

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
November 27, 2023 7:30 p.m.

0:06 **PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:35 **ROLL CALL**

Council members present: Weissenfels, Wood, Soha [arrived 7:33 p.m.], Gingell, Echeita, and Mayor Fletcher. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:57 **Motion** to approve the agenda as presented by Weissenfels, second Wood, motion carried.

PUBLIC COMMENT

1:18 Lissy Andros, Director, Forks Chamber of Commerce informed Council of upcoming Chamber meetings and events.

3:07 Jeff Bohman from the Peninsula Trails Coalition thanked Council and staff for their support with the Puget Sound to Pacific Trail (PS2P) grant.

4:19 Mark Soderlind said the roof on a building at the Industrial Park is damaged, and commented on the haunted house's use of the hangar at Quillayute Airport.

ACTION ITEMS

6:46 **1. Motion** to approve minutes of the October 9, 2023 Regular Meeting by Gingell, second Wood, motion carried.

7:10 **2. Motion** to approve manual check 42450 in the amount of \$66,975.00, payroll checks 42451 through 42465 in the amount of \$78,347.29, and claim checks 42466 through 42488 and EFTs as included in the total amount of \$139,644.34 by Wood, second Weissenfels, motion carried.

3. 2024 Budget Hearing

8:08 Mayor Fletcher opened the budget hearing.

8:40 Lissy Andros offered her support for Chief Rowley and the police department, which she said is very important.

9:02 Mayor Fletcher closed the budget hearing at 7:39 p.m.

DISCUSSION ITEMS

9:15 **1. Council Member Reports**

Council Member Weissenfels said she is very concerned about Forks not having a voice with Clallam Transit after she can no longer represent the City.

10:16 **Council Member Wood** said he would do his best to attend Transit Board meetings regularly and in person.

2. Staff Reports

11:24 **Clerk/Treasurer DePew** updated Council on the status of the ongoing State audit, and said a budget amendment would likely be necessary for the Tillicum Park road resurfacing project.

12:15 **Public Works Director Hampton** said he is aware of the roof issue at the Industrial Park. He then reported that calculations show water loss down from 27% when he started working at the City to 16% in 2023.

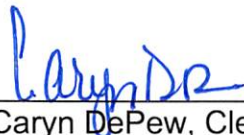
15:29 **Attorney/Planner Fleck** said he and Public Works Director Hampton have been in touch with roofers regarding both the Industrial Park and the ICN building, but the Industrial Park tenant is currently in arrears on their lease, but they are responsible for repairing the roof.

3. Mayor's Report


18:43 Mayor Fletcher said Christmas is his favorite time of the year, and he's looking forward to the City's and business's Christmas decorations and the Twinkle Light Parade.

5. ADJOURNMENT

19:14 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 7:49 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor