

# CITY OF FORKS

## NOTICE OF FUNDING AVAILABILITY

### LODGING TAX FUND

The City of Forks hereby announces that applications will be accepted from public and non-profit agencies for projects that assist tourism development and promotion for the City. This program is funded through the taxes collected on overnight lodging in the City of Forks. The City will award funds on a competitive basis to eligible applicants with the demonstrated ability to complete their projects between January 1, 2024 and December 31, 2024.

Applications are available on the City's website at [www.forkswashington.org](http://www.forkswashington.org) or by contacting the City Clerk/Treasurer, 500 East Division Street, Forks, WA 98331. (360-374-5412 ext. 240). Completed applications are due to the Clerk/Treasurer **by 5:00 p.m. on September 25, 2023. No applications received after that date and time will be considered for funding.**

Applicants will be required to provide estimates of potential economic impact and include a brief description of how the estimates were calculated. Successful applicants will be required to enter into a contract with the City to provide reimbursement of costs after the service is rendered and paid, and a signed request for reimbursement has been submitted to the City. They may also be required to provide liability insurance for the duration of the contract, naming the City as additional insured in an amount determined by the City. Successful applicants will also be required to submit a post-event report to include actual attendance numbers and other information as may be required by the Washington State Joint Legislative Audit and Review Committee.

#### AUTHORIZED PROJECTS

The revenues received from the City's Lodging Tax Fund may be used for the following purposes:

- Paying all or any part of the cost of tourism promotion.
- Marketing and operation of special events and festivals designed to attract tourists.
- Supporting the operations and capital expenditures of tourism related facilities in which the City has an ownership interest, or facilities owned by non-profit organizations.
- Funding general economic development projects that may increase tourism.
- Funding of a multi-jurisdictional tourism related facility.

The permitted uses according to the State legislation authorizing the imposition of this tax-supported program are more fully explained in RCW 67.28.1815, 67.28.1816 and the definitions portion in RCW 67.28.080.