

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
April 11, 2022 7:30 p.m.

**PLEDGE OF ALLEGIANCE, AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and then called the meeting to order at 7:30 p.m.

**ROLL CALL**

Council members present: Gingell, Soha, Wood [present via Zoom], Weissenfels, and Mayor Fletcher. Absent; Gilstrap. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief [arrived at 7:36 p.m. due to a PD call], and Hampton, Public Works Director.

**MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Fletcher asked that the agenda be modified to include an Executive Session of 15 minutes to discuss current or potential litigation.

**Motion** to approve the agenda as modified by Gingell, second Soha, motion carried.

**PUBLIC COMMENT**

Lissy Andros, Executive Director Forks Chamber of Commerce said the Chamber is currently accepting nominations for its Best of Awards. The deadline for nominations is 12:00 p.m. Wednesday, April 13. The nomination form is available from the Chamber website.

**ACTION ITEMS**

**1. Motion** to approve minutes of the Regular Meeting held March 28, 2022 by Soha, second Gingell, motion carried.

**2. Motion** to approve manual claim checks 40475 and 40493 in the amount of \$12,732.48, payroll checks numbered 40476 through 40492 in the amount of \$122,313.19, claim checks numbered 40494 through 40532 and EFTs as included in the total amount of \$72,724.97, and travel check 3608 in the amount of \$65.25 by Weissenfels, second Wood, motion carried.

**3. Resolution #505 Authorizing the City to Partner with QVSD for a Recreation & Conservation Office Youth Facilities Grant**

Attorney/Planner Fleck explained that this partnership is for the next stage of stadium improvements, namely permanent, free-standing restrooms. As only local governments qualify for Recreation & Conservation Office Youth Facilities Grants, the school district would be a sub-recipient with the City as the recipient.

QVSD Superintendent Diana Reaume said the project would cost approximately \$1,000,000 with \$350,000 from the RCO grant. Bill Henderson, Maintenance & Facilities

Manager described the new stadium and noted that the new facilities will be of great benefit not only to the school district, but to the entire community.

**Motion** to approve Resolution #505 authorizing the City to partner with the Quillayute Valley School District for a Recreation & Conservation Office Youth Facilities Grant by Wood, second Weissenfels, motion carried.

## **DISCUSSION ITEMS**

### **1. Reports**

The following reports were reviewed: 1<sup>st</sup> Quarter/YTD 2022 Sales & Lodging Tax receipts, 1<sup>st</sup> Quarter/YTD 2022 building permits, and 1<sup>st</sup> Quarter/YTD 2022 Visitor Information Center statistics.

### **2. Staff Reports**

**Clerk/Treasurer Grafstrom** reported the following. She participated in a meeting with Triple View Technologies, the company that bought out Vision MS, providers of the City's financial software. The purpose of the meeting was to inform the existing customer base of the company's plans to maintain the software and make improvements moving forward. There were no responses to the request for qualifications (RFQ) for engineering for the Wastewater Treatment Plant improvements project. She will try some different avenues to find an engineer. Appropriations requests for funding of a new water tank on the north side of the Calawah River were sent to Representative Kilmer and Senators Murray and Cantwell. She stated that Kim Weissenfels played a huge part in navigating each congressional portal and ensuring accurate data was input, as each portal required slightly different information. She also stated that the City is working with Keefe Commissary Network transferring to the new commissary software and noted that Holly Clark was able to learn the new system very quickly. Finally, she said there will be a site visit with FEMA tomorrow.

**Police Chief Rowley** reported two copper thefts that occurred over the weekend, one at the Forks Peninsula College building and another at a local real estate office. He said the nearest place he has found that purchases copper is in Gorst. He also reported a 3-year old girl having found and picked up half a fentanyl pill wrapped in foil that found its way into her grandmother's yard from the neighbor. Unfortunately, current legislation allows for very little in the way of a response by law enforcement. He also said that if he maintains a constant presence in that, or any, particular area, then other areas under his jurisdiction will go without. He noted his great frustration with the entire situation.

**Attorney/Planner Fleck** said that he, the Mayor, and Chief Rowley met with the Forks Community Hospital CEO and CNO to propose a way of handling involuntary holds and those who seem to present a danger to themselves or others. The meeting went well and they are waiting for a response from the Hospital. He had a discussion with the Recreation and Conservation Office regarding the Olympic Discovery Trail, the Calawah boat launch, the new trail bridge over the Calawah River paid for by the Allen Foundation, and the community's expectation that our segment of the trail, which will not be funded by the State, be open to State-licensed wheeled all-terrain vehicles. He said he had been dealing with a lot of DNR-related issues over the past two weeks, much of it regarding "large



trees"/"old trees". Part of that was an interview with an NPR reporter doing an 8-part series on DNR trust lands and trust land obligations. Finally, he reported that the Board of Natural Resources (BNR) met on Tuesday, and then on Wednesday, Commissioner of Public Lands Hillary Franz announced that 10,000 acres of trust land, primarily in Thurston, King, and Whatcom counties, was to be set aside and "leased" to the State's largest carbon producers. There was no discussion of this at the BNR meeting the day before.

### **3. Mayor's Report**

Mayor Fletcher said one of Forks' unique characteristics is the ability of different agencies and public groups to come together to address issues like those for which the meeting with the Hospital was held.

**4. Executive Session** was called from 8:05 to 8:20 to discuss current or potential litigation. No action was taken.

### **5. ADJOURNMENT**

**Motion** to adjourn by Soha, second Weissenfels, motion carried. Meeting adjourned at 8:21 p.m.



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Tim Fletcher, Mayor



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Audrey Grafstrom, Clerk/Treasurer