

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
April 22, 2024 7:30 p.m.

0:04 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:31 p.m.

0:30 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, R. Grant, and Mayor Fletcher. Absent: Gingell. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent: Rowley, Police Chief.

MODIFICATIONS/APPROVAL OF AGENDA

0:50 **Motion** to approve the agenda as presented by Soha, second Wood, motion carried.

PUBLIC COMMENT

1:09 Mark Soderlind, representing the Marietta communities, said he would like the Council to interpret the Forks Municipal Code as it relates to billing for mobile home parks, and then make a decision on how he should be being billed.

3:24 Lissy Andros, Director, Chamber of Commerce reported a successful first Volunteer Fair. She then directed Council to the 1st quarter 2024 Visitor Information Center statistics.

ACTION ITEMS

5:46 **1. Motion** to approve minutes of the April 8, 2024 Regular Meeting by Wood, second A. Grant, motion carried.

6:08 **2. Motion** to approve payroll checks 42982 through 42997 in the amount of \$83,549.70, and claim checks 42998 through 43023 and EFTs as included in the total amount of \$62,864.54 by Wood, second R. Grant, motion carried.

6:51 **3. Quillayute Airport License Request**

Attorney/Planner Fleck explained that Bruch & Bruch are looking for a place to store crushed rock for a chip-seal project they are working on and would like to use the apron at Quillayute Airport to do so.

7:57 **Motion** to approve the Quillayute Airport license request and authorize the Mayor and staff to execute the necessary agreements by Soha, second Wood, motion carried.

8:14 **4. Set Public Hearing on Quillayute Airport Master Plan**

Attorney/Planner Fleck notified Council that the Quillayute Airport Master Plan is complete.

9:31 **Motion** to set the public hearing on the Quillayute Airport Master Plan for 7:30 p.m., Tuesday, May 28, 2024 by Wood, second Soha, motion carried.

10:00 **5. Schorer-Rider Easement Request**

Attorney/Planner Fleck reviewed the Schorer-Rider request for an easement off 7th Avenue.

11:55 **Motion** to authorize the Mayor and staff to enter into an easement agreement with a binding lot covenant with Kim Schorer and Jeremy Rider by Soha, second Wood, motion carried.

DISCUSSION ITEMS

12:26 **1. 1st Quarter 2024 Reports**

Clerk/Treasurer DePew presented 1st quarter 2024 sales & lodging tax, building permits, and jail statistics.

13:58 **2. Mobile Home Park per Space Surcharge**

Clerk/Treasurer DePew presented documents associated with this matter, initiating a discussion on exactly how water and sewer per-space surcharges should be applied to mobile home and RV parks. Discussion, in which Mark Soderlind participated, ensued.

26:13 **3. Park Board Minutes**

Mayor Fletcher reviewed Park Board minutes from the regular meeting held March 14, 2024.

29:21 Discussion of per-space surcharges continued.

4. Council Member Reports

30:32 **Council Member A. Grant** reported that she and R. Grant attended the 2024 Washington State Republican Convention in Spokane.

31:04 **Council Member R. Grant** reported that Mark Soderlind approached him regarding per space surcharges.

5. Staff Reports

31:31 **Clerk/Treasurer DePew** reported having spent last week at Municipal Finance Bootcamp in Olympia and that it was the best training she has ever attended.

31:51 **Public Works Director Hampton** reported on the status of various projects, a pump issue at the wastewater treatment plant, water leak repairs, and water loss.

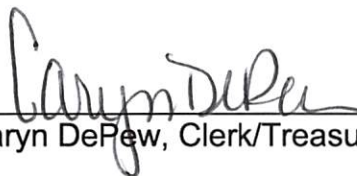
34:41 **Attorney/Planner Fleck** reported on various meetings and the status of several projects. He also said he served as the City's representative at the Volunteer Fair.

42:15 **6. Mayor's Report**

The Mayor thanked Lissy Andros for holding the Volunteer Fair, and said that the Council, including himself, is also made up of volunteers in service of the community .

43:04 **7. ADJOURNMENT**

Motion to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:13 p.m.


Caryn DePew, Clerk/Treasurer


Tim Fletcher, Mayor