

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
January 22, 2023 7:30 p.m.

Part 1 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

0:04 Council Member A. Grant led the Pledge of Allegiance and Mayor *pro tem* Soha called the meeting to order at 7:30 p.m.

0:38 **ROLL CALL**

Council members present: Grant, Wood, Soha, Gingell, and Grant. Absent: Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent; Rowley, Police Chief.

0:57 **MODIFICATIONS/APPROVAL OF AGENDA**

Attorney/Planner Fleck asked that the agenda be modified to include a 20-minute Executive Session to discuss current or potential litigation with action expected afterward.

1:10 **Motion** to approve the agenda as modified by Wood, second Gingell, motion carried.

PUBLIC COMMENT

1:52 Lissy Andros, Director Forks Chamber of Commerce referred Council to visitor statistics in their packets and informed Council that a Heritage Days planning meeting would be held on February 1 at 6:30 p.m.

ACTION ITEMS

3:59 **1. Motion** to approve minutes of the November 27, 2023 Special Meeting by Wood, second R. Grant, motion carried.

4:20 **2. Motion** to approve minutes of the November 27, 2023 Regular Meeting by Wood, second R. Grant, motion carried.

4:40 **3. Motion** to approve minutes of the December 4, 2023 Special Meeting by Wood, second R. Grant, motion carried

4:59 **4. Motion** to approve manual check 42651 in the amount of \$45,728.78, payroll checks 42652 through 42666 in the amount of \$80,391.62, claim checks 42667 through 42690 in the amount of \$15,236.78, and claim checks 42691 through 42704 and EFTs as included in the total amount of \$73,421.47 by Wood, second Gingell, motion carried.

6:05 **5. Police Department Collective Bargaining Agreements 2024–2027**

Attorney/Planner Fleck introduced and explained proposed wage changes for sworn officers and uniformed employees/corrections. Some discussion ensued.

- a. Negotiated Wage Changes for Sworn Officers and Uniformed Employees/Corrections**
- 16:20 **Motion** to authorize the Mayor and staff to execute negotiated wage changes agreement for sworn officers by Gingell, second R. Grant, motion carried.
- 16:48 **Motion** to authorize the Mayor and staff to execute the negotiated wage changes agreement for uniformed employees/corrections by Gingell, second Wood, motion carried.
- b. Ordinance Revising the 2024–2027 Sworn Officers and Uniformed Employees/Corrections**
- 17:42 **Motion** to approve Ordinance #670 adopting revised 2024–2027 Sworn Officers and Uniformed Employees/Corrections Salar Positions by Wood, second R. Grant, motion approved.
- 18:13 **6. Set Public Hearing on Renewal of Solid Waste Handling and Disposal Contract with West Waste & Recycling Inc.**
Attorney/Planner Fleck introduced and explained the Solid Waste Handling and Disposal Contract with West Waste & Recycling Inc. that is up for renewal.
- 20:00 **Motion** to set the public hearing on renewal of the Solid Waste Handling and Disposal contract with West Waste & Recycling, Inc. as February 12, 2024 by Wood, second Gingell, motion carried.
- 20:28 **7. Architect/Engineer Response Regarding UIL Hangar & Federal BIL Funds**
Attorney/Planner Fleck introduced and explained the Bi-lateral Infrastructure Legislation funding received for hangar-related work at the Quillayute Airport and the work associated with that funding.
- 22:50 **Motion** to authorize the Mayor and staff to negotiate a contract with the responding bidder for architectural and engineering work at Quillayute Airport by R. Grant, second Gingell, motion carried.
- DISCUSSION ITEMS**
- 23:23 **1. 4th Quarter Reports**
Council reviewed 4th quarter 2023 reports on sales & lodging tax, building permits, jail statistics, and visitor information center statistics. Some discussion ensued.
- 25:56 **2. 2023 Year-end Olympic Peninsula LT Report**
Attorney/Planner Fleck introduced and explained the 2023 year-end Olympic Peninsula lodging tax report. Some discussion ensued.
- 29:53 **3. Washington State Auditor’s Exit Conference Report**
Clerk/Treasurer DePew introduced, and Council reviewed, the Washington State Auditor’s exit conference report.

4. Council Member Reports

- 32:26 **Council Member Wood** reported having missed the Clallam Transit Board meeting the previous Wednesday and the PRTPO meeting the previous Thursday.
- 32:52 **Council Member Gingell** reported having also missed the Clallam Transit Board meeting the previous Wednesday.

5. Staff Reports

- 33:18 **Public Works Director Hampton** reported on funding issues for the wastewater treatment plant clarifier project. **Attorney/Planner Fleck** provided additional information. Discussion ensued.

7. A Five-minute Recess

Mayor *pro tem* paused the Regular Meeting at 8:17 p.m. for a five-minute recess to be followed by a 20-minute executive session.

8. Executive Session was called from 8:22 to 8:42 to discuss current or potential litigation.

Part 2

0:02 Mayor *pro tem* resumed the Regular Meeting at 8:42 p.m.

0:14 **Motion** to authorize the Mayor and Staff to take necessary actions, legal and otherwise to include initiation of suit, to secure City property, interests therein, and associated unpaid rents by Wood, second Gingell, motion carried.

0:52 **8. ADJOURNMENT**

Motion to adjourn by Wood, second Gingell, motion carried. Meeting adjourned at 8:43 p.m.


Caryn DePew, Clerk/Treasurer


Tim Fletcher, Mayor