

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
March 11, 2024 7:30 p.m.

0:02 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:32 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, Gingell, R. Grant [present via Zoom], and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:55 **Motion** to approve the agenda as presented by Gingell, second Wood, motion carried.

PUBLIC COMMENT

1:15 Ken Rondeau said he attended the PUD meeting today, and that they are still talking about another power line.

1:55 Lissy Andros, Director Forks Chamber of Commerce, reminded Council of the Equinox weekend coming up March 15 through 17, 2024, as well as the upcoming volunteer fair to be held April 13, 10:00 a.m. to 2:00 p.m. at the Congregational Church.

ACTION ITEMS

3:13 **1. Motion** to approve minutes of the February 12, 2024 Regular Meeting by Gingell, second Wood, motion carried.

3:39 **2. Motion** to approve minutes of the February 26, 2024 Regular Meeting by Wood, second Gingell, motion carried.

4:04 **3. Motion** to approve manual check 42817 in the amount of \$21,539.02, payroll checks 42818 through 42835 in the amount of \$119,943.83, claim checks 42836 through 42874 and EFTs as included in the total amount of \$76,920.46, and travel checks 3665 through 3671 in the amount of \$603.15 by Gingell, second Wood, motion carried.

5:06 **4. Public Hearing on Flood Hazard Mitigation Ordinance**

Attorney/Planner Fleck introduced and explained the proposed ordinance.

7:58 Mayor Fletcher opened the public hearing at 7:38 p.m.

There was no public comment.

8:11 Mayor Fletcher closed the public hearing at 7:38 p.m.

5. Definition of Solid Waste Franchise Agreement

8:25 Attorney/Planner Fleck introduced three options for Solid Waste Franchise Agreement verbiage. Discussion ensued.

15:27 **Motion** to authorize the Mayor and staff to prepare a Solid Waste Franchise Agreement in accordance with option C as presented by Soha, second Wood, motion carried.

6. 3rd Quarter 2023 Treasurer's Report

17:14 **Motion** to approve the 3rd Quarter 2023 Treasurer's Report by Gingell, second Wood, motion carried.

7. Resolution 516 Requesting Donation of Combat Material from the U.S.

Army

19:28 **Motion** to adopt Resolution 516 requesting a donation of combat material from the U.S. Army by Wood, second Gingell, motion carried.

DISCUSSION ITEMS

19:53 **1. Utility Tax Updated Language**

Attorney/Planner Fleck introduced a proposed amendment to Chapter 3.15 of the Municipal Code to correspond with changes to the Solid Waste Franchise Agreement.

20:45 **2. Council Member Reports**

There were no Council Member reports.

3. Staff Reports

21:22 **Clerk/Treasurer DePew** informed Council that she will be attending the upcoming Washington Municipal Clerks Association conference, where she will also participate in training workshops.

21:50 **Public Works Director Hampton** said he has been working on funding for the WWTP clarifier projector and that his crew has been busy with leak detection.

22:37 **Police Chief Rowley** said he will be hosting a Citizens Academy March 13 through 16. He said there will be a number of guest speakers from Fish and Wildlife, DNR, and the County, including a prosecutor and a judge to help educate those in attendance of legal procedure and why things happen the way they do.

25:32 **Attorney/Planner Fleck** reported on receipt of a complaint from a member of the community, as well as a meeting of the Clallam County Housing Authority that he attended. Discussion regarding mobile home courts and short-term rentals ensued.

37:02 **4. Mayor's Report**

Mayor Fletcher said the City is looking at new streetlights and new flower boxes that will be built by Olympic Corrections Center once the Quillayute Valley Scholarship Auction is over. He also said Memorial Day is a special celebration for our community and that any events held during that weekend should be patriotic in nature.

38:27 **5. ADJOURNMENT**

Motion to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:08 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor