

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 23, 2022 7:30 p.m.

PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

ROLL CALL

Council members present: Gingell, Soha, Wood, Weissenfels, and Mayor Fletcher. Absent: Gilstrap. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief [present via Zoom], and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Gingell, second Wood, motion carried.

PROCLAMATION

Clerk/Treasurer Grafstrom read the proclamation designating June, 2022 as Ride Transit Month, joining Clallam Transit System in celebrating its employees and riders and encouraging citizens to choose transit as a viable transportation option in Clallam County and beyond. The proclamation also announces fare free ridership for youth ages eighteen and under.

PUBLIC COMMENT

Lissy Andros, Director, Forks Chamber of Commerce began by saying the Forever Twilight in Forks Collection is celebrating its fifth anniversary. The Collection has welcomed 44,000 visitors. She praised Gay Bunnell for her work there.

She then said the Chamber had received a grant for approximately \$44,000 in partnership with the City. That money will go to the purchase and installation of a curtain in the Rainforest Arts Center that can be used for performances or to divide space in the great room. The grant will also be used to purchase a trailer and 40 steel interlocking barricades that will be available for City events and for rent by those using the RAC. She said she hopes to have the curtain installed by the end of July, and the trailer and barricades before the 4th of July. She ended by saying the Chamber would host a program featuring the candidates for Department of Community Development Director at its Wednesday meeting and invited Council and City staff to the meeting to ask questions of the candidates. She noted that this election is very important and we on the West End need to be sure the right person is elected to ensure we have a voice and are heard.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held May 9, 2022 by Wood, second Weissenfels, motion carried 3-0 with Gingell abstaining.

2. Motion to approve payroll checks numbered 40632 through 40645 in the amount of \$70,095.48, and claim checks numbered 40646 through 40677 and EFTs as included in the total amount of \$115,251.05 by Soha, second Weissenfels, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Weissenfels reported having attended the Clallam Transit Board meeting on Wednesday, where she learned the Simdars Road round-about proposal for Blyn has been squashed. Standard on-/off-ramps will be used instead. She then said Clallam Transit will take delivery of three new MCI coaches in June and three new Gillig coaches in July.

She then spoke about a recent break-in and theft at the airport. A bicycle belonging to one of our doctors who flies back and forth was stolen, and Friends of Forks Animals (FOFA) volunteers have found a lot of drug paraphernalia on the ground. She said she finds this concerning because these things are occurring so close to the shelter, where Friends of Forks Animals stores its things, and asked if our police officers could drive by a couple of times each night in an effort to prevent drug activity and further criminal behavior.

2. Staff Reports

Clerk/Treasurer Grafstrom responded to Council Member Weissenfels' comments saying she had been alerted to the damage at the airport by Public Works Director Hampton this morning. The trailer that was broken into needs to be demolished and removed. Hampton's crew will begin working on that and Steven Gaydeski is working on replacing the broken window in the shelter. In addition, she spoke with Karen Clark from FOFA and planned to talk to Chief Rowley about patrolling the area.

She then reported that she is working hard on the City's annual report, which is due on May 30th, and expects to finish on time.

Public Works Director Hampton reported Water Superintendent Nick Dias is out taking a CDL class, all of which was paid for by scholarships, and a Falcon representative will be here later in the week to train the public works crew on using the asphalt trailer. He said the contract for the Bogachiel Way Overlay Project has been returned by the engineer with his price, so we are ready to move on to the next step. He then said the City has applied for a \$90,000 no-match crack-sealing grant currently being offered by the Transportation Improvement Board. The grant would benefit us greatly and we have issued a crack-sealing call for bids on the MRSC Small Works Roster.

Police Chief Rowley reported a recent increase in thefts and said he would increase patrols near the airport.

Attorney/Planner Fleck said progress is being made on the Quillayute Airport Master Plan, and that a second town hall sort of meeting with the community will be held in September. He then said he met with a group interested in a particular variety of camas plant that grows on prairies and its location in relation to the Quillayute Airport. He will be

going out with them to find out exactly where it does grow, but does not expect the Master Plan to be affected in any way. He praised Steven Gaydeski for doing such a good job of maintaining, and even improving, the grounds at the airport. Finally, he said he, Nerissa Davis, and Barb Manuel have been working on various records requests.

3. Mayor's Report


Mayor Fletcher said he was glad to hear about the new buses for Clallam Transit System, and that he hopes some will be used here on the West End.

4. ADJOURNMENT

Motion to adjourn by Soha, second Gingell, motion carried. Meeting adjourned at 7:54 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer