

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
November 23, 2020 7:30 p.m.

PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Mayor Fletcher led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order at 7:32 p.m.

ROLL CALL

Council members present (meeting conducted via Zoom): Gingell, Hillcar, Weissenfels, and Mayor Fletcher. Absent: Soha and Gilstrap. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Hillcar, second Gingell, motion carried.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Motion to approve minutes of the Special Meeting and Regular Meeting, both held November 9, 2020 by Gingell, second Hillcar, motion carried.

2. Motion to approve manual claim check numbered 38871 for \$115,718.18, payroll checks numbered 38872 through 38886 for \$65,509.19, and claim checks numbered 38887 through 38912 and EFTs as included for \$82,027.08 by Weissenfels, second Gingell, motion carried.

3. October 2020 Treasurer's Report

Motion to approve the October 2020 Treasurer's Report by Weissenfels, second Hillcar, motion carried.

4. 2021 Budget Hearing

Mayor Fletcher opened the public hearing. There were no public comments. Mayor Fletcher closed the public hearing.

5. Resolution #493 Surplus Property

Clerk/Treasurer Grafstrom explained that the three S10 Public Works pickups replaced with three new Toyota Tacomas, the Taurus used by employees for work-related travel and replaced with a new Nissan Rogue, and a Honda ATV seized by the Police Department are eligible for surplus.

Motion to approve Resolution #493 Surplus Property by Hillcar, second Gingell, motion carried.

6. Ordinance #650 Duplex Definition to Permit Dual Single Family Dwellings

Motion to approve Ordinance #650 Duplex Definition to Permit Dual Single Family Dwellings with the addition of “separate” (‘two *separate* single-family dwelling units’) to the definition of “Dual Dwelling” by Gingell, second Hillcar, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Weissenfels attended a Clallam Transit System meeting on Wednesday via Zoom. Most of the meeting was closed. There was nothing of significance to report.

2. Staff Reports

Clerk/Treasurer Grafstrom reported that she has been busy working on the 2021 budget. She is still trying to close out the pavement maintenance grant for the Quillayute Airport. She has finished the agreement for the Business Assistance Program. Once the agreements are signed, we will request funds from the Department of Commerce and disperse them accordingly.

Public Works Director Hampton said that his crew has been cleaning up and repairing storm damage. One of the bleachers at the baseball fields blew into the fence, but he hasn’t had a chance to evaluate the damage there yet. They’ve also been busy putting up Christmas decorations, and working on the new water line.

Police Chief Rowley said he is trying to get a contract for prisoner boarding with Chehalis in an effort to get the jail population back up. He thanked Nerissa Davis for all of her hard work helping people with a record number of new or renewed concealed pistol licenses and firearm transfers.

Attorney/Planner Fleck reported that he sat in on Dr. Unthank’s public meeting regarding the distribution of COVID-19 vaccines. A tiered distribution system specified by the state and federal government will be adopted with the first vaccines due to arrive in the first quarter of 2021.


4. Mayor’s Report

Mayor Fletcher was part of Clallam PUD crews on damage patrol and repairs around the Olympic Peninsula after the last storm. He is amazed at the amount of work our local crews are able to do in a short amount of time over such a broad area. He is part of the selection committee for Judge Rohrer’s replacement. He screened the four applications, three of which stood out to him, and passed them along to the County Commissioners who conducted their interviews today. We await their decision.

5. Executive Session was called from 8:00 p.m. to 8:05 p.m. regarding legal risks of current or proposed action.

6. ADJOURNMENT

Motion to adjourn by Gingell, second Hillcar, motion carried. Meeting adjourned at 8:06 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer