PLEDGE OF ALLEGIANCE, AND CALL TO ORDER
Royal Rangers Outpost 124 from the Forks Assembly of God Church led the invocation and Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL
Council members present: Gilstrap, Gingell, Soha, and Mayor Fletcher. Absent: Weissenfels, Hillcar. Staff present: Simons, Deputy Clerk, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director

MODIFICATIONS/APPROVAL OF AGENDA
Motion to approve the agenda as presented by Gilstrap, second Gingell, motion carried.

PUBLIC COMMENT
Mark Soderlind, Marietta I & II spoke on behalf of himself and George Powers, LGD Properties. They do not feel that the municipal code supports mobile home park owner responsibility for sewer bills, and that the City should be billing individual tenants for sewer usage.

Attorney/Planner Fleck clarified the code and how he believes it places responsibility for sewer billing on mobile home park owners.

ACTION ITEMS
1. Motion to approve minutes of the Regular Meeting held February 10, 2020 by Soha, second Gilstrap, motion carried.

2. Motion to approve the manual check numbered 37920 for $7,229.90, payroll checks numbered 37921 through 37942 for $70,603.52, and claim checks numbered 37943 through 37982 for $37,610.01 by Soha, second Gingell, motion carried.

3. Motion to approve the December 2019 Treasurer's Report by Soha, second Gingell, motion carried.

4. Kim Shorer Banner Request
Kim Shorer, a Certified Registered Nurse Anesthetist at Forks Community Hospital has asked that a banner she is planning to have made with the message, “LET THERE BE LOVE, FORKS STRONG” be hung across the highway at the north end of town. This request has thus far been denied by staff because language in Chapter 17 of the Forks Municipal Code and Ordinance #430 indicates that banners hung across SR 101 must advertise suitable events or activities. The proposed banner does not do this.

Motion to deny Ms. Shorer’s appeal to hang a “LET THERE BE LOVE, FORKS STRONG” banner across SR 101 by Soha, second Gilstrap, motion carried.
5. Masco Lease Assignment
Motion to authorize the mayor and staff to execute the Assignment of Lease from Masco Petroleum, Inc. to PetroCard, Inc. by Gingell, second Gilstrap, motion carried.

6. Resolution #485 Adopting the Revised Clallam County Hazard Mitigation Plan
No opposition to, or issues with, the Revised Clallam County Hazard Mitigation Plan have been brought forward. The State and the Federal Emergency Management Agency (FEMA) have both approved the plan.

Motion to adopt Resolution #485 Adopting the Revised Clallam County Hazard Mitigation Plan by Soha, second Gingell, motion carried.

7. Letter of Support for Quileute Application for WCRRI Grant
The Quileute Tribe will be applying for a Washington Coast Restoration and Resiliency Initiative grant to fund a salmon recovery project on the Bogachiel River. They have asked the Forks City Council to provide a letter of support for the application and project.

Motion to authorize the Mayor and staff to draft and submit a letter of support for the Quileute Tribe’s WCRRI grant application by Gilstrap, second Gingell, motion carried.

DISCUSSION ITEMS
1. Campbell Pit Well
The State has approved the drilling of a new well. The site must be surveyed by an archaeologist. Drilling can begin once that is complete sometime this week and the archaeologist reports an absence of conflict to the Washington State Department of Archaeology and Historic Preservation. The State may require the archaeologist to remain on site during the drilling, which would be an additional cost that the City has to bear. The actual drilling may take up to three weeks. The State will send an amendment to the entire project as it has deviated significantly from that originally described in the grant application. As such, the project deadline will also be extended to the end of June. We still need to decide on control house specs, put that project out to bid, and funds permitting, purchase the pipe so that the public works crew can work on that aspect of the project. Attorney/Planner Fleck will file the necessary documents with the County and pay the excise tax tomorrow to secure the 70-ft. swath of property quit claimed to the City by the County.

2. Ordinance #647 Retainage of State Sales & Use Tax for Affordable Housing
This Ordinance will allow us to retain a portion of the state sales and use tax, and put that revenue toward housing and homelessness response. This will not be a new tax.

3. Public Works Vehicle Replacement
Public Works Director Hampton made some changes to his vehicle list based on discussion at the last meeting. He switched from a gas truck to a diesel truck, and changed the van to a V8 due to towing concerns. He doesn’t see reducing the list as a viable option, and feels we should get as many new vehicles as we can afford as this matter has been put off for so long.
Council Member Soha asked for pricing on three Toyota crew cabs (4 doors) rather than one crew cab and two extended cabs (2 doors). Crew cabs are more versatile, and have a better resale value.

4. Council Member Reports
Council Member Gingell attended the February 19 Clallam Transit Board meeting.

Council Member Soha is helping to replace the Beaver water system that was destroyed by a landslide in the early hours of February 9.

5. Staff Reports
Public Works Director Hampton reported a large water leak on Brower Street that he and his crew have repaired. The backhoe has been repaired, and the street sweeper is back home. The break in the weather has allowed him and his crew to get caught up with a few things.

Police Chief Rowley attended the daddy/daughter dance. There was a car prow during the dance, and he will be looking into that. He’s spoken to our two cadets, who are doing well. They’re looking forward to getting to Forks and becoming members of the community and Police Department. Chief Rowley is still looking for housing for them.

Attorney/Planner Fleck reported that the Department of Ecology (DOE) may award the City a grant to help fund the periodic review of Shoreline Master Programs (SMP) required under the Shoreline Management Act. The City of Forks coordinates its comprehensive SMP update with that of Clallam County, which it then adopts and implements with an ordinance. If awarded, grant funds would pay to have someone draft that ordinance for us, and that work would be getting underway in the near future.

He had two meetings on the Olympic Discovery Trail. The County has a federal grant to acquire right-of-way along Highway 110 down to LaPush. The grant has also allowed them the latitude to acquire right-of-way along the east side of Highway 101 into Forks. The fact that the proposed bridge needs to available to off-road or all-terrain vehicles (ORVs/ATVs), but not Jeeps or other full-sized vehicles was also discussed. Steve Gray is now managing the project. The City may have to update its Transportation Improvement Plan to include the Olympic Discovery Trail. The Olympic Discovery Trail and its bridge would cross the Calawah at the boat launch, so Gray will be talking with Ed Boyd, owner of Olympic Suites about how to safely get people back to Highway 101 from the bridge.

The City has been providing water in bulk to those on the Beaver water system that was damaged by the landslide earlier in February. However, he and Public Works Director Hampton may need to have a meeting with those people to figure out who is doing what and who will be paying for the water. The City has received very little information from Beaver other than a couple of calls to deliver water. He also had a meeting with Undersheriff Ron Cameron and Fire Chief Bill Paul to talk about easier ways to deliver water in bulk and having some agreements in place for future emergencies of this sort.
6. Mayor’s Report
Mayor Fletcher reported that with the last power outage, it became even more clear that something needs to be done about the Bonneville Power Administration (BPA) rights of way. The BPA and Clallam Public Utility District (PUD) are the targets of complaints when the power goes out, but the actual issue is with rights of way. Other communities have successfully increased rights of way in their areas, so it can be done and he will be looking into it.

He is also working with PUD, Port of Port Angeles, and CenturyLink to get broadband out to the West End.

ADJOURNMENT
Motion to adjourn by Soha, second Gilstrap, motion carried. Meeting adjourned at 8:28 p.m.

Tim Fletcher, Mayor

Ginger Simons, Deputy Clerk