

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
January 11, 2021 7:30 p.m.

PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Council Member Hillcar led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order at 7:30 p.m.

ROLL CALL

Council members present (meeting conducted via Zoom): Gilstrap, Gingell, Soha, Hillcar, Weissenfels [present at 7:36 p.m.], and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Gingell, second Gilstrap, motion carried 4-0.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held December 28, 2020 by Soha, second Gingell, motion carried 4-0.

2. Motion to approve payroll checks numbered 39029 through 39044 for \$119,808.75, 13th period claim checks numbered 39045 through 39082 for \$55,127.26, and claim checks numbered 39083 through 39092 and EFTs as included in the total amount of \$13,872.53 by Soha, second Gilstrap, motion carried 4-0.

3. Set Public Hearing Date for Peterson Annexation

Motion to set the public hearing date for the Peterson annexation for January 25, 2021 by Hillcar, second Soha, motion carried 4-0.

[Council Member Weissenfels present.]

4. Clallam Transit System (CTS) Board Appointments

The 2020 CTS appointees were Council Member Weissenfels and Council Member Gingell with Mayor Fletcher as the alternate.

Motion to appoint Council Member Weissenfels to the CTS Board and table the appointment of a second representative and an alternate until the meeting on January 25, 2021 by Hillcar, second Gingell, motion carried.

5. Peninsula Regional Transportation Planning Organization (PRTPO) Appointments

The 2020 PRTPO representatives were Council Member Hillcar with Public Works Director Hampton as alternate one and Council Member Gilstrap as alternate two.

Motion to reappoint Council Member Hillcar with Public Works Director Hampton as alternate one and Council Member Gilstrap as alternate two to the PRTPO by Gingell, second Gilstrap, motion carried.

DISCUSSION ITEMS

1. Reports

The following reports were reviewed: 4th Quarter/YTD 2020 Sales Tax & Lodging Tax Receipts and 4th Quarter/YTD 2020 Building Permits.

2. Council Member Reports

Council Member Weissenfels reviewed a report prepared by Karen Beyer on Friends of Forks Animals activities since September 2020.

3. Staff Reports

Attorney/Planner Fleck reported that anglers have a hearing with the Senate Agriculture, Water, Natural Resources & Parks Committee regarding the new Washington Department of Fish and Wildlife steelhead fishing rules tomorrow. They also have other meetings and hearings with concerned departments and committees. The City has retained an attorney experienced with matters like this to help, and Attorney/Planner Fleck is advising them on what to ask for, how to ask for it, what to prepare, prepping them for their hearings, and so on.

The City EOC crew met with hospital staff regarding COVID-19 vaccination clinics that will be held from 10:00 a.m. to 3:00 p.m. on Fridays and Saturdays for the foreseeable future. At this point, those aged 70 and older, and those 50 and older living in a household with one or more people aged 70 or older, qualify for vaccination. Vaccinations will be given in the auxiliary gym at the high school, with the Transit Center and Peninsula College parking lots used as holding areas. Forks has vaccinations for the entire West End with the exception of the Quileute and Makah Tribes and Department of Corrections, all of whom have or are handling their own vaccinations.

4. Mayor's Report

Mayor Fletcher recognized City staff and the EOC for their leadership throughout the entire COVID-19 pandemic. He also acknowledged Heidi Anderson and the hospital staff, and Diana Reaume and Bill Henderson at Quillayute Valley School District, as just some who have worked behind the scenes to get us through these difficult times. The combined efforts show how we can all work together to get through a pandemic or even catastrophe, and gives him great hope for, and pride, in our community.

5. ADJOURNMENT

Motion to adjourn by Weissenfels, second Soha, motion carried. Meeting adjourned at 8:16 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer