PLEDGE OF ALLEGIANCE, AND CALL TO ORDER
Council Member Gingell led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL
Council members present: Gilstrap, Gingell, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Simons, Deputy Clerk, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA
Motion to approve the agenda as presented by Weissenfels, second Hillcar, motion carried.

PUBLIC COMMENTS
Mark Soderlind, Forks Old Fashioned 4th of July Committee would like to put the West End Youth League booth, which also serves as an information booth, at the Transit Center or Tillicum Park.

George Powers, LGD Properties still doesn’t know what to tell his tenants about sewer billing.

ACTION ITEMS
1. Motion to approve minutes of the Regular Meeting held January 27, 2020 by Gingell second Gilstrap, motion carried.

2. Motion to approve the payroll checks numbered 37863 through 37880 for $118,003.54, claim checks numbered 37881 through 37919 and EFTs 0220 and 0220/CPL for $101,074.33, and travel checks numbered 3571 through 3574 for $431.84 by Weissenfels, second Hillcar, motion carried.

3. City Support of Clallam County Board of Health Appointment
Motion to authorize the mayor and staff to submit a letter affirming the City of Port Angeles’ recommendation that Deputy Mayor Navara Carr serve as the collective cities’ representative on the Clallam County Board of Health by Weissenfels, second Gilstrap, motion carried.

4. City Support of Clallam Transit System (CTS) Grant Request
CTS is applying for a grant to purchase a set of zero-emission coaches to try out. They would not be used in Forks as there are no charging facilities in the immediate area, but their addition to the fleet would allow for the replacement of some older buses. They have asked the City of Forks to submit a letter of support to the Federal Transportation Administration on their behalf.
Council Member Hillcar is concerned by the fact that the grant for which CTS is applying requires a minimum 15% match by the recipient, which he feels could be better spent elsewhere.

Council Member Weissenfels is certain that the future is electric. This grant gives CTS a head start on the transition. She noted that General Manager Kevin Gallacci feels that this is the right move, and she trusts his expertise on the matter.

Motion to postpone indefinitely further discussion of, or action on, this matter by Hillcar, second Gilstrap, motion carried 4–1 with Weissenfels opposed.

5. Resolution #484 Opposing HR 2642—Wild Olympics Wilderness and Wild and Scenic Rivers Act
House Resolution 2642 was voted out of committee in early 2019. It is scheduled to go to a House floor vote later this month. Attorney/Planner Fleck told Representative Kilmer’s office that Forks City Council would likely want to take a position on this matter. They supplied a packet of information they felt the Council should have before making a decision.

Motion to adopt Resolution #484 Opposing HR 2642—Wild Olympics Wilderness and Wild and Scenic Rivers Act by Soha, second Gingell, motion carried 4–1 with Weissenfels opposed.

6. Ordinance #646 Providing for the Issuance of a Water Revenue Bond
The City utilized a United States Department of Agriculture (USDA) loan and interim loan to be paid through the sale of a bond to pay for the water tank rehab project, which was completed late last summer under budget.

Motion to adopt Ordinance #646 providing for the issuance of a taxable water revenue bond of the City in the amount of $1,829,562.45 for the purpose of providing funds to pay part of the cost of the acquisition, construction, and installation of improvements to the City’s water system by Soha, second Weissenfels, motion carried.

7. Consolidated Telecom, Inc. Contract
The switch to Consolidated Telecom, Inc. would give our jail a new inmate telephone system that should cost users less, provide a greater return to the City, and be easier to search when responding to records requests. The Clallam County jail already uses this system.

Motion to authorize the mayor and staff to execute the proposed Inmate Telephone Agreement with Consolidated Telecom, Inc. by Weissenfels, second Soha, motion carried.

8. PowerDMS, Inc. Software as a Service Agreement
PowerDMS, Inc. is similar to Lexipol, but where Lexipol gives our Police Department its policy, the PowerDMS system will help with the digitizing of the jail’s policy manual, and also give the jail a system that can be used to develop its policy manual, conduct training, and monitor training status. Clallam County uses this system to track training.
Motion to authorize the mayor and staff to execute the proposed Software as a Service Agreement with PowerDMS, Inc. by Hillcar, second Weissenfels, motion carried.

DISCUSSION ITEMS

1. Resolution #485 Adopting the Revised Clallam County Hazard Mitigation Plan
   Attorney/Planner Fleck said that this is the time to ask questions regarding the revised Clallam County Multi-Jurisdictional Hazard Mitigation Plan, which the City must adopt. The plan has been approved by state and the federal governments, and he hopes to make the resolution adopting it an action item at the next meeting. Adopting a hazard mitigation plan opens up opportunities for funding to mitigate various risks.

2. Campbell Well Pit
   The City provided the Department of Ecology (DOE) with a memo on the progress of the project. That memo contained four requests, to which the DOE has responded. They support amending the grant to drill a new drought relief well, they support amending the grant agreement to extend the grant end date, and they will consider the City’s request for additional funding under the grant agreement. However, they do not support inclusion of the new well into the City’s primary supply system at this time.

   The proposed location for the new well is approximately 160 feet to the north of the current well pipe at the end of Division Street. This location would ensure a wellhead protection area of 100 feet, all on City-controlled property since Clallam County quit claimed to the City the 70-foot parcel on which the power lines are located. Public Works Director Hampton must decide what work his crew can do, and what must go out for bid. We did receive an extension on the project deadline, but there is still much to do in a short amount of time. Everything must be completed by June 30.

3. Enterprise Lease Proposal
   Public Works Director Hampton said that his crew really needs some new vehicles. He would like to go with three Toyota pickups (special pricing is in effect for Toyotas right now) and one large truck that could be used for towing and plowing by crew without commercial driver’s licenses (CDLs). The dump truck used by the wastewater treatment plant is out of commission for the time being and he recently had no vehicle to tow the new water trailer for an emergency bulk water delivery to Beaver.

   Council Member Hillcar asked about the size of the Toyotas. Public Works Director Hampton assured him that there is very little difference in towing capability from a full-size pickup, and his crew prefers smaller pickups that fit in tighter spaces.

   Council Member Gilstrap asked whether any comparison between gas and diesel for the big truck had been made. Public Works Director Hampton said that was his next step. Everyone agreed that switching to diesel would probably increase the price by roughly $10,000, but that a diesel truck would last longer and have a better resale value.

   Public Works Director Hampton has sent out requests for bids to Ruddell Auto and Price Ford, but has yet to receive any responses. He would like this matter to be an action item at the next meeting.
4. Council Member Reports
Council Member Soha recently traveled to Washougal to pick up a water tank for use out at Beaver.

Council Member Hillcar thanked the Council for its letter in support of SB 6171 and the effort to eliminate the requirement for a Discover Pass on state lands. He attended the informational meeting hosted by Dave Crippen at the Rainforest Arts Center and was impressed by the presentation put together by Attorney/Planner Fleck and Matt Comisky of the American Forest Resource Council.

Council Member Weissenfels attended the Mayor’s State of the City address and the Crippen meeting. She will be absent from the next two meetings.

5. Staff Reports
Public Works Director Hampton delivered 1,000 gallons of water to Beaver last Thursday (2/6/2020) using the new trailer and tank purchased with a drought relief grant. A mixer at the wastewater treatment plant broke down today, but he, Danny Wahlgren, and the Public Works crew were able to fix it. The dump truck used by the wastewater treatment plant is also out of commission. Forks Auto Electric is working on it. He will be picking up the sweeper truck tomorrow. It also needs to be replaced.

Police Chief Rowley has been receiving complaints about the drop-off at the Intermediate School. He monitored it for one morning, and was surprised at the steps parents took to keep their children from having to walk a few extra feet. He sent a letter about it to the Forks Forum. Bill Henderson, Facilities Manager at the school also asked him to do what he could to prevent people from parking in the fire lanes when attending games at the gym.

Attorney/Planner Fleck attended the Port of Port Angeles meeting regarding litigation against the Department of Natural Resources. He has been dealing with the Campbell Pit Well issue, and attended the Mayor’s State of the City address. Just before that address, he and the mayor met with Mary Jane Robins, Representative Kilmer’s District Representative. One of the topics discussed was the Bonneville Power Administration, the issues with their lines, and possible pre-staging of repair crews when high wind warnings are issued for the coast. He testified with Senator Van de Wege’s committee regarding a third-party assessment of the way the Department of Natural Resources calculates the sustainable timber harvest and discussed the same issue with Representatives Chapman and Tharinger. He had a meeting with a legal organization in Seattle, and attended the Crippen meeting, which was attended by around 40 people.

6. Mayor’s Report
Mayor Fletcher attended the town hall meeting and thanked Dave Crippen for organizing it, and Rod for speaking and bringing in Matt Comisky. He would like to see more town hall meetings like this. He thanked those who attended the State of the City address, and the Public Works crew for responding to a request from the fire chief for bulk water to be delivered to Beaver after the mudslide that damaged a small local water system there. He attended a Clallam County Fire District #1 Board of Commissioners meeting that was
very informative. He asked them to meet with commissioners from the county’s other fire districts at least once a year as we all share resources.

**ADJOURNMENT**

**Motion** to adjourn by Weissenfels, second Gingell, motion carried. Meeting adjourned at 8:54 p.m.

Tim Fletcher, Mayor

Ginger Simons, Deputy Clerk