

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
February 13, 2023 7:30 p.m.

2023-02-13 Part 1

**PLEDGE OF ALLEGIANCE, AND CALL TO ORDER**

- 0:15 Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.
- 0:35 Mayor Fletcher requested a moment of silence in remembrance of former Clerk/Treasurer Audrey Grafstrom and her service to the City.

**ROLL CALL**

- 1:00 Council members present: Weissenfels, Wood (present via Zoom), Soha, Gingell, Echeita, and Mayor Fletcher. Staff present: Simons, Deputy Clerk, Fleck, Attorney/Planner, and Rowley, Police Chief. Absent: Hampton, Public Works Director.

1:37 **MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher asked that the agenda be modified to include a 10-minute Executive Session to consult with legal counsel regarding litigation or potential litigation.

- 1:55 **Motion** to approve the agenda as modified by Gingell, second Weissenfels, motion carried.

2:14 **PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

- 2:25 **1. Motion** to approve December manual check 41473 in the amount of \$12,544.38, payroll checks 41474 through 41489 in the amount of \$133,105.77, claim checks numbered 41490 through 41535 and EFTs as included in the total amount of \$117,834.97, and travel checks numbered 3621 through 3622 in the amount of \$512.00 by Weissenfels, second Gingell, motion carried.
- 2. Resolution #508 2023–2027 Capital Improvement Plan**
- 4:20 **Motion** to approve Resolution #508 2023–2027 Capital Improvement Plan by Soha, second Weissenfels, motion carried.
- 3. Resolution #509 Amending Personnel Manual Regarding Step Increases**
- 8:28 **Motion** to approve Resolution #509 Amending Personnel Manual Regarding Step Increases by Gingell, second Echeita, motion carried.
- 4. SGTM Lease Clarification**
- 12:20 **Motion** to retain the 2022 rate for the SGTM lease at the Industrial Park through the end of 2023, and begin applying the CPI increase in January, 2024 by Weissenfels, second Gingell, motion carried.

## DISCUSSION ITEMS

13:10 **1. 4<sup>th</sup> Quarter 2022 YTD Reports: Jail Statistics**

4<sup>th</sup> quarter 2022 jail statistics were reviewed.

### **2. Council Member Reports**

21:38 **Council Member Wood** asked about the status of the situation at 380 Bogachiel Way. Attorney/Planner Fleck addressed his question.

### **3. Staff Reports**

22:48 **Attorney/Planner Fleck** reported that he has been and continues to testify with the DNR regarding trust lands and carbon credits. He then directed Council to a petition to list Olympic Peninsula steelhead as a threatened or endangered species included in their notebooks.

### **4. Mayor's Report**

27:53 Mayor Fletcher reported having attended the Bonneville Power Administration stakeholders' meeting.

31:35 **5. Executive Session** was called from 8:06 to 8:16 to discuss current or potential litigation. No action was taken.

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## **6. ADJOURNMENT**

00:08 **Motion** to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 8:15 p.m.



Caryn DePew, Clerk/Treasurer



Tim Fletcher, Mayor