



500 E. Division St. • Forks, Washington 98331-8618

(360) 374-5412 • Fax: (360) 374-9430 • TTY: (360) 374-2696
forkswashington.org

Council Meeting Agenda
January 8, 2024
7:30 PM

Listening and webcast options will be posted on the city's website www.forkswashington.org

Pledge of Allegiance/Call to Order/Roll Call

Oaths of Office: Nettie Grant, Council Position No. 1
 Jeff Gingell, Council Position No. 4
 Hickory Grant, Council Position No. 5

Modifications/Approval of Agenda

Public Comment Period

Upon acknowledgment by the chair, please rise and state your name. All comments are limited to three minutes. Note that Council will not enter into dialogue at this time. The purpose of this agenda item is for you, the public, to inform the council of your views. Staff may be instructed by the chair to note input or questions, and to provide responses at a later date.

Action Items

1. Expenditures:

Manual Check	42561	\$ 1,105.19
Manual Check	42595	\$ 35,000.00
Payroll Checks	42596 through 42602 and 42604 through 42614	\$117,693.14
13 th Period Claim Checks	42615 through 42644 and EFTs as included in total amount of	\$ 87,801.01
Claim Checks	42645 through 42650 and EFTs as included in total amount of	\$216,499.18
Travel Checks	3659	\$ 94.02

2. Clallam Transit System Board Appointments

3. Peninsula Regional Transportation Planning Organization Appointments

4. Set Public Hearing Date for West Waste Franchise Agreement Renewal

Discussion Items:

1. Council Member Reports

2. Staff Reports

3. Mayor's Report

4. Executive Session. The council *may* recess into Executive Session to consider matters permitted per RCW 42.30.110, which include: to review the performance of a public employee; to consult with legal counsel regarding litigation or potential litigation; to consider the position to be taken in collective bargaining (Closed Session); to consider acquisition or sale of real estate; or other permitted matters.

5. Adjournment

Additions:

CERTIFICATE OF ELECTION

TO

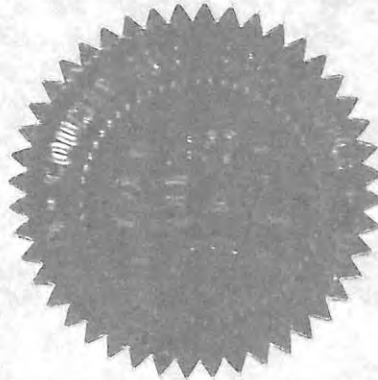
Nettie Grant

Greetings:

THIS IS TO CERTIFY that in the General Election held in Clallam County, State of Washington, on the 7th day of November, A.D. 2023, you received the highest number of votes cast for the office of

City Of Forks—Council Position No. 1

in and for the jurisdiction, and were therefore duly elected to said office, as appears from the official election returns and canvass on file in my office.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7th day of December 2023.

Shoona Riggs, Clallam County Auditor

CERTIFICATE OF ELECTION

TO

Jeff Gingell

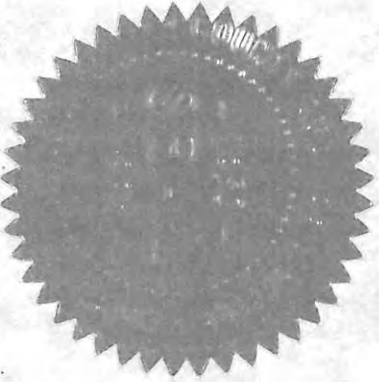
Greetings:

THIS IS TO CERTIFY that in the General Election held in Clallam County, State of Washington, on the 7th day of November, A.D. 2023, you received the highest number of votes cast for the office of

City Of Forks—Council Position No. 4

in and for the jurisdiction, and were therefore duly elected to said office, as appears from the official election returns and canvass on file in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7th day of December 2023.



A handwritten signature in dark ink, appearing to read 'SR', written over a horizontal line.

Shoona Riggs, Clallam County Auditor

CERTIFICATE OF ELECTION

TO

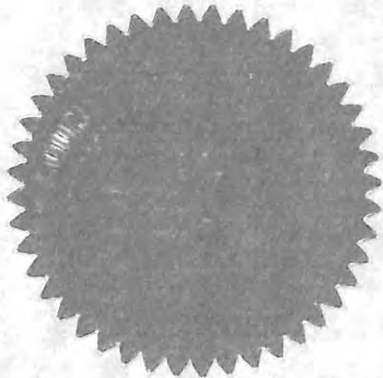
Hickory Grant

Greetings:

THIS IS TO CERTIFY that in the General Election held in Clallam County, State of Washington, on the 7th day of November, A.D. 2023, you received the highest number of votes cast for the office of

City Of Forks—Council Position No. 5

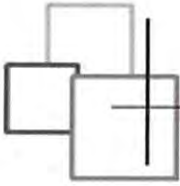
in and for the jurisdiction, and were therefore duly elected to said office, as appears from the official election returns and canvass on file in my office.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 7th day of December 2023.

A handwritten signature in cursive script, appearing to read "SR", written over a horizontal line.

Shoona Riggs, Clallam County Auditor

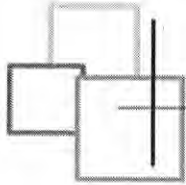


Voucher Directory

Fiscal: : 2024 - January

Council Date: : 2024 - January - Manuals First Council

Vendor	Number	Reference	Account Number	Description	Amount
WA Dept Natural Resources	42561			2024 - January - Manuals First Council	
		49/0100173235/2024			
			2024 Baseball Field Lease		
			001-000-000-576-80-49-01	Baseball Field Lease	\$1,105.19
		Total 49/0100173235/2024			\$1,105.19
	Total 42561				\$1,105.19
Total WA Dept Natural Resources					\$1,105.19
Grand Total		Vendor Count	1		\$1,105.19



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - January - Manuals First Council

Fund Number	Description	Amount
001	General Fund	\$1,105.19
	Count: 1	\$1,105.19

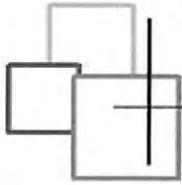
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee

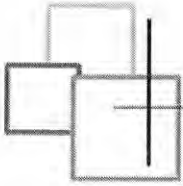


Voucher Directory

Fiscal: : 2023 - December

Council Date: : 2023 - December - Manuals Second Council

Vendor	Number	Reference	Account Number	Description	Amount
Forks Timber Museum					
	42595			2023 - December - Manuals Second Council	
		1-2023			
			2023 LT Award		
			140-000-000-557-30-49-10	Timber Museum	\$35,000.00
		Total 1-2023			\$35,000.00
	Total 42595				\$35,000.00
Total Forks Timber Museum					\$35,000.00
Grand Total		Vendor Count	1		\$35,000.00



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2023 - December - Manuals Second Council

Fund Number	Description	Amount
140	Lodging Tax Fund	\$35,000.00
	Count: 1	\$35,000.00

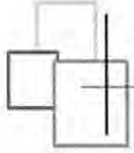
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

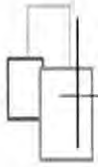
Audited and ordered paid by Forks City Council:

Auditing Committee



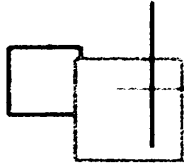
Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Amount</u>
<u>42596</u>	AFLAC Remittance Processing	2024 - January - First Council Date	\$21.00
<u>42597</u>	AWC Employee Benefit Trust	2024 - January - First Council Date	\$41,772.12
<u>42598</u>	AWC Life Ins - Supplemental	2024 - January - First Council Date	\$36.20
<u>42599</u>	City of Forks	2024 - January - First Council Date	\$20.00
<u>42600</u>	Department of Employment Security	2024 - January - First Council Date	\$122.97
<u>42601</u>	Dept of Labor & Industry	2024 - January - First Council Date	\$1,562.75
<u>42602</u>	Dept of Retirement - Def Comp	2024 - January - First Council Date	\$473.12
<u>42604</u>	Dept of Retirement Systems-LEOFF	2024 - January - First Council Date	\$1,488.45
<u>42605</u>	Dept of Retirement Systems-PERS 2	2024 - January - First Council Date	\$5,003.15
<u>42606</u>	Dept of Retirement Systems-PERS 3	2024 - January - First Council Date	\$864.69
<u>42607</u>	Dept of Retirement Systems-PSERS	2024 - January - First Council Date	\$2,058.29
<u>42608</u>	EFTPS	2024 - January - First Council Date	\$16,027.75
<u>42609</u>	Employment Security Dept - PFML	2024 - January - First Council Date	\$357.86
<u>42610</u>	HRA Veba Trust	2024 - January - First Council Date	\$670.94
<u>42611</u>	Northwest Administrators	2024 - January - First Council Date	\$2,749.00
<u>42612</u>	Teamsters Local 589	2024 - January - First Council Date	\$134.00
<u>42613</u>	United Way	2024 - January - First Council Date	\$35.00
<u>42614</u>	WA Cares	2024 - January - First Council Date	\$255.59
<u>Direct Deposit Run - 1/5/2024</u>	Payroll Vendor	2024 - January - First Council Date	\$44,040.26
			\$117,693.14



Direct Deposit Activity

Name	Amount
Direct Deposit Run - 1/5/2024	
Cowles, Joseph L.	\$1,547.44
Cruz Jr., Daniel	\$2,659.99
Davis, Nerissa L.	\$1,000.00
Davis, Nerissa L.	\$722.73
Depew, Caryn R.	\$300.00
Depew, Caryn R.	\$2,281.59
Dias, Nicholas K.	\$1,747.15
Fleck, William R.	\$2,376.31
Fleck, William R.	\$100.00
Gaydeski, Steven G.	\$1,632.07
Hampton, Clyde P.	\$2,375.61
Hirsch, Michael G.	\$1,711.79
Johansen, Ryan S.	\$434.56
Leask, Brandon M.	\$1,504.98
Oberfranc, Ryan P.	\$1,326.05
Pederson, Brett R.	\$1,171.11
Prose, Lex B.	\$3,511.62
Prose, Lindsay M.	\$1,447.27
Rowley, Michael D.	\$8,428.69
Simons, Ginger M.	\$1,298.46
Smith-Peters, Saydee I.	\$2,412.87
Thompson, Ann K.	\$1,165.11
Wahlgren, Danny J.	\$1,941.94
Weissenfels, Kimberly C	\$942.92
	\$44,040.26
	\$44,040.26



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - January - First Council Date

001	General Fund	\$55,940.19
101	Street	\$8,053.34
150	Transit Center Fund	\$713.68
400	Water	\$34,715.36
402	Sewer	\$10,651.77
410	Airport/Industrial Park	\$7,618.80
	Count: 6	\$117,693.14

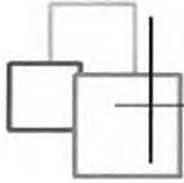
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee



Voucher Directory

Fiscal: : 2023 - December

Council Date: : 2023 - December - 13th Period

Vendor	Number	Reference	Account Number	Description	Amount
C C District Court II					
	42615			2023 - December - 13th Period	
		012024/CCDC2			
			Cases Filed		
			001-000-000-512-50-41-02	Cases Filed	\$595.00
		Total 012024/CCDC2			\$595.00
	Total 42615				\$595.00
Total C C District Court II					\$595.00
C.C. Dept Of Health & Human Service					
	42616			2023 - December - 13th Period	
		23-0636			
			Water Testing		
			400-000-000-534-80-41-42	Testing	\$138.00
		Total 23-0636			\$138.00
	Total 42616				\$138.00
Total C.C. Dept Of Health & Human Service					\$138.00
Cash (City of Forks Police Petty)					
	42617			2023 - December - 13th Period	
		122023/PD Petty			
			Petty Cash Reimbursement		
			001-000-000-521-20-31-00	Operating Supplies	\$40.00
		Total 122023/PD Petty			\$40.00

Vendor	Number	Reference	Account Number	Description	Amount
	Total 42617				\$40.00
Total Cash (City of Forks Police Petty)					\$40.00
Cintas					
	42618		2023 - December - 13th Period		
		5182452376			
			First Aid Kit Maint.		
			402-000-000-535-80-31-00	Operating Supplies	\$126.40
		Total 5182452376			\$126.40
		5182452393			
			First Aid Kit Maint.		
			400-000-000-534-80-31-00	Operating Supplies	\$76.36
		Total 5182452393			\$76.36
		5189828715			
			First Aid Kit Maint.		
			400-000-000-534-80-31-00	Operating Supplies	\$119.71
		Total 5189828715			\$119.71
	Total 42618				\$322.47
Total Cintas					\$322.47
City of Forks					
	42619		2023 - December - 13th Period		
		1223/City RAC			
			City RAC Rentals		
			140-000-000-557-30-49-00	Misc.	\$100.00
			140-000-000-557-30-49-02	Fourth Of July	\$100.00
		Total 1223/City RAC			\$200.00
		1223/City RAC --2			
			2023 LT		
			140-000-000-557-30-49-12	Rainforest Arts Center	\$3,000.00
		Total 1223/City RAC --2			\$3,000.00
	Total 42619				\$3,200.00
Total City of Forks					\$3,200.00

Vendor	Number	Reference	Account Number	Description	Amount
City of Forks - Water	42620			2023 - December - 13th Period	
		012024/Water			
			Water		
			001-000-000-512-50-47-01	Water	\$50.85
			001-000-000-514-23-47-01	Water	\$35.89
			001-000-000-521-20-47-01	Water	\$59.83
			001-000-000-523-61-47-01	Water	\$74.85
			001-000-000-523-61-47-01	Water	\$68.81
			001-000-000-554-31-47-00	Water	\$32.04
			001-000-000-576-80-47-01	Water	\$74.85
			001-000-000-576-80-47-01	Water	\$74.85
			140-000-000-557-30-47-01	VIC/Museum Water	\$32.04
			150-000-000-547-10-47-00	Water	\$74.85
			400-000-000-534-80-47-01	Water	\$41.88
			402-000-000-535-80-47-01	Water	\$14.96
			402-000-000-535-80-47-01	Water	\$336.42
			410-000-000-552-10-47-01	Water	\$26.92
			410-000-000-552-50-47-01	Water	\$74.85
			410-000-000-575-50-47-01	Water	\$189.63
		Total 012024/Water			\$1,263.52
	Total 42620				\$1,263.52
Total City of Forks - Water					\$1,263.52
Clallam County EDC	42621			2023 - December - 13th Period	
		4272			
			3Q 2023 Services		
			410-000-000-552-10-41-00	Professional Services	\$2,000.00
		Total 4272			\$2,000.00
	Total 42621				\$2,000.00
Total Clallam County EDC					\$2,000.00
Clallam Public Defender					

Vendor	Number	Reference	Account Number	Description	Amount
	42622			2023 - December - 13th Period	
		012024/Public Defender			
			Public Defender Services		
			001-000-000-512-50-41-00	Professional Services-Pub Def	\$2,833.33
		Total 012024/Public Defender			\$2,833.33
	Total 42622				\$2,833.33
Total Clallam Public Defender					\$2,833.33
Daily Journal Of Commerce					
	42623			2023 - December - 13th Period	
		3395019			
			Advertising-Airport		
			410-000-000-552-10-44-00	Advertising	\$561.00
		Total 3395019			\$561.00
	Total 42623				\$561.00
Total Daily Journal Of Commerce					\$561.00
Decker City Hardware Inc					
	42624			2023 - December - 13th Period	
		012024/CIT001			
			Supplies		
			001-000-000-521-20-31-00	Operating Supplies	\$16.27
			001-000-000-523-61-31-00	Operating Supplies	\$7.16
			001-000-000-576-80-31-00	Operating Supplies	\$23.98
			101-000-000-542-31-31-00	Operating Supplies	\$34.25
			150-000-000-547-10-48-00	Repair And Maintenance	\$31.49
			150-000-000-547-10-48-00	Repair And Maintenance	\$8.57
			304-000-000-594-76-62-02	Tillicum Park	\$1.71
			304-000-000-594-76-62-02	Tillicum Park	\$22.75
			304-000-000-594-76-62-02	Tillicum Park	\$66.50
			304-000-000-594-76-62-02	Tillicum Park	\$60.97
			304-000-000-594-76-62-02	Tillicum Park	\$35.27
			304-000-000-594-76-62-02	Tillicum Park	\$140.06
			304-000-000-594-76-62-02	Tillicum Park	\$19.54

Vendor	Number	Reference	Account Number	Description	Amount
			304-000-000-594-76-62-02	Tillicum Park	\$7.16
			304-000-000-594-76-62-02	Tillicum Park	\$70.86
			304-000-000-594-76-62-02	Tillicum Park	\$35.83
			304-000-000-594-76-62-02	Tillicum Park	\$10.74
			304-000-000-594-76-62-02	Tillicum Park	\$13.03
			400-000-000-534-80-31-00	Operating Supplies	\$74.90
			400-000-000-534-80-31-00	Operating Supplies	\$35.78
			400-000-000-534-80-31-00	Operating Supplies	\$48.66
			400-000-000-534-80-31-00	Operating Supplies	\$29.85
			400-000-000-534-80-31-00	Operating Supplies	\$5.08
			400-000-000-534-80-31-00	Operating Supplies	\$34.98
			400-000-000-534-80-31-00	Operating Supplies	\$30.38
			400-000-000-534-80-31-41	Tools	\$27.14
			402-000-000-535-80-31-00	Operating Supplies	\$91.09
			402-000-000-535-80-31-00	Operating Supplies	\$3.79
			402-000-000-535-80-31-00	Operating Supplies	\$8.63
			402-000-000-535-80-31-00	Operating Supplies	\$14.64
			402-000-000-535-80-31-00	Operating Supplies	\$10.85
		Total 012024/CIT001			\$1,021.91
		012024/CIT002			
			Supplies		
			001-000-000-521-20-31-00	Operating Supplies	\$8.46
			001-000-000-521-20-31-00	Operating Supplies	\$11.94
			001-000-000-521-20-31-00	Operating Supplies	\$5.31
			001-000-000-523-61-31-14	Equipment < \$4,000	\$781.91
		Total 012024/CIT002			\$807.62
	Total 42624				\$1,829.53
Total Decker City Hardware Inc					\$1,829.53
Eagle Repair & Towing, LLC					
42625					
				2023 - December - 13th Period	
		44697			
			Diagnostics-Janitorial Van		
			001-000-000-511-61-48-48	'94 Ford Janitorial Van 46916D	\$31.28

Vendor	Number	Reference	Account Number	Description	Amount
			150-000-000-547-10-48-00	Repair And Maintenance	\$12.38
			400-000-000-534-80-48-00	Repair & Maintenance	\$14.34
			402-000-000-535-80-48-00	Repair & Maintenance	\$4.56
			410-000-000-552-50-48-00	Repair & Maintenance	\$2.60
		Total 44697			\$65.16
	Total 42625				\$65.16
Total Eagle Repair & Towing, LLC					\$65.16
Ferguson Enterprises, Inc.					
	42626			2023 - December - 13th Period	
		0009615-2			
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$5,833.61
		Total 0009615-2			\$5,833.61
		0025671			
			Inventory Parts		
			400-000-000-534-80-34-00	Inventory	\$663.00
		Total 0025671			\$663.00
	Total 42626				\$6,496.61
Total Ferguson Enterprises, Inc.					\$6,496.61
Lexis Nexis / Matthew Bender & Co.					
	42627			2023 - December - 13th Period	
		39782999			
			Subscription		
			001-000-000-515-31-31-01	Books, Subscriptions	\$125.60
			001-000-000-558-61-31-01	Books, Subscriptions	\$125.60
			400-000-000-534-80-31-00	Operating Supplies	\$125.60
			410-000-000-552-10-31-00	Operating Supplies	\$125.59
		Total 39782999			\$502.39
	Total 42627				\$502.39
Total Lexis Nexis / Matthew Bender & Co.					\$502.39
Mendoza, Bertilda Martin					

Vendor	Number	Reference	Account Number	Description	Amount
	42628			2023 - December - 13th Period	
		122023/Martin Mendoza			
			Interpreter Services		
			001-000-000-512-50-41-03	Interpreter Costs	\$130.00
		Total 122023/Martin Mendoza			\$130.00
	Total 42628				\$130.00
Total Mendoza, Bertilda Martin					\$130.00
Pacific Office Equipment Inc.					
	42629			2023 - December - 13th Period	
		1133958			
			Copier		
			001-000-000-515-31-31-00	Operating Supplies	\$48.65
			001-000-000-558-61-31-00	Operating Supplies	\$48.65
			101-000-000-542-31-31-00	Operating Supplies	\$48.64
			400-000-000-534-80-31-00	Operating Supplies	\$145.94
			402-000-000-535-80-31-00	Operating Supplies	\$97.29
			410-000-000-552-10-31-00	Operating Supplies	\$97.29
		Total 1133958			\$486.46
		1133959			
			Copier		
			001-000-000-523-61-31-00	Operating Supplies	\$16.40
		Total 1133959			\$16.40
		1133960			
			Copier		
			001-000-000-521-20-31-00	Operating Supplies	\$11.38
		Total 1133960			\$11.38
	Total 42629				\$514.24
Total Pacific Office Equipment Inc.					\$514.24
Parametrix					
	42630			2023 - December - 13th Period	
		51646			
			WWTP Clarifier Prog. Billing		

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-594-61-63-01	WWTF - Engineering/Admin	\$48,284.50
		Total 51646			\$48,284.50
	Total 42630				\$48,284.50
Total Parametrix					\$48,284.50
Plumley, William L.					
	42631			2023 - December - 13th Period	
		690851			
			Interpreter Services		
			001-000-000-512-50-41-03	Interpreter Costs	\$60.00
			001-000-000-523-61-41-11	Interpreter	\$60.00
		Total 690851			\$120.00
	Total 42631				\$120.00
Total Plumley, William L.					\$120.00
PST Investigations					
	42632			2023 - December - 13th Period	
		PSTI23-390			
			Corrections Background Checks		
			001-000-000-523-61-41-00	Professional Services	\$693.00
		Total PSTI23-390			\$693.00
	Total 42632				\$693.00
Total PST Investigations					\$693.00
Public Safety Testing Inc.					
	42633			2023 - December - 13th Period	
		2023-1023			
			Q3 Recruiting Assistance		
			001-000-000-521-20-41-00	Professional Services	\$130.00
			001-000-000-523-61-41-00	Professional Services	\$52.00
		Total 2023-1023			\$182.00
		2023-1436			
			Q4 Recruiting Assistance		
			001-000-000-521-20-41-00	Professional Services	\$130.00

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-523-61-41-00	Professional Services	\$52.00
		Total 2023-1436			\$182.00
	Total 42633				\$364.00
Total Public Safety Testing Inc.					\$364.00
Rainforest Council for the Arts					
	42634			2023 - December - 13th Period	
		122023/Rainforest Arts			
			LT Award-Spring Activities		
			140-000-000-557-30-49-07	Rainforest Council for the Arts	\$795.00
		Total 122023/Rainforest Arts			\$795.00
	Total 42634				\$795.00
Total Rainforest Council for the Arts					\$795.00
Rice, Granville					
	42635			2023 - December - 13th Period	
		012024/Rice			
			MC Premium		
			001-000-000-521-20-41-15	Rice	\$164.90
		Total 012024/Rice			\$164.90
	Total 42635				\$164.90
Total Rice, Granville					\$164.90
Rusty Gate Nursery					
	42636			2023 - December - 13th Period	
		001592			
			Park Bathroom Remodel		
			304-000-000-594-76-62-02	Tillicum Park	\$125.22
		Total 001592			\$125.22
	Total 42636				\$125.22
Total Rusty Gate Nursery					\$125.22
St. Marie Law, PLLC					
	42637			2023 - December - 13th Period	

Vendor	Number	Reference	Account Number	Description	Amount
		092023/Perez			
			Conflict Attorney		
			001-000-000-512-50-41-01	Prof Serv - Conflict Atty	\$98.00
		Total 092023/Perez			\$98.00
		122023/Bennet			
			Conflict Attorney		
			001-000-000-512-50-41-01	Prof Serv - Conflict Atty	\$203.00
		Total 122023/Bennet			\$203.00
		122023/Crandall			
			Conflict Attorney		
			001-000-000-512-50-41-01	Prof Serv - Conflict Atty	\$133.00
		Total 122023/Crandall			\$133.00
		122023/Shale			
			Conflict Attorney		
			001-000-000-512-50-41-01	Prof Serv - Conflict Atty	\$154.00
		Total 122023/Shale			\$154.00
		Total 42637			\$588.00
Total St. Marie Law, PLLC					\$588.00
T.L.C. Excavation & Construction Inc.					
	42638			2023 - December - 13th Period	
		W23-102			
			Thrust Blocks for Water Installs		
			400-000-000-534-80-31-00	Operating Supplies	\$337.59
		Total W23-102			\$337.59
		Total 42638			\$337.59
Total T.L.C. Excavation & Construction Inc.					\$337.59
US Bank					
	42639			2023 - December - 13th Period	
		012024/US Bank			
			Supplies		
			001-000-000-511-61-31-00	Operating Supplies	\$125.07
			001-000-000-514-23-41-00	Professional Services	\$49.48

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-515-31-49-00	Misc.	(\$10.00)
			001-000-000-521-20-31-00	Operating Supplies	\$321.42
			001-000-000-521-20-31-00	Operating Supplies	\$9.18
			001-000-000-521-20-41-00	Professional Services	\$53.15
			001-000-000-521-20-42-41	Postage	\$17.95
			001-000-000-521-20-42-41	Postage	\$18.65
			001-000-000-523-61-31-00	Operating Supplies	\$86.87
			001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$413.10
			001-000-000-523-61-41-00	Professional Services	\$49.48
			001-000-000-523-61-43-00	Travel	\$5.50
			001-000-000-523-61-43-00	Travel	\$24.64
			101-000-000-542-31-41-00	Professional Services	\$32.99
			101-000-000-542-31-41-10	CDL Physicals	\$175.00
			150-000-000-547-10-48-00	Repair And Maintenance	\$72.89
			400-000-000-534-80-31-00	Operating Supplies	\$81.73
			400-000-000-534-80-31-00	Operating Supplies	\$148.63
			400-000-000-534-80-31-41	Tools	(\$379.87)
			400-000-000-534-80-41-00	Professional Services	\$102.63
			400-000-000-534-80-49-00	Misc	\$76.37
			402-000-000-535-80-31-00	Operating Supplies	\$395.33
			402-000-000-535-80-41-00	Professional Services	\$42.15
			410-000-000-546-10-41-00	Professional Services	\$36.65
			410-000-000-552-10-42-41	Postage	\$9.65
		Total 012024/US Bank			\$1,958.64
	Total 42639				\$1,958.64
Total US Bank					\$1,958.64

WA Dept Rev Excise Tax

012024/EFT

2023 - December - 13th Period

012024/Excise Tax

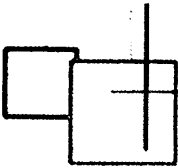
Excise Tax

001-000-000-523-61-31-05	Inmate Welfare & Concessions	\$35.53
400-000-000-534-80-47-43	Excise Tax	\$4,450.56
402-000-000-535-80-31-00	Operating Supplies	\$6.27

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-80-31-00	Operating Supplies	\$34.00
			402-000-000-535-80-47-53	Excise Tax	\$1,274.73
			650-000-000-589-30-00-39	Sales Tax	\$1.55
			650-000-000-589-30-00-80	Excise Tax - Water	\$267.03
			650-000-000-589-30-00-90	Excise Tax - Sewer	\$73.64
			Total 012024/Excise Tax		\$6,143.31
			Total 012024/EFT		\$6,143.31
			Total WA Dept Rev Excise Tax		\$6,143.31
			WA Dept Rev Leasehold Tax		
			4Q2023/EFT		
			2023 - December - 13th Period		
			4Q2023/Leasehold		
			Leasehold Tax		
			410-000-000-514-23-49-00	Misc	(\$1.95)
			650-000-000-589-30-00-01	Leasehold Excise Tax - General Fund	\$569.91
			650-000-000-589-30-00-05	Leasehold Excise Tax - Transit Center	\$192.80
			650-000-000-589-30-00-20	Leasehold Excise Tax - ICN	\$1,313.45
			650-000-000-589-30-00-21	Leasehold Excise Tax - Ind. Park	\$2,525.21
			650-000-000-589-30-00-23	Leasehold Excise Tax - Forks Airport	\$285.79
			650-000-000-589-30-00-30	Leasehold Excise Tax - Quillayute Airport	\$54.13
			Total 4Q2023/Leasehold		\$4,939.34
			Total 4Q2023/EFT		\$4,939.34
			Total WA Dept Rev Leasehold Tax		\$4,939.34
			West		
			42640		
			2023 - December - 13th Period		
			8494928917		
			Subscription		
			001-000-000-515-31-31-01	Books, Subscriptions	\$70.50
			001-000-000-558-61-31-01	Books, Subscriptions	\$70.50
			400-000-000-534-80-31-00	Operating Supplies	\$140.96
			410-000-000-552-10-31-00	Operating Supplies	\$140.95
			Total 8494928917		\$422.91
			Total 42640		\$422.91

Vendor	Number	Reference	Account Number	Description	Amount
Total West					\$422.91
West End Outreach					
	42641			2023 - December - 13th Period	
		122923/WEOS			
			2023 Liquar 2% Taxes		
			001-000-000-566-00-40-00	Intergovernmental Services	\$993.47
		Total 122923/WEOS			\$993.47
	Total 42641				\$993.47
Total West End Outreach					\$993.47
West Waste & Recycling					
	42642			2023 - December - 13th Period	
		0000304171			
			Refuse		
			001-000-000-521-20-47-18	Refuse	\$100.43
			001-000-000-523-61-47-18	Refuse	\$100.44
			001-000-000-554-31-47-18	Refuse	\$38.09
			101-000-000-542-31-47-18	Refuse	\$150.69
			400-000-000-534-80-47-18	Refuse	\$221.00
			402-000-000-535-80-47-18	Refuse	\$106.33
			410-000-000-552-50-47-18	Refuse	\$76.17
			410-000-000-575-50-47-18	Refuse	\$76.17
		Total 0000304171			\$869.32
	Total 42642				\$869.32
Total West Waste & Recycling					\$869.32
West Waste Sanitation					
	42643			2023 - December - 13th Period	
		0000306926			
			Sanican		
			412-000-000-546-10-47-18	Sanitation	\$50.00
				Sanican	
		Total 0000306926			\$50.00

Vendor	Number	Reference	Account Number	Description	Amount
	Total 42643				\$50.00
Total West Waste Sanitation					\$50.00
Whitehead's Auto Parts	42644				
			2023 - December - 13th Period		
		012024/Whitehead's			
			Supplies/Parts		
			101-000-000-542-31-48-64	Ford 6610 Tractor	\$10.97
			101-000-000-542-31-48-64	Ford 6610 Tractor	\$21.76
			101-000-000-542-31-48-75	01 Ford Truck 20348D/J.Cowles	\$23.85
			101-000-000-542-31-48-75	01 Ford Truck 20348D/J.Cowles	\$121.05
			400-000-000-534-80-31-00	Operating Supplies	\$67.73
			400-000-000-534-80-31-00	Operating Supplies	\$9.88
			400-000-000-534-80-31-00	Operating Supplies	\$27.14
			400-000-000-534-80-31-00	Operating Supplies	\$1.29
			400-000-000-534-80-31-00	Operating Supplies	\$20.89
			400-000-000-534-80-48-51	Field Repair Van	\$70.59
			402-000-000-535-80-48-63	Chev 1998 Dumptruck 39134D	\$5.40
			410-000-000-546-10-48-68	Batwing Mower (both airports)	\$80.01
		Total 012024/Whitehead's			\$460.56
	Total 42644				\$460.56
Total Whitehead's Auto Parts					\$460.56
Grand Total		Vendor Count	32		\$87,801.01



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2023 - December - 13th Period

001	General Fund	\$9,836.24
101	Street	\$619.20
140	Lodging Tax Fund	\$4,027.04
150	Transit Center Fund	\$200.18
304	Capital Improvement	\$609.64
400	Water	\$12,822.33
402	Sewer	\$50,857.34
410	Airport/Industrial Park	\$3,495.53
412	Quillayute Airport	\$50.00
650	State Collections	\$5,283.51
	Count: 10	\$87,801.01

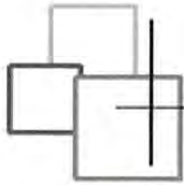
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee



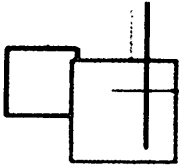
Voucher Directory

Fiscal: : 2024 - January

Council Date: : 2024 - January - First Council Date

Vendor	Number	Reference	Account Number	Description	Amount
Aon Risk Insurance Services West, Inc.					
	42645			2024 - January - First Council Date	
		7600000079286			
			2024 Jail/PD Policy		
			001-000-000-523-61-46-00	Insurance	\$85,636.38
		Total 7600000079286			\$85,636.38
	Total 42645				\$85,636.38
Total Aon Risk Insurance Services West, Inc.					
					\$85,636.38
CNA Surety					
	42646			2024 - January - First Council Date	
		012024/CNA Surety			
			Notery Bond (1)		
			001-000-000-514-23-46-00	Insurance	\$25.00
		Total 012024/CNA Surety			\$25.00
	Total 42646				\$25.00
Total CNA Surety					
					\$25.00
Hoch Construction Inc					
	42647			2024 - January - First Council Date	
		2024-01/Hoch			
			Progress Payment #2-Spartan Restroom Project		
			305-000-000-594-76-60-01	QVSD Restroom	\$116,395.09
		Total 2024-01/Hoch			\$116,395.09
	Total 42647				\$116,395.09

Vendor	Number	Reference	Account Number	Description	Amount
Total Hoch Construction Inc					\$116,395.09
ORCAA					
	42648			2024 - January - First Council Date	
		25745			
			Annual Assesment		
			001-000-000-553-71-49-00	Intergovernmental Services	\$3,104.64
		Total 25745			\$3,104.64
	Total 42648				\$3,104.64
Total ORCAA					\$3,104.64
Power DMS					
	42649			2024 - January - First Council Date	
		INV-46221			
			2024 Annual Subscription		
			001-000-000-523-61-41-00	Professional Services	\$4,417.93
		Total INV-46221			\$4,417.93
	Total 42649				\$4,417.93
Total Power DMS					\$4,417.93
Vision Municipal Solutions, LLC					
	42650			2024 - January - First Council Date	
		09-13430			
			Utility Billing Upgrade-UB2		
			400-000-000-594-34-64-02	Equipment Billing Software	\$5,190.10
			402-000-000-594-61-64-01	Equipment Billing Software	\$1,730.04
		Total 09-13430			\$6,920.14
	Total 42650				\$6,920.14
Total Vision Municipal Solutions, LLC					\$6,920.14
Grand Total		Vendor Count	6		\$216,499.18



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2024 - January - First Council Date

001	General Fund	\$93,183.95
305	Capital Improvement Grants	\$116,395.09
400	Water	\$5,190.10
402	Sewer	\$1,730.04
	Count: 4	\$216,499.18

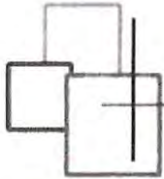
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

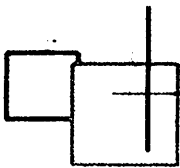
Audited and ordered paid by Forks City Council:

Auditing Committee



Transaction Activity

Reference	Vendor	Period	Amount	Number
Invoice				
<u>12152023/Fleck Travel</u>	<u>Fleck, Rod</u>	2023 - December - Travel Checks		<u>3659</u>
<u>410-000-000-552-10-43-00</u>	Rep. Kilmer Meeting-Port Angeles, WA Travel		\$94.02 \$94.02	
		Total Invoice	\$94.02	
		Grand Total	\$94.02	



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2023 - December - Travel Checks

410	Airport/Industrial Park	\$94.02
	Count: 1	\$94.02

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Forks, and that I am authorized to authenticate and certify to said claim.

Signed: _____
Title: Accounting Technician

Date: _____

Audited and ordered paid by Forks City Council:

Auditing Committee

830 West Lauridsen Boulevard
Port Angeles, Washington 98363



www.clallamtransit.com
360-452-4511

December 22, 2023

Caryn Depew
Clerk/Treasurer
500 East Division Street
Forks, Washington 98331

via email: carynd@forkswashington.org

Re: Clallam Transit System Board 2024 Appointments

Dear Caryn:

Clallam Transit System hereby formally requests written notification of the elected officials your jurisdiction has appointed to the transit governing board to represent you during 2024.

Two elected City of Forks representatives were authorized by the Clallam Public Transportation Benefit Area (PTBA) Board Composition Conference held in August 2020. In addition, the Clallam Transit System also requests an alternate be designated, as this has proven valuable to the conduct of business in the past.

The next meeting of the Clallam Transit System Board is scheduled for 10:00 a.m., Wednesday, January 17, 2024, at the Clallam Transit System, 830 West Lauridsen Boulevard, Port Angeles, Washington.

If I can be of any assistance to you, please contact me at barbc@clallamtransit.com or 360-417-1357.

Sincerely,

Barb Cox
Human Resources Manager/Clerk to the Board

cc: Jim Fetzer, General Manager
file

Current: Weissentels + work

cc: Sara McMillon, City of Sequim Clerk
Kevin Gallacci, General Manager
File



500 E. Division St. • Forks, Washington 98331-8618

(360) 374-5412 • Fax: (360) 374-9430 • TTY: (360) 374-2696
forkswashington.org

January 24, 2023

Thera Black, PRTPO Coordinator
Kitsap Transit
60 Washington Avenue
Bremerton, WA 98337

Dear Ms. Black:

The Forks City Council appointed representatives to the Peninsula Regional Transportation Planning Organization on Monday, January 9, 2023 at its regularly scheduled City Council meeting. For both the executive Board and the Technical Advisory Committee, the designated representative is Council Member Clint Wood with Public Works Director Paul Hampton appointed as the alternate.

Their e-mail addresses are as follows:

Clint Wood: clintw@forkswashington.org

Paul Hampton: paulh@forkswashington.org

Sincerely,

A handwritten signature in black ink, appearing to read "T. Fletcher". The signature is written in a cursive style with a horizontal line extending from the end.

Tim Fletcher
Mayor



(/)

[home \(/\)](#)
[meetings \(/meetings\)](#)
[documents \(/documents\)](#)
[resources \(/resource\)](#)
[about \(/about\)](#)
[contact us \(/contact\)](#)

PRTPO Meetings

The PRTPO Executive Board typically meets on the third Friday every other month, starting in February. The Technical Advisory Committee typically meets on the third Thursday every other month, starting in January. Meetings for both usually run from 10:00 AM – 12:00 PM. Meetings of the Executive Committee or standing advisory groups are scheduled as needed.

Effective June 17, 2022 the PRTPO Executive Board conducts its meetings virtually. Pursuant to the Open Public Meetings Act, Board members may continue to meet virtually so long as an in-person location is provided to the public. The Conference Room at Kitsap Transit's Harborside location at 60 Washington Avenue, #200, Bremerton, will be made available to those wishing to attend in person. The public may also continue attending virtual meeting using the meeting link provided on each agenda.



Federal Aviation Administration

January 03, 2024

TO:
Quillayute Airport
Attn: Rod Fleck
500 East Division Street
Forks, WA 98331
rod@forkswashington.org

CC:
Century West Engineering
Attn: Samantha Peterson
33308 13th Pl S #2
Federal Way, WA 98003
SPeterson@CenturyWest.com

RE: (See attached Table 1 for referenced case(s))
ALP 7460 No Objection Letter
FINAL DETERMINATION

Table 1 - Letter Referenced Case(s)

Table with 7 columns: ASN, Prior ASN, Location, Latitude (NAD83), Longitude (NAD83), AGL (Feet), AMSL (Feet). Row 1: 2023-ANM-5281-NRA, Quillayute, WA, 47-56-11.69N, 124-33-45.42W, 1, 195

Description: Quillayute Airport Master Plan and Airport Layout Plan including: - With AGIS & Instrument Approach Feasibility assessment - Runway Lighting, PAPI and Beacon upgrades - Obstruction Survey Reports - Hangar construction / rehabilitation - Runway 4/22 Reconfiguration of pavements

The proposed change to your currently approved Airport Layout Plan (ALP) submitted, 2023-11-06 00:00:00.0 has been reviewed under the authority of Part 77 and under the requirements of the Terms and Conditions of Accepting Airport Improvement Program Grants dated September 1, 1999. This review has considered the safety and utility of aircraft operations and planned navigational aids as related to this proposal.

The proposal does not exceed any federal obstruction standard and has no effect on the safe and efficient utilization of the navigable airspace by aircraft or on the operation of air navigation facilities. Therefore, we have no objection to this proposal.

It should be noted that this study did not consider the height of construction equipment. This information needs to be coordinated with this office via an "Airspace Study Checklist" before construction begins.

This study did not evaluate the plans for operational safety during construction. Those plans should be submitted to this office for coordination and review prior to construction.

This determination does not include any environmental analysis or environmental approval for this proposal. All local and state requirements and/or permits must be obtained to prior to construction of this proposal.

This determination does not include approval of any lease, does not release any surplus or grant agreement acquired airport property, nor does it relieve the airport owner or the proponent of compliance with Part 155, or any other law, ordinance, or regulation of federal, state, or local government body or organization. Furthermore,

the design and location of any stormwater retention/detention facilities on or near the airport must comply with FAA Advisory Circular 150/5200-33 "Hazardous Wildlife Attractants on or Near Airports", and must be approved on the ALP prior to construction.

We look forward to working with you in the continued development of your airport. If you have any questions, please contact me at (206) 231-3984, agnes.fisher@faa.gov.

Agnes Fisher

ADO

Signature Control No: 603985545-608622313



Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email Mike.French@clallamcountywa.gov

From the Desk of
COMMISSIONER Mike French

Dear Mayor Fletcher,

The North Olympic Peninsula Recompete Coalition (NOPRC) would like to extend an official invitation to the City of Forks to participate in our Phase 2 Recompete application process. The Recompete program is a federal grant administered by the U.S. Economic Development Administration to spur widely shared economic growth and create more opportunities for more people in places that have been left behind. Our initial proposal was selected as one of 22 finalists out of nearly 225 applicants nationwide, and we hope to be selected for implementation funding of \$50 million to create good jobs on the North Olympic Peninsula and connect our residents to good jobs. We have a very short timeline to further refine our proposal and we feel that being inclusive of all our regional partners is crucial. We have identified multiple ways in which you can be involved.

- 1) You can designate a representative of your organization to be a voting member on the NOPRC Task Force. This will require a commitment to participate in our weekly hour-long meetings, and familiarization with our Recompete Phase 1 application and the Recompete Phase 2 Notice of Funding Opportunity. Our Task Force members are also expected to serve on or lead sub-committees.
- 2) Representatives of your organization can participate on sub-committees created to pursue various strategies and refine projects, and in regional feedback sessions (we hope to host 2-4 of these sessions) where our application and various projects will be explained in detail and comments will be encouraged.

We recognize that serving on the NOPRC Task Force is a large time commitment. We currently have members representing Clallam and Jefferson Counties, Clallam and Jefferson EDCs, the North Olympic Development Council, Peninsula College, and multiple Tribal governments. We would welcome your participation as well.

Please feel free reach out to me at Mike.French@ClallamCountyWA.gov with any questions or with your response. I'm happy to appear in person at a City Council meeting to discuss this if necessary.

Sincerely,

A handwritten signature in blue ink that reads "Mike French".

Mike French
Chair, NOPRC Task Force



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Commissioner Mike French
Chair, Board of Clallam County Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015

5 January 2024

RE: City Appointee to North Olympic Peninsula Recompete Coalition

Good morning Commissioner French,

Thank you for your letter via email yesterday regarding the North Olympic Peninsula Recompete Coalition. First, let me add my congratulations on our region's selection by the Economic Development Administration to compete for Phase II in this process. A lot of hard work and effort went into the Coalition's Phase I application. Congratulations to everyone on a job well done.

Also, thank you for working to ensure that the Coalition's membership was broadened to include the City of Forks and its sister cities across the Peninsula. As you are aware, this was a specific area of concern raised to you in the support letter we provided for the Phase I application. With the Phase II application being due on the 25th of April, and with the information and time commitment being asked for by the Coalition, I am appointing our City Attorney/Planner Rod Fleck to be our representative to this working coalition.

Again, congratulations on both fronts and thank you for your letter.

Sincerely,

A handwritten signature in blue ink, appearing to read "TJ" followed by a stylized flourish.

Tim Fletcher
Mayor