

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 13, 2024 7:30 p.m.

Part 1 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

10:05 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:32 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, R. Grant, Gingell, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

0:44 **MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher announced that the agenda would be modified to include a 10-minute executive session to discuss current or potential litigation.

1:06 **Motion** to approve the agenda as modified by R. Grant, second Gingell, motion carried.

PUBLIC COMMENT

1:23 Ken Reandeau of Port Angeles announced he has applied for the open District 3 position on the Clallam County PUD Board of Commissioners. He also reported having attended the County meeting today where they discussed the MOU between Forks and Clallam County for additional Opportunity Fund monies for the Wastewater Treatment Plant Project.

2:31 Lissy Andros, Director, Chamber of Commerce announced that the last Chamber of Commerce meeting for the year will be held on Wednesday, May 15, where a forum for candidates running for Commissioner of Public Lands, as well as State Senator will be held. She also reported attending a Port Angeles Chamber of Commerce meeting where she learned WASDOT is considering constructing four roundabouts between Port Angeles and Sequim.

5:37 [The Zoom meeting was interrupted by a recording spouting hate speech. The Zoom meeting was suspended.]

ACTION ITEMS

6:18 **1. Motion** to approve minutes of the April 22, 2024 Regular Meeting by Wood, second R. Grant, motion carried.

6:41 **2. Motion** to approve manual checks 43024 through 43029 and 43047 in the total amount of \$163,620.88, payroll checks 43030 through 43046 in the amount of \$132,484.64, claim checks 43048 through 43098 and EFTs as included in the total

amount of \$84,084.63, and travel checks 3681 through 3683 in the amount of \$654.49 by Wood, second R. Grant, motion carried.

7:45 [The Council meeting was paused to resume the Zoom meeting.]

8:56 [The Council and Zoom meetings were resumed.]

3. Public Hearing on the Forks Water System Plan & Water Use Efficiency Goal Setting

9:21 Mayor Fletcher opened the public hearing at 7:39 p.m.

There was no public comment.

10:14 Mayor Fletcher closed the public hearing at 7:40 p.m.

4. 4th Quarter 2023 Treasurer's Report

10:28 Clerk/Treasurer DePew introduced the 4th Quarter 2023 Treasurer's Report.

11:52 **Motion** to approve the 4th Quarter 2023 Treasurer's Report by Wood, second A. Grant, motion carried.

5. Opportunity Fund Board Appointment

Council Member A. Grant said she is willing to take on the position if permitted to do so as an elected official. Attorney/Planner Fleck said he would confirm.

13:29 **Motion** to table the Opportunity Fund Board appointment until the May 28 Regular Meeting by Gingell, second Wood, motion carried.

6. Support for the Quileute Tribe's WCRRI Funding Application

Attorney/Planner Fleck informed Council that the Quileute Tribe has asked for a letter of support in its request for Washington Coast Restoration and Resiliency Initiative funding for work they are doing along the Quillayute River.

15:20 **Motion** to authorize the Mayor and staff to draft and send a letter of support for the Quileute Tribe's WCRRI funding application by Wood, second Gingell, motion carried.

7. Authorization of CDBG Housing Rehab Repayment Funds to Housing Authority

Attorney/Planner Fleck reminded Council of the request from Peninsula Housing Authority regarding use of a portion of Community Development Block Grant Affordable Housing Rehab Loan Repayment funds to purchase the Oxbow Apartments.

18:20 **Motion** to authorize the allocation of \$60,000 to Peninsula Housing Authority from CDBG Housing Rehabilitation Project repayment funds for use in the acquisition of the Oxbow Apartments in Forks, ensuring that said facility remains a source of

affordable housing for low and very low-income families; and, the Mayor and staff be authorized to sign the documents necessary to ensure this occurs by Wood, second R. Grant, motion carried.

DISCUSSION ITEMS

19:03 **1. Youth Week Proclamation**

Mayor Fletcher informed Council that he proclaimed May 1–7, 2024 as Youth Week in the City of Forks on April 30, 2024.

20:19 **2. Revenue Advisory Committee and Port Angeles Request**

Attorney/Planner Fleck informed Council that the City of Port Angeles has asked the DNR to transfer roughly 3,000 acres from active management designation to the City of Port Angeles or to into a non-harvest management status with another group. Discussion ensued with Council indicating their objection to the request. Attorney/Planner Fleck suggested the Mayor send a letter to the DNR expressing Council's sentiments on the matter.

25:22 **3. Continued Discussion on Trailer Parks Surcharge per Space and Campgrounds**

Mayor Fletcher stated his thoughts on the matter, and Mark Soderlind of the Marietta communities was informed of meeting rules of conduct.

4. Council Member Reports

28:58 **Council Member Wood** informed Council there will be a ceremony at the Forks Cemetery at 11:00 a.m. on Memorial Day.

29:39 **Council Member R. Grant** reported he is running for District 24 position 2 in the State House of Representatives.

5. Staff Reports

30:45 **Clerk/Treasurer DePew** said she is working on annual reporting for 2023, which is due at the end of the month.

31:02 **Public Works Director Hampton** reported on the status of various projects, costs, and funds, a pump issue at the wastewater treatment plant, water leak repairs, and water loss.

35:43 **Police Chief Rowley** said the new police hire will be starting the academy tomorrow and that he is seeing an uptick in jail holds with more predicted as cases originating during COVID are adjudicated.

37:35 **Attorney/Planner Fleck** reported on various meetings he has attended, including the Washington State Association of Municipal Attorneys Conference and with the Olympic Peninsula Recreation Collaborative regarding possibilities for the Klahanie Campground and the Snyder work camp. He also reported on the status of the RECOMPETE grant and the Tillicum Park Restroom Project.

40:33 **6. Mayor's Report**

Mayor Fletcher said he attended a Park Board meeting where he was pleased to hear about a 5- to 10-year plan for City parks.

41:50 **7. Executive Session** was called for ten minutes to consult with legal counsel regarding litigation.

42:07 At 8:12 p.m., Mayor Fletcher called for a 3-minute recess to be followed by the 10-minute Executive Session.

Part 2

0:02 Mayor Fletcher began the Executive Session at 8:15 p.m.

Mayor Fletcher ended the Executive Session at 8:25 p.m.

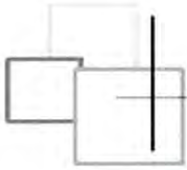
0:10 Mayor Fletcher resumed the Regular Meeting at 8:25 p.m.

7. ADJOURNMENT

Motion to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:25 p.m.

Tim Fletcher, Mayor

Caryn DePew, Clerk/Treasurer



Voucher Directory

Fiscal: 2024 - May

Council Date: 2024 - May - Second Council Date

Vendor	Number	Reference	Account Number	Description	Amount
AWC Employee Benefit					
	43115			2024 - May - Second Council Date	
		052024/AWC Leoff 1			
			LEOFF 1-Rice		
			001-000-000-521-20-41-15	Rice	\$775.14
		Total 052024/AWC Leoff 1			\$775.14
	Total 43115				\$775.14
Total AWC Employee Benefit					\$775.14
C.C. Dept Of Health & Human Service					
	43116			2024 - May - Second Council Date	
		24-0279			
			Testing		
			400-000-000-534-80-41-42	Testing	\$198.00
		Total 24-0279			\$198.00
	Total 43116				\$198.00
Total C.C. Dept Of Health & Human Service					\$198.00
Canon Fin Serv Inc					
	43117			2024 - May - Second Council Date	
		32590302			
			Copier Lease		
			001-000-000-515-31-31-00	Operating Supplies	\$15.78
			001-000-000-558-61-31-00	Operating Supplies	\$15.78
			101-000-000-542-31-31-00	Operating Supplies	\$15.78
			400-000-000-534-80-31-00	Operating Supplies	\$47.36

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-80-31-00	Operating Supplies	\$31.57
			410-000-000-552-10-31-00	Operating Supplies	\$31.57
		Total 32590302			\$157.84
	Total 43117				\$157.84
Total Canon Fin Serv Inc					\$157.84
Carradine, Tim					
	43118			2024 - May - Second Council Date	
		6711			
			Jail Desktop		
			001-000-000-523-61-35-00	Equipment>\$4000	\$2,172.00
		Total 6711			\$2,172.00
		6712			
			Jail Laptop		
			001-000-000-523-61-35-00	Equipment>\$4000	\$1,466.10
		Total 6712			\$1,466.10
	Total 43118				\$3,638.10
Total Carradine, Tim					\$3,638.10
Centurylink					
	43119			2024 - May - Second Council Date	
		052024/Centurylink			
			Telephones		
			001-000-000-514-23-42-00	Communications	\$69.43
			001-000-000-521-20-42-00	Communication	\$110.49
			001-000-000-523-61-42-00	Communication	\$36.83
			400-000-000-534-80-42-00	Communication	\$106.62
			402-000-000-535-80-42-00	Communication	\$196.30
			410-000-000-546-10-42-00	Communication	\$32.23
			410-000-000-575-50-42-10	Communication	\$77.90
		Total 052024/Centurylink			\$629.80
	Total 43119				\$629.80
Total Centurylink					\$629.80

Vendor	Number	Reference	Account Number	Description	Amount
CenturyLink Business Services					
	43120			2024 - May - Second Council Date	
		688399545			
			Broadband		
			001-000-000-514-23-42-00	Communications	\$38.03
			400-000-000-534-80-42-00	Communication	\$59.77
			402-000-000-535-80-42-00	Communication	\$21.73
			410-000-000-546-10-42-00	Communication	\$16.30
			410-000-000-552-50-42-00	Communication	\$407.51
		Total 688399545			\$543.34
	Total 43120				\$543.34
Total CenturyLink Business Services					\$543.34
Cintas					
	43121			2024 - May - Second Council Date	
		5206744550			
			First Aid Kit		
			400-000-000-534-80-31-00	Operating Supplies	\$41.78
		Total 5206744550			\$41.78
		5206744593			
			First Aid Kit		
			402-000-000-535-80-31-00	Operating Supplies	\$7.76
		Total 5206744593			\$7.76
		5210919122			
			First Aid Kit		
			402-000-000-535-80-31-00	Operating Supplies	\$21.29
		Total 5210919122			\$21.29
		5210919157			
			First Aid Kit		
			400-000-000-534-80-31-00	Operating Supplies	\$19.48
		Total 5210919157			\$19.48
	Total 43121				\$90.31
Total Cintas					\$90.31

Vendor	Number	Reference	Account Number	Description	Amount
Clallam County PUD	43122			2024 - May - Second Council Date	
		052024/PUD			
			PUD		
			001-000-000-512-52-47-00	PUD Services	\$411.26
			001-000-000-514-23-47-00	PUD Services	\$290.30
			001-000-000-521-20-47-00	PUD Services	\$483.83
			001-000-000-523-61-47-00	PUD Services	\$556.41
			001-000-000-576-80-47-00	PUD Services	\$81.11
			001-000-000-576-80-47-00	PUD Services	\$54.46
			001-000-000-576-80-47-71	PUD Services	\$88.28
			001-000-000-576-80-47-72	PUD Services	\$79.12
			001-000-000-576-80-47-73	PUD Services	\$151.24
			101-000-000-542-31-47-00	PUD Services	\$66.57
			101-000-000-542-31-47-00	PUD Services	\$64.29
			101-000-000-542-31-47-00	PUD Services	\$203.83
			101-000-000-542-31-47-00	PUD Services	\$678.37
			150-000-000-547-10-47-01	PUD Services	\$445.11
			400-000-000-534-80-47-00	PUD Services	\$338.68
			400-000-000-534-80-47-00	PUD Services	\$56.26
			400-000-000-534-80-47-00	PUD Services	\$240.44
			400-000-000-534-80-47-41	PUD Services	\$747.61
			400-000-000-534-80-47-42	PUD Services	\$713.75
			400-000-000-534-80-47-44	PUD Services	\$354.06
			400-000-000-534-80-47-46	PUD Services	\$159.77
			402-000-000-535-80-47-00	PUD Services	\$120.96
			402-000-000-535-80-47-50	PUD-Biosolids Bldg	\$752.75
			402-000-000-535-80-47-51	PUD-Pump Station	\$117.82
			402-000-000-535-80-47-52	PUD-Lab	\$2,044.74
			410-000-000-546-10-47-00	PUD Services	\$164.74
			410-000-000-552-10-47-00	PUD Services	\$217.73
			410-000-000-552-50-47-00	PUD Services	\$403.94
			410-000-000-575-50-47-00	PUD Services	\$642.87
			412-000-000-546-10-47-00	PUD Services	\$52.16

Vendor	Number	Reference	Account Number	Description	Amount
			412-000-000-546-10-47-00	PUD Services	\$71.08
			412-000-000-546-10-47-00	PUD Services	\$109.66
		Total 052024/PUD			\$10,963.20
	Total 43122				\$10,963.20
Total Clallam County PUD					\$10,963.20
Clallam County Sheriff Dept.					
43123				2024 - May - Second Council Date	
		2024-Feb/Apr			
			Shift Coverage		
			001-000-000-521-20-41-00	Professional Services	\$5,649.53
		Total 2024-Feb/Apr			\$5,649.53
		C24-019			
			Inmate Housing/Expenses		
			001-000-000-523-61-49-01	County Jail Expenses	\$446.00
		Total C24-019			\$446.00
	Total 43123				\$6,095.53
Total Clallam County Sheriff Dept.					\$6,095.53
Curtis Blue Line					
43124				2024 - May - Second Council Date	
		INV821835			
			Lenz-Carrier & Pouch		
			001-000-000-521-20-14-02	Uniforms- P12 Lenz	\$72.20
		Total INV821835			\$72.20
	Total 43124				\$72.20
Total Curtis Blue Line					\$72.20
Dean, Dennis & Sabrina					
43125				2024 - May - Second Council Date	
		052024/Dean			
			Water Refund-Closed Acct.		
			400-000-000-534-80-49-02	Water Utilities Refund Acc	\$50.28
		Total 052024/Dean			\$50.28

Vendor	Number	Reference	Account Number	Description	Amount
	Total 43125				\$50.28
Total Dean, Dennis & Sabrina					\$50.28
Eagle Auto Repair and Tow, LLC	43126			2024 - May - Second Council Date	
		045097			
			Ignition Lock Cylinder		
			400-000-000-534-80-48-44	90 Chev PU 02143D	\$240.29
		Total 045097			\$240.29
	Total 43126				\$240.29
Total Eagle Auto Repair and Tow, LLC					\$240.29
Enterprise FM Trust	0520204/EFT			2024 - May - Second Council Date	
		574757A-050324			
			Vehicle Leases		
			001-000-000-594-14-66-03	2020 Nissan Rogue	\$122.29
			101-000-000-594-42-66-06	2020 Ford F550	\$327.86
			101-000-000-594-42-66-07	2022 Toyota Tacoma 72745D - SG	\$76.48
			400-000-000-534-80-48-55	2021 Toyota Tacoma 68538D - PH	\$87.26
			400-000-000-594-34-66-03	2020 Nissan Rogue	\$199.28
			400-000-000-594-34-66-04	2020 Toyota Tacoma 71022D - MH	\$565.91
			400-000-000-594-34-66-05	2020 Toyota Tacoma 71023D - ND	\$565.91
			400-000-000-594-34-66-06	2020 Ford F550	\$765.00
			400-000-000-594-34-66-10	2022 Toyota Tacoma 72745D - SG	\$535.35
			402-000-000-594-35-66-03	2020 Nissan Rogue	\$67.94
			402-000-000-594-35-66-04	2020 Toyota Tacoma 71021D - DW	\$565.91
			402-000-000-594-35-66-05	2022 Toyota Tacoma 72745D - SG	\$76.48
			410-000-000-594-52-66-03	2020 Nissan Rogue	\$63.40
			410-000-000-594-52-66-04	2022 Toyota Tacoma 72745D - SG	\$76.48
		Total 574757A-050324			\$4,095.55
	Total 0520204/EFT				\$4,095.55
Total Enterprise FM Trust					\$4,095.55

Vendor	Number	Reference	Account Number	Description	Amount
Erlenmeyer, Mark					
	43127			2024 - May - Second Council Date	
		052024/Earlenmeyer			
			Water Refund-Closed Acct.		
			400-000-000-534-80-49-02	Water Utilities Refund Acc	\$135.72
		Total 052024/Earlenmeyer			\$135.72
	Total 43127				\$135.72
Total Erlenmeyer, Mark					\$135.72
Ferguson Enterprises, Inc.					
	43128			2024 - May - Second Council Date	
		0040308			
			Radio Read Meter Support		
			400-000-000-534-80-41-00	Professional Services	\$2,861.66
		Total 0040308			\$2,861.66
	Total 43128				\$2,861.66
Total Ferguson Enterprises, Inc.					\$2,861.66
First Step Family Support Center					
	43129			2024 - May - Second Council Date	
		052024/First Step			
			RAC Refund		
			410-000-000-582-10-03-00	RAC - Security Deposits	\$500.00
		Total 052024/First Step			\$500.00
	Total 43129				\$500.00
Total First Step Family Support Center					\$500.00
Forks Chamber Of Commerce					
	43130			2024 - May - Second Council Date	
		052024/Chamber			
			2024 LT Award		
			140-000-000-557-30-49-04	Chamber - VIC	\$55,802.39
		Total 052024/Chamber			\$55,802.39
	Total 43130				\$55,802.39

Vendor	Number	Reference	Account Number	Description	Amount
Total Forks Chamber Of Commerce					\$55,802.39
Forks Community Hospital					
	43131			2024 - May - Second Council Date	
		VAJ45476			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	\$75.73
		Total VAJ45476			\$75.73
		VAJ45477			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	\$279.72
		Total VAJ45477			\$279.72
	Total 43131				\$355.45
Total Forks Community Hospital					\$355.45
Glove, Michael					
	43132			2024 - May - Second Council Date	
		052024/Glove			
			RAC Deposit Refund		
			410-000-000-575-50-49-00	Misc.	\$500.00
		Total 052024/Glove			\$500.00
	Total 43132				\$500.00
Total Glove, Michael					\$500.00
Goesch, Holly					
	43133			2024 - May - Second Council Date	
		052024/Goesch			
			Water Refund-Closed Acct.		
			400-000-000-534-80-49-02	Water Utilities Refund Acc	\$32.09
		Total 052024/Goesch			\$32.09
	Total 43133				\$32.09
Total Goesch, Holly					\$32.09
Hoch Construction Inc					

Vendor	Number	Reference	Account Number	Description	Amount
	43134			2024 - May - Second Council Date	
		2024-06			
			305-000-000-594-76-60-01	Progress Paymt #7 Spartan Restrooms QVSD Restroom	\$77,239.51
		Total 2024-06			\$77,239.51
	Total 43134				\$77,239.51
Total Hoch Construction Inc					\$77,239.51
Martin Mendoza, Bertilda					
	43135			2024 - May - Second Council Date	
		052024/Martin Mendoza			
			001-000-000-512-52-41-03	Interpreter Services Interpreter	\$715.00
		Total 052024/Martin Mendoza			\$715.00
	Total 43135				\$715.00
Total Martin Mendoza, Bertilda					\$715.00
Newcomb, Lorraine					
	43136			2024 - May - Second Council Date	
		052024/Newcomb			
			400-000-000-534-80-49-02	Water Refund-Closed Acct. Water Utilities Refund Acc	\$25.86
		Total 052024/Newcomb			\$25.86
	Total 43136				\$25.86
Total Newcomb, Lorraine					\$25.86
Olympic Springs Inc.					
	43137			2024 - May - Second Council Date	
		052024/Oly. Springs			
			001-000-000-523-61-31-05	Water Inmate Welfare & Concessions	\$19.44
		Total 052024/Oly. Springs			\$19.44
	Total 43137				\$19.44
Total Olympic Springs Inc.					\$19.44

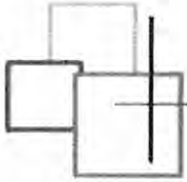
Vendor	Number	Reference	Account Number	Description	Amount
PetroCard	43138			2024 - May - Second Council Date	
		C450476			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$208.35
		Total C450476			\$208.35
		C450477			
			Fuel		
			001-000-000-515-31-32-00	Fuel	\$65.98
			001-000-000-521-20-32-00	Fuel/oil	\$37.01
			101-000-000-542-31-32-00	Fuel	\$101.98
		Total C450477			\$204.97
	Total 43138				\$413.32
Total PetroCard					\$413.32
Piecemakers Quilt Club	43139			2024 - May - Second Council Date	
		052024/Piecemakers			
			2024 LT Award		
			140-000-000-557-30-49-08	Piecemakers	\$775.00
		Total 052024/Piecemakers			\$775.00
	Total 43139				\$775.00
Total Piecemakers Quilt Club					\$775.00
Postmaster - Trust Acct	43140			2024 - May - Second Council Date	
		052024/Postmaster			
			Postage		
			400-000-000-534-80-42-41	Postage	\$450.00
			402-000-000-535-80-42-51	Postage	\$150.00
		Total 052024/Postmaster			\$600.00
	Total 43140				\$600.00
Total Postmaster - Trust Acct					\$600.00

Vendor	Number	Invoice	Account Number	Description	Amount
Quadient Finance USA, Inc					
	43141			2024 - May - Second Council Date	
		052024/Quadiant			
			Postage		
			001-000-000-521-20-42-41	Postage	\$7.90
			001-000-000-523-61-42-41	Postage	\$0.64
			001-000-000-558-61-42-00	Communication	\$17.92
			400-000-000-534-80-42-41	Postage	\$173.54
		Total 052024/Quadiant			\$200.00
	Total 43141				\$200.00
Total Quadient Finance USA, Inc					\$200.00
Reaume, Quentin					
	43142			2024 - May - Second Council Date	
		052024/Reaume			
			Water Refund-Closed Acct.		
			400-000-000-534-80-49-02	Water Utilities Refund Acc	\$95.67
		Total 052024/Reaume			\$95.67
	Total 43142				\$95.67
Total Reaume, Quentin					\$95.67
University of WA					
	43143			2024 - May - Second Council Date	
		052004/UW			
			RAC Deposit Refund		
			410-000-000-575-50-49-00	Misc.	\$500.00
		Total 052004/UW			\$500.00
	Total 43143				\$500.00
Total University of WA					\$500.00
Unum					
	43144			2024 - May - Second Council Date	
		052024/Unum			

Vendor	Number	Reference	Account Number	Description	Amount
			LEOFF 1 LTC Insurance		
			001-000-000-521-20-41-15	Rice	\$155.10
		Total 052024/Unum			\$155.10
	Total 43144				\$155.10
Total Unum					\$155.10
USDA					
	05242024/EFT			2024 - May - Second Council Date	
		05242024/USDA			
			Loan Payment		
			400-000-000-591-34-70-01	USDA Water Tank Loan Principal	\$2,602.24
			400-000-000-592-34-80-01	USDA Water Tank Loan Interest	\$3,197.76
		Total 05242024/USDA			\$5,800.00
	Total 05242024/EFT				\$5,800.00
Total USDA					\$5,800.00
Utilities Underground Location Center					
	43145			2024 - May - Second Council Date	
		4040158			
			Locates		
			400-000-000-534-80-41-00	Professional Services	\$42.38
		Total 4040158			\$42.38
	Total 43145				\$42.38
Total Utilities Underground Location Center					\$42.38
Verizon Wireless, Bellevue					
	43146			2024 - May - Second Council Date	
		9963439505			
			Cellular Service		
			001-000-000-511-61-42-00	Communication	\$42.20
			001-000-000-521-20-42-00	Communication	\$404.90
			001-000-000-523-61-42-00	Communication	\$42.20
			400-000-000-534-80-42-00	Communication	\$499.06
			402-000-000-535-80-42-00	Communication	\$42.20

Vendor	Number	Reference	Account Number	Description	Amount
		Total 9963439505			\$1,030.56
	Total 43146				\$1,030.56
Total Verizon Wireless, Bellevue					\$1,030.56
WA Dept of Corrections					
	43147			2024 - May - Second Council Date	
		F188697			
			Inmate Food		
			001-000-000-523-61-31-11	27000groceries-Food	\$809.00
		Total F188697			\$809.00
	Total 43147				\$809.00
Total WA Dept of Corrections					\$809.00
WA Dept of Transportation					
	43148			2024 - May - Second Council Date	
		FB91000010241			
			Fuel		
			001-000-000-511-61-32-00	Unleaded	\$50.66
			001-000-000-515-31-32-00	Fuel	\$20.79
			001-000-000-521-20-32-00	Fuel/oil	\$13.44
			001-000-000-558-50-32-00	Fuel/oil	\$53.13
			001-000-000-576-80-32-00	Fuel	\$24.63
			101-000-000-542-31-32-00	Fuel	\$844.65
			150-000-000-547-11-32-00	Fuel	\$20.05
			400-000-000-534-80-32-00	Fuel	\$1,476.61
			402-000-000-535-80-32-00	Fuel	\$633.40
			410-000-000-546-10-32-00	Fuel	\$33.22
			410-000-000-552-10-32-00	Fuel	\$41.02
			410-000-000-552-50-32-00	Fuel	\$4.22
		Total FB91000010241			\$3,215.82
		FB91000110241			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$747.17
			001-000-000-523-61-32-00	Fuel/oil	\$54.70

Vendor	Number	Invoice	Account Number	Description	Amount
			Total FB91000110241		\$801.87
	Total 43148				\$4,017.69
Total WA Dept of Transportation					\$4,017.69
WA Dept Rev Excise Tax					
	052024/EFT			2024 - May - Second Council Date	
		052024/Excise Tax			
			Excise Tax		
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$35.52
			150-000-000-547-10-48-00	Repair And Maintenance	\$5.91
			400-000-000-534-80-47-43	Excise Tax	\$4,562.81
			402-000-000-535-80-47-53	Excise Tax	\$1,354.81
			650-000-000-589-30-00-39	Sales Tax	\$2.41
			650-000-000-589-30-00-80	Excise Tax - Water	\$273.77
			650-000-000-589-30-00-90	Excise Tax - Sewer	\$80.73
		Total 052024/Excise Tax			\$6,315.96
	Total 052024/EFT				\$6,315.96
Total WA Dept Rev Excise Tax					\$6,315.96
West Waste & Recycling					
	43149			2024 - May - Second Council Date	
		29245			
			Tillicum Park Restrooms Remodel Demo		
			305-000-000-594-76-60-03	Tillicum Park Ballfield Restroom	\$82.88
		Total 29245			\$82.88
		29255			
			Tillicum Park Restrooms Remodel Demo		
			305-000-000-594-76-60-03	Tillicum Park Ballfield Restroom	\$26.88
		Total 29255			\$26.88
	Total 43149				\$109.76
Total West Waste & Recycling					\$109.76
Grand Total		Vendor Count	38		\$186,601.14



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - May - Second Council Date

Fund Number	Description	Amount
001	General Fund	\$17,066.74
101	Street	\$2,379.81
140	Lodging Tax Fund	\$56,577.39
150	Transit Center Fund	\$471.07
305	Capital Improvement Grants	\$77,349.27
400	Water	\$22,248.26
402	Sewer	\$6,205.66
410	Airport/Industrial Park	\$3,713.13
412	Quillayute Airport	\$232.90
650	State Collections	\$356.91
	Count: 10	\$186,601.14

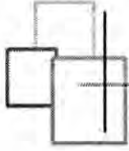
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

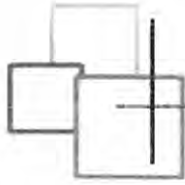
Audited and ordered paid by Forks City Council:

Auditing Committee



Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Amount</u>
<u>43099</u>	AFLAC Remittance Processing	2024 - May - Second Council Date	\$21.00
<u>43101</u>	AWC Employee Benefit Trust	2024 - May - Second Council Date	\$350.00
<u>43102</u>	AWC Life Ins - Supplemental	2024 - May - Second Council Date	\$36.20
<u>43103</u>	Department of Employment Security	2024 - May - Second Council Date	\$146.78
<u>43104</u>	Dept of Labor & Industry	2024 - May - Second Council Date	\$2,075.72
<u>43105</u>	Dept of Retirement - Def Comp	2024 - May - Second Council Date	\$497.58
<u>43106</u>	Dept of Retirement Systems-LEOFF	2024 - May - Second Council Date	\$1,961.55
<u>43107</u>	Dept of Retirement Systems-PERS 2	2024 - May - Second Council Date	\$5,271.91
<u>43108</u>	Dept of Retirement Systems-PERS 3	2024 - May - Second Council Date	\$914.62
<u>43109</u>	Dept of Retirement Systems-PSERS	2024 - May - Second Council Date	\$2,378.29
<u>43110</u>	EFTPS	2024 - May - Second Council Date	\$18,362.86
<u>43111</u>	Employment Security Dept - PFML	2024 - May - Second Council Date	\$387.94
<u>43112</u>	Teamsters Local 589	2024 - May - Second Council Date	\$184.50
<u>43113</u>	United Way	2024 - May - Second Council Date	\$36.00
<u>43114</u>	WA Cares	2024 - May - Second Council Date	\$311.56
<u>Direct Deposit Run -</u> <u>5/20/2024</u>	Payroll Vendor	2024 - May - Second Council Date	\$53,704.99
			\$86,641.50



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - May - Second Council Date

Fund Number	Description	Amount
001	General Fund	\$45,590.19
101	Street	\$5,887.99
150	Transit Center Fund	\$317.76
400	Water	\$22,418.22
402	Sewer	\$8,058.36
410	Airport/Industrial Park	\$4,368.98
	Count: 6	\$86,641.50

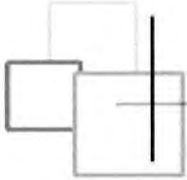
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Audited and ordered paid by Forks City Council:

Date: _____

Auditing Committee

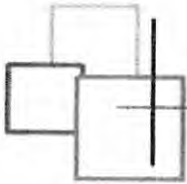


Voucher Directory

Fiscal: : 2024 - May

Council Date: : 2024 - May - Manuals Second Council

Vendor	Number	Reference	Account Number	Description	Amount
Clallam County					
	43150			2024 - May - Manuals Second Council	
		052024/Clallam County			
			Boundry Review Board		
			001-000-000-558-61-41-00	Professional Services	\$50.00
		Total 052024/Clallam County			\$50.00
	Total 43150				\$50.00
Total Clallam County					\$50.00
Grand Total		Vendor Count	1		\$50.00



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - May - Manuals Second Council

Fund Number	Description	Amount
001	General Fund	\$50.00
	Count: 1	\$50.00

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee

Notice of Public Hearing

**Forks City Council
Tuesday, 28 May 2024
7:30 p.m.
Forks City Council Chambers
500 East Division, Forks, Washington**

Quillayute Airport Master Plan

Notice is hereby given that the City of Forks City Council will hold a a public hearing on the above date during the course of their regularly scheduled meeting to obtain information and comment on the proposed Quillayute Airport Master Plan. The public hearing shall take place during the course of the Council's rescheduled, due to the Memorial Day holiday, meeting on Tuesday, 28 May 2024 to begin on or about 7:30 p.m. The hearing will occur in the Forks City Council Chambers located at 500 East Division Street, Forks, Washington.

A physical copy of the proposed Airport Master Plan is available for review at City Hall. It can also be available on line at:

<https://centurywest.com/quillayute-amp/quillayute-amp-chapters/>

Written comments will be accepted up to and during the hearing. Written comments can also be mailed to Forks City Council, Quillayute Airport Land Use Plan Comments, 500 East Division, Forks, WA 98331.

Individuals needing information or assistance in order to participate in the hearing can contact Mr. Fleck at 360/374-5412, ext 245.

The following is a summary of the 309 page document for the Quillayute Airport (UIL).

Chapter One provides an introduction to the purpose and need associated with the Federal Aviation Administration (FAA) funded Airport Master Plan. The project was

to update the 2003 adopted Airport Layout Plan and the proposed UIL Airport Master Plan (AMP/UIL AMP). The FAA fully funded the project at \$458,726 from the FAA's Airport Improvement Program and FAA funding from the American Rescue Plan Act was used to cover what would usually be a 10% sponsor (City) match. As part of the project, an Airport GIS survey was undertaken that is required for any FAA approved instrument approach at the airport.

The project looked at the current airport properties and facilities, analyzed demand for aviation facilities, and explored means of providing access to the airport property for aviation related economic development. A twenty-year airport (UIL) Capital Improvement Program is included with a discussion of the long-term financial approaches to undertaking the proposed improvements and maintenance.

The planning process occurred from 2021 through early 2023 with review of the draft documents occurring over the course of 2023. The City Council reviewed the Airport Layout Plans, the technical drawings reaffirming not only the various safety areas associated with the airport, but also the areas set aside for airport related development and areas designated for non-aviation related development. At the City Council's 22 February 2024 meeting, the Mayor was authorized to sign and approve Airport Layout Plans.

The UIL AMP took a very realistic and practical approach to future activities at UIL. Facilities were reviewed and a straightforward approach was provided regarding the financial expectations associated with those facilities. The instrument approach and departure was studied. It was learned that a matter with Olympic Coast National Marine Sanctuary would need to be addressed through the Sanctuary's rule making process to allow that approach to be further developed. Also, runway lighting and associated equipment were identified as the main focus for the first five years of the planning process. In addition, the UIL AMP called for an assessment and evaluation of the electrical and water services that are existing and that could be needed with future development at UIL.

Chapter Two provided an overview of the location of the airport, its historic and current uses, and analyzed growth rates for the state, the county, and the West End. UIL is one of the 3,304 public use airport facilities included in the National Plan of Integrated Airport Systems (NPIAS). It is designated as a "basic" airport and is one of the only two airports in Clallam County having the NPIAS designation. This chapter also provided a summary of the FAA funding allocated and used at UIL from 2005 through 2021. UIL regional significance is highlighted and called out as an essential response hub in a major emergency associated with a maritime event, as well as large fires, windstorms, and of course earthquakes. Chapter Two includes a review of paving conditions; an environmental initial overview and assessment, with further

review provided in one of the appendixes to the AMP; facilities, administration, and FAA grant assurances.

Chapter Three focuses on the existing and forecasted aviation activities. At the outset, the chapter discusses the impacts of COVID-19 on the aviation community. The estimated 570 annual operations are associated with 100% transient aircraft. UI's unique role is noted with "the FAA Seattle Airports District Office (ADO) recognizes Quillayute Airport's functional role as an emergency response asset that is uniquely capable of supporting the western Olympic Peninsula." For the most part, the 2023 AMP utilizes the same designations and expected needed facilities as the proposed 2003 AMP. Runway 4/22 (east-west runway) is to remain open and would be used by large multi-engine turboprop aircraft with a King Air 350 being typical. Economic factors as well as historic aviation activity were reviewed as part of the forecasting analysis for the UIL AMP. It is explained why Scenario Three is the preferred alternative with its approach of pursuing modest facility improvements in relationship to the forecast modeling. Under this scenario, there would be a rise in annual flight operations from the current estimate of 570 today to 2,235 in 2041. Most of the operations would be associated with single engine piston aircraft. The airport would be expected to continue to plan for use by "large multi-engine turboprop or medium business jet."

Chapter Four addresses the needed critical facilities for aviation operations at UIL. While most critical facilities exist at the airport, additional attention on the instrument approach was called out as being a high priority. Paving condition was noted as being in "good condition overall" in spite of being 80+ years of age. One area that would need to be explored in the future is the development of aircraft hangars and support services. Development of such facilities would be a private effort utilizing long term leases from the City that meet the FAA grant assurance requirements. Runway lighting was identified as the main priority for the short term (five year) future. In addition, improvement of runway related signage and markings need to be a top improvement pursued with FAA related AIP funding.

Chapter Five addresses various approaches and alternatives with runway usage, development, and associated ground development. The improvements recommended to part of the preferred alternative include:

1. Maintaining the existing runway length for the active/open Runway 4/22 and address runway with as part of the runway lighting efforts;
2. Pursue lighting and associated equipment (rotating beacon, MIRL, PAPI, REIL) for Runway 4/22;
3. Pursue an instrument approach;
4. Update striping, markings for the taxiways while also including hold lines, adding edge reflectors, and update when possible the taxiway geometry while extending the 22 end of the runway's threshold;

5. Install the FAA-recommended signage for the runway-taxiway system;
6. Reconfigure the parking and tie-down locations on the apron for aircraft of different sizes and makes; and,
7. Renovate the existing WWII hangar for aircraft storage and develop areas for new hangar construction; and,

Chapter Six focused on approaches to implement the vision and preferred alternative with the improvements noted above. A project list provides a short term, midterm and long term project list with focus on FAA funding for most of the projects. Local funding, predominately associated with timber sales from timber growing on the non-airport portions of the airport property, would be the source of meeting any local match requirements. Further, some projects would not be eligible for FAA AIP funding, so either local funds or other grant sources would need to be pursued and secured for those projects.

Finally, Chapter Seven contains the 13 line drawings the comprise the Airport Layout Plan. These documents were approved by the City in the February 2024 City Council meeting referenced above. The following documents were attached to the proposed UIL AMP as appendixes.

1. Environmental Review Memos
2. Cultural Resources Survey
3. Clallam County Zoning Review
4. FAA Forecast Approval
5. Instrument Approach Development - Technical Information
6. FAA Grant Assurances
7. NRA Notification

Again, the entire UIL AMP with the ALP drawings contained in Chapter 12 and the appendixes can be reviewed in person at Forks City Hall or online at <https://centurywest.com/quillayute-amp/quillayute-amp-chapters/>



Clallam County Public Works/Road Department

223 E. Fourth St., Suite 6

Port Angeles, WA 98362-3000

360-417-2290 Fax: 360-417-2513 E-mail: sgray@co.clallam.wa.us

April 15, 2021

Mr. Paul Hampton, Public Works Director
City of Forks Public Works
500 East Division Street
Forks, WA 98331-8618

Dear Paul,

Congratulations, at their meeting on April 13 the Board of County Commissioners approved (Resolution 36, 2021) the City of Forks application request for a total of \$444,563 of Clallam County's Surface Transportation Block Grant (STBG) funding allocation for the Bogachiel Way Overlay (6th Ave to Russell Rd) Project. The approval includes a STBG Federal Fiscal Year (FFY) 2021 allocation of \$57,803 for the preliminary engineering phase, and a STBG FFY 2022 allocation of \$386,760 for the construction phase.

Please note the following important considerations and next-steps:

- The federal participation rate for STBG funding on projects is 86.5% requiring a minimum 13.5% match. The City is responsible for the 13.5% project match and remaining project costs.
- You will need to submit an amendment to the 2021-2024 Statewide Transportation Improvement Program (STIP) to program your FFY 2021 and 2022 STBG funding allocation for your project. Upcoming STIP amendment deadlines are April 16 and June 18. Your new STBG funding allocation will exceed Washington State Department of Transportation (WSDOT) administrative thresholds. This means you will also need approval of from the Peninsula Regional Transportation Planning Organization (PRTPO) Executive Board for the STIP amendment. It is too late to get on the April 16 Executive Board Agenda, so you will need to plan your amendment request for the June 18 PRTPO Executive Board Agenda a minimum of 14-days (recommended sooner) prior to the meeting. Please note you ***must*** obtain PRTPO approval at the June 18 Executive Board meeting because their August meeting will be too late to get this funding programmed in FFY 2021. Your STIP amendment will need to be approved by Edward Coviello, PRTPO Coordinator, in Secure Access Washington (SAW) program by the June 18 deadline. Contact Edward Coviello, PRTPO Coordinator, for questions and to coordinate PRTPO approval at: 360-824-4919. If you have questions about submitting STIP amendments, contact Nancy Huntley, WSDOT, at 360-705-7378.
- To ensure your \$57,803 FFY 2021 STBG allocation is available for your project, your target deadline to "obligate" the preliminary engineering phase is ***August 2, 2021 or earlier***. Your \$386,760 FFY 2022 STBG allocation for the construction phase will need to be obligated by August 2, 2022 or earlier. Obligation is the federal government's

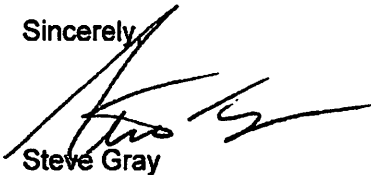
commitment to reimburse the federal share of eligible project costs. Please note that Forks must enter into a local agency agreement (LAA), or LAA supplement, **approved** by WSDOT to be obligate and make STBG funds available for your project.

Submit your project funding package to WSDOT-Local Programs as soon as possible to start their review and approval process. Please note that the August 2 deadline is for "approval" and not submittal of your project funding package to WSDOT. Any later and there may not be enough time for WSDOT to approve your project funding package/agreement and obtain FHWA fund authorization prior to the close of the FFY 2021. Contact WSDOT-Local Programs for questions related to local agency agreements and obligation of your STBG funding.

- Your project was selected based on readiness to proceed. Failure to obligate your STBG allocation in FFY 2021 may result in your funds being reallocated to a different project, and may result in the County not meeting its STBG FFY 2021 Obligation Authority (OA) target. Any shortfall of meeting our OA target will be swept by the state. If you encounter any unexpected delays that will impact your ability to obligate your STBG funding by August 2, please notify me at the earliest date possible.

Thank you for your efforts on this project to preserve Bogachiel Way and improve safety. Clallam County looks forward to seeing completion of this project that will benefit our community.

Sincerely,



Steve Gray
Transportation Program Manager

Cc: Ross Tyler, County Engineer
Joe Donisi, Assistant County Engineer

RESOLUTION No. 517

A resolution adopting the City of Forks Water System Plan

WHEREAS, the City of Forks contracted with Jackson Civil Engineering, Inc. and Gibbs and Olson, Inc. to complete a new Water System Plan ("WSP");

WHEREAS, a draft of the completed Facility Plan was made available to the public for review and comment;

WHEREAS, a determination of non-significance (DNS) was issued by the City after analyzing a State Environmental Policy Act checklist associated with the WSP and a significant comment period was provided for responses;

WHEREAS, no comments were received by the City in association with the DNS notification;

WHEREAS, the City Council held a public hearing on the proposed WSP on 13 May 2024;

WHEREAS, the City shared with the public the WSP's projected future growth demands associated with the City's water storage and distribution system to include peak and annual demands;

WHEREAS, the City also shared a summary of the capital improvements needed to meet the future projected demands, as well as providing for the current system's clients;

WHEREAS, the City shared its "Water Use Efficiency" goals associated with its six-year program required by the Department of Health that specifically recommended that the "City continue to reduce distribution system leakage (DSL) to 10% or below by 3.5% per year;"

WHEREAS, no comments were received on the proposed WSP or the Water Use Efficiency goals during that hearing;

WHEREAS, following the 13 May 2024 hearing, Council determined that it would proceed with the adoption of the WSP;

THEREFORE, THE CITY COUNCIL OF THE CITY OF FORKS RESOLVES THAT:

Section 1. The WSP is hereby adopted as the guiding document for the City's water system and its management, expansion, and capital improvement activities until another WSP is adopted by the Council; and,

Section 2. The Water Use Efficiency goals contained within the WSP are specifically adopted as the City's goals for that effort and may be updated by the City in subsequent years; and,

Section 3. City staff are directed to utilize both the WSP and the Water Use Efficiency goals in the development of future planning, budgeting, and implementation efforts.

Passed this 28th of May 2024 by the City Council of Forks

Mayor Tim Fletcher

Attested to:

Caryn Depew, Clerk/Treasurer

Approved as to Form:

William R. Fleck, Attorney/Planner

(4) At the time specified by a customer that he expects to vacate the premises where service is supplied, or that he desires service to be discontinued, the meter will be read, turned off and a bill rendered, which is payable immediately. If the homeowner desires the water to be left on, a bill will be rendered to owner for minimum monthly charges.

(5) If, at the customer's request, the water is turned on and off, or vice versa, more than once in a meter reading month, a minimum charge of \$10.00 will be made for the labor involved.

(6) Each customer vacating any premises supplied with water service by the city will be responsible for all water supplied to the premises until the city shall have notice of such removal.

(7) Any landowner who has apartments on his property which consist of three or more units, obtaining service from one meter, shall be charged a surcharge of \$2.00 per unit in addition to the minimum and meter charges, occupied or not.

(8) Any landowner who has mobile homes and/or trailers on his or her property consisting of three or more mobile homes and/or trailers placed at locations where they are capable of obtaining service from one meter shall be considered a trailer park or court and shall be charged a surcharge of \$2.00 per mobile home or trailer in addition to the minimum and meter charges, **whether or not such mobile homes and/or trailers are currently occupied.** (Ord. 353 §§ 4, 5, 1993; Ord. 335 § 1, 1991; Ord. 294 § 2, 1987; Ord. 246 § 6, 1982)

13.20.045 Billing adjustments.

Pursuant to a policy approved by the city council, and subject to modification from time to time by the council, the director of public works, acting as the water superintendent, shall be authorized to approve or deny the adjustment of water billings when a request has been made by a customer following that customer's repair of an outdoor water line that had been leaking. Further, pursuant to such a policy referenced herein, the director of public works may make only one billing adjustment during any five-year period when the requested adjustment is related to a repaired, substantially costly water leak occurring within a building associated with the customer water account for that building and/or parcel. (Ord. 578 § 1, 2010; Ord. 568 § 1, 2009)

13.20.050 Consent for private connections.

(1) It shall be a violation of these rules and regulations for any person or persons to attach to or detach from any water main or service pipe, or water connections through which water is supplied by the city of Forks. No person supplied with water from the city mains will be entitled to use it for any other purpose than stated in their original application, or supply in any way other persons, or premises, or to interfere in any manner with any pipe or connection without first making written application to the city.

(2) It shall be a violation of these rules and regulations for any person to use or tamper with any valve, curbstop, etc., which is the property of the city for the purpose of turning water on or off, without the express consent of the city. The city shall hold any person responsible for the cost of repairing any damage to any of the city's property caused by such usage or tampering. The city requires every property owner to install his own valve in his own pipe for the control of service to his premises.

CITY OF FORKS
WATER SERVICE RATES
EFFECTIVE JANUARY 1, 2024

Applied to February 1st Bills

Basic Rate for 400 cubic feet or less:		
Meter Size	Inside City Rate	Outside City Rate
3/4"	\$31.62	\$47.43
1"	\$79.05	\$118.63
1 1/2"	\$144.89	\$217.37
2"	\$252.92	\$379.38
3"	\$331.98	\$497.96
4"	\$400.44	\$600.68
6"	\$474.22	\$711.37

Low-Income Senior Rate	\$23.68	\$35.56
Low-Income Disabled Rate	\$23.68	\$35.56

Rate for over 400 cubic feet up to 1,000 cubic feet:			Low-Income	
	Inside City Rate	Outside City Rate	Inside City Rate	Outside City Rate
Per each 100 cubic feet	\$3.49	\$5.16	\$2.61	\$3.88

Rate for over 1,000 cubic feet:			Low-Income	
	Inside City Rate	Outside City Rate	Inside City Rate	Outside City Rate
Per each 100 cubic feet	\$2.66	\$3.96	\$1.98	\$2.96

Per Unit	
Meter rate for trailer parks/apts.	\$7.13

Meter installation:		
Meter Size	Inside City Rate	Outside City Rate
3/4"	\$1,436.69	\$1,634.56

CPI-U 4.6% June 2023

CITY OF FORKS
SEWER SERVICE RATES
EFFECTIVE JANUARY 1, 2024

Applied to February 1st Bills

Unit Type	Monthly* Rate Per Unit
Separate family residence	\$42.23
Each unit of a duplex	\$42.23
Multi-family structure (3 or more residential units)	\$42.23
Mobile home court (unit=mobile home/trailer)	\$42.23
Mobile home court (unit=recreational vehicle space)	\$6.02

All others	Monthly* Rate Per Unit
first 700 cubic feet of water consumption	\$42.23
per cubic foot of water consumption thereafter	\$0.0605

*or portion of a month, where service is commenced or ended
at a time other than the regular monthly meter-reading date

CPI-U 4.6% June 2023

City of Forks Park Board

Monthly Meeting Minutes

Meeting: 04/11/2024

Call to order 1730hrs

- **Board Members Present: Mann, Hurn, Nielson**
- **Guests: Tim Fletcher, Brett Pederson**

- **Public Comment – NA**
 - **9K of grant ear marked for contracting services which will be needed for plumbing and electrical. Chad Lamb will put together a basic take-off list for needed items.**
 - **Extension of grant was not granted.**
 - **Benches still need routing.**
 - **Work on community park clean up dates and before the 4th of July.**
 - **Motion for city to get 20 grabbers, 20 buckets, and trash bags passed.**
 - **Third ballfield in works to become a Babe Ruth field.**
 - **Lighting and cameras potential to expand on grants will need to have architect or specialist come up with security plan to be a part of a grant.**

- **Yearly goals:**
 - **2024**
 - **Concession Stand rebuild bathrooms Done by May 31st (capital grant)**
 - **Dugout Rebuild/Refurbish Done by May 31st**
 - **Bend Dome bench refurbish and construction Done by May 31st**
 - **Park Benches completion done by May 31st**
 - **Work with city to get list of scheduled events in the park 2024**
 - **Playground designs and Park Architect starting designs**
 - **2025**
 - **Playground work to begin based on grant funds.**
 - **Concession stand improvements**
 - **Ball Field 3 completion and refurbish**
 - **Grant Cycle**
 - **Lloyd Allen Memorial WIP**

1830hrs: End of meeting.

City of Forks Park Board

Monthly Meeting Minutes

Meeting: 05/09/2024

Call to order 1730hrs

- **Board Members Present: Mann, Hurn, Nielson, Trickey**
- **Guests: Tim Fletcher, Brett Pederson, Caryn Depew**

- **Public Comment – NA**
 - **May 22nd need Ballfield stand bathrooms ready for electricians.**
 - **Needs for bathrooms discussed adding urinal to the men's, adding hot on demand in middle for both bathrooms. Confirm orders verses needs.**
 - **Plumbing, electric and orders have been organized by City and Park board.**
 - **Lions have two up coming projects to work on walls of the Ball field bathrooms.**
 - **Need to confirm 40 sheets smooth FRP 4'x8'.**
 - **Benches are at OCC being routed and stained.**
 - **Picnic Table frames should be in soon. Lumber to finish will be purchased locally when in.**
 - **Additional materials needed for Ball field bathrooms can be purchased locally. May need council approval but grant approved already.**

- **Yearly goals:**
 - **2024**
 - **Concession Stand rebuild bathrooms Done by May 31st (capital grant)**
 - **Dugout Rebuild/Refurbish Done by May 31st**
 - **Bend Dome bench refurbish and construction Done by May 31st**
 - **Park Benches completion done by May 31st**
 - **Work on clean up days.**
 - **Playground designs and Park Architect starting designs**
 - **2025**
 - **Playground work to begin based on grant funds.**
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1830hrs: End of meeting.

Washington State Forest Resource and Utilization Capacity Mapping Project Workshop

The University of Washington's (UW) Center for International Trade in Forest Resources (CINTRAFOR), in collaboration with the Natural Resource Spatial Informatics Group (NRSIG), will be hosting a kick-off meeting for the 'WA State Forest Resource and Utilization Capacity Mapping Project' on **May 29th in Olympia, Washington**. This workshop is sponsored by the Washington State Department of Commerce (Commerce). This workshop would also mark the beginning of a renewed effort by Commerce to organize the forest products sector (i.e., the Washington Forest Products Roundtable). The Washington State University's (WSU) William D. Ruckelshaus Center will be co-leading the workshop component of this meeting.

Washington State's forests and wood products industry, renowned for its sustainable forest management practices and environmentally responsible wood products industry, holds immense Natural Climate Solution (NCS) potential. With its strong forestry and economic fundamentals, the State's forestry sector is well-positioned to help Washington State achieve its targeted greenhouse gas emissions reduction goal of 45% below 1990 levels by 2030 and net-zero emissions by 2050. This potential could only be realized through a combination of short and long-term planning, ensuring (i) increased sequestration of biogenic carbon in the forests, (ii) mitigating mortality and fire risks of poorly managed timberlands, (iii) fostering a robust and diversified wood products industry, (iv) ensuring balanced investment in all the components of the forest products industry ranging from forest roads to access to local and global markets, and (v) a well-trained forestry workforce with family-wage jobs.

Please fill out this form to RSVP to this workshop.

The workshop will be on **Wednesday, May 29th, 2024 from 9:30am to 2:00pm in Olympia, Washington**. This is an in-person-only event and the meeting location is Department of Commerce, Town Square Building – **Conference Room 307, 1011 Plum St SE, Olympia, WA**



A Conversation Around the Future of Forest Based Community Prosperity

Facilitated by: Garrett Dalan and Dr. Tanushree Biswas from The Nature Conservancy and Jacob Perritt-Cravey from Tree Ring Consulting

Join us on **Thursday, June 13, 2024 at 7pm** at the
Olympic Natural Resources Center (ONRC) Hemlock Forest Room,
1455 S. Forks Ave, Forks, WA

Forestry, and the communities surrounded by the forests, has seen lifetimes of changes and developments. With a significant increase in the market prices for carbon credits over the past 5 years, carbon centered forestry has gained interest and implementation. While change is often viewed as risk and uncertainty, it also creates opportunity. Staff from the Emerald Edge Program of The Nature Conservancy will be hosting a community conversation to seek opportunities that align with local needs and priorities. Following a brief presentation on carbon forestry and assumptions, the format will be one of conversation among all in attendance. This is the first of several intended conversations and workshops.



Jacob Perritt-Cravey,
Founder of Tree Ring
Consulting



Dr. Tanushree Biswas,
Carbon Program Director
Emerald Edge at
The Nature Conservancy



Garrett Dalan,
Washington Coast Community
Relations Manager at The
Nature Conservancy