

City of Forks
Council Meeting Minutes Special Session
City Council Chambers
500 East Division Street
November 9, 2020

CALL TO ORDER

The Budget Workshop was called to order at 5:32 p.m. by Mayor Fletcher.

ROLL CALL

Council members present (meeting conducted via Zoom): Gingell, Gilstrap, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

2021 Budget Workshop

Clerk/Treasurer Grafstrom reviewed a memo she had written April 13, 2020 regarding the impact of COVID-19 on city finances. The differences between some of the assumptions and outcomes underscore the volatility of today's economy and the difficulty of budgeting during a pandemic.

The following budget assumptions for 2021 were stated:

- .9% increase in water/sewer rates, jail board bills, and miscellaneous rent
- 2.5% increase in wage rates
- 4% increase in medical insurance premiums
- 15% increase in property/liability insurance premiums
- 3.5% increase in PUD rates

Draft budgeted revenue and expenditures for 2021 as compared to 2020 were discussed. Most 2020 capital projects have been carried over to 2021. General Fund revenue projections were reviewed along with the estimate for beginning fund balance, which is on track to cover four months of reserves.

Paul Hampton, Public Works Director discussed the Water Department budget and specifically the need for a replacement backhoe. It was suggested that he explore leasing as an option to purchasing a backhoe. It was noted that Enterprise Fleet Management has determined now is the optimum time for a replacement of our 2018 Toyota Tacoma, since they are able to facilitate a trade to a 2021 for approximately \$2,000.

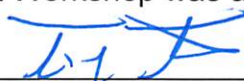
The list of 2021 Lodging Tax applications was discussed. Council members will receive the packet of applications to review in advance of the next budget workshop.

ADJOURNMENT

Motion to adjourn the Budget Workshop and recess until the Regular Meeting by Gingell, second Weissenfels, motion carried. The Budget Workshop was adjourned at 7:08 p.m.



Audrey Grafstrom, Clerk/Treasurer



Tim Fletcher, Mayor