

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
September 11, 2023 7:30 p.m.

2023-09-11 **MOMENT OF SILENCE**

1:00 Mayor Fletcher called for a moment of silence to remember victims of the 9/11 terrorist attacks and their families.

PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

1:14 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

ROLL CALL

1:37 Council members present: Weissenfels, Wood, Soha, Gingell, and Echeita. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent: Rowley, Police Chief.

MODIFICATIONS/APPROVAL OF AGENDA

2:09 **Motion** to approve the agenda as presented by Weissenfels, second Wood, motion carried.

PUBLIC COMMENT

2:29 Lissy Andros, Director, Forks Chamber of Commerce, told Council there would be a large number of Twilight fans in town this week with the Forever Twilight in Forks Festival occurring this weekend.

ACTION ITEMS

3:36 **1. Motion** to approve minutes of the July 10, 2023 Regular Meeting by Gingell, second Wood, motion carried.

4:36 **2. Motion** to approve minutes of the July 24, 2023 Regular Meeting and August 8, 2023 Special Meeting by Soha, second Wood, motion carried.

5:02 **3. Motion** to approve the 1st Quarter 2023 Treasurer's Report by Soha, second Wood, motion carried.

5:54 **4. Motion** to approve payroll checks 42193 through 42209 in the amount of \$135,297.57, claim checks 42210 through 42242 and EFTs as included in the total amount of \$100,547.00, and travel checks 3647 through 3648 in the amount of \$496.59 by Wood, second Weissenfels, motion carried.

5. Resolution No. 511 Authorizing City Designee for the Local Government Investment Pool

6:49 **Motion** to appoint Caryn DePew, Clerk/Treasurer as the City's Designee for the Local Government Investment Pool by Soha, second Wood, motion carried.

8:42 **6. Resolution No. 512 Authorization to Apply for RCO Local Parks Maintenance Program**

Attorney/Planner Fleck explained the RCO Local Parks Maintenance Program.

11:09 **Motion** to approve Resolution No. 512 authorizing the Mayor and staff to apply for the RCO Local Parks Maintenance Program by Gingell, second Soha, motion carried.

11:27 **7. Tillicum Lane Repair Bid Award**

Attorney/Planner Fleck explained the City's agreement with the DNR to repair a large portion of Tillicum Lane, and the City's role in that project.

14:17 **Motion** to award the bid to Lakeside Industries, the lowest responsible bidder, contingent upon DNR confirming funding and conclusion of a memorandum of understanding (MOU) with DNR by Soha, second Gingell, motion carried.

14:36 **8. Proclamation Supporting Constitution Week 2023**

Mayor Fletcher proclaimed September 11 through 17, 2023 Constitution Week in the City of Forks.

DISCUSSION ITEMS

16:19 **1. Commerce Awards Planning**

Attorney/Planner Fleck explained the Growth Management Act Comprehensive Plan Mandatory Update, its various requirements, and its funding. He then explained the Climate Planning Award and how it may be used.

33:20 **2. Puget Sound to Pacific Olympic Discovery Trail into Forks**

Attorney/Planner Fleck provided Council with information regarding extension of the Olympic Discovery Trail, which is part of the Puget Sound to Pacific (PS2P), into Forks, and a grant that would help bring the Trail from 110, over the Calawah, and into Tillicum Park.

36:57 **3. RECOMPETE Letter of Support for Joint Clallam & Jefferson County Applications**

Attorney/Planner Fleck introduced the RECOMPETE grant and explained the application process and how grant monies may be used to bring a certain number of people currently out of the work force back into the work force at a living wage.

42:31 **4. Capital Facilities Improvement Plan 2024-2029**

Attorney/Planner Fleck provided Council with the first draft of the Capital Facilities Improvement Plan 2024-2029.

Recording ends.

2023-09-11.2 **5. Staff Reports**

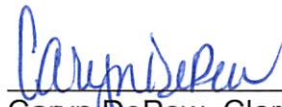
0:01 Recording seems to begin with **Attorney/Planner Fleck** talking about U.S. Forest Service recreation areas as part of his report on his recent activities and during which he updated Council on recent issues with the DNR and trust lands.

2023-09-11.3 **6. Mayor's Report**

0:01 Recording seems to begin with **Mayor Fletcher** talking about Forest Service recreation areas, and continued with him briefly touching on the City's budget, broadband, and the housing situation.

7. ADJOURNMENT

4:33 **Motion** to adjourn by Soha, second Weissenfels, motion carried. Meeting adjourned at 8:44 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor