

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
February 12, 2023 7:30 p.m.

0:02 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:26 **ROLL CALL**

Council members present: A. Grant, Wood, Soha [present via Zoom], Gingell, R. Grant, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief [arrived 8:15 p.m.] and Hampton, Public Works Director.

0:45 **MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher asked that an Endo Opiate Bankruptcy Authorization be added to the agenda as action item #8.

1:15 **Motion** to approve the agenda as modified by Gingell, second Wood, motion carried.

PUBLIC COMMENT

1:55 Randy Lato presented his report on the October 11, 2023 Pacific Fishery Management Council meeting on Pacific Halibut and bottomfish.

ACTION ITEMS

2:35 **1. Motion** to approve minutes of the December 11, 2023 Regular Meeting by Wood, second Gingell, motion carried.

3:03 **2. Motion** to approve minutes of the December 26, 2023 Regular Meeting by Wood, second Gingell, motion carried.

3:31 **3. Motion** to approve manual checks 42705 through 42708 in the amount of \$101,228.03, payroll checks 42709 through 42726 in the amount of \$134,646.23, claim checks 42727 through 42776 and EFTs as included in the total amount of \$424,743.07, and travel checks 3660 through 3664 in the amount of \$447.09 by
4:59 Gingell, second Wood, motion carried 3-0 with A. Grant and R. Grant abstaining.

4:38 **4. Public Hearing on Solid Waste Franchise with West Waste Recycling Inc.**
Attorney/Planner Fleck introduced the notice of public hearing and the Contract of Solid Waste Handling and Disposal with proposed changes highlighted.

7:45 Mayor Fletcher opened the public hearing at 7:38.

- 8:00 Darryl Gaydeski and Mark Soderlind, both independent contractors, spoke against renewing West Waste & Recycling Inc.'s franchise. Brent Gagnon, West Waste & Recycling Inc. spoke for renewing the franchise he currently holds.
- 19:56 Lissy Andros, Director, Forks Chamber of Commerce commented briefly on behalf of West Waste & Recycling Inc.
- 20:33 Mayor Fletcher closed the public hearing at 7:50.
- 20:50 **5. ALP Approval Letter Authorization**
Attorney/Planner Fleck introduced the Airport Layout Plan required by the FAA.
- 22:59 **Motion** to authorize the Mayor and staff to sign the ALP approval letter by Gingell, second Wood, motion carried.
- 23:48 **6. Set Hearing Date on Flood Hazard Management Ordinance (FEMA)**
Attorney/Planner Fleck explained the Flood Hazard Management Ordinance required by FEMA that makes it possible for residents to purchase flood insurance.
- 25:16 **Motion** to set the public hearing on the Flood Hazard Management Ordinance to March 11, 2024 by Gingell, second Wood, motion carried.
- 25:52 **7. 2nd Quarter 2023 Treasurer's Report**
Clerk/Treasurer DePew presented the 2nd Quarter 2023 Treasurer's Report.
- 26:43 **Motion** to approve the 2nd Quarter 2023 Treasurer's Report by Gingell, second Wood, motion carried.
- 27:07 **8. Endo Bank Authorization**
Attorney/Planner Fleck explained the circumstances surrounding bankruptcy proceedings for Endo International initiated after lawsuits, including those from state and local governments, over the sale and marketing of painkillers.
- 29:14 **Motion** to authorize Attorney/Planner Fleck to abstain from voting, opt out of the release section, and sign and return the supplied ballot by Wood, second A. Grant, motion carried 4–0 with Gingell abstaining.

DISCUSSION ITEMS

- 29:51 **1. Future Wastewater Treatment Plant Improvements**
Attorney/Planner Fleck reviewed the history of the Forks Wastewater Treatment Plant and introduced information regarding the funding of improvements in detail. Discussion ensued.
- 2. Council Member Reports**
- 57:00 **Council Member Gingell** reported having spoken to a property owner who will be using their property as an Oxford House recovery home.

3. Staff Reports

- 57:33 **Public Works Director Hampton** said the second round of bids for the wastewater treatment plan clarifier project are due on February 21.
- 58:09 **Police Chief Rowley** apologized for being late and reported having attended the Park Board meeting to discuss the issue of vandalism in Tillicum Park and possible solutions, including community involvement. He then said an Oxford House could be very beneficial to our community.
- 1:02:11 **Attorney/Planner Fleck** reported on recent meetings on emergency shelter, RECOMPETE grants, and the issue of BPA power outages on the West End.

4. Mayor's Report

Mayor Fletcher reminded everyone that the matter of power outages is something that needs to be resolved at the state and federal level, and encouraged people to contact their state and federal representatives to push for a solution. He said the Park Board has been urged to find ways to make Tillicum Park more family friendly. He then commented on the matter of emergency shelter.

5. ADJOURNMENT

- 1:10:30 **Motion** to adjourn by Wood, second Soha, motion carried. Meeting adjourned at 8:41 p.m.

Tim Fletcher, Mayor

Caryn DePew, Clerk/Treasurer

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
February 26, 2023 7:30 p.m.

0:02 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:27 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, Gingell, R. Grant, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Rowley, Police Chief [present 7:34 to 7:51 p.m.]. Absent: Hampton, Public Works Director.

0:40 **MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher asked that a Quillayute Airport Architect and Police Chief Rowley's contract be added to the agenda as action item numbers 4 and 5.

1:18 **Motion** to approve the agenda as modified by Gingell, second Wood, motion carried.

PUBLIC COMMENT

1:44 Kim Shorer introduced herself and her husband, Jeremy Rider, owners of the inaccessible property identified as parcel #132808148010 to be discussed as Discussion Item #1.

2:12 Lissy Andros, Director Forks Chamber of Commerce, thanked the Mayor and staff for their State of the City address at the previous Chamber meeting. She also said the Chamber, West End Business and Professional Association, and Congregational Church will be partnering to hold a volunteer fair, tentatively scheduled for April 13.

3:26 Brent Gagnon, West Waste & Recycling Inc., responded to some comments made by others during public comment at the previous Council Meeting, and expressed his concerns regarding who is going to be charged the 6% utility tax and who will pay it?

3:31 Nate Tyler from Neah Bay introduced himself and said he is running for the State House of Representatives District 24 seat to be vacated by Mike Chapman.

ACTION ITEMS

11:19 **1. Motion** to approve minutes of the January 8, 2024 Regular Meeting by Gingell, second Wood, motion carried.

- 11:43 **2. Motion** to approve minutes of the January 22, 2024 Regular Meeting by Wood, second A. Grant, motion carried.
- 12:08 **3. Motion** to approve payroll checks 42777 through 42791 in the amount of \$81,355.50, and claim checks 42792 through 42816 and EFTs as included in the total amount of \$126,231.16 by Wood, second Gingell, motion carried.
- 12:50 **4. Architect's Fee Proposal for Quillayute Airport Hangar Rehabilitation Project**
Attorney/Planner Fleck the fee proposal for the Quillayute Airport hangar rehabilitation project submitted by SHKS Architects.
- 19:56 **Motion** to authorize the Mayor and staff to enter into a contract with SHKS Architects by Gingell, second Wood, motion carried.
- 5. Police Chief Rowley's Contract**
- 15:20 **Motion** to authorize the Mayor and staff to extend Police Chief Rowley's temporary change in status from exempt to hourly by an additional four months or until three or more additional officers are hired by Gingell, second Soha, motion carried.
- DISCUSSION ITEMS**
- 16:14 **1. Nielson Property Access**
Attorney/Planner Fleck introduced and explained access issues with the property identified as parcel #132808148010 and a request for the City to grant an easement that would provide access.
- 26:41 **2. West Waste & Recycling Inc. Contract**
Attorney/Planner Fleck introduced materials related to the franchise contract with West Waste & Recycling Inc., including RCW 70A.205.015. Discussion regarding whether to include commercial demolition debris in the contract, modifying the ordinance, recycling, and the transfer of the franchise ensued.
- 40:47 **3. GMA Survey**
Attorney/Planner Fleck introduced the Forks Comprehensive Plan Survey that will be sent to members of the community, the results of which should be available by the end of March.
- 42:48 **4. WWTP Bids**
Attorney/Planner Fleck introduced the results of the wastewater treatment plant clarifier project bid opening and reviewed details regarding the project and the bids.
- 46:30 **5. CDBG Oxbow Loan Repayments**
Attorney/Planner Fleck explained a CDBG grant the City received approximately 25 years ago for a housing rehab project, and that as the loans to homeowners were paid back, the money was put toward other low-income related projects. He

said the Clallam County Housing Authority would like to use those funds to move the water line at the Oxbow, which they are in the process of purchasing.

49:37 **6. Park Board Minutes**

Elliot Mann, Park Board president, introduced minutes from the January 11 and February 9 Park Board meetings, and explained some of the projects the Park Board and Lions Club has been working on and goals for 2024 and 2025. He also spoke about efforts to keep the Park clean and safe.

7. Council Member Reports

58:25 **Council Member Wood** reported having attended the Clallam Transit Board meeting the previous week, where issues with electric buses, the purchase of electric Lynk cars, and the installation of charging stations were discussed.

59:44 **Council Member Gingell** reported having also attended the Clallam Transit Board meeting.

8. Staff Reports

1:00:25 **Attorney/Planner Fleck** reported that the Commissioner of Public Lands responded to a request from Clallam County for more information regarding the pulling of lands out of trust and giving them alternative status with a proposal regarding the Power Plant timber sale. He then reported on meetings related to the MRSC's electronic bidding program, as well as the status of the stadium restrooms project.

9. Mayor's Report

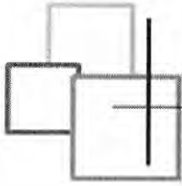
1:05:47 Mayor Fletcher reported on the State of the City address at which he brought up the issue of carbon credits and how this plan would affect the community, issues associated with the management of rights of way along BPA lines, and improvements to the downtown area.

10. ADJOURNMENT

1:08:16 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:38 p.m.

Tim Fletcher, Mayor

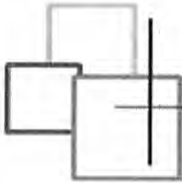
Caryn DePew, Clerk/Treasurer



Voucher Directory

Fiscal: : 2024 - March
Council Date: : 2024 - March - Manuals First Council

Vendor	Number	Reference	Account Number	Description	Amount
Century West Engineering Corp.	42817			2024 - March - Manuals First Council	
		247835			
			AMP Services		
			412-000-000-546-10-41-02	Airport Master Plan	\$21,539.02
		Total 247835			\$21,539.02
	Total 42817				\$21,539.02
Total Century West Engineering Corp.					\$21,539.02
Grand Total		Vendor Count	1		\$21,539.02



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - March - Manuals First Council

Fund Number	Description	Amount
412	Quillayute Airport	\$21,539.02
	Count: 1	\$21,539.02

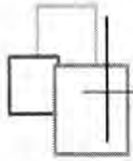
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

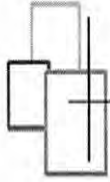
Audited and ordered paid by Forks City Council:

Auditing Committee



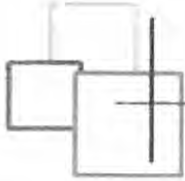
Register

Number	Name	Fiscal Description	Amount
<u>42818</u>	AFLAC Remittance Processing	2024 - March - First Council Date	\$21.00
<u>42819</u>	AWC Employee Benefit Trust	2024 - March - First Council Date	\$41,772.12
<u>42820</u>	AWC Life Ins - Supplemental	2024 - March - First Council Date	\$36.20
<u>42821</u>	Department of Employment Security	2024 - March - First Council Date	\$126.75
<u>42822</u>	Dept of Labor & Industry	2024 - March - First Council Date	\$1,542.80
<u>42823</u>	Dept of Retirement - Def Comp	2024 - March - First Council Date	\$500.16
<u>42824</u>	Dept of Retirement Systems-LEOFF	2024 - March - First Council Date	\$1,225.28
<u>42825</u>	Dept of Retirement Systems-PERS 2	2024 - March - First Council Date	\$5,160.47
<u>42826</u>	Dept of Retirement Systems-PERS 3	2024 - March - First Council Date	\$939.99
<u>42827</u>	Dept of Retirement Systems-PSERS	2024 - March - First Council Date	\$2,490.11
<u>42828</u>	EFTPS	2024 - March - First Council Date	\$15,692.15
<u>42829</u>	Employment Security Dept - PFML	2024 - March - First Council Date	\$368.98
<u>42830</u>	HRA Veba Trust	2024 - March - First Council Date	\$670.94
<u>42831</u>	Northwest Administrators	2024 - March - First Council Date	\$2,705.30
<u>42832</u>	Teamsters Local 589 -Void	2024 - March - First Council Date	\$0.00
<u>42833</u>	United Way	2024 - March - First Council Date	\$36.00
<u>42834</u>	WA Cares	2024 - March - First Council Date	\$265.13
<u>42835</u>	Teamsters Local 589	2024 - March - First Council Date	\$122.00
<u>Direct Deposit Run -</u> <u>3/5/2024</u>	Payroll Vendor	2024 - March - First Council Date	\$46,268.45
			\$119,943.83



Direct Deposit Activity

Name	Amount
Direct Deposit Run - 3/5/2024	
Cowles, Joseph L.	\$1,369.05
Cruz Jr., Daniel	\$2,521.61
Davis, Nerissa L.	\$1,000.00
Davis, Nerissa L.	\$786.26
Depew, Caryn R.	\$300.00
Depew, Caryn R.	\$2,288.50
Dias, Nicholas K.	\$1,784.18
Fleck, William R.	\$2,392.83
Fleck, William R.	\$100.00
Gaydeski, Steven G.	\$1,723.73
Hampton, Clyde P.	\$2,654.01
Hirsch, Michael G.	\$1,577.82
Johansen, Ryan S.	\$3,226.68
Leask, Brandon M.	\$1,714.89
Oberfranc, Ryan P.	\$1,732.62
Pederson, Brett R.	\$1,346.80
Prose, Lex B.	\$3,971.33
Prose, Lindsay M.	\$1,449.11
Rowley, Michael D.	\$7,262.73
Simons, Ginger M.	\$1,402.69
Smith-Peters, Saydee I.	\$1,573.86
Thompson, Ann K.	\$1,168.07
Wahlgren, Danny J.	\$2,014.41
Weissenfels, Kimberly C	\$907.27
	\$46,268.45
	\$46,268.45



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - March - First Council Date

Fund Number	Description	Amount
001	General Fund	\$56,956.23
101	Street	\$7,873.57
150	Transit Center Fund	\$714.62
400	Water	\$35,257.22
402	Sewer	\$12,096.11
410	Airport/Industrial Park	\$7,046.08
	Count: 6	\$119,943.83

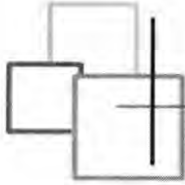
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee



Voucher Directory

Fiscal: : 2024 - March

Council Date: : 2024 - March - First Council Date

Vendor	Number	Reference	Account Number	Description	Amount
Arthur Osborn Jr.					
	42836			2024 - March - First Council Date	
		022024/Osborn			
			Water Refund-Closed Acct.		
			400-000-000-534-80-49-02	Water Utilities Refund Acc	\$14.10
		Total 022024/Osborn			\$14.10
	Total 42836				\$14.10
Total Arthur Osborn Jr.					\$14.10
Bogachiel Clinic					
	42837			2024 - March - First Council Date	
		224060000CL			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	\$212.99
		Total 224060000CL			\$212.99
	Total 42837				\$212.99
Total Bogachiel Clinic					\$212.99
C C District Court II					
	42838			2024 - March - First Council Date	
		032024/CCDC2			
			Cases Filed		
			001-000-000-512-52-41-02	Cases Filed	\$1,108.00
		Total 032024/CCDC2			\$1,108.00
	Total 42838				\$1,108.00

Vendor	Number	Reference	Account Number	Description	Amount
Total C C District Court II					\$1,108.00
C.C. Dept Of Health & Human Service					
	42839		2024 - March - First Council Date		
		24-0120			
			Testing		
			400-000-000-534-80-41-42	Testing	\$138.00
		Total 24-0120			\$138.00
	Total 42839				\$138.00
Total C.C. Dept Of Health & Human Service					\$138.00
Carradine, Tim					
	42840		2024 - March - First Council Date		
		6617			
			IT Services		
			001-000-000-514-23-48-02	Computer Repair	\$5.43
			001-000-000-514-23-48-02	Computer Repair	\$235.31
			001-000-000-515-31-48-02	Computer Repair	\$5.78
			001-000-000-523-61-48-17	Computer Repair	\$13.58
			001-000-000-558-61-48-02	Computer Repair	\$6.78
			150-000-000-547-10-41-00	Professional Services	\$54.30
			400-000-000-534-80-48-41	Computer Repair	\$384.46
			400-000-000-534-80-48-41	Computer Repair	\$13.58
			400-000-000-534-80-48-41	Computer Repair	\$179.19
			402-000-000-535-80-48-01	Computer Repair	\$54.30
			402-000-000-535-80-48-01	Computer Repair	\$59.73
			402-000-000-535-80-48-01	Computer Repair	\$130.73
			410-000-000-546-10-41-00	Professional Services	\$122.01
			410-000-000-546-10-41-00	Professional Services	\$13.58
			410-000-000-552-10-48-02	Computer Repair	\$13.58
			410-000-000-552-50-41-00	Professional Services	\$217.20
		Total 6617			\$1,509.54
		6618			
			Computer-L. Prose-Water		

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-514-23-31-14	Equipment < \$4,000	\$19.55
			001-000-000-523-61-31-14	Equipment < \$4,000	\$48.87
			400-000-000-534-80-31-14	Equipment < \$4,000	\$645.08
			402-000-000-535-80-31-14	Equipment < \$4,000	\$215.03
			410-000-000-546-10-31-14	Equipment < \$4,000	\$48.87
		Total 6618			\$977.40
		6628			
			IT Services		
			001-000-000-521-20-48-28	Computer Repair	\$855.23
			001-000-000-523-61-48-17	Computer Repair	\$787.35
		Total 6628			\$1,642.58
	Total 42840				\$4,129.52
Total Carradine, Tim					\$4,129.52

City of Forks - Water

42841

2024 - March - First Council Date

032024/Water

Water

001-000-000-512-52-47-01	Water Services	\$372.57
001-000-000-514-23-47-01	Water	\$262.99
001-000-000-521-20-47-01	Water	\$438.32
001-000-000-523-61-47-01	Water	\$504.06
001-000-000-523-61-47-01	Water	\$78.28
001-000-000-554-31-47-00	Water	\$33.52
001-000-000-576-80-47-01	Water	\$78.28
001-000-000-576-80-47-01	Water	\$78.28
140-000-000-557-30-47-01	VIC/Museum Water	\$33.52
150-000-000-547-10-47-00	Water	\$89.38
400-000-000-534-80-47-01	Water	\$306.82
402-000-000-535-80-47-01	Water	\$109.58
402-000-000-535-80-47-01	Water	\$1,434.26
410-000-000-552-10-47-01	Water	\$197.24
410-000-000-552-50-47-01	Water	\$78.28
410-000-000-575-50-47-01	Water	\$198.35

Vendor	Number	Reference	Account Number	Description	Amount
		Total 032024/Water			\$4,293.73
	Total 42841				\$4,293.73
Total City of Forks - Water					\$4,293.73
Clallam County Sheriff Dept.					
	42842			2024 - March - First Council Date	
		C24-003			
			Inmate Expenses		
			001-000-000-523-61-49-01	County Jail Expenses	\$787.43
		Total C24-003			\$787.43
	Total 42842				\$787.43
Total Clallam County Sheriff Dept.					\$787.43
Clallam County Treasurer					
	42843			2024 - March - First Council Date	
		0324/CCT			
			2024 Assessment/Fees		
			101-000-000-542-31-49-00	Misc.	\$323.40
			410-000-000-546-10-49-00	Misc.	\$194.03
			412-000-000-546-10-49-00	Misc	\$17.91
		Total 0324/CCT			\$535.34
	Total 42843				\$535.34
Total Clallam County Treasurer					\$535.34
Clallam Public Defender					
	42844			2024 - March - First Council Date	
		032024/Public Defender			
			Public Defender Services		
			001-000-000-512-52-41-00	Public Defender	\$2,833.33
		Total 032024/Public Defender			\$2,833.33
	Total 42844				\$2,833.33
Total Clallam Public Defender					\$2,833.33
CobbFendley					

Vendor	Number	Reference	Account Number	Description	Amount
	42845		2024 - March - First Council Date		
		321092			
			Well #6 Completion		
			400-000-000-534-80-41-00	Professional Services	\$5,250.00
		Total 321092			\$5,250.00
	Total 42845				\$5,250.00
Total CobbFendley					\$5,250.00
Consolidated Technology Services					
	42846		2024 - March - First Council Date		
		2024020026			
			Scan		
			001-000-000-515-31-42-00	Communications	\$6.72
			001-000-000-521-20-42-14	PBX/SCAN	\$27.81
			001-000-000-523-61-42-14	PBX/SCAN	\$12.93
			001-000-000-558-61-42-00	Communication	\$6.72
			400-000-000-534-80-42-46	Scan/pbx	\$21.88
			402-000-000-535-80-42-00	Communication	\$0.00
			410-000-000-552-10-42-00	Communication	\$6.72
		Total 2024020026			\$82.78
	Total 42846				\$82.78
Total Consolidated Technology Services					\$82.78
Decker City Hardware Inc					
	42847		2024 - March - First Council Date		
		032024/CIT001			
			Supplies		
			101-000-000-542-31-31-00	Operating Supplies	\$40.17
			304-000-000-594-76-62-02	Tillicum Park	\$258.42
			304-000-000-594-76-62-02	Tillicum Park	\$57.45
			304-000-000-594-76-62-02	Tillicum Park	\$56.45
			304-000-000-594-76-62-02	Tillicum Park	\$119.45
			304-000-000-594-76-62-02	Tillicum Park	\$45.12
			304-000-000-594-76-62-02	Tillicum Park	\$15.40

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-31-00	Operating Supplies	\$46.69
		Total 032024/CIT001			\$639.15
		032024/CIT002			
			Supplies		
			001-000-000-523-61-31-13	Safety Supplies	\$28.23
		Total 032024/CIT002			\$28.23
	Total 42847				\$667.38
Total Decker City Hardware Inc					\$667.38
Diamond Maps					
	42848			2024 - March - First Council Date	
		6777			
			GIS Services		
			400-000-000-534-80-41-00	Professional Services	\$300.00
			402-000-000-535-80-41-00	Professional Services	\$300.00
		Total 6777			\$600.00
	Total 42848				\$600.00
Total Diamond Maps					\$600.00
Dressel, Joel					
	42849			2024 - March - First Council Date	
		INV0019			
			Plan Review-Town Motel		
			001-000-000-558-50-41-02	Plan Reviews	\$1,265.65
		Total INV0019			\$1,265.65
	Total 42849				\$1,265.65
Total Dressel, Joel					\$1,265.65
Forks Community Hospital					
	42850			2024 - March - First Council Date	
		VAJ36231			
			Inmate Medical		
			001-000-000-523-61-41-05	Inmate - Medical	\$21.30
		Total VAJ36231			\$21.30

Vendor	Number	Reference	Account Number	Description	Amount
	Total 42850				\$21.30
Total Forks Community Hospital					\$21.30
Forks Outfitters, Inc					
	42851		2024 - March - First Council Date		
		032024/Outfitters			
			Supplies-Acct. #16		
			001-000-000-521-20-31-30	Misc. Supplies	\$16.28
			101-000-000-542-31-31-00	Operating Supplies	\$32.57
			304-000-000-594-76-62-02	Tillicum Park	\$141.58
			304-000-000-594-76-62-02	Tillicum Park	\$16.49
			304-000-000-594-76-62-02	Tillicum Park	\$26.05
			304-000-000-594-76-62-02	Tillicum Park	\$97.73
			304-000-000-594-76-62-02	Tillicum Park	\$91.47
			400-000-000-534-80-31-00	Operating Supplies	\$168.32
			400-000-000-534-80-31-00	Operating Supplies	\$4.32
			400-000-000-534-80-31-00	Operating Supplies	\$48.86
			400-000-000-534-80-31-00	Operating Supplies	\$4.98
			400-000-000-534-80-31-00	Operating Supplies	\$2.77
			402-000-000-535-80-31-00	Operating Supplies	\$20.82
			402-000-000-535-80-31-00	Operating Supplies	\$8.23
		Total 032024/Outfitters			\$680.47
	Total 42851				\$680.47
Total Forks Outfitters, Inc					\$680.47
Jackson Civil Engineering, LLC					
	42852		2024 - March - First Council Date		
		0009-19			
			Bogachiel Way Overlay Engineering		
			301-000-000-595-30-00-06	Bogachiel Way Overlay	\$210.00
		Total 0009-19			\$210.00
		032-03-06			
			Bogachiel Way Overlay Engineering		
			301-000-000-595-30-00-06	Bogachiel Way Overlay	\$3,165.00

Vendor	Number	Reference	Account Number	Description	Amount
		Total 032-03-06			\$3,165.00
	Total 42852				\$3,375.00
Total Jackson Civil Engineering, LLC					\$3,375.00
Olympic View Properties					
	42853			2024 - March - First Council Date	
		032024/Olympic View Prop.			
		Water Refund-Closed Acct.			
		400-000-000-534-80-49-02		Water Utilities Refund Acc	\$446.95
		Total 032024/Olympic View Prop.			\$446.95
	Total 42853				\$446.95
Total Olympic View Properties					\$446.95
Pacific Office Equipment Inc.					
	42854			2024 - March - First Council Date	
		1137157			
		Copier			
		001-000-000-515-31-31-00		Operating Supplies	\$41.28
		001-000-000-558-61-31-00		Operating Supplies	\$41.28
		101-000-000-542-31-31-00		Operating Supplies	\$41.27
		400-000-000-534-80-31-00		Operating Supplies	\$123.83
		402-000-000-535-80-31-00		Operating Supplies	\$82.55
		410-000-000-552-10-31-00		Operating Supplies	\$82.55
		Total 1137157			\$412.76
		1137158			
		Copier			
		001-000-000-523-61-31-00		Operating Supplies	\$16.62
		Total 1137158			\$16.62
		1137159			
		Copier			
		001-000-000-521-20-31-00		Operating Supplies	\$18.72
		Total 1137159			\$18.72
		1137160			
		Annual Fax			

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-515-31-31-00	Operating Supplies	\$19.55
			001-000-000-558-61-31-00	Operating Supplies	\$19.55
			101-000-000-542-31-31-00	Operating Supplies	\$19.55
			400-000-000-534-80-31-00	Operating Supplies	\$58.64
			402-000-000-535-80-31-00	Operating Supplies	\$39.10
			410-000-000-552-10-31-00	Operating Supplies	\$39.09
		Total 1137160			\$195.48
	Total 42854				\$643.58
Total Pacific Office Equipment Inc.					\$643.58
Parametrix					
	42855			2024 - March - First Council Date	
		53653			
			WWTP Clarifier Engineering		
			402-000-000-594-61-63-01	WWTF - Engineering/Admin	\$13,716.03
		Total 53653			\$13,716.03
	Total 42855				\$13,716.03
Total Parametrix					\$13,716.03
Peninsula College					
	42856			2024 - March - First Council Date	
		WA-010TPC00000000007668			
			CDL Certification-Pederson		
			101-000-000-542-31-41-63	Training	\$1,750.00
			400-000-000-534-80-41-43	Training	\$1,750.00
		Total WA-010TPC00000000007668			\$3,500.00
	Total 42856				\$3,500.00
Total Peninsula College					\$3,500.00
PetroCard					
	42857			2024 - March - First Council Date	
		0512051-IN			
			Clean Up Oil Pads		
			400-000-000-534-80-31-00	Operating Supplies	\$119.46

Vendor	Number	Reference	Account Number	Description	Amount
		Total 0512051-IN			\$119.46
		0512884-IN			
			Supplies		
			400-000-000-534-80-32-43	Oil/grease	\$172.26
		Total 0512884-IN			\$172.26
		C403399			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$293.41
		Total C403399			\$293.41
		C403400			
			Fuel		
			001-000-000-523-61-32-00	Fuel/oil	\$281.05
		Total C403400			\$281.05
	Total 42857				\$866.18
Total PetroCard					\$866.18
Plumley, William L.					
	42858		2024 - March - First Council Date		
		690857			
			Interpreter Services		
			001-000-000-512-52-41-03	Interpreter	\$240.00
		Total 690857			\$240.00
	Total 42858				\$240.00
Total Plumley, William L.					\$240.00
Rice, Granville					
	42859		2024 - March - First Council Date		
		032024/Rice			
			MC Premiums		
			001-000-000-521-20-41-15	Rice	\$164.90
		Total 032024/Rice			\$164.90
	Total 42859				\$164.90
Total Rice, Granville					\$164.90

Vendor	Number	Reference	Account Number	Description	Amount
Rigby's Autobody Inc.					
	42860			2024 - March - First Council Date	
		4642-1			
			Tow Bill 24-0361		
			001-000-000-521-20-31-29	Towing - Storage	\$275.84
		Total 4642-1			\$275.84
	Total 42860				\$275.84
Total Rigby's Autobody Inc.					\$275.84
Rusty Gate Nursery					
	42861			2024 - March - First Council Date	
		001691			
			Road Repair Sand		
			101-000-000-542-31-31-00	Operating Supplies	\$12.71
		Total 001691			\$12.71
	Total 42861				\$12.71
Total Rusty Gate Nursery					\$12.71
Trotter & Morton					
	42862			2024 - March - First Council Date	
		18823			
			City Hall HVAC Repairs		
			001-000-000-514-23-48-00	Repair & Maintenance	\$476.47
			001-000-000-521-20-48-00	Repair & Maintenance	\$882.37
			001-000-000-523-61-48-00	Repair & Maintenance	\$882.37
			400-000-000-534-80-48-00	Repair & Maintenance	\$776.49
			402-000-000-535-80-48-00	Repair & Maintenance	\$264.71
			410-000-000-546-10-48-00	Repair & Maintenance	\$247.06
		Total 18823			\$3,529.47
	Total 42862				\$3,529.47
Total Trotter & Morton					\$3,529.47
UGI					
	42863			2024 - March - First Council Date	

Vendor	Number	Reference	Account Number	Description	Amount
		874419			
			Cleaning and Mold Removal		
			001-000-000-521-20-48-36	2013 Dodge 46918D	\$400.00
			001-000-000-521-20-48-36	2013 Dodge 46918D	\$400.00
		Total 874419			\$800.00
	Total 42863				\$800.00
Total UGI					\$800.00
US Bank					
	42864			2024 - March - First Council Date	
		032024/US Bank			
			Credit Cards		
			001-000-000-511-61-31-00	Operating Supplies	\$21.71
			001-000-000-511-61-49-00	Misc	\$86.82
			001-000-000-514-23-31-00	Operating Supplies	\$18.57
			001-000-000-514-23-31-00	Operating Supplies	\$0.72
			001-000-000-514-23-31-00	Operating Supplies	\$32.34
			001-000-000-514-23-31-00	Operating Supplies	\$6.59
			001-000-000-514-23-31-00	Operating Supplies	\$45.20
			001-000-000-514-23-41-00	Professional Services	\$75.60
			001-000-000-514-23-41-00	Professional Services	\$5.19
			001-000-000-514-23-43-11	Training	\$35.14
			001-000-000-514-23-43-11	Training	\$122.85
			001-000-000-514-23-43-11	Training	\$7.15
			001-000-000-515-31-31-01	Books, Subscriptions	\$43.41
			001-000-000-515-31-42-41	Postage	\$2.04
			001-000-000-515-31-49-00	Misc.	\$6.67
			001-000-000-521-20-31-00	Operating Supplies	\$50.41
			001-000-000-521-20-31-00	Operating Supplies	\$29.31
			001-000-000-521-20-41-00	Professional Services	\$5.79
			001-000-000-521-20-41-00	Professional Services	\$84.32
			001-000-000-521-20-42-41	Postage	\$17.55
			001-000-000-521-20-42-41	Postage	\$8.97
			001-000-000-521-20-43-11	Training/tuition	\$39.21

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-521-20-43-11	Training/tuition	\$7.98
			001-000-000-523-61-31-00	Operating Supplies	\$1.79
			001-000-000-523-61-31-00	Operating Supplies	\$46.93
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$413.10
			001-000-000-523-61-41-00	Professional Services	\$78.50
			001-000-000-523-61-41-00	Professional Services	\$5.39
			001-000-000-523-61-43-00	Travel	\$22.00
			001-000-000-523-61-43-11	Training/tuition	\$36.51
			001-000-000-523-61-43-11	Training/tuition	\$7.43
			001-000-000-558-50-32-00	Fuel/oil	\$3.60
			001-000-000-558-50-41-43	Training	\$2.00
			001-000-000-558-61-31-01	Books, Subscriptions	\$43.42
			001-000-000-558-61-41-43	Training/Conferences	\$6.67
			001-000-000-576-80-31-75	Janitorial Cleaning Supplies	\$108.54
			101-000-000-542-31-31-00	Operating Supplies	\$13.91
			101-000-000-542-31-32-00	Fuel	\$14.40
			101-000-000-542-31-41-00	Professional Services	\$23.26
			101-000-000-542-31-41-00	Professional Services	\$1.60
			101-000-000-542-31-41-63	Training	\$2.20
			101-000-000-542-31-41-63	Training	\$8.00
			101-000-000-542-31-41-63	Training	\$10.81
			400-000-000-534-80-31-00	Operating Supplies	\$112.99
			400-000-000-534-80-31-00	Operating Supplies	\$256.22
			400-000-000-534-80-31-00	Operating Supplies	\$51.02
			400-000-000-534-80-31-00	Operating Supplies	\$1,040.85
			400-000-000-534-80-31-00	Operating Supplies	\$52.70
			400-000-000-534-80-31-00	Operating Supplies	\$10.74
			400-000-000-534-80-31-00	Operating Supplies	\$23.65
			400-000-000-534-80-32-00	Fuel	\$43.19
			400-000-000-534-80-41-00	Professional Services	\$12.97
			400-000-000-534-80-41-00	Professional Services	\$189.01
			400-000-000-534-80-41-43	Training	\$24.00
			400-000-000-534-80-41-43	Training	\$17.88
			400-000-000-534-80-41-43	Training	\$87.89

Vendor	Number	Reference	Account Number	Description	Amount
			400-000-000-534-80-41-43	Training	\$200.20
			400-000-000-534-80-49-00	Misc	\$13.32
			402-000-000-535-80-31-00	Operating Supplies	\$17.97
			402-000-000-535-80-31-00	Operating Supplies	(\$685.01)
			402-000-000-535-80-31-00	Operating Supplies	\$43.46
			402-000-000-535-80-31-00	Operating Supplies	\$3.66
			402-000-000-535-80-31-00	Operating Supplies	\$7.88
			402-000-000-535-80-31-00	Operating Supplies	\$89.12
			402-000-000-535-80-32-00	Fuel	\$10.80
			402-000-000-535-80-41-00	Professional Services	\$4.99
			402-000-000-535-80-41-00	Professional Services	\$72.70
			402-000-000-535-80-41-53	Training	\$68.25
			402-000-000-535-80-41-53	Training	\$6.88
			402-000-000-535-80-41-53	Training	\$33.80
			402-000-000-535-80-41-53	Training	\$6.00
			402-000-000-535-80-43-00	Travel	\$5.50
			402-000-000-535-80-49-42	Membership/Dues	\$42.00
			410-000-000-546-10-31-00	Operating Supplies	\$3.42
			410-000-000-546-10-31-00	Operating Supplies	\$16.77
			410-000-000-546-10-31-00	Operating Supplies	\$7.43
			410-000-000-546-10-31-00	Operating Supplies	\$1.79
			410-000-000-546-10-31-00	Operating Supplies	\$34.77
			410-000-000-546-10-41-00	Professional Services	\$58.16
			410-000-000-546-10-41-00	Professional Services	\$3.99
			410-000-000-546-10-43-11	Training	\$27.04
			410-000-000-546-10-43-11	Training	\$63.70
			410-000-000-546-10-43-11	Training	\$5.50
			410-000-000-546-10-48-68	Batwing Mower (both airports)	\$564.92
			410-000-000-552-10-49-00	Misc.	\$13.32
		Total 032024/US Bank			\$4,269.04
	Total 42864				\$4,269.04
Total US Bank					\$4,269.04

Utilities Underground Location Center

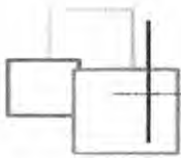
Vendor	Number	Reference	Account Number	Description	Amount
	42865			2024 - March - First Council Date	
		4020159			
			Locates		
			400-000-000-534-80-41-00	Professional Services	\$10.99
		Total 4020159			\$10.99
	Total 42865				\$10.99
Total Utilities Underground Location Center					\$10.99
Vision Municipal Solutions, LLC					
	42866			2024 - March - First Council Date	
		09-13656			
			2024 Software Annual Support		
			001-000-000-514-23-41-00	Professional Services	\$1,185.30
			400-000-000-534-80-41-00	Professional Services	\$1,931.60
			400-000-000-534-80-41-00	Professional Services	\$1,551.50
			402-000-000-535-80-41-00	Professional Services	\$1,551.50
			402-000-000-535-80-41-00	Professional Services	\$658.50
			410-000-000-546-10-41-00	Professional Services	\$614.60
		Total 09-13656			\$7,493.00
	Total 42866				\$7,493.00
Total Vision Municipal Solutions, LLC					\$7,493.00
WA Dept Lic Bus Prof Div					
	02282024/EFT			2024 - March - First Council Date	
		02272024/CPL			
			CPL Fees		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$342.00
		Total 02272024/CPL			\$342.00
	Total 02282024/EFT				\$342.00
Total WA Dept Lic Bus Prof Div					\$342.00
WA Dept of Corrections					
	42867			2024 - March - First Council Date	
		F188114			

Vendor	Number	Reference	Account Number	Description	Amount
			Inmate Food		
			001-000-000-523-61-31-11	27000groceries-Food	\$3,354.00
		Total F188114			\$3,354.00
		F188158			
			Inmate Food		
			001-000-000-523-61-31-11	27000groceries-Food	\$1,712.00
		Total F188158			\$1,712.00
	Total 42867				\$5,066.00
Total WA Dept of Corrections					\$5,066.00
WA Dept of Transportation					
42868				2024 - March - First Council Date	
		FB91000008241			
			Fuel		
			001-000-000-558-50-32-00	Fuel/oil	\$2.16
			001-000-000-576-80-32-00	Fuel	\$7.44
			101-000-000-542-31-32-00	Fuel	\$15.96
			400-000-000-534-80-32-00	Fuel	\$215.35
			402-000-000-535-80-32-00	Fuel	\$57.56
		Total FB91000008241			\$298.47
		FB91000108241			
			Fuel		
			001-000-000-521-20-32-00	Fuel/oil	\$30.26
		Total FB91000108241			\$30.26
	Total 42868				\$328.73
Total WA Dept of Transportation					\$328.73
WA Dept Rev Excise Tax					
032024/EFT				2024 - March - First Council Date	
		032024/Excise Tax			
			Excise Tax		
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$35.53
			400-000-000-534-80-47-43	Excise Tax	\$4,816.87
			402-000-000-535-80-47-53	Excise Tax	\$1,668.31

Vendor	Number	Reference	Account Number	Description	Amount
			410-000-000-546-10-48-68	Batwing Mower (both airports)	\$48.58
			650-000-000-589-30-00-39	Sales Tax	\$1.98
			650-000-000-589-30-00-80	Excise Tax - Water	\$289.01
			650-000-000-589-30-00-90	Excise Tax - Sewer	\$133.78
		Total 032024/Excise Tax			\$6,994.06
	Total 032024/EFT				\$6,994.06
Total WA Dept Rev Excise Tax					\$6,994.06
WA State Patrol					
	42869		2024 - March - First Council Date		
		I2404811			
			Fingerprints		
			650-000-000-589-30-00-50	State Share Gun Permit/FP Fees	\$26.50
		Total I2404811			\$26.50
	Total 42869				\$26.50
Total WA State Patrol					\$26.50
Walter E. Nelson Co.					
	42870		2024 - March - First Council Date		
		969693			
			Pencils		
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$10.59
		Total 969693			\$10.59
		969694			
			CLeaning Supplies		
			001-000-000-523-61-31-55	Jail Cleaning Supplies	\$133.60
		Total 969694			\$133.60
	Total 42870				\$144.19
Total Walter E. Nelson Co.					\$144.19
West					
	42871		2024 - March - First Council Date		
		849796545			
			Subscripton		

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-515-31-31-01	Books, Subscriptions	\$70.50
			001-000-000-558-61-31-01	Books, Subscriptions	\$70.50
			400-000-000-534-80-31-00	Operating Supplies	\$140.96
			410-000-000-552-10-31-00	Operating Supplies	\$140.95
		Total 849796545			\$422.91
	Total 42871				\$422.91
Total West					\$422.91
West Waste & Recycling					
	42872			2024 - March - First Council Date	
		0000310182			
			Refuse		
			001-000-000-521-20-47-18	Refuse	\$277.41
			001-000-000-523-61-47-18	Refuse	\$277.41
			001-000-000-554-31-47-18	Refuse	\$38.09
			101-000-000-542-31-47-18	Refuse	\$150.69
			400-000-000-534-80-47-18	Refuse	\$344.85
			402-000-000-535-80-47-18	Refuse	\$159.41
			410-000-000-552-50-47-18	Refuse	\$76.17
			410-000-000-575-50-47-18	Refuse	\$76.17
		Total 0000310182			\$1,400.20
	Total 42872				\$1,400.20
Total West Waste & Recycling					\$1,400.20
West Waste Sanitation					
	42873			2024 - March - First Council Date	
		003444			
			Sanican		
			412-000-000-546-10-47-18	Sanitation	\$50.00
			Sanican		
		Total 003444			\$50.00
	Total 42873				\$50.00
Total West Waste Sanitation					\$50.00

Vendor	Number	Reference	Account Number	Description	Amount
Whitehead's Auto Parts	42874				
			2024 - March - First Council Date		
		032024/Whitehead's			
			Supplies		
			400-000-000-534-80-31-00	Operating Supplies	\$32.04
			400-000-000-534-80-31-00	Operating Supplies	\$134.83
			400-000-000-534-80-31-00	Operating Supplies	\$15.29
		Total 032024/Whitehead's			\$182.16
	Total 42874				\$182.16
Total Whitehead's Auto Parts					\$182.16
Grand Total		Vendor Count	41		\$76,920.46



Fund Transaction Summary

Transaction Type: Invoice

Fiscal: 2024 - March - First Council Date

Fund Number	Description	Amount
001	General Fund	\$23,339.19
101	Street	\$2,460.50
140	Lodging Tax Fund	\$33.52
150	Transit Center Fund	\$143.68
301	Street Projects	\$3,375.00
304	Capital Improvement	\$925.61
400	Water	\$22,307.59
402	Sewer	\$20,258.35
410	Airport/Industrial Park	\$3,215.84
412	Quillayute Airport	\$67.91
650	State Collections	\$793.27
	Count: 11	\$76,920.46

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

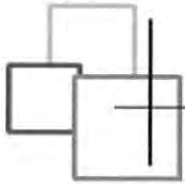
Signed: _____

Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee



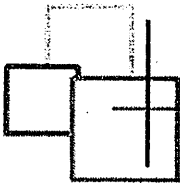
Voucher Directory

Fiscal: : 2024 - February

Council Date: : 2024 - February - Travel Checks

Vendor	Number	Reference	Account Number	Description	Amount
Fleck, Rod					
	3670			2024 - February - Travel Checks	
		02212024/Fleck Travel			
			Training Speaker EDC-Sequim, WA		
			001-000-000-515-31-43-00	Travel	\$48.58
			001-000-000-558-61-43-00	Travel	\$48.57
		Total 02212024/Fleck Travel			\$97.15
	Total 3670				\$97.15
Total Fleck, Rod					\$97.15
Hirsch, Mike					
	3667			2024 - February - Travel Checks	
		02052024/Hirsch Travel			
			ERW Conference-Centralia, WA		
			400-000-000-534-80-43-00	Travel	\$101.00
		Total 02052024/Hirsch Travel			\$101.00
	Total 3667				\$101.00
Total Hirsch, Mike					\$101.00
Pederson, Brett					
	3666			2024 - February - Travel Checks	
		02052022/Pederson Travel			
			ERW Conference-Centralia, WA		
			400-000-000-534-80-43-00	Travel	\$101.00
		Total 02052022/Pederson Travel			\$101.00

Vendor	Number	Reference	Account Number	Description	Amount
	Total 3666				\$101.00
Total Pederson, Brett					\$101.00
Smith-Peters, Saydee					
	3665			2024 - February - Travel Checks	
		02042024/Smith-Peters Travel			
		Corrections Academy-Burien, WA			
		001-000-000-523-61-43-00	Travel		\$76.00
		Total 02042024/Smith-Peters Travel			\$76.00
	Total 3665				\$76.00
	3668			2024 - February - Travel Checks	
		02122024/Smith-Peters Travel			
		Corrections Academy-Burien, WA			
		001-000-000-523-61-43-00	Travel		\$76.00
		Total 02122024/Smith-Peters Travel			\$76.00
	Total 3668				\$76.00
	3669			2024 - February - Travel Checks	
		02162024/Smith-Peters Travel			
		Corr. Academy-Burien, WA			
		001-000-000-523-61-43-00	Travel		\$76.00
		Total 02162024/Smith-Peters Travel			\$76.00
	Total 3669				\$76.00
	3671			2024 - February - Travel Checks	
		02232024/Smith-Peters Travel			
		Corr. Academy-Burien, WA			
		001-000-000-523-61-43-00	Travel		\$76.00
		Total 02232024/Smith-Peters Travel			\$76.00
	Total 3671				\$76.00
Total Smith-Peters, Saydee					\$304.00
Grand Total		Vendor Count	4		\$603.15



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - February - Travel Checks

Account Number	Description	Amount
001	General Fund	\$401.15
400	Water	\$202.00
	Count: 2	\$603.15

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician
Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee

ORDINANCE NO. _____

FLOOD HAZARD MANAGEMENT

WHEREAS, THE CITY OF FORKS HAS PORTIONS OF THE CITY ASSOCIATED WITH DESIGNATED FLOOD HAZARD ZONES AS DETERMINED BY THE FEDERAL FLOOD EMERGENCY MANAGEMENT AGENCY;

WHEREAS, THE STATE HAS DETERMINED THAT THE PREVIOUS FLOOD HAZARD MANAGEMENT CODE PROVISIONS NEED TO BE REVISED AND REPLACED AS THE ORIGINAL ORDINANCE WAS ADOPTED IN 1979;

WHEREAS, THE CITY COUNCIL OF THE CITY OF FORKS WANTS TO ENSURE THAT ITS RESIDENTS HAVE THE ABILITY TO ACCESS THE FEDERAL FLOOD INSURANCE PROGRAM AND COMPLIANT LOCAL REGULATIONS IS REQUIRED FOR THAT PROGRAM;

WHEREAS, THE REPLACEMENT OF THE PREVIOUS ORDINANCE, NO. 211, WOULD BE EASIER THAN ATTEMPTING TO AMEND IT WITH THE CURRENT FEDERALLY REQUIRED LANGUAGE;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FORKS DO ORDAIN AS FOLLOWS:

SECTION 1 REPLACEMENT OF ORDINANCE 211, FMC CHAPTER 14.05

Ordinance 211 found within FMC Chapter 14.05 is hereby replaced in its entirety with the provisions found within Section 2 of this Ordinance.

SECTION 2 ADOPTING A NEW FLOOD HAZARD MANAGEMENT ORDINANCE TO REPLACE THE CURRENT CHAPTER 14.05 OF THE FORKS MUNICIPAL CODE.

The following is adopted as the replacement language for Chapter 14.05 of the Forks Municipal Code.

Article I Statutory Authorization, Findings of Fact, Purpose, and Objectives

14.05.110 Statutory Authorization

The Legislature of the State of Washington has delegated the responsibility to local communities to adopt floodplain management regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the City Council of the City of Forks, does ordain as follows:

14.05.120 Findings of Fact

The flood hazard areas of the City of Forks are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

These flood losses may be caused by the cumulative effect of obstructions in areas of special flood hazards that increase flood heights and velocities, and when inadequately anchored, damage uses in other areas. Uses that are inadequately floodproofed, elevated, or otherwise protected from flood damage also contribute to the flood loss.

14.05.130 Statement of Purpose

It is the purpose of this ordinance to promote the public health, safety, and general welfare; reduce the annual cost of flood insurance; and minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- 1) Protect human life and health;
- 2) Minimize expenditure of public money for costly flood control projects;
- 3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- 4) Minimize prolonged business interruptions;
- 5) Minimize damage to public facilities and utilities, such as water and gas mains; electric, telephone, and sewer lines; and streets and bridges located in flood hazard areas;
- 6) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas so as to minimize blight areas caused by flooding;
- 7) Notify potential buyers that the property is in a Special Flood Hazard Area;
- 8) Notify those who occupy flood hazard areas that they assume responsibility for their actions; and
- 9) Participate in and maintain eligibility for flood insurance and disaster relief.

14.05.140 Methods of Reducing Flood Losses

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- 1) Restricting or prohibiting development that is dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- 2) Requiring that development vulnerable to floods be protected against flood damage at the time of initial construction;
- 3) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;

- 4) Controlling filling, grading, dredging, and other development, which may increase flood damage; and
- 5) Preventing or regulating the construction of flood barriers that unnaturally divert floodwaters or may increase flood hazards in other areas.

Article II – Definitions

14.05.200 Definitions. Unless specifically defined below, words or phrases used in this chapter will be interpreted so as to give them the meaning they have in common usage and give this chapter its most reasonable application.

- 1) Alteration of watercourse: Any action that will change the location of the channel occupied by water within the banks of any portion of a riverine waterbody.
- 2) Appeal: A request for a review of the interpretation of any provision of this ordinance or a request for a variance.
- 3) Area of shallow flooding: A designated zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow. Also referred to as the sheet flow area.
- 4) Area of special flood hazard: The land in the floodplain within a community subject to a 1 percent or greater chance of flooding in any given year. It is shown on the Flood Insurance Rate Map (FIRM) as zone A, AO, AH, A1-30, AE, A99, AR (V, VO, V1-30, VE). "Special flood hazard area" is synonymous in meaning with the phrase "area of special flood hazard".
- 5) ASCE 24: The most recently published version of ASCE 24, Flood Resistant Design and Construction, published by the American Society of Civil Engineers.
- 6) Base flood: The flood having a 1% chance of being equaled or exceeded in any given year (also referred to as the "100-year flood").
- 7) Base Flood Elevation (BFE): The elevation to which floodwater is anticipated to rise during the base flood.
- 8) Basement: Any area of the building having its floor sub-grade (below ground level) on all sides.
- 9) Building: See "Structure."

- 10) **Building Code:** The currently effective versions of the International Building Code and the International Residential Code adopted by the State of Washington Building Code Council.
- 11) **Critical Facility:** A facility for which even a slight chance of flooding might be too great. Critical facilities include (but are not limited to) schools, nursing homes, hospitals, police, fire and emergency response installations, and installations which produce, use, or store hazardous materials or hazardous waste.
- 12) **Development:** Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials located within the area of special flood hazard.
- 13) **Elevation Certificate:** An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support a request for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).
- 14) **Elevated Building:** For insurance purposes, a non-basement building that has its lowest elevated floor raised above ground level by foundation walls, shear walls, post, piers, pilings, or columns.
- 15) **Essential Facility:** This term has the same meaning as “Essential Facility” defined in ASCE 24. Table 1-1 in ASCE 24-14 further identifies building occupancies that are essential facilities.
- 16) **Existing Manufactured Home Park or Subdivision:** A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by the community.
- 17) **Expansion to an Existing Manufactured Home Park or Subdivision:** The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).
- 18) **Farmhouse:** A single-family dwelling located on a farm site where resulting agricultural products are not produced for the primary consumption or use by the occupants and the farm owner.
- 19) **Flood or Flooding:**
- A) A general and temporary condition of partial or complete inundation of normally dry land areas from:

- i. The overflow of inland or tidal waters.
 - ii. The unusual and rapid accumulation or runoff of surface waters from any source.
 - iii. Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (1)(b) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- B) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (1)(a) of this definition.
- 20) Flood elevation study: An examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards. Also known as a Flood Insurance Study (FIS).
- 21) Flood Insurance Rate Map (FIRM): The official map of a community, on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).
- 22) Floodplain or flood-prone area: Any land area susceptible to being inundated by water from any source. See "Flood or flooding."
- 23) Floodplain administrator: The community official designated by title to administer and enforce the floodplain management regulations.
- 24) Floodplain management regulations: Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as floodplain ordinance, grading ordinance and erosion control ordinance) and other application of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.
- 25) Flood proofing: Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate risk of flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents. Flood proofed structures are those that have the structural integrity and design to be impervious to floodwater below the Base Flood Elevation.

- 26) **Floodway:** The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. Also referred to as "Regulatory Floodway."
- 27) **Functionally dependent use:** A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, and does not include long-term storage or related manufacturing facilities.
- 28) **Highest adjacent grade:** The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
- 29) **Historic structure:** Any structure that is:
- A) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - B) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - C) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
 - D) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - i. By an approved state program as determined by the Secretary of the Interior, or
 - ii. Directly by the Secretary of the Interior in states without approved programs.
- 30) **Lowest Floor:** The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance (i.e. provided there are adequate flood ventilation openings).
- 31) **Manufactured Home:** A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle."
- 32) **Manufactured Home Park or Subdivision:** A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

- 33) **Mean Sea Level:** For purposes of the National Flood Insurance Program, the vertical datum to which Base Flood Elevations shown on a community's Flood Insurance Rate Map are referenced.
- 34) **New construction:** For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial Flood Insurance Rate Map or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.
- 35) **New Manufactured Home Park or Subdivision:** A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of adopted floodplain management regulations adopted by the community.
- 36) **One hundred year flood or 100 year flood:** See "Base flood."
- 37) **Reasonably Safe from Flooding:** Development that is designed and built to be safe from flooding based on consideration of current flood elevation studies, historical data, high water marks and other reliable data known to the community. In unnumbered A zones where flood elevation information is not available and cannot be obtained by practicable means, reasonably safe from flooding means that the lowest floor is at least two feet above the Highest Adjacent Grade.
- 38) **Recreational Vehicle:** A vehicle,
- A) Built on a single chassis;
 - B) 400 square feet or less when measured at the largest horizontal projection;
 - C) Designed to be self-propelled or permanently towable by a light duty truck; and
 - D) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.
- 39) **Start of construction:** Includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days from the date of the permit. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling;

nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

- 40) **Structure:** For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.
- 41) **Substantial Damage:** Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
- 42) **Substantial improvement:** Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:
 - A) Any project for improvement of a structure to correct previously identified existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and that are the minimum necessary to assure safe living conditions; or
 - B) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."
- 43) **Variance:** A grant of relief by a community from the terms of a floodplain management regulation.
- 44) **Water surface elevation:** The height, in relation to the vertical datum utilized in the applicable flood insurance study of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.
- 45) **Water Dependent:** A structure for commerce or industry that cannot exist in any other location and is dependent on the water by reason of the intrinsic nature of its operations.

Article III – General Provisions

14.05.310 Lands to Which This Ordinance Applies (44 CFR 59.22(a))

This ordinance shall apply to all special flood hazard areas within the boundaries of the City of Forks.

14.05.320 Basis for Establishing the Areas of Special Flood Hazard

The special flood hazard areas identified by the Federal Insurance Administrator in a scientific and engineering report entitled "The Flood Insurance Study (FIS) for Town of Forks, Washington" dated December 16, 1988 and any revisions thereto, with accompanying Flood Insurance Rate Maps (FIRMs) dated December 16, 1988, and any revisions thereto, are hereby adopted by reference and declared to be a part of this ordinance. The FIS and the FIRM are on file at Forks City Hall, Clerk/Treasurer's Office, 500 East Division Street.

The best available information for flood hazard area identification as outlined in FMC 14.05.432 shall be the basis for regulation until a new FIRM is issued that incorporates data utilized under FMC 14.05.432.

14.05.330 Compliance

All development within special flood hazard areas is subject to the terms of this ordinance and other applicable regulations.

14.05.340 Penalties for Noncompliance – Civil Violation

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violations of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions), shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon a finding of having committed a civil violation will be fined not more than one thousand dollars (\$1000) for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the City of Forks from taking such other lawful action as is necessary to prevent or remedy any violation.

14.05.350 Abrogation and Greater Restrictions

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

14.05.360 Interpretation

In the interpretation and application of this ordinance, all provisions shall be:

- 1) Considered as minimum requirements;
- 2) Liberally construed in favor of the governing body; and,
- 3) Deemed neither to limit nor repeal any other powers granted under state statutes.

14.05.370 Warning And Disclaimer of Liability

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such [REDACTED] the City of Forks [REDACTED] officer or employee thereof, or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

14.05.380 Severability

This ordinance and the various parts thereof are hereby declared to be severable. Should any Section of this ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any portion thereof other than the Section so declared to be unconstitutional or invalid.

Article IV – Administration

14.05.410 Establishment of Development Permit

14.05.411 Development Permit Required (44 CFR 60.3(b)(1))

A development permit shall be obtained before construction or development begins within any area of special flood hazard established in FMC 14.05.320. The permit shall be for all structures including manufactured homes, as set forth in the "Definitions," and for all development including fill and other activities, also as set forth in the "Definitions."

14.05.412 Application for Development Permit

Application for a development permit shall be made on forms furnished by the Floodplain Administrator and may include, but not be limited to, plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question, existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing. Specifically, the following information is required:

- 1) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures recorded on a current elevation certificate with Section B completed by the Floodplain Administrator.
- 2) Elevation in relation to mean sea level to which any structure has been floodproofed;
- 3) Where a structure is to be floodproofed, certification by a registered professional

engineer or architect that the floodproofing methods for any nonresidential structure meet floodproofing criteria in FMC 14.05.522;

- 4) Description of the extent to which a watercourse will be altered or relocated as a result of proposed development;
- 5) Where development is proposed in a floodway, an engineering analysis indication no rise of the Base Flood Elevation, and
- 6) Any other such information that may be reasonably required by the Floodplain Administrator in order to review the application.

14.05.420 Designation of the Floodplain Administrator (44 CFR 59.22(b)(1))

The Building Inspector is hereby appointed to administer, implement, and enforce this ordinance by granting or denying development permits in accordance with its provisions. The Floodplain Administrator may delegate authority to implement these provisions.

14.05.430 Duties & Responsibilities of the Floodplain Administrator

Duties of the (*Floodplain Administrator*) shall include, but not be limited to:

14.05.431 Permit Review - Review all development permits to determine that:

- 1) The permit requirements of this ordinance have been satisfied;
- 2) All other required state and federal permits have been obtained;
- 3) The site is reasonably safe from flooding;
- 4) The proposed development is not located in the floodway. If located in the floodway, assure the encroachment provisions of FMC 14.05.541 are met;
- 5) Notify FEMA when annexations occur in the Special Flood Hazard Area.

14.05.432 Use of Other Base Flood Data (In A Zones) (44 CFR 60.3(b)(4))

When base flood elevation data has not been provided (in A zones) in accordance with FMC 14.05.320, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Floodplain Administrator shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state, or other source, in order to administer FMC 14.05.520, SPECIFIC STANDARDS, and FMC 14.05.540 FLOODWAYS.

14.05.433 Information to be Obtained and Maintained

- 1) Where base flood elevation data is provided through the FIS, FIRM, or required as in FMC 14.05.432, obtain and maintain a record of the actual (as-built) elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement. *(44 CFR 60.3(b)(5)(i) and (iii))*
- 2) For all new or substantially improved floodproofed nonresidential structures where base flood elevation data is provided through the FIS, FIRM, or as required in FMC 14.05.432:
 - a) Obtain and maintain a record of the elevation (in relation to mean sea level) to which the structure was floodproofed. *(44 CFR 60.3(b)(5)(ii))*
 - b) Maintain the floodproofing certifications required in FMC 14.05.412 *(44 CFR 60.3(b)(5)(iii))*
- 4) Certification required by FMC 14.05.541 *(44 CFR 60.3(d)(3))*
- 5) Records of all variance actions, including justification for their issuance. *(44 CFR 60.6(a)(6))*
- 6) Improvement and damage calculations.
- 7) Maintain for public inspection all records pertaining to the provisions of this ordinance. *(44 CFR 60.3(b)(5)(iii))*

14.05.434 Alteration of Watercourse

Whenever a watercourse is to be altered or relocated:

- 1) Notify adjacent communities and the Department of Ecology prior to such alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administrator through appropriate notification means. *(44 CFR 60.3(b)(6))*
- 2) Assure that the flood carrying capacity of the altered or relocated portion of said watercourse is maintained. *(44 CFR 60.3(b)(7))*

14.05.435 Interpretation of FIRM Boundaries

Make interpretations where needed, as to exact location of the boundaries of the areas of special flood hazards (e.g. where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation. Such appeals shall

be granted consistent with the standards of Section 60.6 of the Rules and Regulations of the NFIP (44 CFR 59-76).

14.05.436 Review of Building Permits (44 CFR 60.3(a)(3))

Where elevation data is not available either through the FIS, FIRM, or from another authoritative source (FMC 14.05.432), applications for floodplain development shall be reviewed to assure that proposed construction will be *reasonably safe from flooding*. The test of reasonableness is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available.

Article V – Provisions for Flood Hazard Reduction

14.05.510 General Standards

In all areas of special flood hazards, the following standards are required:

14.05.511 Anchoring (44 CFR 60.3(a) and (b))

- 1) All new construction and substantial improvements, including those related to manufactured homes, shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads including the effects of buoyancy. (44 CFR 60.3(a)(3)(i))
- 2) All manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over-the-top or frame ties to ground anchors. (44 CFR 60.3(b)(8)). For more detailed information, refer to guidebook, FEMA-85, "Manufactured Home Installation in Flood Hazard Areas."

14.05.512 Construction Materials and Methods (44 CFR 60.3(a)(3)(ii-iv))

- 1) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- 2) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
- 3) Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

14.05.513 Storage of Materials and Equipment

- 1) The storage or processing of materials that could be injurious to human, animal, or plant life if released due to damage from flooding is prohibited in special flood hazard areas.
- 2) Storage of other material or equipment may be allowed if not subject to damage by floods and if firmly anchored to prevent flotation, or if readily removable from the area within the time available after flood warning.

14.05.514 Utilities (44 CFR 60.3(a)(5) and (6))

- 1) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems;
- 2) Water wells shall be located on high ground that is not in the floodway (WAC 173-160-171);
- 3) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
- 4) Onsite waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

14.05.515 Subdivision Proposals and Development (44 CFR 60.3(a)(4) and (b)(3))

All subdivisions, as well as new development shall:

- 1) Be consistent with the need to minimize flood damage;
- 2) Have public utilities and facilities, such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage;
- 3) Have adequate drainage provided to reduce exposure to flood damage.
- 4) Where subdivision proposals and other proposed developments contain greater than 50 lots or 5 acres (whichever is the lesser) base flood elevation data shall be included as part of the application.

14.05.520 Specific Standards (44 CFR 60.3(c)(1))

In all areas of special flood hazards where base flood elevation data has been provided as set forth in **FMC 14.05.320**, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, or FMC 14.05.432, USE OF OTHER BASE FLOOD DATA. The following provisions are required:

14.05.521 Residential Construction (44 CFR 60.3(c)(2)(5))

- 1) In AE and A1-30 zones or other A zoned areas where the BFE has been determined or can be reasonably obtained, new construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated one foot or more above the BFE. Mechanical equipment and utilities shall be waterproof or elevated least one foot above the BFE.
- 2) New construction and substantial improvement of any residential structure in an AO zone shall meet the requirements in FMC 14.05.580.
- 3) New construction and substantial improvement of any residential structure in an Unnumbered A zone for which a BFE is not available and cannot be reasonably obtained shall be reasonably safe from flooding, but in all cases the lowest floor shall be at least two feet above the Highest Adjacent Grade.
- 4) Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs must meet or exceed the following minimum criteria:
 - a) Have a minimum of two openings with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding.
 - b) The bottom of all openings shall be no higher than one foot above grade.
 - c) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
 - d) A garage attached to a residential structure, constructed with the garage floor slab below the BFE, must be designed to allow for the automatic entry and exit of flood waters.

Alternatively, a registered engineer or architect may design and certify engineered openings.

14.05.522 Nonresidential Construction (44 CFR 60.3(c)(3) and (4))

New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet the requirements of subsection 1 or 2, below.

- 1) New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet all of the following requirements:
 - a) In AE and A1-30 zones or other A zoned areas where the BFE has been determined or can be reasonably obtained:

New construction and substantial improvement of any commercial, industrial, or other nonresidential structure shall have the lowest floor, including basement, elevated one foot or more above the BFE, or elevated as required by ASCE 24, whichever is greater. Mechanical equipment and utilities shall be waterproofed or elevated least one foot above the BFE, or as required by ASCE 24, whichever is greater.

- b) If located in an AO zone, the structure shall meet the requirements in FMC 14.05.580.
- c) If located in an Unnumbered A zone for which a BFE is not available and cannot be reasonably obtained, the structure shall be reasonably safe from flooding, but in all cases the lowest floor shall be at least two feet above the Highest Adjacent Grade.
- d) Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:
 - i) Have a minimum of two openings with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding.
 - ii) The bottom of all openings shall be no higher than one foot above grade.
 - iii) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
 - iv) A garage attached to a residential structure, constructed with the garage floor slab below the BFE, must be designed to allow for the automatic entry and exit of flood waters.

Alternatively, a registered engineer or architect may design and certify engineered openings.

- 2) If the requirements of subsection 1 are not met, then new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall meet all of the following requirements:
 - a) Be dry floodproofed so that below one foot or more above the base flood level the structure is watertight with walls substantially impermeable to the passage of water or dry floodproofed to the elevation required by ASCE 24, whichever is greater;
 - b) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;
 - c) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice

for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the official as set forth in FMC 14.05.432;

- d) Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in 14.05.521(5);

Note: Applicants who are floodproofing nonresidential buildings shall be notified that flood insurance premiums will be based on rates that are one foot below the floodproofed level (e.g. a building floodproofed to the base flood level will be rated as one foot below). Floodproofing the building an additional foot will reduce insurance premiums significantly.

14.05.523 Manufactured Homes (44 CFR 60.3(c)(6)(12))

All manufactured homes to be placed or substantially improved on sites shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated one foot or more above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.

14.05.524 Recreational Vehicles (44 CFR 60.3(c)(14))

- 1) Recreational vehicles placed on sites are required to either:
- 2) Be on the site for fewer than 180 consecutive days, or
- 1) Be fully licensed and ready for highway use, on wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions; or
- 2) Meet the requirements of 14.05.523 above.

14.05.525 Enclosed Area Below the Lowest Floor

If buildings or manufactured homes are constructed or substantially improved with fully enclosed areas below the lowest floor, the areas shall be used solely for parking of vehicles, building access, or storage.

14.05.526 Appurtenant Structures (Detached Garages & Small Storage Structures)

- 1) Appurtenant structures used solely for parking of vehicles or limited storage may be constructed such that the floor is below the BFE, provided the structure is designed and constructed in accordance with the following requirements:
 - a) Use of the appurtenant structure must be limited to parking of vehicles or limited storage;

- b) The portions of the appurtenant structure located below the BFE must be built using flood resistant materials;
 - c) The appurtenant structure must be adequately anchored to prevent flotation, collapse, and lateral movement;
 - d) Any machinery or equipment servicing the appurtenant structure must be elevated or floodproofed to or above the BFE;
 - e) The appurtenant structure must comply with floodway encroachment provisions in FMC 14.05.541;
 - f) The appurtenant structure must be designed to allow for the automatic entry and exit of flood waters in accordance with FMC 14.05.520(4).
 - g) The structure shall have low damage potential,
 - h) If the structure is converted to another use, it must be brought into full compliance with the standards governing such use, and
 - i) The structure shall not be used for human habitation.
- 2) Detached garages, storage structures, and other appurtenant structures not meeting the above standards must be constructed in accordance with all applicable standards in FMC 14.05.520.
 - 3) Upon completion of the structure, certification that the requirements of this section have been satisfied shall be provided to the Floodplain Administrator for verification.

**14.05.530 AE and A1-30 Zones with Base Flood Elevations but No Floodways
(44 CFR 60.3(c)(10))**

In areas with BFEs (but a regulatory floodway has not been designated), no new construction, substantial improvements, or other development (including fill) shall be permitted within zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

14.05.540 Floodways *(Incorporating floodway development language per RCW 86.16)*

Located within areas of special flood hazard established in FMC 14.05.320 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters that can carry debris, and increase erosion potential, the following provisions apply:

14.05.541 No Rise Standard

Prohibit encroachments, including fill, new construction, substantial improvements, and other development, unless certification by a registered professional engineer is provided demonstrating through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels during the occurrence of the base flood discharge. (44 CFR 60.3(d)(3))

14.05.542 Residential Construction in Floodways

Construction or reconstruction of residential structures is prohibited within designated floodways, except for (i) repairs, reconstruction, or improvements to a structure that do not increase the ground floor area; and (ii) repairs, reconstruction, or improvements to a structure, the cost of which does not exceed 50 percent of the market value of the structure either, (A) before the repair or reconstruction is started, or (B) if the structure has been damaged, and is being restored, before the damage occurred. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and that are the minimum necessary to assure safe living conditions, or to structures identified as historic places, may be excluded in the 50 percent.

1) Replacement of Farmhouses in Floodway

Repairs, reconstruction, replacement, or improvements to existing farmhouse structures located in designated floodways and that are located on lands designated as agricultural lands of long-term commercial significance under RCW 36.70A.170 may be permitted subject to the following:

- a) The new farmhouse is a replacement for an existing farmhouse on the same farm site;
- b) There is no potential building site for a replacement farmhouse on the same farm outside the designated floodway;
- c) Repairs, reconstruction, or improvements to a farmhouse shall not increase the total square footage of encroachment of the existing farmhouse;
- d) A replacement farmhouse shall not exceed the total square footage of encroachment of the farmhouse it is replacing;
- e) A farmhouse being replaced shall be removed, in its entirety, including foundation, from the floodway within ninety days after occupancy of a new farmhouse;
- f) For substantial improvements and replacement farmhouses, the elevation of the lowest floor of the improvement and farmhouse respectively, including basement, is a minimum of one foot higher than the BFE;
- g) New and replacement water supply systems are designed to eliminate or minimize infiltration of flood waters into the system;

- h) New and replacement sanitary sewerage systems are designed and located to eliminate or minimize infiltration of flood water into the system and discharge from the system into the flood waters; and
- i) All other utilities and connections to public utilities are designed, constructed, and located to eliminate or minimize flood damage.

2) Substantially Damaged Residences in Floodway

- a) For all substantially damaged residential structures, other than farmhouses, located in a designated floodway, the Floodplain Administrator may make a written request that the Department of Ecology assess the risk of harm to life and property posed by the specific conditions of the floodway. Based on analysis of depth, velocity, flood-related erosion, channel migration, debris load potential, and flood warning capability, the Department of Ecology may exercise best professional judgment in recommending to the local permitting authority repair, replacement, or relocation of a substantially damaged structure consistent with WAC 173-158-076. The property owner shall be responsible for submitting to the local government and the Department of Ecology any information necessary to complete the assessment. Without a favorable recommendation from the department for the repair or replacement of a substantially damaged residential structure located in the regulatory floodway, no repair or replacement is allowed per WAC 173-158-070(1).
- b) Before the repair, replacement, or reconstruction is started, all requirements of the NFIP, the state requirements adopted pursuant to 86.16 RCW, and all applicable local regulations must be satisfied. In addition, the following conditions must be met:
 - i) There is no potential safe building location for the replacement residential structure on the same property outside the regulatory floodway.
 - ii) A replacement residential structure is a residential structure built as a substitute for a legally existing residential structure of equivalent use and size.
 - iii) Repairs, reconstruction, or replacement of a residential structure shall not increase the total square footage of floodway encroachment.
 - iv) The elevation of the lowest floor of the substantially damaged or replacement residential structure is a minimum of one foot higher than the BFE.
 - v) New and replacement water supply systems are designed to eliminate or minimize infiltration of flood water into the system.
 - vi) New and replacement sanitary sewerage systems are designed and located to eliminate or minimize infiltration of flood water into the system and discharge from the system into the flood waters.
 - vii) All other utilities and connections to public utilities are designed, constructed, and located to eliminate or minimize flood damage.

14.05.543 All Other Building Standards Apply in the Floodway

If FMC 14.05.541 is satisfied or construction is allowed pursuant to FMC 14.05.542, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article V, Provisions For Flood Hazard Reduction.

14.05.550 General Requirements for Other Development

All development, including manmade changes to improved or unimproved real estate for which specific provisions are not specified in this ordinance or the state building codes with adopted amendments and any the City of Forks amendments, shall:

- 1) Be located and constructed to minimize flood damage;
- 2) Meet the encroachment limitations of this ordinance if located in a regulatory floodway;
- 3) Be anchored to prevent flotation, collapse, or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the design flood;
- 4) Be constructed of flood damage-resistant materials;
- 5) Meet the flood opening requirements of FMC 14.05.520-1(5), and
- 6) Have mechanical, plumbing, and electrical systems above the design flood elevation or meet the requirements of ASCE 24, except that minimum electric service required to address life safety and electric code requirements is permitted below the design flood elevation provided it conforms to the provisions of the electrical part of building code for wet locations.

14.05.560 5.6 Critical Facility

Construction of new critical facilities shall be, to the extent possible, located outside the limits of the SFHA (100-year floodplain). Construction of new critical facilities shall be permissible within the SFHA if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor elevated three feet above BFE or to the height of the 500-year flood, whichever is higher. Access to and from the critical facility should also be protected to the height utilized above. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into floodwaters. Access routes elevated to or above the level of the BFE shall be provided to all critical facilities to the extent possible.

14.05.570 Livestock Sanctuaries

Elevated areas for the for the purpose of creating a flood sanctuary for livestock are allowed on farm units where livestock is allowed. Livestock flood sanctuaries shall be sized

appropriately for the expected number of livestock and be elevated sufficiently to protect livestock. Proposals for livestock flood sanctuaries shall meet all procedural and substantive requirements of this chapter.

Note: To be “elevated sufficiently to protect livestock” typically means to be elevated at least one foot above the BFE.

14.05.580 Standards for Shallow Flooding

Shallow flooding areas appear on FIRMs as AO zones with depth designations. The base flood depths in these zones range from 1 to 3 feet above ground where a clearly defined channel does not exist, or where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is usually characterized as sheet flow. In addition to other provisions in this code, the following additional provisions also apply in AO zones:

1. New construction and substantial improvements of residential structures and manufactured homes within AO zones shall have the lowest floor (including basement and mechanical equipment) elevated above the highest adjacent grade to the structure, one foot or more above* the depth number specified in feet on the community's FIRM (at least two feet above the highest adjacent grade to the structure if no depth number is specified).
2. New construction and substantial improvements of nonresidential structures within AO zones shall either:
 - a) Have the lowest floor (including basement) elevated above the highest adjacent grade of the building site, one foot or more above* the depth number specified on the FIRM (at least two feet if no depth number is specified); or
 - b) Together with attendant utility and sanitary facilities, be completely flood proofed to or above that level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. If this method is used, compliance shall be certified by a registered professional engineer, or architect as in FMC 14.05.522(3).
3. Require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.
4. Recreational vehicles placed on sites within AO zones on the community's FIRM either:
 - a) Be on the site for fewer than 180 consecutive days, or
 - b) Be fully licensed and ready for highway use, on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or
 - c) Meet the requirements of subsections (1) and (3) above and the anchoring requirements for

manufactured homes (FMC 14.05.511(2)).

Article VI - Variances

14.05.600 – Variance Overview and duty of the City

The variance criteria set forth in this section of the ordinance are based on the general principle of zoning law that variances pertain to a piece of property and are not personal in nature. A variance may be granted for a parcel of property with physical characteristics so unusual that complying with the requirements of this ordinance would create an exceptional hardship to the applicant or the surrounding property owners. The characteristics must be unique to the property and not be shared by adjacent parcels. The unique characteristic must pertain to the land itself, not to the structure, its inhabitants, or the property owners.

It is the duty of the City of Forks to help protect its citizens from flooding. This need is so compelling and the implications of the cost of insuring a structure built below the Base Flood Elevation are so serious that variances from the flood elevation or from other requirements in the flood ordinance are quite rare. The long-term goal of preventing and reducing flood loss and damage can only be met if variances are strictly limited. Therefore, the variance guidelines provided in this ordinance are more detailed and contain multiple provisions that must be met before a variance can be properly granted. The criteria are designed to screen out those situations in which alternatives other than a variance are more appropriate.

14.05.610 Requirements for Variances

- 1) Variances shall only be issued:
 - a) Upon a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances;
 - b) For the repair, rehabilitation, or restoration of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure;
 - c) Upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief;
 - d) Upon a showing of good and sufficient cause;
 - e) Upon a determination that failure to grant the variance would result in exceptional hardship to the applicant;
 - f) Upon a showing that the use cannot perform its intended purpose unless it is located or carried out in close proximity to water. This includes only facilities defined in Article II of this ordinance in the definition of "Functionally Dependent Use."

- 2) Variances shall not be issued within any floodway if any increase in flood levels during the base flood discharge would result.
- 3) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the BFE, provided the procedures of Articles IV and V of this ordinance have been fully considered. As the lot size increases beyond one-half acre, the technical justification required for issuing the variance increases.

14.05.620 Variance Criteria

In considering variance applications, the City Council or their designee shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this ordinance, and:

- 1) The danger that materials may be swept onto other lands to the injury of others;
- 2) The danger to life and property due to flooding or erosion damage;
- 3) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- 4) The importance of the services provided by the proposed facility to the community;
- 5) The necessity to the facility of a waterfront location, where applicable;
- 6) The availability of alternative locations for the proposed use, which are not subject to flooding or erosion damage;
- 7) The compatibility of the proposed use with existing and anticipated development;
- 8) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
- 9) The safety of access to the property in time of flood for ordinary and emergency vehicles;
- 10) The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters expected at the site; and,
- 11) The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities, such as sewer, gas, electrical, water system, and streets and bridges.

14.05.630 Additional Requirements for the Issuance of a Variance

- 1) Any applicant to whom a variance is granted shall be given written notice over the signature of a community official that:

- a) The issuance of a variance to construct a structure below the BFE will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and
 - b) Such construction below the BFE increases risks to life and property.
- 2) The Floodplain Administrator shall maintain a record of all variance actions, including justification for their issuance.
 - 3) The Floodplain Administrator shall condition the variance as needed to ensure that the requirements and criteria of this chapter are met.
 - 4) Variances as interpreted in the NFIP are based on the general zoning law principle that they pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods. As such, variances from flood elevations should be quite rare.

Section 7. Errors Allowed to be corrected.

The City Attorney or the City Clerk may make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or municipal code chapters, their sections and subsections.

Section 8. Severability.

If any section, sentence, subdivision or clause of this chapter shall for any reason be held invalid or unconstitutional such decision shall not affect the validity of the remaining portions of this chapter.

Section 9. Effective Date.

This ordinance shall take effect five days after it has been published within the City's journal of record as provided for by law, or the **1 March 2024** whichever occurs later.

Passed this ____ day ____ 2024.

Tim Fletcher, Mayor

Attested to:

Approved as to Form:

Caryn Depew, Clerk/Treasurer

William R. Fleck, Attorney/Planner



Notice of Public Hearing
with the Forks City Council

11 March 2024

7:30 pm

City Council Chambers
500 East Division Street

Notice is hereby provided that the City Council will hold a public hearing to obtain input on a revised Flood Hazard Mitigation ordinance that would replace the current Chapter 14.05 of the Forks Municipal Code. After a review of the existing ordinance in conjunction with the State's administrators for the flood hazard mitigation, it was determined that a new ordinance was needed to meet the mandatory elements and wording of the federal flood hazard management and mitigation rules. A draft ordinance was developed and reviewed by the State's administrators and is now available for public comment and review.

A draft ordinance is available for review on the City's website at:

www.forkswashington.org

Public comment will be received during the allocated time of the City Council's regularly scheduled meeting on the date above.

Action could occur in a subsequent meeting of the City Council in March or April of 2024.

Individuals requiring special assistance to participate in the hearing should contact Mr. Fleck prior to the meeting. Please call 360/374-5412, ext. 245.

Option A

“Solid Waste” Shall be interpreted to mean and include all waste animal and vegetable matter, rubbish, trash, debris, ashes, metal cans, demolition debris, and other waste materials generally, including articles ordinarily and customarily hauled away and dumped.

Further, regarding the disposal of demolition debris from the commercial demolition of buildings larger than 500 sq. ft. in size, West Waste is the exclusive contractor authorized by the City for the coordination and disposal of such solid waste. Demolition debris would be that material and building debris that is not recycled (iron and wood beams, metal piping, wire, building architectural features, etc.).

Option B

“Solid Waste” Shall be interpreted in the identical manner as it is defined in RCW 70A.205.015(24), EXCEPT it does not include “sewage sludge” and “abandoned vehicles or parts thereof.”

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Option C

“Solid Waste” Shall be interpreted to be in the identical manner as it is defined in RCW 70A.205.015(24), EXCEPT it does not include “sewage sludge” and “abandoned vehicles or parts thereof.”

When demolition permits are applied for the removal of any building requiring such a permit, the City will estimate the tonnage of materials to be disposed of and assess a utility tax payment as part of the development permit costs. Upon proof of proper, permitted disposal of the non-reusable and non-recyclable materials, the applicant can seek to obtain a refund of any utility tax overage paid. Accepted proof of payment of the proper utility tax shall be receipts showing weights at the disposal site and payment of the utility tax at that disposal site. The City will pay the proven overpayment within thirty days of receipt a request accompanied by required proof.

Option D

No Change to the existing wording of the franchise.

CITY OF FORKS
TREASURER'S REPORT
3rd QUARTER 2023

FUND	PREV BAL CASH	PREV BAL INVESTMENT	PREV BAL CASH/INV	QUARTERLY RECEIPTS	2022 3RD QTR RECEIPTS*	QUARTERLY DISBURSE	2022 3RD QTR DISBURSE*	INVESTMENT PURCHASED	ENDING CASH	END BAL CASH/INV	2022 3RD QTR END BAL*
GENERAL	1,340,658.30	143,800.00	1,196,858.30	561,638.39	563,638.39	465,090.23 ¹⁰	435,698.30	195,300.00	1,241,908.48	1,437,206.46	1,352,189.02
STREET	233,793.99	205,200.00	28,593.99	24,603.07	23,018.66	68,778.91	63,250.07	159,200.00	30,418.15	189,618.15	181,461.70
LODGING TAX	836,024.40	796,000.00	40,024.40	213,504.41 ²	155,389.73	187,514.33 ¹²	70,909.82	814,000.00	48,014.48	862,014.48	703,482.61
AP/IND PARK/RAC/ICN	558,933.39	0.00	558,933.39	48,789.03 ¹	71,135.27	57,336.70 ¹³	54,510.67	0.00	550,385.72	550,385.72	604,186.13
WATER	692,935.79	670,000.00	22,935.79	394,492.35 ⁸	295,955.58	303,136.45	265,982.90	755,800.00	28,491.69	784,291.69	739,942.47
SEWER	1,192,745.83	1,167,000.00	25,745.83	126,865.50 ⁶	654,155.79	233,602.36	89,648.20	1,050,000.00	36,008.97	1,086,008.97	1,203,606.30
PETTY CASH	850.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00	850.00	850.00	850.00
TRAVEL	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
IND PARK DEVELOPMENT	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00
CAPITAL IMPROVEMENTS	130,513.34	120,300.00	10,213.34	9,540.37 ³	10,073.27	6,759.79 ¹¹	16,382.32	121,700.00	11,593.92	133,293.92	146,814.51
INFRASTRUCTURE PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INMATE CUSTODIAL FUND	11,899.11	0.00	11,899.11	13,355.94	10,970.16	21,334.68	11,784.70	0.00	3,920.37	3,920.37	4,399.85
QUILLAYUTE AP	331,201.07	147,700.00	183,501.07	62,258.03 ⁴	576,985.61	54,487.25 ¹⁵	290,677.11	154,000.00	184,971.85	338,971.85	329,504.72
TRANSIT CENTER	2,645.65	0.00	2,645.65	1,557.27 ⁵	1,973.82	5,292.50 ¹⁶	252.78	0.00	-1,089.58	-1,089.58	4,888.87
SEIZED PROPERTY	3,128.96	0.00	3,128.96	0.00	0.00	0.00	0.00	0.00	3,128.96	3,128.96	3,128.96
DONATIONS	26,991.77	0.00	26,991.77	2,000.00 ⁷	13,150.00	0.00 ¹⁴	14,460.07	0.00	28,991.77	28,991.77	839.16
GRANT/CONSTRUCTION	92,080.78	0.00	92,080.78	0.00	0.00	0.00	0.00	0.00	92,080.78	92,080.78	92,080.78
SEARCH & RESCUE	3,876.00	0.00	3,876.00	0.00	0.00	0.00	0.00	0.00	3,876.00	3,876.00	3,876.00
STREET PROJECTS	81,049.21	0.00	81,049.21	37,095.22 ⁹	0.00	3,649.55 ⁹	0.00	0.00	114,494.88	114,494.88	0.00
STATE COLLECTIONS	5,424.08	0.00	5,424.08	6,302.15	10,367.21	10,199.57	13,653.00	0.00	1,526.66	1,526.66	5,638.77
TOTAL	5,552,751.67	3,250,000.00	2,302,751.67	1,502,001.73	2,386,813.49	1,417,182.32	1,327,209.94	3,250,000.00	2,387,571.08	5,637,571.08	5,384,889.85



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forkswashington.org

Resolution No. ____

A resolution requesting from the United States Army
a donation of combat material for static display purposes.

WHEREAS, the City of Forks has a long history with honoring its lost soldiers, sailors, marines and airmen and all those veterans past and present;

WHEREAS, the United States Army has a program whereby municipalities can make a request for formerly used equipment, referred to as combat material, to create statistic displays to serve as focal points to inspire and reflect upon the commitment made by the nation and its veterans;

WHEREAS, the United States Army requires affirmative approval by the City Council of the City's participation in such a program to include authorizing the City to be the responsible entity for any combat material made available for displays;

WHEREAS, Mayor Tim Fletcher and his staff must be authorized to submit a request for such combat material to the United States Army;

NOW, THEREFORE, be it resolved that the City Council of the City of Forks hereby authorizes the Mayor and his staff to submit a request for combat material to the United States Army.

FURTHER, THEREFORE, the City of Forks designates Mayor Tim Fletcher, to enter into any necessary agreements to obtain such combat material for display on public property within the City of Forks.

Passed by the City Council on this 11th day of March 2024.

Tim Fletcher, Mayor

Attested to:

Approved as to Form:

Caryn Depew
Clerk/Treasurer

William R. Fleck
Attorney/Planner

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📷 Things to do

🏛 Museums

🚗 Transit

🏪 Pharmacies

ATM



K

📍 Gold Star Families
Memorial Monument

S Forks Ave

101

S Forks Ave

101

Layers

P Forks Transit
Center & Reststop



Spartan Ave

Spartan Ave

Spartan Ave

Spartan Ave

Spartan Ave

Google







Chapter 3.15
Utility Tax

Amending Section 3.15.030 – Imposition of utility tax on solid waste services

This section is hereby amended as follows:

From and after December 1, 1999, there is levied upon and shall be collected from every person, firm, corporation, or public entity engaged in or carrying on the business of sale, delivery, distribution, or furnishing of solid waste collection, a tax equal to six percent of the total gross receipts from the accounts of the ultimate users within the city of such solid waste services. For the purposes of this ordinance, "solid waste" will be interpreted as found within RCW 70A.205.105, as currently written or amended in the future, except for the inclusion of "sewage sludge" and "abandoned vehicles or parts thereof."

Effective date:

This amendment shall become effective five days after the publication of the notice of adoption of the amendment in two consecutive issues of the City's journal of record.

Dear Members of City Council,

I would like this to be submitted as public remarks. My severe anxiety prevents me from attending in person. If there is a zoom link where I can speak publicly at the next meeting I will be available. Or be allowed to have a speaker phone available.....360-374-8761

I would to know if the City Council is aware of the Mathew Nichols scandal of being a thief. I have with me pages of complaints filed with the BBB, the attorney general filed by myself and several emails, facebook posts and my personal messages with several people. I was a trusting customer of Mathew's sharing his photography on my pages and so proud of him being a 'neighbor'.

After I did not receive my 112 page photo book when promised the end of October 2023 I contacted Mathew via fb messenger. No response. I waited and messaged again no response. My time line might be out of order but I was eventually blocked from his Facebook page. I contacted Christy Baron via fb messenger and her initial response was she was shocked. I contacted Lissy Andros via email and her basic response was she had several of his prints hanging in her office.

I shredded the comet photo I had purchased and did receive of his. Shredded his 2023 calendar I received and told my sister to do the same as I had given to her as a gift. I wrote a piece about his deception and posted on some local Facebook pages. It opened up scores of others complaining and some even contacting the Forks police department. Due to his deception he was blocked from the Sequim Outdoors fb page and the Washington State Aurora Borealis FB page.

I know you cannot reimburse my money or anyone else's that was scammed by him.....what I want is the city council to notify all stores and shops in town to take his postcards out of their stores.

I am filled with anxiety knowing visitors are purchasing his items when I am a Forks resident that was scammed.

Thank-you for your time.

Kathy Hart

**cc Bruce Paul
Chuck Carlson**

2024 WMCA CONFERENCE SCHEDULE

TUESDAY, MARCH 19

Red Lion

7:30 – 8:30 am	Breakfast Location: Libby's Restaurant			
8:30 am – 12:00 pm	Advanced Academy Topic: Digital Government: Bringing Your Municipality into the 21 st Century Speaker: Chris Astrella Location: East Ballroom		8:30 am – 12:00 pm	Athenian Dialogue Book: The Zookeepers Wife: A War Story Speaker: Mary Lynne Stratta Location: West Ballroom
12:00 pm – 1:00 pm	Lunch			
1:00 pm – 2:00 pm	Advanced Academy Topic: Digital Government: Bringing Your Municipality into the 21 st Century Speaker: Chris Astrella Location: East Ballroom		1:00 pm – 4:00 pm	Athenian Dialogue Book: The Zookeepers Wife: A War Story Speaker: Mary Lynne Stratta Location: West Ballroom
2:00 pm – 2:30 pm	Break			
2:30 pm – 4:30 pm	Advanced Academy Topic: What Happened to Civility in the Workplace? Speaker: Janice Corbin Location: East Ballroom			
5:00 pm – 5:30 pm	First Time Attendees Meet and Greet Location: West Ballroom			
5:30 pm – 7:00 pm	President's Reception Location: Garden Terrace			
	Dinner on your own			

WEDNESDAY, MARCH 20

Convention Center

8:00 am – 9:00 am	First Time Attendees Breakfast Session Location: Room A		
8:00 am – 9:00 am	Breakfast for all other attendees Location: Room 300/400		
9:00 am – 9:45 am	Opening Ceremony Location: Room 500/600		
9:45 am – 10:00 am	Exhibitor Viewing & Break Location: Lobby 1-2		
10:00 am – 11:30 am	General Session/Keynote Address Topic: Settling Your Worth: The Key to a Fulfilling Life Speaker: Brenda Viola Location: Room 500/600		
Break 11:30 – 12:00	Exhibitor Viewing & Break Location: Lobby 1-2		
12:00 pm – 1:30 pm	Lunch – Region IX Meeting & Honored Guest Comments (Silent Auction Opens at Noon) Location: Room C		
1:30 pm – 3:00 pm	Class: Records Panel: Transforming Records Management Speaker: Megan Gregor, Aimee Kellerman, Peri Gallucci, Tisha Gieser Location: Room A	Class: New Clerks Orientation Speaker: Alice Attwood Location: Room B	Class: How to be Heard (Without Screaming) Speaker: Brenda Viola Location: Room 300/400
3:00 pm – 3:30 pm	Exhibitor Viewing & Break Location: Lobby 1-2		
	Class: Advanced Microsoft Word &	Class: CMC, MMC, & WAPRO	Class: Navigating the Artificial

2024 WMCA CONFERENCE SCHEDULE

THURSDAY, MARCH 21

Convention Center

8:00 am – 9:00 am	Breakfast Location: Room C		
9:00 am – 10:00 am	Annual Business Meeting Location: Room C		
10:00 am – 10:15 am	Exhibitor Viewing & Break Location: Lobby 1-2		
10:15 am – 11:45 am	Class: Developing & Tracking Key Performance Indicators Speaker: Dale Markey Crimp Location: Room A	Class: WMCA Leadership Opportunities Speaker: President Lisa Neissl & Executive Committee Members Location: Room B	Class: Public Records Fundamentals Speaker: Morgan Damerow & Melissa Drewry Location: Room 300/400
11:45 am – 1:00 pm	Lunch (<i>Silent Auction Closes at 12:45 pm</i>) Location: Room C		
1:00 pm – 2:30 pm	Class: Off Script: Moving Beyond Making a Motion Speaker: Emilia Sanchez & Tisha Gieser Location: Room A	Class: Public Comments & Open Public Meetings Act Q&A Speaker: Steve Gross, MRSC Location: Room B	Class: Staff Onboarding, Training & Engagement Speaker: Shawn Campbell & Clerk Panelists Location: Room 300/400
2:30 pm – 3:00 pm	Exhibitor Viewing & Break Location: Lobby 1-2		
3:00 pm – 4:30 pm	Class: Notary Training Speakers: Rebecca Jacob Location: Room A	Class: Policy Writing Speaker: Kendra Rosenberg, Location: Room B	Class: Advanced Public Records Speaker: Morgan Damerow & Melissa Drewry Location: Room 300/400
6:00 pm – 7:00 pm	Vendors/Exhibitors Reception Social Location: Lobby 1-2		
7:00 pm – 12:00 am	Annual Banquet (DJ and dancing afterwards) <i>Clerk of the Year, Swearing in of WMCA Officers</i> Location: Room C		

FRIDAY, MARCH 22

Red Lion

7:30 – 8:30 am	Breakfast Location: Libby's Restaurant
8:30 am – 10:00 am	Class: Be the Exception Speaker: Annie Meehan Location: East & West Ballrooms
10:00 am – 10:30 am	Break
10:30 am – 12:00 pm	Class: Be the Exception Speaker: Annie Meehan Location: East & West Ballrooms
12:00 pm	Conference Adjourns
12:30 pm – 5:00 pm	Executive Committee Board Meeting Location: Veranda

Auction: Room 100/200