

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
August 14, 2023 7:30 p.m.

0:06 PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:33 p.m.

0:34 ROLL CALL

Council members present: Weissenfels, Wood, Soha, Gingell, and Echeita. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, and Police Chief. Absent: Hampton, Public Works Director.

0:43 MODIFICATIONS/APPROVAL OF AGENDA

Mayor Fletcher said Council will recess into Executive Session to consider matters regarding potential litigation at the end of the meeting. No action is expected.

1:18 Motion to approve the agenda as modified by Wood, second Weissenfels, motion carried.

1:35 PUBLIC COMMENT

Lissy Andros, Director, Forks Chamber of Commerce reported that the Visitor Center has been very busy, and that she feels tensions are high in the City, perhaps due to the heat.

ACTION ITEMS

3:03 1. Motion to approve minutes of the April 24, 2023 Regular Meeting by Wood, second Weissenfels, motion carried.

3:23 2. Motion to approve minutes of the May 8, 2023 Regular Meeting by Wood, second Weissenfels, motion carried.

3:46 3. Motion to approve manual check 42076 in the amount of \$10,155.59, payroll checks 42077 through 42093 in the amount of \$134,789.95, claim checks 42094 through 42096, 42105 through 42149, and EFTs as included in the total amount of \$178,219.41, and travel check 3646 in the amount of \$103.46 by Wood, second Gingell, motion carried.

5:03 4. Stadium Bathroom RCO Grant

a. Agreement with Quillayute Valley School District

Attorney/Planner Fleck explained the RCO grant and the City's partnership with Quillayute Valley School District on this project.

- 12:55 **Motion** to authorize the Mayor and staff to execute the stadium bathroom RCO grant agreement with Quillayute Valley School District by Weissenfels, second Echeita, motion failed 2-3 with Wood, Soha, and Gingell against.
- 13:52 b. Bid Update and Acceptance/Approval
The need for action on this item was eliminated with the failure of the previous motion. Discussion of the project and grant specifics ensued. Attorney/Planner Fleck said he would invite representatives from the school to be present at the next Council meeting to answer questions on this matter.
- 16:30 **DISCUSSION ITEMS**
1. Ordinance No. 667 Amending the 2023 Budget
Clerk/Treasurer DePew introduced and explained proposed Ordinance No. 667 Amending the 2023 Budget, which will be presented to Council for action at the next Regular Council Meeting.
- 23:11 **2. Letter to WSDOT Olympic Region Regarding SR 101/Forks Ave. Speed Limits & Traffic Management**
Mayor Fletcher explained that the City has approached the State regarding various safety issues along SR 101/Forks Ave. Discussion ensued.
- 27:10 **3. Visitor Information Center Statistics**
- 27:23 **4. Oxbow Apartments & City Utility Easement Clarification**
Attorney/Planner Fleck introduced and explained the Oxbow Apartments and City utility easement clarification to be presented to Council for action at the next Regular Council Meeting.
- 33:20 **5. Council Member Reports**
There were no Council member reports.
- 34:15 **6. Staff Reports**
Police Chief Rowley reported that his department will be emphasizing speed and traffic control with traffic stops and the radar signs.
- 37:20 **Attorney/Planner Fleck** said he had attended a variety of meetings, including a public National Public Radio meeting, Housing Solutions Committee, and one on wastewater treatment plant improvements, and explained the specifics of the meetings.
- 44:32 **7. Mayor's Report**
Mayor Fletcher said he is looking forward to the next meeting with WSDOT and upcoming budget meetings.

45:18 **8. Executive Session** was called to discuss potential litigation. No action was taken. Meeting resumed at 8:27 p.m.

0:12 **9. ADJOURNMENT**

Motion to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:28 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor