhance the identified approaches and future uses for its industrial properties.

The Port of Port Angeles barging project is another part of the application that has the potential of benefiting our region and its timber industry through reducing the long-haul costs associated with moving timber to various mills within a 150-mile radius. By using shallow draft barges, timber harvesters and their purchasers could arrange for short hauls by logging trucks with the rest of the transportation of timber occurring by ocean going ships. The pairing of traditional log truck hauling

with barging could result in a reduction of upwards 40% in greenhouse gas emissions associated with the transport of this valuable commodity. Further, these micro-barge ports could also become a means of transporting goods and materials into the region. This approach will sustain and build upon existing jobs while potentially playing a support role to new emerging product development and markets.

A large portion of the application is for funding to bring PAEGs back into the workforce through efforts to clear away barriers to employment while building up the skill set, education, and awareness of the expectations of the region's employers. Forks has current unfilled needs for employees in the areas of health care, forestry, lumber and enhanced lumber product manufacturing, and essential office and administrative careers. The proposed approach will bring back into the labor force people who will be the skilled, engaged, and interested employees needed. The collaborative, adaptive partnerships being created between Peninsula College, the two county's Economic Development Councils, and the Olympic Community Health Organization is innovative in its approach to assisting employees and employers in filling these existing needs and upcoming vacancies. With upwards of 300 potential PAEGs in our Forks community, the resources being leveraged with the grant funds proposed could have a generational impact upon those employed, their employers, and our community as a whole.

A fourth project within the application is the capacity building funding for the tribal and underserved communities of the NOPRC. Forks, along with its tribal neighbors of the Quileute and the Hoh Nations, are three of those identified communities, each of which have a significant need for additional resources to pursue the economic objectives of our distinct communities. All of these communities have lower median household incomes when compared to Clallam County. Further, those incomes are substantially less than that of our State's median household income. Our city government runs on a very limited source of revenues with the handful of my staff stretched across numerous jobs and tasks. While wearing many hats, my department managers are trying to pursue federal and state grant funding opportunities within the framework of their daily duties and tasks associated with the operations of the city. The proposed site/locale specific economic development staff could work with City staff in the pursuit of federal and state funding opportunities.

I do not envy the challenge you and your staff have before you in selecting the communities to receive RECOMPETE funding from the twenty-two applications you are expecting to receive. The NOPRC RECOMPETE Phase II application is a strong, collaborative, and realistic approach to economic development and enhancement for our region. The team that worked on it put forward the best alternatives within the timeframe and rules available. If funded, EDA can be assured that it will be a team effort to fully utilize those funds to the fullest extent.

Sincerely,

A handwritten signature in blue ink, appearing to read 'T. Fletcher', with a horizontal line above it.

Tim Fletcher
Mayor



1. Please highlight your 3 most impactful letters of commitment.

- Commerce
- YMCA*
- Worksource
- Makah*
- Forks*

2. What is your confidence level on the future growth of the natural resources and maritime sectors? Can you talk about your mitigation plan if demand for mass timber (and other natural resources) industries do not grow as quickly as you anticipate? Can you elaborate on why the maritime industry has seen closures in Seattle? What is your plan to mitigate risk?***

The Natural Resources Innovation Center (NRIC) was created to bring together applied research, timberland owners, economic opportunity, and financial capital to create synergies that will create Good Jobs. We have brought Universities, timberland owners, businesses, and banks, within the first year. These conversations will transform 20th century frameworks into the 21st century and beyond – here along the Olympic Peninsula.

The loss of the working waterfront and boat yards in the Seattle area is due significantly to the private ownership nature of those yards and pressure to convert them from working waterfront to water enjoyment uses. Seattle specific public access requirements that are difficult for industrial uses, have forced locations to close.

This risk is not present on the peninsula (1) both yards are owned by the public via the port district, (2) they are zoned for boatyard uses which enjoy broad community support, (3) Our Ports have tens of millions of dollars of investment currently with more than \$10M in planned, and (4) the ports have entered into multi-decades long leases with marine trades that employ around near 1000 people, all of which are cornerstones to working waterfronts. Risk is further mitigated by the breadth of services provided at the PoPT boatyard (one of the few remaining public yards on the west coast), both in terms of diversity of revenue to the port and variety of boats and projects that can be competently handled in the yard.



3. Tell us more about the Barging Network’s proposed publicly owned, privately run model. What is the utilization rate necessary to keep this sustainable over time, and to what degree do you have confidence this will be met? Additionally, what is the status of the \$10 million EPA grant you applied for, and how would this impact your \$6 million EDA ask?

The Barging Network will make publicly owned infrastructure (vessels) available to private barge operators, which will stimulate business by reducing the initial capital investment operators need to make when starting a new cargo route. This is a standard model for ports across the country, equivalent to publicly owned and privately-run cargo terminals at large ports (ex: Husky Terminal at Tacoma).

Once purchased, barge operation and maintenance costs are expected to be \$62,500/year (2024 dollars, assuming a 20-year lifespan). Analysis shows that monthly roundtrips on each route within Puget Sound and between WA and CA would cost \$5.9 million/year. This includes operation/maintenance costs and roundtripping of empty barges back from CA. This is projected to be 36% to 59% cheaper than current trucking costs borne by shippers (mills, timberland owners, etc.).

One barge to CA can accommodate up to 320 truckloads (~5.76 million board feet) of dimensional lumber. Over 1,300 freight trucks travel through Port Angeles each day, and in 2022, 1.8 million tons (approx. 2.174 billion board feet) of forest products were trucked to/from Clallam County (Washington Freight System Plan). This is enough to fill over 370 barges. Assuming three CA-bound barges per month (960 truckloads), the Port is confident that local supplies can satisfy demand and utilize enough barging to keep the routes sustainable.

EPA awards will be announced in Q4 2024. Funds would support incentive programs for shippers and barging companies to increase waterborne transport. These funds would not duplicate the Barging Network request.

4. In regard to the proposed short term training models in the “NOPRC Workforce Development Project”: Can you explain what skills will be gained for those programs that occur in highly condensed time periods (e.g., one-week intensives for NWSWB Marine Systems Program)? How do the programs ensure that skills



provided are sufficient for target occupations? Take us through how a resident goes from a non-employed worker to fully employed worker.

Both PC and the NWSWB have employer advisory committees who help design program curriculum to match the skillsets they need. For PC, employers help design short-term certificates to provide entry level training in those areas. In NWSWB one-week marine intensives, trainees learn fundamentals and safety skills for marine electrical, diesel engines, outboard engines, corrosion, plumbing, etc., which prepares them for entry level jobs with local employers. Similarly, PC's one quarter welding program prepares students for entry-level welding jobs with a focus on safety, metal preparation, joint designs, welding terminology, basic measurement, and welding machine set-up. The goal of short-term programs is to hook people in the PAEG by providing a low-barrier way to gain essential skills, help gauge and build their interest in the field, and serve as onramps to career pathways.

A Clallam County resident learns about a one-week Outboard Intensive at the NWSWB through Olympic Workforce Development Council (OWDC). They are unemployed and grew up using an outboard motor. OWDC connects them to the Recompete Resource Hub to provide transportation and tuition for the intensive. After completion, they are hired into an entry level position at Anchor Marine in Clallam County. After a year, they enroll in PC's two-year Marine Tech program, and receive financial aid and childcare assistance from the Resource Hub. During the program, they take to fabrication and welding. PC's Student Success Manager connects them with an internship at Brix Marine and, upon completion, is hired as a full-time Fabricator /Welder.

5. Is there enough capacity in the existing service provider landscape (e.g., childcare, transportation, financial literacy training, etc.) to absorb new participants in the Community Health Hub project? Please also expand on the track record of OCH as it relates to their scope in the Recompete Plan? Please provide data, where available, on relevant outcomes (especially in Recompete-like communities).

The existing service provider landscape will have the capacity to meet the needs of new participants:



- plans are underway to add 300+ childcare spots throughout Jefferson and Clallam Counties by the end of 2025.
- transit agencies in both counties have a fleet of vehicles available to expand vanpools and rideshares.
- wrap-around supports (e.g., financial literacy training) are already in place and will be expanded via Resource Hubs (Peninsula College's Regional Challenge Grant) and Family Resource Centers.

OCH, one of nine Accountable Communities of Health in Washington, was established as a 501(c)(3) non-profit organization in 2017. OCH's Community Care Hub (CCH) will launch this year with funding from two state agencies, including a \$25M investment in technology. OCH has experience with coordinating care for social needs under a previous state DOH contract (Care Connect Washington). OCH contracted with partners to hire CommunityBased Workers (CBW) to provide supports for individuals in isolation for COVID-19. Over a 10-month period, OCH and its partners served 733 individuals and delivered 352 food and care kits, 245 fresh food orders, and fulfilled 207 household assistance requests (rent, mortgage, utilities).

OCH has created and mobilized a network of 30+ trusted, local community-based organizations (CBOs) to provide wrap-around supports for PC students in Jefferson and Clallam Counties. As part of the CCH development, OCH has begun providing support for CBWs and CBOs to ensure the clients they serve are connected to the resources they need in an effective, efficient, and coordinated way.

6. Please expand on the funding that is intended for the Makah Tribe, Lower Elwha Klallam Tribe, Hoh Tribe, Quileute Tribe, and Jamestown S'Klallam Tribe in the Tribal and Underserved Areas Project. What activities and outcomes will funding support? Where possible, please provide detail beyond the table on page 2 of the project narrative.

Each Tribe's needs differ based on the number of Tribal community members in the PAEG, the barriers they face, the Tribe's location, its economic development and enterprise model and its capacity. The Makah Tribe will provide childcare for its members in the PAEG to enable them to get good jobs and will pay stipends for internships and on the job training so



members can fill jobs at the Makah sawmill as the mill grows. The Hoh Tribe will cover tuition costs and provide stipends for education and training to enable Tribal members in the PAEG to fill good jobs in accounting, grant management, construction and information technology being created by relocation to higher ground and broadband development. The Hoh will also hire an economic development director to spearhead job-creation projects. The Lower Elwha Klallam Tribe will create good jobs by hiring an Economic Development Project Manager to implement the Tribe's CEDS and Enterprise projects and will expand job training programs in fields such as construction, grant and project management to place 95 Tribal community members in the PAEG in good jobs. The Jamestown S'Klallam Tribe will provide vouchers for gas, car repairs and insurance to enable members in the PAEG to commute to good jobs. The Quileute Tribe is developing a strategic plan for economic and workforce development to guide use of Recompete funds to create good jobs and assist members in the PAEG with job training and placement. NODC will work with Tribes to develop detailed workplans and outcomes.

7. **Your strategy relies in part on the use of “Navigators”. Can you provide more information on how you will hire navigators and ensure they have the soft skills and supports needed to excel in this difficult position (e.g., maximizing client-facing time and minimizing administrative burden such as paperwork)? If applicable, what previous experience do you or your partners have with navigators as a strategy, and what were the results? How will you ensure such roles are complementary to, and not duplicative of, other systems with navigators-like roles in your area (e.g., social workers, benefits systems, WIOA systems, etc.)?**

OCH will hire new CBWs from within the local communities they will serve. Additionally, the CCH will utilize the extensive network of CBWs/Navigators already embedded throughout the region via community-based organizations. They share ethnicity, language, socioeconomic status, and life experiences with their clients and are highly trained in trauma-informed care, coaching, communication, and motivational interviewing.

The CCH will create efficiencies by centralizing infrastructure for organizations that employ CBWs, and for organizations providing support services. Technology provided by the CCH will facilitate client tracking, monitoring and reporting; closed-loop, bi-directional referrals; and customized workflows based on individual client needs. This shared technology, combined with the CBW/Navigator network facilitated by the CCH, will create efficiencies, eliminate duplicative efforts across agencies, and enable



“warm transfers” between CBWs/Navigators. The CBW/Navigator network will provide tailored learning opportunities around job training, work readiness, financial literacy, and scope of practice.

Since 2021, the YMCA has served 400+ families in accessing support services – all of which have been identified as barriers for PAEGs: childcare, WIC, public housing via OlyCap and Peninsula Housing Authority, Medicaid & Apple Health, DDA and DVR programs, access to basic needs (showers, laundry, food, clothing, diapers), and vouchers for concrete goods.

- 8. Your proposal includes workforce training for prime-age residents. EDA would like to better understand how your strategy will result in job placements. If your workforce project aims to achieve job placements, please fill out the below chart to the best of your knowledge. All targets should be within the EDA grant period. You are free to edit the chart to better reflect the goals of your workforce strategy, and/or provide clarifying information. We recognize that some programs may have goals outside of job placements (e.g., enrollment in credentialing programs, etc.).

Peninsula College works with employers who drive the design of program curriculum so that graduates have the skills they need in a workforce. In this way, employers anticipate PC graduates. PC’s instructors coordinate internships, mentorships, and guest speakers so students have an opportunity to engage with local employers. In addition, OCH, through the Resource Hub, will connect employers with people in the PAEG looking for jobs and provide funding for short-term training. For mobile welding, the first planning year will determine which regional employers need which welding skills. Programs and locations will be designed to serve as an onramp for local residents to enter those jobs. EDCTJ will use funds to convene employers in Jefferson County to better gauge their workforce needs. The workforce development committee (PC, NWSWB, EDCTJ) will meet regularly through the project to connect program curriculum and offerings with employer needs.

Training Program	Training Provider(s)	Industry / Occupations	Employer Partners	Target Enrollments	Target Completions	Target Placements/Further Education
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						on Enroll ments
Associate of Applied Science (AAS) degree in Marine Technology	Peninsula College	Motorboat Mechanics & Service Technicians , Ship & Boat Building (Industrial Machinery Mechanics) , Water Transportati on Workers	Port of Port Angeles, Brix Marine, Stabicraft, Westside Marine, Platypus, Westport Yachts, Marine Spill Response, Makah Tribe, Yamaha Motor Corp, Washington State Ferries, ACI Boats, Anchor Marine	181	145	130
Marine Systems: 9-month Diploma	Northwest School of Wooden Boat Building	Marine Systems Technicians , Marine Mechanics, Land-based Off-Grid Systems (Emergency vehicles; RV conversions)	ACI Boats Brix Marine Camp N Car Van Conversions Haven Boatworks Platypus Marine Port Townsend Rigging PT Shipwright's COOP Sea Marine Westport Yachts	41	39	28
Marine Systems: 1-Week Intensives	Northwest School of Wooden Boat Building	Entry level maritime positions; Further training & education	Haven BoatWorks PT Shipwright's COOP Sea Marine	140	132	49 job placem ents / 49 further educati on

						enrollments
Associate of Occupational Studies Degree in Boatbuilding, 9-month Diploma in Marine Systems	Northwest School of Wooden Boat Building	Boatbuilding, Boat Repair, Interiors, Boat Re-fit*	Haven Boatworks Port Townsend Rigging PT Shipwright's COOP Sea Marine Westport Yachts Camp N Car Van Conversions Brent Davis Construction Port of Port Townsend	30*	29*	21*
Associate of Applied Science degree in Natural Resources, 9-month Natural Resources Technician Certificate	Peninsula College	Forest and Conservation Technicians	Makah Fisheries Management, Trout Unlimited, Hoh Tribe Natural Resources, Resilient Forestry, LLC, Washington Department of Natural Resources, Pacific Forest Management, Interfor, JMurray Forestry, 10,000 Years Institute, Department of Natural Resources Olympic Region, Lower Elwha Klallam Tribe Natural Resources, Merrill & Ring Forest Products, Olympic Natural Resources Center	100	80	72
Welding Certification (15 credits)	Peninsula College	Entry Level Welding Technician	Brix Marine, Westside Marine, NW Washington & Alaska ESAB Welding & Cutting, Northwest Carpenters Institute of	96	77	23 job placements / 54 further

			Washington, ACI Boats, Lincoln Electric, Safe Boats International, Dungeness Lighthouse, Linde Gas & Equipment, McKinley Mill, Puget Sound Naval Shipyard			education enrollments
PC will create a series of certificates with employer input	Peninsula College / Sequim School District	Industrial Truck & Tractor Operator, Forklift Technician	Anderson Homes, North Olympic Peninsula Builders Association, Estes Builders, J&J Construction, Zenovic & Associates	100	80	64

*Not included in earlier numbers; have since realized that new support services are reducing barriers to enrollment in both NWSWB marine trades programs.

- Please expand on how you will ensure that impact will specifically reach PAEG residents in the targeted service area, relative to the broader regional economy (while both may benefit, we are interested in thoughts you have on how the service area will specifically benefit).

Peninsula College, Olympic Community of Health, the YMCA, DSHS, and other community partners, recently received a Regional Challenge Grant to develop Resource Hubs in Port Angeles, Forks, and Port Townsend to enable enrollment in workforce programs and provide wraparound support for adult learners, which will be marketed in the targeted service area. In addition, PC is part of a grant which starts in Fall 2024 and aims to recruit Indigenous students from North Olympic Peninsula Tribes into the Natural Resources program and provide academic, wraparound support, and job placement services. The Mobile Welding program includes a needs assessment to identify employers with job openings and determine the skills needed. The program will then rotate to these micro communities, most likely in remote regions. Residents outside of the target service area are unlikely to attend a



program in a remote region or access Resource Hubs. EDCTJ has set aside funds to hire a full-time business advisor to coach small businesses in Jefferson County's historically underserved region of Hood Canal. These targeted efforts will ensure that investments serve residents in selected regions and microregions.

10. Is there anything we didn't ask that you would like to expand on?

A unique strength of NOPRC is the breadth and depth of our collaboration. While a collaboration involving local and Tribal governments, economic development agencies, higher education, social services, ports and industry might seem unwieldy or difficult to manage, NOPRC builds on a long history of regional partnerships. The different perspectives at the table resulted in a more comprehensive and sophisticated strategy that was agreed on by consensus. The resources within NOPRC enhance problem solving and mitigate risk.

Our team has worked hard creating a system which can be duplicated in other communities across the nation, a resource hub which allows PAEG's to move through a system which connects regional investments. Through these grass route efforts, A PAEG will access the Resource Hub, and then be handed off to; workforce opportunities, employment, training, overcoming barriers, back to Resource Hub, etc.

ie:

- A Hoh Tribal resident working on their high school GED at PC receives a free 5-credit waiver to take a welding class. The resident is then introduced to the NWSWBB and accepts an internship, and upon graduation is hired to work in the Foundry at the Port of Port Townsend.
- A Forks resident enrolls in PC's Natural Resources program, who is then connected to NRIC's two-month on the job internship programs. Funds are provided to repair their car so they can get to and from the internship. Based on this experience, the resident is hired at the Department of Natural Resources upon graduation, earning a living wage.