

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 22, 2023 7:30 p.m.

0:02 **PLEDGE OF ALLEGIANCE, AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:28 **ROLL CALL**

Council members present: Wood, Soha, Echeita and Mayor Fletcher. Absent: Weissenfels and Gingell. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent: Rowley, Police Chief

0:52 **MODIFICATIONS/APPROVAL OF AGENDA**

Motion to approve the agenda as presented by Wood, second Soha, motion carried.

1:11 **PUBLIC COMMENT**

Elliot Mann, President of the Park Board, introduced himself and other members of the Board, David Hurn, Secretary, Dan Trickey, Conner Nielson, and Chris Fletcher. He said they're still looking for a place to hold their public monthly meetings scheduled for 5:30 p.m. on the second Thursday of every month. He said they're currently working on a five-year plan.

3:49

Lissy Andros, Director, Forks Chamber of Commerce said the summer season kicks off this weekend with the annual Sasquatch Festival.

4:36 **ACTION ITEMS**

1. Motion to approve payroll checks 41817 through 41830 in the total amount of \$87,518.94, and claim checks numbered 41781 through 41865 and EFTs as included in the total amount of \$56,780.67 by Wood, second Echeita, motion carried.

5:20 **2. Tillicum Park Ballfield Bid**

Attorney/Planner Fleck introduced three bids on the ballfield project—one from 2 Grade, LLC that was the lowest responsible bid, one from Interwest Construction Inc., and one from Bruch and Bruch.

8:20

Motion to wave the irregularity in 2 Grade's bid by Echeita, second Soha, motion carried.

8:52

Motion to accept the Tillicum Park Ballfield bid for \$122,935 and award the project to 2 Grade by Soha, second Wood, motion carried.

9:20 **Motion** to authorize the Mayor and staff to enter into the necessary contracts for the Tillicum Park Ballfield project with 2 Grade by Soha, second Wood, motion carried.

3. Ordinance No. 665 Amending the Ordinance Number for the Interfund Loan from Current Expense to the Street Project Fund

10:24 **Motion** to approve Ordinance No. 665 labeled in the meeting of May 8 as Ordinance No. 663 to No. 664 by Soha, second Wood, motion carried.

4. Homelessness Task Force Appointment

11:16 **Motion** to appoint Council Member Weissenfels as alternate to the Clallam County Homelessness Task Force by Soha, second Echeita, motion carried.

DISCUSSION ITEMS

11:40 **1. Update: North of Calawah Water Tank RFQ for Preliminary Design & Costs**

Attorney/Planner Fleck reviewed the request-for-qualifications (RFQ) process and told Council that after scoring qualifications of the two firms that responded, Grayling Engineers and Cobb, Fendley & Associates, Inc., the Mayor affirmed Grayling as the most qualified firm for this project. Some discussion of other outstanding projects for which Grayling will submit scopes of work ensued.

15:02 **2. Forks Avenue/SR 101 Speed Limits North and South of Downtown Core**

Mayor Fletcher introduced the topic of possible speed limit adjustments to address safety concerns north and south of the downtown core. Council Member Wood said he thought a study would be very helpful in making any decisions.

3. Council Member Reports

18:45 **Council Member Wood** said the Spartan girls' fastpitch team made it to the State tournament and will play their first game against 10th ranked Brewster on Friday at 10:00 a.m.

20:52 **Council Member Echeita** said several members of the Spartan track team would also be going to State.

4. Staff Reports

21:20 **Clerk/Treasurer DePew** reported being very close to wrapping up the year-end reporting for 2022.

21:45 **Public Works Director Hampton** said recent issues with the traffic light were caused by the City crew fixing a pothole, but that the light should soon be working properly again.

23:21 **Attorney/Planner Fleck** said the State Legislature had adopted a "Blake Fix" that makes possession of a controlled substance a gross misdemeanor. He also reported work on the voice-over-internet phone system project for City Hall, and that a marine archaeologist for NOAA has put in for a grant to try to find the wreck of the Russian schooner Nikolai and hopes to be working off our coast in August.

He then informed Council that the City is required to update its building code, and that Council will be presented with an ordinance at the next Regular Meeting.

5. Mayor's Report

29:15 Mayor Fletcher said he has been considering some patriotic additions to the City, including 8-foot flags along Forks Avenue and refurbishing and moving the Scorpion to the Transit Center, and has met with the Foreign Legion to start a group to work on these matters.

5. ADJOURNMENT

32:09 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:02 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor