

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
September 25, 2023 7:30 p.m.

0:01 **PLEDGE OF ALLEGIANCE, AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:23 **ROLL CALL**

Council members present: Weissenfels, Wood, Soha, Gingell, and Echeita. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

0:40 Clerk/Treasurer DePew asked that minutes of the August 14, 2023 Regular Meeting be added to the agenda.

1:14 **Motion** to approve the agenda as modified by Gingell, second Wood, motion carried.

PUBLIC COMMENT

2:00 Lissy Andros, Director, Forks Chamber of Commerce, reported that the Forever Twilight in Forks Festival was a success, and informed Council of various upcoming events.

ACTION ITEMS

8:28 **1. Motion** to approve minutes of the August 14, 2023 Regular Meeting by Weissenfels, second Soha, motion carried.

8:47 **2. Motion** to approve manual checks 42243 through 42249 in the amount of \$135.00, payroll checks 42247 through 42261 in the amount of \$85,369.42, and claim checks 42262 through 42292 and EFTs as included in the total amount of \$48,933.05 by Gingell, second Wood, motion carried.

9:35 **3. Agreement with DNR Regarding Tillicum Lane**

Attorney/Planner Fleck reviewed the City's agreement with the DNR to repair a large portion of Tillicum Lane.

11:47 **Motion** to authorize the Mayor and staff to enter into the agreement with the Department of Natural Resources to repair a portion of Tillicum Lane by Wood, second Gingell, motion carried.

12:20 **4. Capital Facilities Plan**
a. Public Hearing

12:25 Mayor Fletcher opened the public hearing at 7:42.

There was no public comment.

Attorney/Planner Fleck used the time to introduce some proposed changes to the Capital Improvement Plan 2024-2029.

13:36 Mayor Fletcher closed the public hearing at 7:44.

13:40 **b. Adoption of the Capital Improvement Plan 2024-2029**

Adoption of the Capital Improvement Plan 2024-2029 was tabled until the next Regular Meeting to give City staff time to make the necessary updates to the Plan.

14:15 **5. GMA Grant Consultant to the City**

Attorney/Planner Fleck explained response to the City's request for qualifications for a consultant to help with updates to the Growth Management Plan, and asked Council how they would like the City to proceed with the one response received. Discussion ensued with a general conclusion the City should proceed with interviewing the one firm that responded.

DISCUSSION ITEMS

19:51 **1. State Audit Dates**

Clerk/Treasurer DePew informed Council that the City's three-year State audit had begun, and will hopefully be completed by the middle of November.

20:30 **2. USFS Public Meeting Regarding the Klahanie Campground**

Attorney/Planner Fleck asked Council if there was any chance of a quorum at the upcoming meeting regarding the Klahanie Campground.

3. Council Member Reports

22:40 **Council Member Weissenfels** reported on her efforts to have the bus schedule adjusted so there is a bus that better suits teachers' schedules after school.

23:30 **Council Member Wood** reported that the American Legion fed 80 Twilighters breakfast one morning of the FTF Festival, and that he won't be at the October 9 Regular Meeting.

24:20 **Council Member Soha** complained about the stop light, and reported on firewood deliveries by the Lions Club.

28:58 **Council Member Gingell** said people have approached him about the issue of loose dogs in town.

31:17 **Council Member Echeita** said a handful of people told him they were happy with the FTF Festival, but not with the road being closed. He also suggested visitors be informed that they are not permitted to be on school grounds while school is in session without checking in at the office.

4. Staff Reports

32:54 **Clerk/Treasurer DePew** reported on a conference she attended the previous week, and that she is busy with the three-year audit and the 2024 budget. She said she and Lindsay Prose would be attending a software conference the following week.

34:07 **Public Works Director Hampton** reported the City will be getting the new-to-us sweeper for \$3,500, that our wells did really well over the dry summer, and that work to get well 6 up and running continues.

36:32 **Police Chief Rowley** reported a significant uptick in “craziness” with one incident resulting in a lockdown of the school, and reminded Council that a concealed weapon permit doesn’t mean you can take your firearm anywhere.

41:19 **Attorney/Planner Fleck** reported on the status of various grants, meetings, and upcoming events.

5. Mayor’s Report

Mayor Fletcher commented on the FTF Festival, and informed Council the truckers and loggers picnic would take place this weekend at the Round House.

6. ADJOURNMENT

46:17 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:16 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor