

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
July 26, 2021 7:30 p.m.

**PLEDGE OF ALLEGIANCE, AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance, then called the meeting to order at 7:30 p.m.

**ROLL CALL**

Present in-person: Council Members Gilstrap, Gingell, Soha, Hillcar, Weissenfels, and Mayor Fletcher, Clerk/Treasurer Grafstrom, Attorney/Planner Fleck, and Public Works Director Hampton. Absent: Police Chief Rowley.

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Gingell, second Gilstrap, motion carried.

**PUBLIC COMMENT**

Lissy Andros, Chamber of Commerce Executive Director reported record numbers of visitors to the Visitor Center. There were 505 at the Visitor Center on Saturday, which is a record, and the Forever Twilight Collection is hosting 175 to 200 people every day it has been open. The Collection hours have been extended in an effort to reduce the line to get in. Visitors are a combination of Twilight fans and those coming to our area for the Park and other outdoor recreation venues and activities.

**ACTION ITEMS**

1. **Motion** to approve minutes of the Regular Meeting held July 12, 2021 by Gingell, second Soha, motion carried.

2. **Motion** to approve payroll checks numbered 39668 through 39681 for \$72,230.63, and claim checks numbered 39682 through 39714 and EFTs as included in the total amount of \$57,481.29 by Soha, second Weissenfels, motion carried.

3. June 2021 Treasurer's Report

**Motion** to approve the June 2021 Treasurer's Report by Soha, second Gilstrap, motion carried.

4. Set Public Hearing Date for 2022 to 2027 Six-Year Street Plan

**Motion** to set a public hearing on the 2022 to 2027 Six-Year Street Plan for August 9, 2021 by Hillcar, second Weissenfels, motion carried.

**DISCUSSION ITEMS**

1. **Shoreline Master Plan Adoption Status**

Attorney/Planner Fleck explained that Clallam County had adopted its proposed Shoreline Master Plan (SMP) with the revisions suggested by the Department of Ecology. The City is now able to adopt their Plan as its own. August 23 has been selected as the date the ordinance adopting the County's Plan will be presented to Council. Once the ordinance is adopted, work with Clallam County on the memorandum of understanding for implementation will begin.

## **2. Water System Late-Comer's Agreement**

Attorney/Planner Fleck said that Cody and Jessi Wilson had paid the City to extend a water main to property they purchased off of Palmer Road. The Wilsons have requested a late-comers' agreement that would require anyone who later connected to that extension to pay a pro-rated portion of the cost of the main extension. Council will be asked to approve and authorize this late-comers' agreement at the next meeting.

## **3. 2022–2027 Capital Improvement Plan**

Attorney/Planner Fleck introduced the latest draft of the 2022-2027 Capital Improvement Plan. There have been some small changes. A public hearing and adoption of this latest draft are presumed for the August 23 meeting.

## **4. Council Member Reports**

**Council Member Soha** attended Quileute Days where he spoke informally with some of the Tribal Council members. Everyone seemed excited for La Push to be open again. He has also fielded some positive feedback regarding the new sidewalks at the post office.

**Council Member Hillcar** said he took advantage of the new Allen Courts to play his first game of pickleball in 30 years. He did some research and found that pickleball is now a very global sport and he foresees the addition of more courts at Tillicum Park in the future. He is pleased to see that the courts are being well used, but did report that the gates need stops. The hinges are already showing signs of damage.

Prompted by the US 101 Elwha River Bridge Replacement Environmental Assessment included in the packet for Council's information, he expressed his frustration with the State for not demanding that the National Park Service pay some sort of restitution for having basically destroyed a fully functioning Elwha bridge when they made the decision to remove dams causing hydraulic conditions for which the bridge was not built.

## **5. Staff Reports**

**Clerk/Treasurer Grafstrom** said there are some issues with the basketball courts at Allen Courts that the City has been trying to clear up with the contractor. There are problems with positioning, alignment, and/or the height of the basketball hoops, and striping on all of the courts is less than optimal. These deficiencies have been brought to the contractor's attention, but the proposal they submitted to resolve the issues was not accepted by the City or the Lloyd Allen Charitable Trust. There will be a meeting tomorrow between Clerk/Treasurer Grafstrom, Public Works Director Hampton, Devin Jackson, the engineer, and a representative from the Lloyd Allen Charitable Trust to come up with a counter proposal. She also reported that there has been a significant change in the amount of asphalt needed to patch A Street as part of the Spartan to Blackberry Sidewalk Project.

Due to the amount of CARES money received in 2020, we are subject to another audit that has already begun. The audit is being done remotely. She also directed Council to the second quarter jail report in their packets.

**Public Works Director Hampton** said that paving for the sidewalk project should be happening on Friday, and the railings should be installed soon.

**Attorney/Planner Fleck** reported having been busy closing out the SMP grant, discussing DNR litigation with other litigants, and dealing with the SMP itself. He also pulled the City float in the Quileute Days parade.

**6. Mayor's Report**

Mayor Fletcher also attended Quileute Days and participated in the parade with his grandchildren. He said that he hopes our state will find a better way than chip sealing to resurface its highways as this process causes very unsafe conditions, especially for motorcycles.

**7. ADJOURNMENT**

**Motion** to adjourn by Hillcar, second Gingell, motion carried. Meeting adjourned at 8:18 p.m.

  
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Audrey Grafstrom, Clerk/Treasurer

  
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Tim Fletcher, Mayor