



GRADING

PERMIT APPLICATION

500 E Division Street, Forks, WA 98331

360-374-5412 forks.washington.org info@forkswashington.org

Approved: Yes No Inspector: _____ Date: _____

Fee (City): \$ _____ Fee (State): \$ _____ Total \$: _____ Permit #: _____ Receipt #: _____

PROJECT INFORMATION

Exemption request (See page 2 for permit exemptions and submittal requirements.)

Are you requesting exemption from Grading Permit per Appendix J of the International Building Code? Yes No

Physical address: _____

Short legal description: _____

Tax parcel number (*required for approval*): _____ Current zoning: _____

Grading permit requested for: Excavation Fill

Erosion Control Plan attached? Yes No Storm water Management Plan attached? Yes No

Are there any known wetlands on the property? Yes No Any steep slopes (>15% grade)? Yes No

Quantity of work (cubic yards):
 < 50 CY 51–100 CY 101–1,000 CY 1,001–10,000 CY 10,001–100,000 CY > 100,000 CY

Check if more than 500 CY is involved, requiring submission of a State Environmental Policy Act (SEPA) checklist.

Total area being cleared: ¼ acre ½ acre < 1 acre > 1 acre Value of work: \$ _____

PROPERTY OWNER INFORMATION

Name(s): _____

Mailing address: _____

Phone: _____ E-mail: _____

CONTRACTOR INFORMATION

Name: _____ License #: _____

Mailing address: _____ Expiration date: _____

Phone: _____ E-mail: _____

I have read and completed the application and know it to be true and correct. I am authorized to apply for this permit and understand that it is my responsibility to determine which permits are required and to obtain those permits prior to beginning work. I understand that additional information may be required when determined necessary by the building official, and that the application will be considered abandoned and fees forfeited if the permit is not picked up within 180 days of submittal. Submission of this application does not release the property owner or contractor from the requirement of notifying 811 Call Before You Dig when applicable. **The City of Forks does not maintain tax parcel number information. If you do not have this number, you can look it up by using the Property Search link on the Home page of the Clallam County website (www.clallam.net).*

Date _____ Print name _____ Signature (Owner Contractor Representative) _____

2018 International Building Code—Appendix J Grading—J103.2 Exemptions

(for the full text of the Code, please see <https://codes.iccsafe.org/>)

A grading *permit* shall not be required for the following:

1. Grading in an isolated, self-contained area, provided that the public is not endangered and that such grading will not adversely affect adjoining properties.
2. Excavation for construction of a structure permitted under this code.
3. Cemetery graves.
4. Refuse disposal sites controlled by other regulations.
5. Excavations for wells, or trenches for utilities.
6. Mining, quarrying, excavating, processing or stockpiling rock, sand, gravel, aggregate or clay controlled by other regulations, provided that such operations do not affect the lateral support of, or significantly increase stresses in, soil on adjoining properties.
7. Exploratory excavations performed under the direction of a registered design professional.

Exemption from the *permit* requirements of this appendix shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

GRADING PERMIT SUBMITTAL CHECKLIST

Please provide electronic submittals on a flash drive, or e-mail to paulh@forkswashington.org. If submittal is provided in hard copy (paper) format, please provide one (1) copy.

1. Completed and signed application and fees.
2. Scaled grading plan showing north arrow and:
 - a. legal description and tax parcel number (12-digit geographic ID);
 - b. property lines and dimensions with contour lines;
 - c. proposed road access points;
 - d. dimensions and depth of cut and fill;
 - e. street names and any easements or vacations;
 - f. location and diameter of existing trees;
 - g. temporary erosion and sediment control measures (TESC);
 - h. limits of vegetation clearing;
 - i. indicate location of the stored material on your site plan if storing overburden on site; if removing to another site, indicate the proposed site;
 - j. if applicable, delineated critical area boundaries and buffers;
 - k. if applicable, existing or proposed septic system location;
 - l. if applicable, location of any buildings or structures on the lot where work is to be performed and the location of any buildings or structures within 15 feet of the proposed grading.
 - m. existing and finished grade for subject and adjoining properties in contour intervals of sufficient clarity to indicate nature and extent of the work, showing compliance with International Building Code Appendix J, Grading.
3. Copy of survey if available.
4. Geotechnical report (when required).
5. Liquefaction study (when required).