

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 28, 2024 7:30 p.m.

Part 1 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

0:10 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:32 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, R. Grant, Gingell, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

1:34 **MODIFICATIONS/APPROVAL OF AGENDA**

Motion to approve the agenda as presented by R. Grant, second Gingell, motion carried.

PUBLIC COMMENT

2:30 Mark Soderlind representing the Marietta communities spoke about the trailer park per-unit surcharge.

5:21 Lissy Andros, Director, Chamber of Commerce announced that logging tours will resume on May 29 and thanked Public Works Director Hampton and his crew for repairing the City of Forks sign after it was damaged by tourists.

ACTION ITEMS

6:18 **1. Motion** to approve minutes of the May 13, 2024 Regular Meeting by Wood, second A. Grant, motion carried.

6:40 **2. Motion** to approve payroll checks 43099 and 43101 through 43114 in the total amount of \$86,641.50, claim checks 43115 through 43149 and EFTs as included in the total amount of \$186,601.14, and manual check 43150 in the amount of \$50.00 by A. Grant, second R. Grant, motion carried.

7:28 **3. Quillayute Airport Master Plan Public Hearing**

Attorney/Planner Fleck reviewed the Quillayute Airport Master Plan Project, its funding, and status.

17:15 Mayor Fletcher opened the public hearing at 7:47 p.m.

17:23 Chip Keen of Clallam County Fire District #6 said he and Ed Bowen placed an ADS-B receiver at the fire hall to track activity at both the Quillayute and Forks airports, and that information from that receiver could be viewed on the ADS-B Exchange.

- 18:51 Mayor Fletcher closed the public hearing at 7:49 p.m.
- 19:02 Council Member Gingell suggested micro reactors be considered as a power source at the Quillayute Airport.
- 19:59 **4. Bogachiel Way Overlay Bid Award Contingency**
Public Works Director Hampton and Clerk/Treasurer DePew reviewed the Bogachiel Way Overlay Project funding and status.
- 21:52 **Motion** to authorize the Mayor and staff to award the bid, contingent upon the Transportation Improvement Board makes the award for the additional funds by Soha, second Wood, motion carried.
- 22:08 **5. Opportunity Fund Board Appointment**
- 22:39 **Motion** to appoint A. Grant to the Opportunity Fund Board by Gingell, second Wood, motion carried 4–1 with A. Grant abstaining.
- 23:05 **6. Resolution 517 Adopting the City of Forks Water System Plan**
- 23:40 **Motion** to adopt Resolution 517 adopting the City of Forks Water System Plan by Wood, second R. Grant, motion carried.

DISCUSSION ITEMS

- 24:08 **1. Continued Discussion on Trailer Parks Surcharge per Space and Campgrounds**
Clerk/Treasurer DePew asked Council for input regarding this matter so that it could be included as an action item at the next regular meeting. There was no immediate response.
- 25:11 **2. Park Board Minutes**
Mayor Fletcher introduced April and May Park Board minutes.
- 25:45 **4. Council Member Reports**
There were no Council Member reports.
- 5. Staff Reports**
- 26:14 **Clerk/Treasurer DePew** reported the annual reporting is finished and has been sent to Council Members via e-mail.
- 26:42 **Public Works Director Hampton** reported on the status of the Wastewater Treatment Plan Improvements Project and the new flag poles. He also said he attended the last PRTPO meeting, that he and some of his crew are training on wastewater treatment plant operations so that Steven Gaydeski can have days off, and that Danny Wahlgren is tentatively scheduled to retire at the end of September.
- 28:48 **Attorney/Planner Fleck** said that Kiewit Construction has asked to use the Industrial Park to temporarily store soil as they work on the Hwy 101 projects. He

also reported a large number of time-consuming land use matters with which he is dealing.

31:46 **6. Mayor's Report**

Mayor Fletcher thanked the Public Works crew for taking good care of the flower baskets.

32:24 **7. Executive Session** was called for ten minutes to consult with legal counsel regarding litigation.

32:33 At 8:02 p.m., Mayor Fletcher called for a 3-minute recess to be followed by the 10-minute Executive Session.

Mayor Fletcher began the Executive Session at 8:05 p.m.

Mayor Fletcher ended the Executive Session at 8:15 p.m.

Part 2

0:02 Mayor Fletcher resumed the Regular Meeting at 8:15 p.m.

7. ADJOURNMENT

0:07 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:15 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor