

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
June 14, 2021 7:30 p.m.

PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Council Member Soha led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order at 7:30 p.m.

ROLL CALL

Present in-person: Council Members Gingell, Soha, Hillcar, Weissenfels, and Mayor Fletcher, Clerk/Treasurer Grafstrom, Attorney/Planner Fleck, and Police Chief Rowley. Present via Zoom: Council Member Gilstrap and Public Works Director Hampton.

MODIFICATIONS/APPROVAL OF AGENDA

Clerk/Treasurer Grafstrom requested that approval of a letter from the Mayor and Council congratulating Senior Chief Boatswain Mate Michael Carola, Commander, Coast Guard (USCG) Station Quillayute River on his retirement be added to the agenda.

Motion to approve the agenda as modified by Weissenfels, second Soha, motion carried.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held May 24, 2021 by Gingell, second Weissenfels, motion carried 4-0 with Gilstrap abstaining.

2. Motion to approve payroll checks numbered 39518 through 39533 for \$117,996.46, and claim checks numbered 39534 through 39579 and EFTs as included in the total amount of \$245,901.69 by Soha, second Weissenfels, motion carried.

3. April 2021 Treasurer's Report

Motion to approve the April 2021 Treasurer's Report by Hillcar, second Gingell, motion carried.

4. Spartan Avenue to Blackberry Avenue Sidewalk Project Contract Award

Jackson Civil Engineering recommends Interwest Construction Inc., the apparent low bidder, be awarded the contract for the Spartan to Blackberry Sidewalk Improvement Project.

Motion to authorize the Mayor and staff to enter into a contract with Interwest Construction Inc. for completion of the Spartan Avenue to Blackberry Avenue Sidewalk Project by Soha, second Gingell, motion carried.

5. Letter to Senior Chief Boatswain Mate Michael Carola, Commander, USCG Station Quillayute River

Mayor Fletcher read aloud the proposed letter to Chief Carola.

Motion to approve the letter from City of Forks Mayor and Council congratulating Senior Chief Boatswain Mate Michael Carola, Commander, USCG Station Quillayute River on his retirement and thanking him for his service to the communities of the West End by Hillcar, second Soha, motion approved.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Weissenfels reported having worked at the last vaccine clinic, and that she will likely attend the ceremony for Chief Carola at the Coast Guard Station.

2. Staff Reports

Clerk/Treasurer Grafstrom said that she was off for two days for jury selection, but was not selected. Documents for American Rescue Plan Act dollars were sent today. Half of \$1,083,094 is to be distributed to the City of Forks this year, and the other half roughly a year from now. A punch list walk-thru of the sports courts is scheduled for tomorrow. There are some issues with hoop placement and court lines to discuss with the contractor. She hopes that they will be able to come up with solutions for these issues. Ken Gaydeski won the mill demolition in the last surplus auction. He called today to report that demolition is complete. He did a very thorough job. West End Thunder will hold their first race of the year this weekend.

Public Works Director Hampton reported that he and his crew are gearing up for the 4th of July. A pre-construction meeting on the sidewalk project is scheduled for this week, and he will also take part in the punch list walk-thru for the sports courts.

Police Chief Rowley said that signage for the PD outpost at the Transit Center has been ordered. Vern Hestand will do the window sign and OCC will make the wooden outdoor sign. A number of officers were on vacation over the past week, so Clallam County has been helping with law enforcement. There seems to have been an uptick in loose or stray dogs. The amount of tourist traffic is making him nervous about the 4th of July. He hopes people will be smart and stay safe.

Attorney/Planner Fleck reported that Dr. Berry has sent rules for events related to our 4th of July celebration. The 4th of July committee is forwarding those to various individuals and groups in charge of events, and doing all they can to avoid and prevent problems. Volunteers are still needed. Hilary Franz, Commissioner of Public Lands spoke at the last Coffee with Colleen meeting of the Clallam County Economic Development Council, and did a very good job of explaining that she does not support the Belcher-Goldmark proposal to gradually transition DNR lands to conservation status. She feels the DNR already has adequate policies in place to deal with old-growth concerns. Her primary focus, however is the fire season that is now upon us.

The Quillayute Airport Master Plan Update Project is funded and under way. There is still a lot of paperwork to be done, and he is meeting with the consultant every other week. Work on the state grant we will receive for the Shoreline Master Program must be completed by the end of the month. The ordinance included in the Council packet is a part of that work, as is the public hearing scheduled for June 28. The ordinance will be

passed after the County adopts its plan. Ravae O'Leary with the Olympic Peninsula Guides' Association is drafting a letter to Washington Department of Fish and Wildlife proposing an open, straightforward way of dealing with steelhead seasons for which she would like City support.

3. Mayor's Report

Mayor Fletcher attended a graduation ceremony in Ellensburg over the weekend, and reported being quite impressed with the trails and parks maintained by the City of Ellensburg, but also took the time to promote our own Olympic Discovery Trail in discussions with locals.

4. ADJOURNMENT

Motion to adjourn by Soha, second Weissenfels, motion carried. Meeting adjourned at 8:02 p.m.



Audrey Grafstrom, Clerk/Treasurer



Tim Fletcher, Mayor