

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
February 26, 2023 7:30 p.m.

0:02 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:27 **ROLL CALL**

Council members present: A. Grant, Wood, Soha, Gingell, R. Grant, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Rowley, Police Chief [present 7:34 to 7:51 p.m.]. Absent: Hampton, Public Works Director.

0:40 **MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher asked that a Quillayute Airport Architect and Police Chief Rowley's contract be added to the agenda as action item numbers 4 and 5.

1:18 **Motion** to approve the agenda as modified by Gingell, second Wood, motion carried.

PUBLIC COMMENT

1:44 Kim Shorer introduced herself and her husband, Jeremy Rider, owners of the inaccessible property identified as parcel #132808148010 to be discussed as Discussion Item #1.

2:12 Lissy Andros, Director Forks Chamber of Commerce, thanked the Mayor and staff for their State of the City address at the previous Chamber meeting. She also said the Chamber, West End Business and Professional Association, and Congregational Church will be partnering to hold a volunteer fair, tentatively scheduled for April 13.

3:26 Brent Gagnon, West Waste & Recycling Inc., responded to some comments made by others during public comment at the previous Council Meeting, and expressed his concerns regarding who is going to be charged the 6% utility tax and who will pay it?

3:31 Nate Tyler from Neah Bay introduced himself and said he is running for the State House of Representatives District 24 seat to be vacated by Mike Chapman.

ACTION ITEMS

11:19 **1. Motion** to approve minutes of the January 8, 2024 Regular Meeting by Gingell, second Wood, motion carried.

11:43 **2. Motion** to approve minutes of the January 22, 2024 Regular Meeting by Wood, second A. Grant, motion carried.

12:08 **3. Motion** to approve payroll checks 42777 through 42791 in the amount of \$81,355.50, and claim checks 42792 through 42816 and EFTs as included in the total amount of \$126,231.16 by Wood, second Gingell, motion carried.

12:50 **4. Architect's Fee Proposal for Quillayute Airport Hangar Rehabilitation Project**

Attorney/Planner Fleck the fee proposal for the Quillayute Airport hangar rehabilitation project submitted by SHKS Architects.

19:56 **Motion** to authorize the Mayor and staff to enter into a contract with SHKS Architects by Gingell, second Wood, motion carried.

5. Police Chief Rowley's Contract

15:20 **Motion** to authorize the Mayor and staff to extend Police Chief Rowley's temporary change in status from exempt to hourly by an additional four months or until three or more additional officers are hired by Gingell, second Soha, motion carried.

DISCUSSION ITEMS

16:14 **1. Nielson Property Access**

Attorney/Planner Fleck introduced and explained access issues with the property identified as parcel #132808148010 and a request for the City to grant an easement that would provide access.

26:41 **2. West Waste & Recycling Inc. Contract**

Attorney/Planner Fleck introduced materials related to the franchise contract with West Waste & Recycling Inc., including RCW 70A.205.015. Discussion regarding whether to include commercial demolition debris in the contract, modifying the ordinance, recycling, and the transfer of the franchise ensued.

40:47 **3. GMA Survey**

Attorney/Planner Fleck introduced the Forks Comprehensive Plan Survey that will be sent to members of the community, the results of which should be available by the end of March.

42:48 **4. WWTP Bids**

Attorney/Planner Fleck introduced the results of the wastewater treatment plant clarifier project bid opening and reviewed details regarding the project and the bids.

46:30 **5. CDBG Oxbow Loan Repayments**

Attorney/Planner Fleck explained a CDBG grant the City received approximately 25 years ago for a housing rehab project, and that as the loans to homeowners were paid back, the money was put toward other low-income related projects. He

said the Clallam County Housing Authority would like to use those funds to move the water line at the Oxbow, which they are in the process of purchasing.

49:37 **6. Park Board Minutes**

Elliot Mann, Park Board president, introduced minutes from the January 11 and February 9 Park Board meetings, and explained some of the projects the Park Board and Lions Club has been working on and goals for 2024 and 2025. He also spoke about efforts to keep the Park clean and safe.

7. Council Member Reports

58:25 **Council Member Wood** reported having attended the Clallam Transit Board meeting the previous week, where issues with electric buses, the purchase of electric Lynk cars, and the installation of charging stations were discussed.

59:44 **Council Member Gingell** reported having also attended the Clallam Transit Board meeting.

8. Staff Reports

1:00:25 **Attorney/Planner Fleck** reported that the Commissioner of Public Lands responded to a request from Clallam County for more information regarding the pulling of lands out of trust and giving them alternative status with a proposal regarding the Power Plant timber sale. He then reported on meetings related to the MRSC's electronic bidding program, as well as the status of the stadium restrooms project.

9. Mayor's Report

1:05:47 Mayor Fletcher reported on the State of the City address at which he brought up the issue of carbon credits and how this plan would affect the community, issues associated with the management of rights of way along BPA lines, and improvements to the downtown area.

10. ADJOURNMENT

1:08:16 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:38 p.m.



Tim Fletcher, Mayor

Caryn DePew, Clerk/Treasurer