

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
June 12, 2023 7:30 p.m.

0:05 **PLEDGE OF ALLEGIANCE, AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:30 **ROLL CALL**

Council members present: Weissenfels, Wood, Soha, Gingell, and Mayor Fletcher. Absent: Echeita. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent: Rowley, Police Chief.

**MODIFICATIONS/APPROVAL OF AGENDA**

0:58 **Motion** to approve the agenda as presented by Weissenfels, second Wood, motion carried.

**PUBLIC COMMENT**

1:15 Lissy Andros, Director, Forks Chamber of Commerce said the Visitor Center had its busiest May in history. She also reported having heard at a meeting between the Olympic Peninsula Tourism Commission and Washington State Department of Transportation there would be a 9-day closure of U.S. 101 at the Olympic Hot Springs Road in late 2024. A general discussion of local tourism ensued.

**ACTION ITEMS**

4:37 **1. Motion** to approve minutes of the Regular Meeting held February 13, 2023 by Wood, second Weissenfels, motion carried.

5:01 **2. Motion** to approve minutes of the Regular Meeting held February 27, 2023 by Wood, second Gingell, motion carried.

5:27 **3. Motion** to approve manual check 41866 in the amount of \$11,353.90, payroll checks 41867 through 41882 in the total amount of \$142,007.12, claim checks numbered 41883 through 41914 and EFTs as included in the total amount of \$59,634.61, and travel checks 3637 through 3641 in the total amount of \$825.98 by Wood, second Gingell, motion carried.

**4. Set Public Hearing for Six-Year Street Plan**

6:33 **Motion** to set the public hearing for the Six-Year Street Plan 2023–2028 for July 10, 2023 by Weissenfels, second Wood, motion carried.

**5. Change Classifications of Front Office Staff**

7:05 **Clerk/Treasurer DePew** said she would like to change the classification of one of the two front-office positions, the duties of which are equal to that of the other, but on a much lower pay scale.

7:42 **Motion** to approve the change in classification for one front-office position by Soha, second Gingell, motion carried 3—1 with Weissenfels abstaining.

### **DISCUSSION ITEMS**

8:36 **1. Ordinance No. 666 Blake Decision Fix**

Attorney/Planner Fleck introduced Ordinance No. 666 and explained the situation behind it. Discussion ensued.

17:23 **2. Quillayute Airport Master Plan Public Meeting**

Attorney/Planner Fleck informed Council of an upcoming in-person public meeting on the Quillayute Airport Master Plan to be held June 28 in Council Chambers.

18:35 **3. North of Calawah Water Tank Project Update**

Attorney/Planner Fleck provided an update on the status of the water tank project and its funding.

### **4. Council Member Reports**

20:28 **Council Member Weissenfels** reported having attended a maintenance and operations meeting for Clallam Transit, but missed the Homelessness Task Force meeting because no one had provided her with a location. She also said she attended the Memorial Day ceremony.

22:17 **Council Member Wood** said Legion Riders from American Legion Post 32 in Walla Walla will be visiting our Gold Star Memorial on June 30, and that our American Legion Post 106 will be serving them lunch.

24:41 **Council Member Gingell** said he didn't think it was appropriate to hold festivals not related to honoring our veterans over the Memorial Day weekend.

### **5. Staff Reports**

25:45 **Clerk/Treasurer DePew** reported that she is working on FEMA projects and will be attending the Association of Washington Cities (AWC) conference next week.

26:14 **Public Works Director Hampton** said his crew has been doing a lot of road repairs and fixing water leaks. He said he will be taking a week off starting June 16.

28:12 **Attorney/Planner Fleck** reported that a third-party fiber provider is installing a fiber network that connects back to CenturyLink for the school and other organizations that may provide additional opportunities. He also said he attended a broadband listening session with the State broadband office, that a lot of training regarding the "Blake Fix" is being offered, and that a new Washington Department of Fish and Wildlife fishing rules packet that has led to a variety of issues was released. Finally, he said 4<sup>th</sup> of July fireworks will return to the arena at Tillicum Park this year.

33:35 **6. Mayor's Report**

Mayor Fletcher said he was honored to speak at the Memorial Day ceremony, and that he also feels Memorial Day should be reserved for honoring those who have fought and sacrificed for our country.

**7. ADJOURNMENT**

34:38 **Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:05 p.m.

  
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Caryn DePew, Clerk/Treasurer

  
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Tim Fletcher, Mayor