

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
April 24, 2023 7:30 p.m.

0:10 **PLEDGE OF ALLEGIANCE, AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

0:29 **ROLL CALL**

Council members present: Weissenfels, Wood, Soha, Echeita and Mayor Fletcher. Absent: Gingell. Staff present: DePew, Clerk/Treasurer, Fleck, Attorney/Planner (present via Zoom), and Hampton, Public Works Director. Absent: Rowley, Police Chief.

**MODIFICATIONS/APPROVAL OF AGENDA**

0:45 **Motion** to approve the agenda as presented by Wood, second Weissenfels, motion carried.

1:10 **REPORT**

Randy Lato presented a written report on the April 2023 Pacific Fisheries Management Council meeting. Council briefly discussed the issue of off-shore windmills included in the report.

3:30 **PUBLIC COMMENT**

Lissy Andros, Director, Forks Chamber of Commerce would like Council to start another discussion about reducing the speed limits north and south of town.

4:35 **PROCLAMATION**

Mayor Fletcher issued a proclamation in conjunction with Forks Elks Lodge 2524 designating May 1–7, 2023 as Youth Week in the City of Forks.

**ACTION ITEMS**

6:50 **1. Motion** to approve minutes of the Regular Meeting held December 12, 2022 by Wood, second Weissenfels, motion carried.

8:40 **2. Motion** to approve minutes of the Regular Meeting held December 27, 2022 by Wood, second Echeita, motion carried.

9:10 **3. Motion** to approve payroll checks 41711 through 41724 in the amount of \$79,158.25 and claim checks numbered 41725 through 41762 and EFTs as included in the total amount of \$123,405.25 by Weissenfels, second Wood, motion carried.

#### **4. QVSD—City of Forks Authorization for Stadium Bathrooms**

11:20 **Motion** to approve and adopt the Recreation and Conservation Office's (RCO) authorization agreement in accordance with Resolution 505 Authorizing the City to partner with QVSD for an RCO Youth Athletic Facilities grant by Wood, second Weissenfels, motion carried.

#### **5. VB BTS II, LLC Lease of a Portion of the Campbell Pit Property**

14:45 **Motion** to table this matter until the next meeting to give Council time to review the entire lease agreement by Soha, second Wood, motion carried.

### **DISCUSSION ITEMS**

#### **1. 1<sup>st</sup> Quarter 2023 YTD Reports**

15:00 First quarter 2023 sales & lodging tax, building permit, jail statistics, and Visitor Information Center statistics were reviewed.

#### **2. Council Member Reports**

18:20 **Council Member Weissenfels** reported having attended the April 19 Clallam Transit System Board meeting where it was announced that Kevin Gallucci is retiring as of June 1.

#### **3. Staff Reports**

19:55 **Clerk/Treasurer DePew** said she has been busy working on various reports due in April and May and hopes to have a Treasurer's Report by the next meeting.

20:25 **Public Works Director Hampton** reported having repaired a couple serious water leaks in the past two weeks, and that staff is working on a way of announcing temporary stoppages for leak repair via the City website. He also said the second line for banners has been installed on the south end of town, and that he would like to see the banner fee increased.

23:20 **Attorney/Planner Fleck** reported on several matters, processes, services, and funding associated with mental health and co-occurring substance abuse.

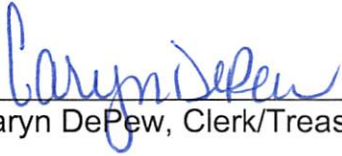
#### **4. Mayor's Report**

26:54 Mayor Fletcher said staff is considering a more streamlined version of Council minutes. He also said the State has again failed to make any changes to the way it handles mental health issues and drug use, and that our wastewater treatment plant is again the recipient of a 2022 Wastewater Treatment Plant Outstanding Performance Award from the Department of Ecology.

29:35 The Mayor then asked Randy Lato, who could not hear the meeting over Zoom when his report was introduced, to answer a question from Council.

32:20 **5. ADJOURNMENT**

**Motion** to adjourn by Soha, second Wood, motion carried. Meeting adjourned at 8:02 p.m.



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Caryn DePew, Clerk/Treasurer



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Tim Fletcher, Mayor